



# TOWN OF WAYNESVILLE

## Cemetery Committee

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### Board Members

Edwin Fish-Chairman  
Roy Pressley  
Warren Putnam  
Bill Revis  
Beth Elsey

### Asset Services

Manager  
Julie Grasty

## AGENDA

**March 18, 2025-2:00 PM**

### Call to order-Chairman Edwin Fish

1. Approval of Minutes from January 21<sup>st</sup>, 2025, regular meeting.
2. Public Comment
3. Cemetery Update-Julie Grasty, Asset Services Manager
4. Discussion of Master Plan Implementation
5. Other Business
6. Adjourn

**MINUTES OF THE TOWN OF WAYNESVILLE CEMETERY COMMISSION**  
**REGULAR MEETING**  
**January 21st, 2025**

**THE WAYNESVILLE CEMETERY COMMISSION** held its regular called meeting on Tuesday January 21st, at 2:00 p.m. in the training room of the Public Services Building, 129 Legion Drive, Waynesville, NC.

**A. CALL TO ORDER**

Chairman Edwin Fish called the meeting to order at 2:00 p.m. with the following members present:

William Revis  
Warren Putnam  
Beth Elsey

The following member was absent:

Roy Pressley

The following staff members were present:

Asset Services Manager- Julie Grasty  
Cemetery Crew Leader- Matt Wright

**1. Adoption of Minutes**

A motion was made by Commission Member William Revis, seconded by Commission member Warren Putnam, to approve the minutes of the July 16th, 2024, regular meeting as presented. The motion passed unanimously.

**2. Public Comment**

No public comment

**3. Cemetery Update:**

Asset Services Manager Julie Grasty gave an update of Cemetery Operations. Ms. Grasty informed the Committee of her upcoming retirement, her last day will be April 11, 2025. The Cemetery currently has a Maintenance Worker position open and will be posted soon. Element Arbor is onsite this week removing dead trees at Dix Hill and Greenhill Cemeteries.

**4. Discussion-**

- a. **Master Plan**-Asset Services Manager Julie Grasty presented the Committee with the final concept for the Cemetery. There was discussion about how and when to present the concept to the Council, when a meeting date has been decided Ms. Grasty will let the

Committee know so they can attend. There was much discussion about the priorities of the Committee, it was decided that the addition of parking areas and sidewalks would be the priority of the Committee.

A motion was made by Commission Member Edwin Fish seconded by Commission member Warren Putnam, to direct staff to increase the budget for routine maintenance for retaining walls and stormwater repairs and request funding for the construction of parking areas and sidewalks along Morning Drive and Shelton Street as described in the Master Plan in the Capital Budget for FY 2026. The motion passed unanimously.

#### **5. Other Business**

Commission Member Bill Revis asked if staff could contact the Mountaineer for a story on the Arch restoration. Ms. Grasty will reach out to see if they would be interested in doing a story.

The next regular meeting is scheduled for March 18th, 2025 at 2:00 pm.

#### **F. Adjourn**

With no further business, a motion was made by Commission Member Warren Putnam seconded by Commission Member Bill Revis to adjourn the meeting at 3:36 pm. The motion carried unanimously.

**ATTEST:**

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Julie Grasty, Asset Services Manager

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Edwin Fish, Chairman