



# TOWN OF WAYNESVILLE

## Cemetery Committee

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### Board Members

Edwin Fish-Vice Chairman  
Roy Pressley  
Warren Putnam  
Bill Revis  
Beth Elsey

### Asset Services

Manager  
Julie Grasty

## AGENDA

January 25, 2024-2:00 PM

### Call to order-Chairman Edwin Fish

1. Approval of Minutes from October 17th, 2023 regular meeting.
2. Public Comment
3. Cemetery Update-Julie Grasty, Asset Services Manager
4. Discussion:
  - a. Master Plan RFQ Results
5. Other Business
  - a. Funeral Home Sub-Contractors
6. Adjourn

**MINUTES OF THE TOWN OF WAYNESVILLE CEMETERY COMMISSION**  
**REGULAR MEETING**  
**October 17, 2023**

**THE WAYNESVILLE CEMETERY COMMISSION** held its regular meeting on Tuesday October 17, 2023, at 2:00 p.m. in the training room of the Public Services Building, 129 Legion Drive, Waynesville, NC.

**A. CALL TO ORDER**

Chairman Edwin Fish called the meeting to order at 2:00 p.m. with the following members present:

William Revis  
Roy Pressley  
Warren Putnam  
Beth Elsey

The following staff members were present:

Asset Services Manager- Julie Grasty  
Cemetery Services Specialist- Matt Wright

Chairman Fish thanked the Cemetery Staff for their hard work with Captain Hall's funeral, Asset Services Manager Julie Grasty informed the Committee that she had received many compliments on the appearance of the Cemetery for the funeral and the staff helping the family and Wells Funeral Home with the service.

Chairman Fish introduced Committee member and staff to new committee member Beth Elsey. Ms. Elsey gave a brief history of her background.

**1. Adoption of Minutes**

**A motion was made by Commission Member Roy Pressley, seconded by Commission member Warren Putnam, to approve the minutes of the July 18<sup>th</sup> regular meeting as presented. The motion passed unanimously.**

**A motion was made by Commission Member Roy Pressley, seconded by Bill Revis, to approve the minutes of the August 3<sup>rd</sup> special called meeting as presented. The motion passed unanimously.**

**A motion was made by Commission Member Bill Revis, seconded by Warren Putnam to approve the minutes of the October 6<sup>th</sup> special called meeting as presented. The motion passed unanimously.**

## 2. Public Comment

No public Comment

## 3. Cemetery Update:

Asset Services Manager Julie Grasty gave an update of Cemetery Operations. The Cemetery is fully staffed at this time and operations are normal. Mowing is slowing down and we began blowing leaves this week for the vacuum truck to pick them up on Friday.

## 4. Discussion-

- a. **Arch Repair**-There was much discussion about the arch and the process going forward. Committee member Bill Revis will contact Jennifer Gathe with the state and get an update on possible contractors to perform the repairs to the arch and connecting rock work.
- b. **20-Year Plan**- Ms. Grasty asked if anyone had additions or deletions to the RFQ, everyone was satisfied with the RFQ and directed Ms. Grasty to work with the Town's Purchasing Department to send out the RFQ.

## 5. Other Business

- a. Committee Member Bill Revis would like to approach the Town's Public Art Commission about a project for the Cemetery possibly in the Veterans Section. There was much discussion about the need for signs and art within the Cemetery.

**A motion was made by Commission Member Bill Revis to approach the Waynesville Public Art Commission about future art projects within the Cemetery, seconded by Commission member Warren Putnam. The motion passed unanimously.**

**The next meeting is scheduled for January 16, 2023, at 2:00 pm.**

## F. Adjourn

**With no further business, a motion was made by Commission Member Bill Revis seconded by Commission Member Warren Putnam Revis to adjourn the meeting at 2:42 pm. The motion carried unanimously.**

**ATTEST:**

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Julie Grasty, Asset Services Manager

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Edwin Fish, Chairman