



Town of Waynesville, NC

Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **July 10, 2018**

Time: **6:30 p.m.**

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(828) 452-2491 eward@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gavin Brown

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

Motion: To approve the minutes of the June 26, 2018 regular meeting as presented (or as corrected).

B. CALL FOR PUBLIC HEARING

3. Call for a Public Hearing to be held on July 24, 2018 to consider a map amendment to rezone the 120 and 140 Broadview, PINs 8615-69-9255 and 8615-69-8390 from East Waynesville Urban Residential to North Main Street Neighborhood Center.

- Development Services Director, Elizabeth Teague

Motion: To call for a Public to be held on July 24, 2018 beginning at 6:30 pm., or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street to consider a map amendment to rezone the 120 and 140 Broadview, PINs 8615-69-9255 and 8615-69-8390 from East Waynesville Urban Residential to North Main Street Neighborhood Center.

C. NEW BUSINESS

4. Discussion of Boards and Commission Applications
5. Discussion of Special Appropriations

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

July 10, 2018

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D. COMMUNICATIONS FROM STAFF

6. Manager's Report – Town Manager Rob Hites

7. Attorney's Report – Town Attorney Bill Cannon

E. COMMUNICATIONS FROM THE MAYOR AND BOARD

F. CALL ON THE AUDIENCE

G. CLOSED SESSION

8. Enter into closed session to discuss the following:

a. Potential Land Acquisition – lease of property adjacent to 33 South Main Street under NC General Statute 143-318.11(a)(5)

H. ADJOURN



TOWN OF WAYNESVILLE

PO Box 100
16 South Main Street
Waynesville, NC 28786
Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

CALENDAR July 10, 2018

2018	
Tuesday July 10 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Friday July 13 6:30 – 9:00 PM Main Street	Mountain Street Dance Sponsored by Downtown Waynesville Association
Saturday July 21 10:00 AM - 11:00 AM Main Street	Folkmoot Parade Sponsored by Folkmoot
Friday July 20 - 29	Folkmoot USA International Festival – various venues and times in Haywood and surrounding counties
Monday July 23 5:30 PM Location TBA	Council of Government Meeting Haywood County
Tuesday July 24 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Friday July 27 6:30 – 9:00 PM Main Street	Mountain Street Dance Sponsored by Downtown Waynesville Association
Saturday July 28 10:00 – 5:00 PM Main Street	International Festival Day
Friday August 3 5:00 PM – 9:00 PM Main Street	Art after Dark Main Street – sponsored by the Downtown Waynesville Association
Saturday August 4 th 9:00 AM – 12:00 PM Historic Courthouse	Sarge's 13 th Annual Downtown Dog Walk Sarge's Animal Rescue Foundation
Saturday August 4 9:30 AM – 1:00 PM Courthouse Lawn	Downtown Dog Walk Friends of SARGE
Tuesday August 14 6:30 PM Town Hall Board Room	Board of Aldermen Meeting - Regular Session
Tuesday August 28 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Friday and Saturday August 31 & September 2	Smoky Mountain Folk Festival Stuart Auditorium, Lake Junaluska

Monday September 3	Labor Day Town Offices Closed
Friday September 7 5:00 – 9:00 PM Main Street	Art after Dark Main Street – sponsored by the Downtown Waynesville Association
Tuesday September 11 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Saturday September 15 7:00 PM	BLOCK PARTY - sponsored by the Downtown Waynesville Association – partial street closure – Main Street
Tuesday September 25 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Friday September 28 Main Street 6:00 – 8:00 PM	Mountain Street Dance Sponsored by Downtown Waynesville Association
Friday October 5 5:00 PM – 9:00 PM	Art after Dark Main Street – sponsored by the Downtown Waynesville Association
Tuesday October 9 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Saturday October 13 10:00 AM – 5:00 PM Main Street	Church Street Art & Craft Show
Saturday October 20 10:00 AM – 5:00 PM Main Street	Apple Harvest Festival
Monday October 22 5:30 PM	Council of Government Meeting Maggie Valley
Tuesday October 23 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Wednesday October 31 5:00 PM – 7:00 PM Main Street	Treats on the Street
Friday November 2 5:00 PM – 9:00 PM Main Street	Art after Dark Main Street – sponsored by the Downtown Waynesville Association
Monday November 12	Veteran's Day – Town Offices Closed
Tuesday November 13 6:30 PM Town Hall Board Room	Board of Aldermen Meeting - Regular Session
Thursday & Friday November 22 & 23	Thanksgiving Town Offices Closed
Tuesday November 27 6:30 Town Hall Board Room	Board of Aldermen Meeting – Regular Session

Friday November 30 5:00 PM Oak Park Inn	Community Christmas Tree Lighting Sponsored by Downtown Waynesville Association
Monday December 3 6:00 PM Main Street	Waynesville Christmas Parade
Saturday December 8 6:00 PM – 9:00 PM Main Street	A Night Before Christmas
Tuesday December 11 6:30 PM Town Hall Board Room	Board of Aldermen Meeting – Regular Session
Monday, Tuesday & Wednesday December 24, 25, & 26	Christmas Town Offices Closed

Board and Commission Meetings – July 2018

ABC Board	ABC Office – 52 Dayco Drive	July 17th 3 rd Tuesdays 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	July 3rd 1 st Tuesdays 5:30 PM
Downtown Waynesville Association	UCB Board Room – 165 North Main	July 26th 4 th Thursdays 12 Noon
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	Meets as needed; <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	July 4th 1 st Wednesdays 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	July 16th 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	July 12th 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	July 18th 3 rd Wednesdays 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	July 18th 3 rd Wednesdays 3:30 PM

BOARD/STAFF SCHEDULE

July 9 – July 13, 2018	Town Clerk	Vacation
August 14 – August 18, 2018	Town Clerk	NCAMC Summer Conference

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
June 26, 2018

THE WAYNESVILLE BOARD OF ALDERMEN held its regular meeting on Tuesday, June 26, 2018, at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

Prior to the regular board meeting, Chief Bill Hollingsed held a brief ceremony to honor Police Officer Eric M. Dickey in his promotion to Sergeant. Sergeant Dickey's family, friends, and co-workers were in attendance. He said the Town of Waynesville Police Department is honored to have Sergeant Dickey and all officers to serve this great Town. Mayor Gavin Brown and Town Manager Hites also offered their congratulations.

Chief Hollingsed also congratulated Sergeant Dee Parton on her retirement. He said she had been a great asset to the Department and will be missed.

Sergeant Brandon Gilmore and Canine Officer Arco were honored for receiving the National Patrol Dog Case of the Quarter for the first quarter of 2018 by the United States Canine Association. He applauded the training and bravery of both Sergeant Gilmore and Arco.

A. CALL TO ORDER

Mayor Gavin Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown
Mayor Pro Tem Gary Caldwell
Alderman Julia Freeman
Alderman Jon Feichter
Alderman LeRoy Roberson

The following staff members were present:

Rob Hites, Town Manager
Bill Cannon, Town Attorney
Amie Owens, Assistant Town Manager
Eddie Ward, Town Clerk
Elizabeth Teague, Development Services Director
Chief Bill Hollingsed
Captain Brian Beck, Police Department
Eddie Caldwell, Finance Director
Rhett Langston, Recreation Director

The following media representatives were present:

Cory Valliancort, Smoky Mountain News
Becky Johnson, The Mountaineer

1. Calendar/Announcements

Mayor Brown welcomed everyone and reminded the Board of the following events on the calendar:

Friday June 29th – 6:30 pm – 9:00 pm – Mountain Street Dance – Sponsored by Downtown Waynesville Association

Friday June 29th – Sunday July 1st - Cops on Top – collaborative effort by Law Enforcement and Public Safety – Belks at Town Center Loop

Wednesday July 4th – 11:00 am – 3:00pm – Stars & Stripes Celebration – Sponsored by Downtown Waynesville Association – Main Street

Friday July 6th – 5:00 pm – 9:00 pm – Art after Dark – Sponsored by Downtown Waynesville Association – Main Street

a. Update and request from the Recreation Advisory Board

Recreation Director Rhett Langston told the Board that the new playground at the Recreation Center had been in operation for about a week, and had been very popular. He said the closest playground of this type was about ninety miles away. He said he hoped that children of all ages and abilities would be able to enjoy it and asked the Board to name the new playground the All Abilities Playground. Alderman Jon Feichter and Gary Caldwell said they had heard only good things about the playground, and it was a great thing for Waynesville.

Alderman Gary Caldwell made a motion, seconded by Alderman Jon Feichter, to name the playground at the Recreation Center the All Abilities Playground. The motion passed unanimously.

2. Adoption of Minutes

Alderman LeRoy Roberson made a motion, seconded by Alderman Julia Freeman, to approve the minutes of the June 12, 2018 regular meeting as presented. The motion carried unanimously.

B. PUBLIC HEARING

3. McGill and Associates Capacity Fees

- Town Manager Rob Hites

At the June 12th meeting, Mike Ballard, from McGill and Associates, provided information related to House Bill 436 (HB436) and what its passing meant for Waynesville. He alluded to the fees that could be charged under HB436 and explained that once an ordinance was passed adopting the capacity use fees, the fee must be revisited at least every five years. Town Manager Rob Hites added that the capacity use fees were specific to new development only and fees are collected at the time when commitment is made to receive water/sewer or when a plat is filed. These fees are used for infrastructure maintenance.

The maximum water and sewer fees based on a per gallon per day that could be used for calculations was \$5.23 for water and \$7.83 for sewer.

Town Manager Hites used a power point presentation related to HB436 and noted that Waynesville currently utilizes a calculation based on line size and gallons per day and has a differential rate for inside and outside of town limits. Manager Hites gave examples of several current projects and how the change in capacity fee calculation would impact varying sizes of projects noting that some would see an increase in fees over the current structure, while others would see a reduction. The recommended water capacity fee based on per gallon per day is \$2.62, with sewer at \$3.05 with a cap of \$100,000 for residential projects and no differential for inside and outside of the Town limits.

Manager Hites noted that the report had been posted on the website for the required public notice period.

The Public Hearing was opened by Town Attorney Bill Cannon at 7:00 pm and asked if anyone wished to speak.

There were no comments

The Public Hearing was closed by Attorney Cannon at 7:01pm.

A motion was made by Alderman LeRoy Roberson, seconded by Alderman Jon Feichter to approve the adoption of the new capacity use fees in accordance with North Carolina House Bill 436 and as recommended by McGill and Associates and the Town of Waynesville staff. The motion passed unanimously.

4. Public Hearing to consider Amendment to Chapter 46-4 and to direct staff to develop sidewalk encroachment agreement

- Elizabeth Teague, Development Services Director

Ms. Teague explained to the Board that within the Main Street Central Business District, the Town has allowed benches, tables, rocking chairs, planters, dog bowls and signage immediately against a business or restaurant frontage as long as they did not create an obstruction in passage on the sidewalk. A newly opened restaurant in the Central Business District has asked to be able to use one of the “bump out” areas of the sidewalk for outdoor seating. She said that currently the Town does not have a clear policy concerning the use of the public sidewalk, public areas, or “bulb out” areas for outdoor dining.

Ms. Teague indicated that the notice of Public Hearing had been published on Friday June 15, and Friday June 22, 2018. The proposed Ordinance would amend Chapter 46-4 “Obstructing Streets and sidewalks” to read:

- a) *It shall be unlawful for any person to build, erect, construct, place, repair or improve any porch, steps, fence, wall or other obstruction whatsoever in or over any of the streets or sidewalks of the town.*
- b) *It shall further be unlawful for any person to obstruct any sidewalk or street with any wheelbarrow, wagon, automobile, truck or other vehicle, railroad car, chair, bench, open gate, chicken coop, box or other article, except as provided in Section 46-10.*

Sec. 46-10. Allowance for Limited Encroachment and Outdoor Seating on Public Sidewalks

A. *Applicability. For public sidewalks that are ten feet (10') in width or greater within Town Commercial and Mixed-Use Districts, except when encroachments are part of a Special Events Permit.*

B. *Limited encroachment allowance. The Town will allow immediately adjacent commercial businesses and restaurants to encroach up to three feet (3') into the public sidewalk within the length of their frontage for the purpose of outdoor dining, seating, decoration, or temporary signage. This allowance does not include outdoor sales of any type. Any and all encroachments must maintain an unobstructed passage of a width of seven feet (7') minimum, for public travel within the sidewalk surface, as measured from one foot (1') from the curb face at the roadway.*

C. *Explicit encroachment agreement. Upon approval of the Public Works Director, the Town Manager may execute an encroachment agreement which expands the allowable limited encroachment with an immediately adjacent restaurant for the purpose of outdoor dining. Such agreements shall only be granted where there is adequate space to accommodate the encroachment without compromising public use of the sidewalk or safety, and shall meet the following conditions:*

1. *Encroachment agreements are valid for one (1) year periods and may be renewed on an annual basis.*
2. *The area of encroachment shall be designated in the agreement so that:*
 - a) *The encroachment use does not interfere, or in any way obstruct, a seven feet (7') wide passage way to be kept clear for use by the traveling public;*
 - b) *The encroachment use remains at least one (1) foot from the curb face at the roadway.*
3. *The area of encroachment must be contained entirely within movable fencing, planters or similar structures as identified in the encroachment agreement.*
4. *Use of the area must comply with all federal, state and local regulations including those pertaining to alcohol sales, public health, and other land development standards.*
5. *User of encroachment must maintain liability insurance that applies to the encroachment area, an up to date copy of which is provided to the Town as a condition of the encroachment agreement.*

Ms. Teague explained to the Board that currently this amendment would only apply to the Main Street of the Central Business District, but as other Central Business Districts, and Mixed Use areas develop, there is an option for wide sidewalks to be constructed and designed with this Ordinance in mind.

There was much discussion concerning the business owners having merchandise for sale on the sidewalk. Ms. Teague that in the instance where the businesses have rocking chairs for sale on the sidewalk and occasionally people sit in them, she would like for that to be able to continue. She said that she would like to avoid racks of clothes, etc. to be there for sale. Ms. Teague told the Board that in the encroachment agreement, the language could be incorporated that if the Town felt like it was becoming a public safety issue or a nuisance, the agreement could be withdrawn. This agreement would be for a period of one year, and on a renewable basis. The Board asked that the word "display" be added in Section 46-10 B after the word "decoration."

Town Attorney Bill Cannon opened the Public Hearing at 7:00 pm and asked if anyone wished to speak.

No one spoke.

The Public Hearing was closed at 7:01 pm.

A motion was made by Alderman Jon Feichter, seconded by Alderman Julia Freeman to adopt Ordinance 0-08-18 amendment to Chapter 46-4, with the addition of the word “display” in Section 46-10 and direct staff to develop sidewalk encroachment agreements. The motion passed unanimously.

5. Public Hearing for Amendment to Chapter 54, Article 1, of the Town Code, Motor Vehicles

- Manager Rob Hites

During the winter retreat, Manager Hites said several ideas for enhancing the Town’s General Fund Balance were presented. One of the ideas was a motor vehicle tax, which is commonly used in neighboring communities. He said the North Carolina General Statute 160-A permits municipalities to adopt a motor vehicle tax of up to \$30.00 per vehicle. The first \$5.00 may be used for any governmental purpose, and any additional amount must be used to repair, maintain and replace municipal streets. Manager Hites recommended to the Board the approval of an Ordinance to establish a \$15.00 per vehicle fee to help fund these governmental functions. If approved, Manager Hites said a copy of the Ordinance to the County Assessor’s Office. The Assessors Office would then send it to the NC Department of Revenue to be placed on the Motor Vehicle registration and tax bills. This tax would be collected at the Department of Motor Vehicles along with the personal property taxes.

Attorney Bill Cannon opened the Public Hearing at 7:39 pm and asked if anyone wished to speak.

**Mary Roper
Waynesville, NC**

Ms. Roper stated she was against the vehicle tax because the residents of Waynesville would be shouldering most of the cost, when everyone in the County traveled the streets. She suggested to the Board a tax increase for everyone to cover the cost of street repairs. She said that was the only fair way to do it.

**Don Strautz
64 Hazelview Drive
Waynesville, NC 28786**

Mr. Strautz told the Board that the streets did not get this way overnight. He feels the paving of streets should have been planned for long ago, and taken out of the General Fund. He referred to Waynesville as being a tourist Town and the result is the local people are taxed, not the tourist. He asked the Board to reconsider and not pass the vehicle tax.

Attorney Cannon closed the Public Hearing at 7:43 pm.

Alderman Roberson said he is not happy about the vehicle tax, but he does not see any way around it. He added that replacing tires would cost more than \$15.00. He stated that Powell Bill Funds have been cut by the State, and with the amount of work that will have to be done on Pigeon Street and its infrastructure, these funds will be needed.

Alderman Feichter had researched the Powell Bill Funds for several years, and the amounts have steadily decreased. He said he is sensitive to people on a fixed income, and he realizes it is an additional burden to Waynesville citizens, but with a portion of the money be allocated to street repair and the police department, he supports the Motor Vehicle Tax.

Alderman Freeman stated it had been a difficult decision, but multiple funding has been lost and this is a way to regain funds for street repair.

Alderman Caldwell said there does not seem to be another way but to support the tax.

A motion was made by Alderman Roberson, seconded by Alderman Feichter, to adopt a new Ordinance #0-08-18 amending Chapter 54, Article 1 of the Town Code, Motor Vehicle Taxes. The motion passed unanimously.

6. Public Hearing to consider Adoption of FY 2018-2019 Annual Budget.

- Manager Rob Hites, Eddie Caldwell

Mayor Brown reminded board members that Finance Director Eddie Caldwell had provided an overview of the proposed Fiscal Year 2018-2019 budget at the June 12th 2018 Board of Alderman meeting. Board members were told that the bulk of information presented would be from section 3 of their budget books. Finance Director Caldwell complimented the department directors for continuing to monitor their expenditures and help to remain within their budgets.

Town Attorney Bill Cannon reconvened the hearing at 7:56 p.m.

The Public Hearing was closed at 7:57 pm.

Mayor Brown explained that there was a figure in the budget for special appropriations that included Economic Development funding and that the Board would discuss the final appropriations to non-profits at their next meeting. He added that there would be a one-cent tax increase, the addition of the motor vehicle tax, change in the capacity fees formula, a 5% increase in sewer rates and a 5% increase in electric rates in order to balance the budget and provide employees with a cost of living adjustment.

A motion was made by Alderman Jon Feichter, seconded by Alderman LeRoy Roberson, to adopt the Fiscal Year 2018-2019 Budget Ordinance. The motion passed unanimously.

A motion was made by Alderman Jon Feichter, seconded by Alderman LeRoy Roberson, to approve the Resolution on Financial Operating Plan for Two Internal Service Funds. The motion passed unanimously.

C. NEW BUSINESS

7. Haywood County Hazardous Weather Communication Plan

- Amie Owens, Assistant Town Manager

Assistant Town Manager Amie Owens explained that Haywood County Emergency Services and The Haywood County Communications Center (County Warning Point) both routinely monitor weather forecasts, as well as watches and warnings issued by the National Weather Service. Emergency Services will facilitate direction and control for weather response operations within the county and, as necessary, activate the county Emergency Operations Center (EOC). During the preparedness phase, Emergency Management personnel will provide briefings at necessary intervals to inform designated essential and critical personnel.

The Town of Waynesville and the other municipalities have representatives on the Local Emergency Preparedness Committee (LEPC) who have drafted this information collectively. The goal of this plan is to ensure that all are aware of the responsibilities during an active weather emergency.

A motion was made by Alderman Jon Feichter, seconded by Alderman LeRoy Roberson to approve Haywood County Emergency Operations Plan – Annex R – Hazardous Weather Communication Plan, as presented. The motion passed unanimously.

8. Statewide Mutual Aid Agreement

Assistant Manager Owens brought another document to the attention of the Board; the Statewide Mutual Aid Agreement. Chapter 166A of the North Carolina General Statutes, entitled the North Carolina Emergency Management Act, recognizes that our area is vulnerable to various disasters. This document allows the Town of Waynesville and Haywood County to coordinate with the Federal Emergency Management Agency (FEMA) related to assistance before, during and after various disasters. This document must be on file with the State in order to qualify for FEMA assistance.

A motion was made by Alderman Gary Caldwell, seconded by Alderman Jon Feichter to approve the Statewide Mutual Aid Agreement, as presented. The motion passed unanimously.

D. COMMUNICATIONS FROM STAFF

9. Manager's Report

Town Manager Rob Hites had nothing further to report.

10. Attorney's Report – Bill Cannon

Town Attorney Cannon had nothing to report.

E. COMMUNICATIONS FROM THE MAYOR AND BOARD

Recognition of Town Clerk Eddie Ward – earning her Master Municipal Clerk Certification

Mayor Brown recognized Town Clerk Eddie Ward for earning the Master Municipal Clerk Certification. He said this certification is the highest that can be obtained by a municipal clerk. Former and retired clerks from the County and the Town of Waynesville presented her with the plaque.

A reception honoring Ms. Ward was held at the conclusion of the meeting.

G. CALL ON THE AUDIENCE

Chris Wilson

Mr. Wilson spoke to an incident regarding services by the Town. Due to an escalation in temperament, Mr. Wilson was escorted from the Board Room by police.

H. ADJOURN

With no further business, it was the consensus of the Board to adjourn the meeting at 8:30 pm. The motion passed unanimously.

ATTEST:

Gavin Brown, Mayor

Eddie Ward, Town Clerk

Robert W. Hites, Jr., Town Manager

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: July 10, 2018

SUBJECT: Call for a Public Hearing to be held on July 24, 2018 to consider a map amendment to rezone the 120 and 140 Broadview, PINs 8615-69-9255 and 8615-69-8390 from East Waynesville Urban Residential to North Main Street Neighborhood Center.

AGENDA INFORMATION:

Agenda Location:	Call for Public Hearing
Item Number:	B3
Department:	Development Services
Contact:	Elizabeth Teague, Development Services Director
Presenter:	Elizabeth Teague, Development Services Director

BRIEF SUMMARY: These two lots house an insurance office and an undeveloped piece of property which were pre-existing non-conforming to the current East Waynesville Urban Residential District. The owners would like to sell the properties for conversion to a hair salon. Because this is a change of use, the properties will need to be rezoned to allow the re-use of this property for the zoning designation of “personal services.” The Planning Board will hold a public hearing on this issue at their July 16 Meeting and will be bringing forward their recommendation after their hearing.

MOTION FOR CONSIDERATION:

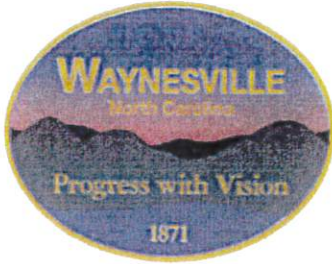
To Call for a Public Hearing to be held on July 24, 2018 at the Board of Aldermen Meeting at 6:30 pm in order to consider a zoning map amendment request to rezone the 120 and 140 Broadview – PIN 8615-69-9255 and 8615-69-8390 from East Waynesville Urban Residential to North Main Street Neighborhood Center.

FUNDING SOURCE/IMPACT: N/A

ATTACHMENTS:

1. Application and Area Map

MANAGER’S COMMENTS AND RECOMMENDATIONS:



TOWN OF WAYNESVILLE
Development Services Department
PO Box 100
9 South Main Street
Waynesville, NC 28786
Phone (828) 456-8647 • Fax (828) 452-1492
www.waynesvillenc.gov

Application for Land Development Standards Map Amendment

Application is hereby made on May 25th, 20 18 to the Town of Waynesville for the following map amendment:

Property owner of record: Cookie 2, LLC

Address/location of property: 140 Broadview with adjoining property

Parcel identification number(s): 8615-69-9255

Deed/Plat Book/Page, (attach legal description): _____

The property contains 38 acres.

Current district: East Waynesville Urban Residential

Requested district: North Main Street Neighborhood Center

The property is best suited for the requested change for the following reason(s), (attach additional sheets if necessary):

We are requesting to be re-zoned to the district across the street, for purpose of a hair salon.

Applicant Contact Information

Applicant Name (Printed): William Keith Cook

Mailing Address: 360 Lenwood Drive Waynesville, NC 28785

Phone(s): 828-545-2411 or 828-246-2133

Email: jc36090@yahoo.com

Signature of Property Owner(s) of Record Authorizing Application:

William Keith Cook

Note: Map Amendment Requests require a fee based on the size and number of lots being requested for amendment. The request will be scheduled for the next agenda opening for the Waynesville Planning Board. Please submit application to: Town of Waynesville Development Services Department, 9 South Main Street, Waynesville, NC 28786.

Parcel Report For 8615-69-9255

COOKIE 2 LLC
140 BROADVIEW RD
WAYNESVILLE, NC 28786

Account Information
PIN: 8615-69-9255
Legal Ref: 728/565

Add Ref:

Site Information
BROOKMONT
OFFICE, GENERAL
COMMERCIAL USE
140 BROADVIEW RD

Heated Area:
Year Built:

Total Acreage: 0.3803
Township: TOWN OF WAYNESVILLE

Site Value Information
Land Value: \$57,000
Building Value: \$209,300
Market Value: \$266,300
Deferred Value: \$0
Assessed Value: \$266,300
Sale Price: \$41,000
Sale Date: 1202428800000
Tax Bill 1: \$1,557.86
Tax Bill 2: \$1,463.37



1 inch = 50 feet
June 13, 2018

Disclaimer: The maps on this site are not surveys. They are prepared from the inventory of real property found within this jurisdiction and are compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of any information contained on these maps. Haywood county and the website provider assume no legal responsibility for the information contained on these maps.



Haywood County



June 13, 2018

V = vacancy
or reappointment

Name	Board	First Appointed	Latest Reappointment	Current Term	Potential Service Time End
ABC Board					
Danny Wingate	ABC Board	2/13/2018	**2018	6/30/2019	2028
Raymond Ezell	ABC Board	8/11/2009	2015	6/30/2018	2024
Jack Swanger (chair)	ABC Board	8/26/2008	2017	6/30/2020	2023
Historic Preservation					
Coley Bartholomew	Historic Preservation	6/23/2015	2015	6/30/2018	2024
Glenn Duerr	Historic Preservation	6/10/2014	2017	6/30/2020	2023
Alex McKay (Vice)	Historic Preservation	12/8/2015	2015	6/30/2018	2024
Ann Melton	Historic Preservation	6/22/2010	2016	6/30/2019	2022
Sandra Owen (Chair)	Historic Preservation	3/11/2008	*2016	6/30/2019	2022
Bette Sprecher	Historic Preservation	3/11/2008	EMERITUS	6/30/2018	EMERITUS
William (Bill) Revis	Historic Preservation	8/9/2017	2017	6/30/2020	2026
Virgil Messer	Historic Preservation	8/9/2017	2017	6/30/2020	2026
Jeff Childers	Historic Preservation	4/11/2017	**2017	6/30/2019	2026
Vacancy				6/30/2018	2027
Housing Authority					
Joan Robb	Housing Authority	6/11/2014	2014	6/30/2019	2029
Patsy Dowling	Housing Authority	12/9/2014	2014	6/30/2019	2029
Tom Shaw	Housing Authority	8/8/2017	2017	6/30/2022	2032
Walter S. Bryson	Housing Authority	3/10/2015	**2015	6/30/2018	2028
Alfred Earl Caldwell (Chair)	Housing Authority	6/23/2015	2015	6/30/2020	2030
Eugene Cullin, Jr.	Housing Authority	2/27/2007	2013	6/30/2018	2028
Hilliard Gibbs	Housing Authority	3/26/1991	2014	6/30/2019	2029
Planning Board					
H.P. Dykes, Jr.	Planning Board	10/9/2012	2015	6/30/2018	2021
Jason Rogers	Planning Board	8/9/2017	2017	6/30/2020	2026
Robert Herrmann	Planning Board	6/10/2014	2014	6/30/2020	2023
Pratik Shah	Planning Board	7/12/2016	2016	6/30/2019	2025
Marty Prevost	Planning Board	6/9/1992	2016	6/30/2019	2022
Anthony Sutton	Planning Board	12/8/2015	**2016	6/30/2019	2025
Danny Wingate (Vice Chair)	Planning Board	10/9/2012	2015	6/30/2018	Did not want to be reappointed
Ginger Hain	Planning Board	7/12/2016	2016	6/30/2019	2025
Patrick McDowell (Chair)	Planning Board	9/23/2002	2017	6/30/2020	2023

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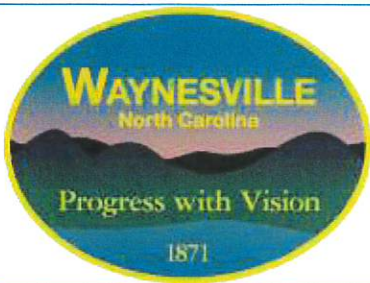
✓

Public Art Commission					
Steve Lloyd	Public Art Commission	8/8/2017	2017	6/30/2020	2026
Elizabeth Feichter	Public Art Commission	7/28/2015	2015	6/30/2018	2024
Jan Griffin	Public Art Commission	5/25/2010	*2014	6/30/2020	2023
George Kenney (Chair)	Public Art Commission	9/22/2015	2015	6/30/2018	2024
Sarah Jane League	Public Art Commission	7/27/2010	2017	6/30/2020	2023
Ann Melton	Public Art Commission	10/26/2010	2016	6/30/2019	2022
Dominick DePaolo	Public Art Commission	9/26/2017	2016	6/30/2019	2022
Caroline Williamson (VC)	Public Art Commission	7/12/2016	2016	6/30/2019	2022
Vacancy	Public Art Commission			6/30/2018	2027
Recreation Board					
Michelle Claytor	Recreation Board	3/10/2009	2017	6/30/2020	2024
Don Frady	Recreation Board	10/8/1991	2016	6/30/2019	2025
Sarah Massie	Recreation Board	10/10/2006	2016	6/30/2019	2025
Wallace Messer	Recreation Board	9/27/1983	2015	6/30/2018	2024
Kenneth Mull (Chair)	Recreation Board	6/24/1986	2017	6/30/2020	2026
Gary (Mackie) McKay	Recreation Board	8/8/2017	2017	6/30/2020	2026
Dan Schultz	Recreation Board	6/10/2017	2017	6/30/2020	2026
Lee Starnes	Recreation Board	8/11/1992	2015	6/30/2018	2024
Kim Gardner	Recreation Board	9/26/2017	2015	6/30/2018	2024
Zoning Board					
Stephanie Strickland	Zoning Board	5/25/2004	2016	6/30/2019	2025
Henry Kidder	Zoning Board	6/23/2015	2015	6/30/2018	2024
Joshua Morgan	Zoning Board	7/12/2016	2016	6/30/2019	2025
Neal Ensley	Zoning Board	7/23/2002	2015	6/30/2018	Did not want to be reappointed
David Felmet	Zoning Board	8/13/2013	2016	6/30/2019	2025
Vacancy - Alternate	Zoning Board			6/30/2018	2027
Vacancy - Alternate	Zoning Board			6/30/2018	2027
Vacancy - Alternate	Zoning Board			6/30/2018	2027

* had to stagger some terms to get them back to where 1/3 of Board or Commission would rotate off
 ** served less than half of a term and was eligible for the now three - full terms

ABC BOARD

**ONE VACANY
FIVE APPLICANTS**



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Raymond M. Ezell

STREET ADDRESS 409 Longview Drive, Waynesville, nc 28786

MAILING ADDRESS Same

PHONE 828-452-4261

E-MAIL rezell2454@charter.net

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I have served on the ABC Board for approximately 6 years. I enjoy providing this service to the citizens of Waynesville and Haywood County.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have experience in financial and business matters from being on the ABC Board and from 25 years experience as a U.S. Postal Inspector, retired.

I feel that I can contribute the following to this board or commission Providing continued oversight over the operations of the Waynesville ABC Store to ensure profitability and compliance with all regulations.

Tell us about yourself and your background: My home has been in Waynesville since 1976. My wife is a retired educator with the Haywood County Board of Education serving 28 years. Two of our three sons reside with their families in Waynesville. I have 40 plus years of experience in investigating all types of criminal and personnel matters. I conduct polygraph examinations for fire and law enforcement agencies.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Raymond M. Ezell

Signature

April 19, 2018

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME G. Edward Moore
STREET ADDRESS 1554 Crymes Cove Road
MAILING ADDRESS same
PHONE 828 734 4879
E-MAIL gengeml@charter.net

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: il have an interest in serving and there are areas of interest for me

I have experience/expertise in the following areas and/or have served on the following board or commission: In the past I served on the Rec + Park Advisory Commission

I feel that I can contribute the following to this board or commission: Because of my willingness to serve and my brainstorming capabilities.

Tell us about yourself and your background: I have been employed at Evergreen Packaging for 38 years first as a laborer but for the past 35 years I have been an electrician specializing in programmable logic control I am married 38 years and have three children and 6 grand's

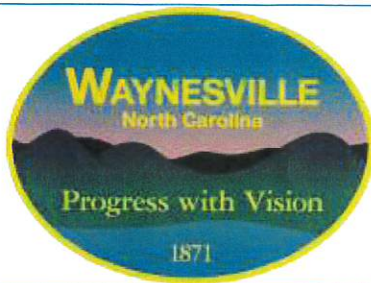
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

G. Edward Moore
Signature

June 27, 2018
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

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16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: JERRY M. SMITH
STREET ADDRESS 33 MARPOWIND COURT
MAILING ADDRESS WAYNESVILLE, N.C. 28786
PHONE 828-506-2324
E-MAIL JERRYSMITH1@CHARTER.NET

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I WANT TO CONTRIBUTE AS A MEMBER TO PROMOTE RESPONSIBLE SALES THROUGH CONTROL, ENCOURAGE THE HIGHEST LEVEL OF SERVICE AND GENERATE REVENUE FOR OUR COMMUNITY.

I have experience/expertise in the following areas and/or have served on the following board or commission:

CURRENT DEACON AND FINANCE COMMITTEE MEMBER, FORMER PRESIDENT AND CURRENT BOARD MEMBER - HOA, FORMER PRESIDENT YMCA.

I feel that I can contribute the following to this board or commission FAIR AND OPEN MINDED REASONING ABILITY, FOCUSING ON THE GREATER GOOD OF THE BOARD AND THE COMMUNITY WE SERVE.

Tell us about yourself and your background: CURRENTLY RETIRED - MANAGING PERSONAL RENTAL PROPERTY, OWNER OF INDUSTRIAL CHEMICAL AND MAINTENANCE CO. FOR 22 YRS, PURCHASING AGENT THEN PLANT MANAGER FOR DRYCO CORP 28 YRS.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

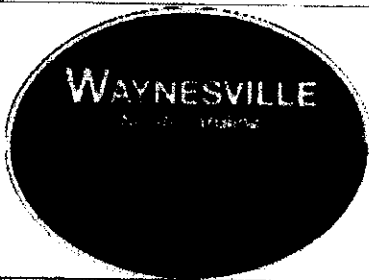
Signature Jerry M. Smith

5/23/18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

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16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Joyce Pilkington Hughes

STREET ADDRESS 61 Camelot Drive, Clyde NC 28721

MAILING ADDRESS 61 Camelot Drive, Clyde NC 28721

PHONE H (828) 627-1230 C (828) 506-7867

E-MAIL arliewjoyce@bellsouth.net

Please consider me for appointment to the following board(s) or commission(s):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Alcoholic Beverage Control Board | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Community Action Forum | <input type="checkbox"/> Public Art Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Recreation & Parks Advisory Commission |
| <input type="checkbox"/> Firemen's Relief Fund Board | <input type="checkbox"/> Waynesville Housing Authority |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> 1% Zip Code Subcommittee (TDA) |

I am interested in serving on this board or commission because: I am a lifelong resident of this area and enjoy developing relationships that increase our education and awareness to assist myself and others to become proactive for our communities.

I have experience/expertise in the following areas and/or have served on the following board or commission: I have years of experience working in many different capacities within the community. My work experience involves accounting, payroll, taxes, real estate contracts, permits and I have worked in the building community as well. I feel my background in the community can help in all areas of this board.

I feel that I can contribute the following to this board or commission I am dedicated to working in our community and I enjoy working with other residents and colleagues. I would be able to work within the board to address permits, license, new business requirements and follow the legal structure of all.

Tell us about yourself and your background: I am a lifelong resident of Haywood County and I am married to Arlie Hughes. We live in Clyde and we have three children. I am currently employed with HEMC and I have an active Real Estate Broker license and I just turned the age of 62. We enjoy traveling and spending time with family and friends.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

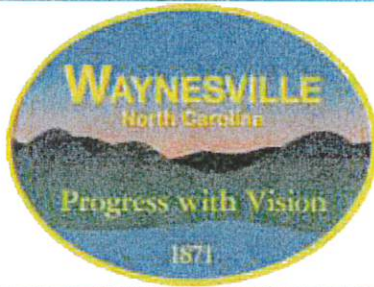
Signature

2-10-18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

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16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Robert T Patten
STREET ADDRESS 720 Mouzon Road
MAILING ADDRESS _____
PHONE 428-452-3932
E-MAIL robert.patten@charter.net

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: local interest
in supporting community

I have experience/expertise in the following areas and/or have served on the following board or commission:

Have served on national review boards for
the USPS & USDOJ

I feel that I can contribute the following to this board or commission: want to become
involved with local government planning to
use national planning background.

Tell us about yourself and your background: last experience as Senior
Technology Specialist USPS & Senior Security
Analyst USDOJ as a related DoD private corp.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Robert B. Patten 6/29/2018
Signature Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

HISTORIC PRESERVATION COMMISSION

THREE VACANCIES

FOUR APPLICANTS

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME Coley Bartholomew
STREET ADDRESS 7 Country Club Drive, Waynesville, NC
MAILING ADDRESS same as above
PHONE 828-735-2094
E-MAIL coleyphillips@yahoo.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input checked="" type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: as a resident of the Town of Waynesville and native to Western North Carolina, I care deeply about issues and opportunities that effect our community.

I have experience/expertise in the following areas and/or have served on the following board or commission: For my own personal interest I have researched many of the historical sites and famous historical figures within the town and county out of personal interest.

I feel that I can contribute the following to this board or commission: Like the resourcefulness of our surrounding Appalachian heritage, I consider myself to be very resourceful and creative in problem solving and generating positive solutions.

Tell us about yourself and your background: I work with the Cooperative Extension service in Haywood county, as a 4-H Extension agent. I am currently pursuing my master's degree in public affairs.

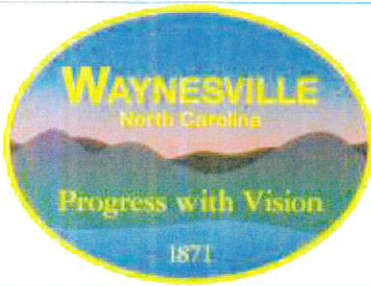
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Coley Bartholomew
Signature

January 12, 2015
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

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16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Abigail Carver
STREET ADDRESS 174 Grimball Dr.
MAILING ADDRESS Waynesville, NC 28786
PHONE 828-400-6670
E-MAIL ahcarver1214@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input checked="" type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I am extremely passionate about local history and the uniqueness of Waynesville. I have lived here all my life and would like to be part of preserving our history.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I received a BA in History from UNCA with a focus on Appalachian History. My thesis focused on a 1960's project in Sandy Mush, NC. I served as a board member/market manager for the Historic Haywood Farmer's Market for one year.

I feel that I can contribute the following to this board or commission A younger perspective from a local. A passion for educating the community and preserving our unique local history.

Tell us about yourself and your background: I have lived in Haywood County all my life, and now I'm raising a family of my own here. I graduated from Tuscola High & UNCA. I recently bought a historic home myself and am enjoying making it our home.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

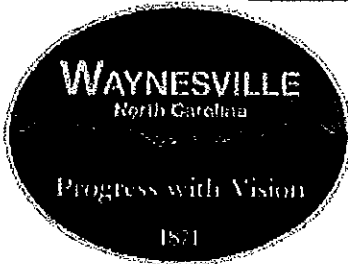
Abigail Carver
Signature

6/28/2018

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Elizabeth Skene

STREET ADDRESS 524 Echo Drive, Waynesville, NC 28786

MAILING ADDRESS Same as above

PHONE 734-239-3198

E-MAIL emskene@wcu.edu

Please consider me for appointment to the following board(s) or commission(s):

- | | |
|--|---|
| <input type="checkbox"/> Alcoholic Beverage Control Board | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Community Action Forum | <input type="checkbox"/> Public Art Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Recreation & Parks Advisory Commission |
| <input type="checkbox"/> Firemen's Relief Fund Board | <input type="checkbox"/> Waynesville Housing Authority |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> 1% Zip Code Subcommittee (TDA) |

I am interested in serving on this board or commission because: I am interested in preserving and promoting Waynesville's cultural and environmental heritage. Thoughtful historic preservation has an eye to the past, as well as the future. Waynesville has done an excellent job using its heritage to preserve its unique sense of place.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have done a considerable amount of committee work, including service with the Society of American Archivists, planning their annual national conference, as a steering committee member for SAA's Women Archivists Roundtable, as a former board member of the Michigan Archival Association, and on university-level committees, such as Faculty Senate, and serving as interim Faculty Senate secretary.

I feel that I can contribute the following to this board or commission: I am an adept researcher and have a growing knowledge of the region's history and associated primary documents. At WCU I coordinate digitization of archival materials, and provide access to our archival collections. My strengths are growing new initiatives, pairing the past with present, incorporating technology, and a passion for regional history.

Tell us about yourself and your background: Prior to moving to Waynesville in 2014, I served as Curator of Collections at the Arab American National Museum in Dearborn, MI. I hold a Master of Science in Information in Archives in Records Management from the University of Michigan, am the Special and Digital Collections Librarian at WCU, and serve on the Board of Directors for the Appalachian Women's Museum. I have a strong interest in public history, the role of preservation in place making, and a love for Waynesville.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Elizabeth Skene
Signature

6/28/2018

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

Elizabeth M. Skene

524 Echo Drive Waynesville, NC 28786
emskene@wcu.edu | 1-734-239-3198

Education

Master of Science in Information, University of Michigan-Ann Arbor; Ann Arbor, MI 2011.
Archives and Records Management
Community Informatics

Bachelor of Arts, Spring Arbor University; Spring Arbor, MI 2008.
English

Work Experience

Western Carolina University, Cullowhee, NC

Special and Digital Collections Librarian and Assistant Professor; July 2016 – present

Projects

- Coordinate and manage the merger of the Digital Initiatives Unit and the Special Collections unit into a new Special and Digital Collections unit. I have made significant improvements to the workflow of both areas. I now supervise four staff members and three student workers across the united areas. We work collaboratively, meeting weekly to review new acquisitions and monograph purchases, and to brainstorm difficult reference requests.
- Since I arrived in 2014, I have led the creation of ten new digital collections in the past three years. As of August 2017, more than 27,000 items were available. These collections receive an average of 5,000 visits per month.
- In 2016, I worked with the University of North Carolina Press Office of Scholarly Publishing Services (OSPS) to publish a reissue of the 1926 book *Twenty Years of Hunting and Fishing in the Great Smoky Mountains*. I was granted a Tom W. Ross Fund Publishing Grant to support this project. In 2018, I was awarded another Ross Fund grant to reissue the manuscript for Paul Fink's *Backpacking Was the Only Way*.

Other responsibilities

- Train staff, student workers, volunteers, and interns on digitization and metadata best practices; provide robust internship opportunities for upper-level undergraduates; routinely work with donors interested in giving materials to Special Collections, including arranging all paperwork and having the collection officially accepted by the WCU Foundation; collect and analyze digital collection usage data and track and compile monthly reference statistics; manage image reuse and publication requests; prioritize digitization projects, oversee workflow, carry out digital preservation activities; assist in digitization of materials, writing descriptions, and adding to the digital collections.

Western Carolina University, Cullowhee, NC

Digital Initiatives Librarian and Assistant Professor; May 2014 – June 2016

Projects

- Surved the library faculty to understand how the current digital collections were being used and to identify areas of opportunity for new digital collections. The results of that survey have guided the digitization of early-1900s issues of the Sylva Herald (then the Sylva Ruralite), historic WCU materials, popular Special Collections materials, and WNC regional maps.

- I developed a system for persons both inside and outside the library to suggest new digital collections. This system was used to evaluate four proposals last year, three of which were accepted.
- For nearly a decade prior to my arrival, the creation of new collections and digitization decisions have been driven by grant-funded projects. By institutionalizing our policies and procedures and creating a mechanism for the library to create new collections regardless of external funds, I have moved our digital collections away from being one-off grant funded projects to becoming a sustainable, integral part of the library's systems and services.

Other responsibilities

- Manage the daily operation of the digital initiatives unit including staff, digitization, preservation, and access to digital materials; responsible for the growth and development of the library's digital collections; collaborate with other library departments to expand online access to both digital collections and archival materials; educate faculty and staff on the library's digital collections, institutional repository, open access journals, and data management assistance; lead campus-wide digital humanities efforts.

Arab American National Museum, Dearborn, MI

Curator of Collections; January 2011 – April 2014

Initiated a museum archive for both research and institutional materials; partnered with the museum's library & resource center on access to archival materials, oral histories, our community wiki, and other projects; developed collections, archives and preservation policies; supervised and provide meaningful experiences for interns and volunteers; responsible for registrar duties, including maintenance of all collections records, out-going loans, in-coming loans, environmental monitoring; collaborated with all museum departments on exhibits and other initiatives.

University of Michigan Herbarium, Ann Arbor, MI

Museum Assistant; September 2009 – December 2010

Oversaw the details of incoming and outgoing plant specimen loans; updated lichen type specimen catalog records to include initial publication information; transferred bryophyte specimen to new archival packets, attach annotations and file into collection; entered metadata for the Michigan flora project into museum database; digitized vascular plant specimens.

American University in Cairo, Cairo, Egypt

Rare Books and Special Collections Library Intern; May 2010 – July 2010

Processed the Vice Provost records collection, created an EAD finding aid; added metadata into the digital archive and research repository; established an online presence using a blog, Facebook, Twitter and Flickr.

Honors and Awards

- Fulbright Specialist Roster candidate in the field of Library Science, United States Department of State 2016-2021
- Chancellor's Travel Grant award, Western Carolina University, 2017
- Chancellor's Travel Grant award, Western Carolina University, 2014

Professional Memberships

- Society of American Archivists (2009 - Present).
- Society of North Carolina Archivists (2014 - Present).

- Michigan Archival Association (2011-2014).

Teaching Experience

Guest Lectures

- HIST 297 Sophomore Seminar, "Introduction to Archival Research," (October 9, 2017).
- USI 130 University Experience, "Exploring Your Major Research Session," (September 19, 2017).
- HIST 350 Introduction to Public History, "The Way We Worked Exhibit Collections Speed Dating," (September 11, 2017).
- HIST 472 Local History, "Creating Digital Exhibits with Omeka," (February 16, 2017).
- HIST 472 Local History, "Mapping Historic Communities in Jackson County," (January 19, 2017).
- HIST 470 History and Memory, "Creating Digital Exhibits with Omeka," (October 3, 2016).
- HIST 473 Museum Studies, "Creating Digital Exhibits with Omeka," (February 22, 2016).
- HIST 493 Guest Lecture, "Digital Tools for Genealogy," (September 9, 2015).
- HIST 493 Introduction to Digital Humanities "Introduction to Digitization," (July 17, 2015).
- ENGL 206 Literature of Place, "Digital Humanities 101," (January 27, 2015).

Workshops

- Introduction to Data Management, Office of Research Administration (November 28, 2017; October 25, 2017; November 8, 2016; September 9, 2016; April 21, 2016; March 10, 2016; February 15, 2016; October 9, 2015).
- Basics of Digitization, Western North Carolina Museums in Partnership (April 11, 2016).
- Introduction to GIS, Digital Humanities at WCU (April 6, 2016).
- Basics of Digitization, Hunter Library (April 4, 2016).
- Copyright 101, Hunter Library (March 7, 2016).

Scholarship

Publications

Book Chapters

Skene, E. M., McBride, B. (2014). Documenting the Arab American experience: identity and community in the archival context. *Identity palimpsests: archiving ethnicity in the U.S. and Canada*. Sacramento: Litwin Books, LLC.

Peer Reviewed Articles

Skene, E. M. (2018). Shooting for the Moon: An analysis of digital initiatives librarian job announcements. *Digital Library Perspectives*, 34:2.

Skene, E. M., & Biswas, P. (2016). From Silos to (Archives)Space: Moving Legacy Finding Aids Online as a Multi-Department Library Collaboration. *The Reading Room: A Journal of Special Collections*, 1(2).

Trade Journal Publications

Skene, E.M. (2016). We're All In This Together: A survey of university digitization initiatives. *Archival Outlook*, March/April 2017.

Skene, E. M., Buchanan, H. E., Hallyburton, A., & Steiner, S. K. (2016). Reaching Faculty during the Summer: Taking Inspiration from the Blogosphere. *College and Research Libraries News*, 77(3), 140-143.

Newsletters and Blogs

Skene, E. M. (2017). Conference write-up: UAs, PDs, and RPs: The Wilderness of Haphazard Description. *Society of American Archivists College and University Archives Section blog*. <https://academicarchivist.wordpress.com/2017/10/30/uas-pds-and-rps-the-wilderness-of-haphazard-description/>

Skene, E. M. (2016). Digitizing to Help Finding (1st ed., vol. 3, pp. 9). Asheville, NC: *Museums in Partnership News and Notes*.

Skene, E.M. (2014). Exploring WNC's Historic Legacy in Digital Collections. Cullowhee, NC: *Hunter's Clarion*, Western Carolina University.

Presentations

Skene, E. M., Appalachian Studies Association, "An Exploratory Discussion on the Creation of an Appalachian Special Collections Committee at ASA," Cincinnati, OH. (April 8, 2018).

Skene, E. M., Society of North Carolina Archivists, "One History Cannot Be Complete Without the Other: Giving Back the Voices of Western North Carolina Tomorrow's Black Oral History Project," Durham, NC. (March 16, 2018).

Skene, E.M., Society of South Carolina Archivists, "A True Story of Some Memories – Some Very Happy and Some So Very Sad: Annotating WWII experiences of Western North Carolina." Charleston, SC. Accepted. (October 20, 2017).

Skene, E.M., Society of American Archivists, "UAs, PDs, and RPs: The wilderness of haphazard description." Portland, OR. (July 28, 2017).

Skene, E.M., Society of Florida Archivists and Society of Georgia Archivists Joint Annual Conference, "Look Homeward, Angel: Bringing together digital and special collections." (October 14, 2016).

Skene, E. M., Institutional Repository Day, "Curriculum to Commons: Student Scholarship and Institutional Repositories," University of Southern Mississippi, The University of Southern Mississippi, Hattiesburg, MS. (April 29, 2016).

Skene, E. M., Biswas, P., LYRASIS Second Fridays Series, "From Silos to (Archives)Space: Moving Legacy Finding Aids Online as a Multi-Department Library Collaboration," LYRASIS. (February 13, 2015).

Skene, E. M., Biswas, P., Charleston Conference, "From Silos to (Archives)Space: Moving Legacy Finding Aids Online as a Multi-Department Library Collaboration." (November 6, 2014).

Skene, E. M., Donovan, L. Museums and the Web, "Preserving the Web Content of the 21st Century: How the Internet Archive, Museums and Art Libraries can work together on Collection, Curation and Access." (April 2012).

Posters

Skene, E. M. Appalachian Studies Association Conference. Leaving the Rocking Chair Brigade Behind: The women of the Smoky Mountains Hiking Club in the 1930s. (March 11, 2017).

Skene, E. M., Biswas, P., DLF Forum, "Archival alliance: moving legacy finding aids to ArchivesSpace as a multi-department library collaboration." (October 27, 2014).

Grants

Skene, E. M., "Thomas W. Ross Publishing Grant." University of North Carolina Press Office of Scholarly Publishing Services. Paul Fink *Backpacking Was the Only Way* reissue project. (June 1, 2018).

Skene, E. M., "Thomas W. Ross Publishing Grant." University of North Carolina Press Office of Scholarly Publishing Services. Samuel J. Hunnicutt *Twenty Years of Hunting and Fishing in the Great Smoky Mountains* reissue project. (February 23, 2017).

Skene, E. M. (Principal), Claxton, M. M. (Co-Principal), Cruz, L. E. (Investigator), Reis, K., Grant, "Implementing a Sustainable Library: A WCU and School of Alternatives Collaboration", WCU College of Education and Allied Professions, Western Carolina University. (August 2015).

Skene, E. M. (Principal), Grant, "Preservation Needs Assessment", Conservation Center for Art & Historic Artifacts. (August 3, 2015).

Service

University Service

- Faculty Senate. (August 2015 - April 2018).
 - Interim Secretary of the Faculty Senate and the University Committee on Nominations, Elections, and Committees, Spring 2017
 - Faculty Affairs Council Member
- WCU Humanities Initiative (September 2017 – Present).
- Western North Carolina Library Network (May 2014 – Present).
- Provost's Internal Funding Support Grant Committee. (March 2016 - Present).
- Hunter Library Planning Committee. (August 2016 – Present).
- Digital Initiatives Steering Committee. (August 2015 - Present).
- Exhibits Committee. (April 2015 - Present).
- Web Steering Committee. (August 2014 - Present).
- ArchivesSpace Migration Task Force. (May 2014 - Present).
- Undergraduate Research Expo Committee. (January 2014 – September 2017).
- Innovative Scholarship Award Committee. (March 2016).
- North Carolina: Our State, Our Time Theme Committee. (2014 - 2015).

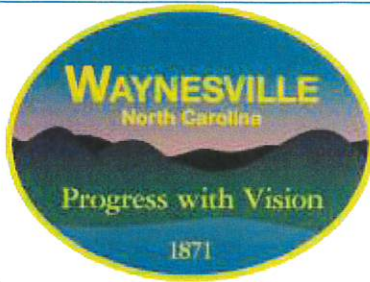
Professional Service

- Society of American Archivists
 - Women Archivists Roundtable Steering Committee Member, 2016-2019.
 - 2016 Annual Conference Program Committee.
- Society of North Carolina Archivists 2015 Annual Conference Planning Committee, NC.
- CONTENTdm Southern Users Group 2015 Meeting Planning Committee.

Public Service

- Appalachian Women's Museum, Dillsboro, NC
 - Board of Directors, 2017 – Present
 - Vice Present, 2018 – Present.

- Jackson County School of Alternatives, Sylva, NC.
- Pisgah Astronomical Research Institute, Balsam, NC.
- Shelton House, Waynesville, NC.
- Canton Historical Museum, Canton, NC.
- Macon County Historical Society, Franklin, NC.



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Linda Ann Lee
STREET ADDRESS 12 Nature Lane, Waynesville, NC
MAILING ADDRESS same
PHONE 845-527-0868
E-MAIL newburgh59@msn.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input checked="" type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: Having resided in Waynesville for over seven years, I appreciate the beauty and uniqueness of our town, especially the historically significant structures and sites.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have restored 14 historical homes and have communicated significantly with the Historic Preservation Board of Lynchburg, VA. I can see the desires of Preservation Integrity from both sides.

I feel that I can contribute the following to this board or commission:

With my experience and love of historical homes, structures and sites and history in general, I feel that I could be a fair voice for both sides of concern.

Tell us about yourself and your background:

I have lived in Waynesville for seven years, renovated many homes including in N. Carolina, Georgia, New York and Virginia. I live in my renovated home on Camp Branch. I'm a nurse and single foster mother.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Linda Ann Lee
Signature

6.27.18
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

PLANNING BOARD

TWO VACANCIES

SEVEN APPLICANTS

Eddie Ward

From: Bucky Dykes <ucky.dykes@gmail.com>
Sent: Monday, June 18, 2018 12:50 PM
To: Eddie Ward

Dear Eddie,

I received the letter from Amie Owens about the revisions to the Board Appointment Schedule made recently by the town Aldermen. After some thought I would like to continue on the city Planning Board for one more term.

Thanks,

Bucky Dykes



APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME H. P. (Bucky) Dykes Jr.
STREET ADDRESS 2615 Eagles Nest Rd, Waynesville
MAILING ADDRESS _____
PHONE _____
E-MAIL bucky.dykes@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Historic Preservation Commission	<input checked="" type="checkbox"/> Waynesville Housing Authority

I am interested in serving on this board or commission because: I moved here 1 yr. ago from Atlanta and being partially retired, wanted to volunteer for some community organizations.

I have experience/expertise in the following areas and/or have served on the following board or commission: Board/Executive Committee Japan-Am. Society of GA. - board member of Junior Achievement of GA. - expertise in accounting / taxes / financial reporting / budgeting

I feel that I can contribute the following to this board or commission With varied background I can bring a large amount of experience in business and planning

Tell us about yourself and your background: ABA/BA - Emory Univ. (1972/1974) Retired from Deloitte in 2009 after 35 yrs. I work part time for div. of Securities + Exchange Commission in Washington - lived in Atlanta from 1968 until I moved here full-time in ~~2009~~ 2010.

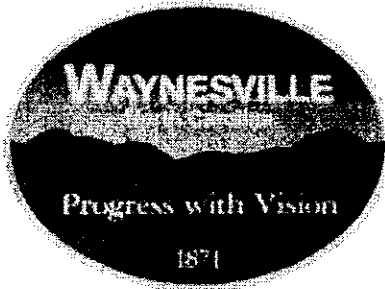
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

H. P. Dykes Jr.
Signature

7/3/2012
Date

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- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/ Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Rose Harrell Johnson (Dr.)
STREET ADDRESS 87 Willow Rd APT A-12, Waynesville NC 28786
MAILING ADDRESS SAME
PHONE cell 828-550-2051
E-MAIL mtnhiker2@yahoo.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: Sound planning determines the viability of a town and its residents. I appreciate Waynesville's planning progress & foresight & would like to assist with planning.

I have experience/expertise in the following areas and/or have served on the following board or commission: Haywood Chamber of Commerce Bd, Folk Moot Bd. of Directors + President, NC Assoc. Community College Presidents & Committee Chair, Bd. of Southern Assoc. Colleges & Schools, VA Economic & Workforce Dev. Commission, Vice-Chr. of Bd. Assoc. for Sustainability in Higher Ed, Bd. of Appalachian Sustainability Agriculture Project, Bd. NCAD Entrepreneurial Initiative

I feel that I can contribute the following to this board or commission: Experience in regional & state economic and workforce development, organizational planning, construction projects, sustainability, budgeting, public relations, personnel mgmt

Tell us about yourself and your background: Career leader in Higher Ed in NC, SC & VA; President HCC 2006-2012; small business owner; WNC native; avid supporter of community and rural development; outdoors person (hiking, biking, running, camping); international traveler/volunteer

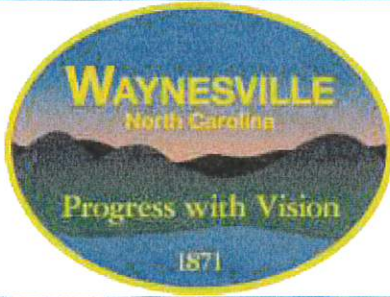
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Rose Johnson
Signature

06-14-18
Date

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TOWN OF WAYNESVILLE, NORTH CAROLINA

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16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: JENNIE Kirby
STREET ADDRESS 397 North Main Street
MAILING ADDRESS SOME
PHONE 770-861-2994 (CELL) 916-0100 (HOME)
E-MAIL jodiekirby1@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: AS A RESIDENT OF DOWNTOWN WAYNESVILLE AND BEING INVOLVED IN THE COMMITTEE COMMUNITY THE DEVELOPMENT OF OUR AREA IS IMPORTANT TO MY FAMILY FRIENDS AND TO ME.

I have experience/expertise in the following areas and/or have served on the following board or commission:

My experience is in commercial real estate in Atlanta, Ga. I worked for Georgia Power Company in Audit and then in the Land Department. Responsibilities included Buying/Selling Properties, Property Management, Railroads, Easements & Rights of Way. Currently on the I feel that I can contribute the following to this board or commission
I feel my background in Finance, Real Estate Board & Treasurer for and being LOOTED in this community would help with my contribution to this board. FELINE URGENT RESCUE OF WNC.

Tell us about yourself and your background: I was born and raised in Atlanta, Ga. I graduated from Georgia State University with a BBA in Finance. Have worked in Banking and in the Electric Utilities Industry. My husband and I moved to Haywood Co. 15 years ago and into downtown Waynesville 2 1/2 years ago.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature Jennie Kirby Thank You For Your Consideration 6/25/18
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

Eddie Ward

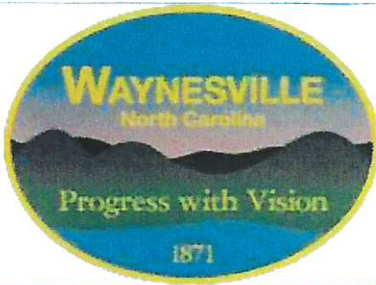
From: Susan Smith <susanteassmith@me.com>
Sent: Wednesday, June 27, 2018 5:58 PM
To: Eddie Ward
Subject: Application
Attachments: Susan Smith Bio updated for Town of Waynesville.docx; Town of Waynesville App.pdf

Mr. Ward:

Please see attached Application and Biography. I don't have a strong preference for a position; but I would like to be considered where you feel I can be best effective. Julia Freeman and I have worked together since I arrived in Haywood County and I'm sure she would share her candid thoughts on my application.

Best regards,

Susan T. Smith
Waynesville, NC 28786
828.456.4387



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: SUSAN TEAS Smith
STREET ADDRESS 2461 Eagles Nest Rd.
MAILING ADDRESS Waynesville 28786
PHONE (828) 456-4387 (H); (630) 215-5891 (M)
E-MAIL SUSAN TEAS Smith@mc.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I believe in supporting my community and using my education and background in retirement!

I have experience/expertise in the following areas and/or have served on the following board or commission:

Please see attached Bio.

I feel that I can contribute the following to this board or commission

Please see attached Bio.

Tell us about yourself and your background:

Please see attached Bio.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Susan Smith

Signature

6/27/18

Date

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- Return Application to Town Clerk's Office -

SUSAN T. SMITH, Esq.

Susan T. Smith is a semi-retired executive who most recently served on the boards of Engineering World Health (Durham, NC) and The Rosecrance Foundation Board – Chicago. She is a neutral arbitrator for the American Arbitration Association and is fully retired from legal practice. She was a licensed attorney 1982 - 2014.

Ms. Smith currently serves as the Chair of Friends of REACH Steering Committee, the volunteer arm of REACH of Haywood County. While living in Chicago area Ms. Smith also served on the board of Community Housing and Development, a not-for-profit.

Ms. Smith served as Senior Vice President, General Counsel and Secretary to Hyatt Hotels Corporation from April 2005 through December 2010. She was one of the five executives who had major responsibilities for the Company's IPO and assisted in the structuring of the Board and Board Committees to be fully SEC compliant.

Ms. Smith has a strong corporate background from being an in-house attorney for the 18 years and acting as Corporate Secretary and General Counsel to two successful companies. As a member of the executive teams and working closely with the companies' boards of directors, she has a deep understanding of the functioning of boards and directors' responsibilities.

Ms. Smith joined Hyatt in April 2005, shortly after a major restructuring of the Pritzker Family assets that created Hyatt Hotels Corporation, which held the Family's hospitality assets. Ms. Smith consolidated the legal functions and expanded the legal team to approximately 40 members with staff in Chicago, Hong Kong, Zurich, Beijing and Delhi. Hyatt enjoyed a successful public offering in November 2009. She had responsibility for the legal team, insurance/risk management function and related consumer risk activities such as privacy law compliance.

Prior to joining Hyatt, Ms. Smith served in a number of roles at First Health Group Corp., a publicly traded company that provided health and pharmacy benefit services to self-funded national employers, including as Vice President, General Counsel and Secretary. First Health was acquired by Coventry Health Care, Inc., in January 2005. Prior to her appointment as

General Counsel she was the first in-house attorney at the company and from 1992 to 2005 built the legal function to greater than 30 staff members in three US cities who supported the hugely successful growth of the company from a small managed care company to a major preferred provider network, medical claims administrator and insurer. Most of the company's growth came from strategic acquisitions and Ms. Smith played a major role in each one, including the \$200 million purchase of its third party claims administrator, from First Data Corp. She was a member of the team that ultimately closed the acquisition of First Health by Coventry for \$1.8 billion.

Before joining First Health in 1992, Ms. Smith was a shareholder at Pryor, Carney & Johnson, PC, a Denver law firm. Leveraging her health care background she represented medical providers in all aspects of their practice, developed a strong trial and appellate practice and provided representation to insurance carriers and insureds in complex coverage matters.

Ms. Smith attended the University of Denver - Sturm College of Law. Ms. Smith also has a BSN (Nursing) from the University of Iowa and Master of Science degree from Texas Women's University. Ms. Smith is married to David D. Smith and they reside in North Carolina.

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME G. Edward Moore
STREET ADDRESS 1554 Crymes Cove Road
MAILING ADDRESS same
PHONE 828 734 4879
E-MAIL gengenl@charter.net

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: I have an interest in serving and there are areas of interest for me

I have experience/expertise in the following areas and/or have served on the following board or commission: In the past I served on the Rec + Park Advisory Commission

I feel that I can contribute the following to this board or commission: Because of my willingness to serve and my brainstorming capabilities.

Tell us about yourself and your background: I have been employed at Evergreen Packaging for 38 years first as a laborer but for the past 35 years I have been an electrician specializing in programmable logic control. I am married 38 years and have three children and 6 grandkids

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

G. Edward Moore

Signature

June 27, 2018

Date

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- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Claybourne Kim Hamby (Clay)

STREET ADDRESS 44 Eagle Gap Rd Waynesville, NC 28786

MAILING ADDRESS (same)

PHONE home 828-246-9636 cell 703-623-6769

E-MAIL clayhamby@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: Waynesville is growing and if that growth isn't planned and managed, we're going to end up looking like Hendersonville. We need housing and jobs, and planning is the way to make sure that doesn't happen at the expense of what makes Waynesville attractive to everyone who lives here.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have never served on a city or county government board, nor do I have any experience or education in urban planning. However, as a nearby resident of Haymarket Virginia, I've seen what happens, and how it happens, when city and county government fail to plan and manage development (google Disney America).

I feel that I can contribute the following to this board or commission I spent nearly 10 years in contract negotiation and commercial dispute mediation. I think a large part of planning is figuring out how to reconcile requirements and objectives (and the people who represent them) that are divergent and inconsistent.

Tell us about yourself and your background: I can tell you that I'm not smart enough to do that in three lines so I attached a brief bio.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

24 May 2018

Clay Hamby

Born in 1950 in Hill City, a town of 1,500 or so up in the Colorado-Nebraska corner of Kansas. Father worked for a pipeline company that believed in moving people every two years whether they needed it or not. Stops after Hill City included Texas, Libya, Iran, Saudi Arabia and Alaska. Went to college at the North Avenue Trade School in Atlanta and became one of those people who started in engineering and graduated in business. Retired three years ago.

Between birth and retirement, worked for various organizations, with responsibilities including filling prairie dog holes in a sod runway, working on a project to develop an econometric model of North Georgia, and managing crash-fire-EMS, electronic warfare systems and aerial targets at a navy base. My most recent position was 10 years as a VP responsible for closing/negotiating IT outsourcing contracts and mediating/firefighting in ruckuses with customers. The company was CSC, which has since been renamed to DXC.

Hobbies are cooking and trying to catch up with the twelve-year-olds in computer technology. Married almost 30 years to the intelligent, accomplished and lovely Ms Deborah Ann Kasbeer. Eagle Scout. No other distinctions or honors worth mentioning.

Donald J. McGowan
958 Little Mountain Road
Waynesville, NC 28786

June 1, 2018

Town of Waynesville
16 South Main Street
PO Box 100
Waynesville, NC 28786

Dear Sir/Madam,

I am interested in serving on the Town of Waynesville Planning Board and have attached a completed application for appointment along with a detailed biography of my work experience and community involvement.

As a community bank President and CEO, I have had substantial experience in dealing with complex real estate transactions and related land use issues and regulations. Throughout my career I have been actively involved in community economic development activities and affordable and workforce housing opportunities. I was Chairman of the Massachusetts Housing Partnership which was the largest not for profit provider of affordable housing in the Commonwealth. In Florida, I served on the City of Orlando workforce housing task force. In addition to my relevant work and community experience, I am an accomplished public speaker and most importantly a good listener who will be able to balance the competing interests within the community while maintaining standards. Lastly, through both education and experience, I have significant expertise in the strategic planning process which could prove useful to the Town in its current review and rewrite of the Land Use Plan.

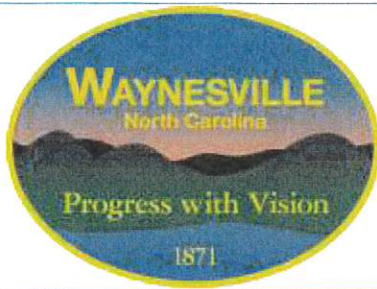
My reason for seeking to become a member of the Planning Board is to serve my community. The Planning Board's activities match up well with my background and experience and will allow me to have the biggest impact.

Thank you for your consideration.

Sincerely,



Donald J. McGowan



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: DONALD J. MCGOWAN
STREET ADDRESS 958 LITTLE MOUNTAIN ROAD
MAILING ADDRESS WAYNESVILLE, NC 28786
PHONE HOME: 828-456-8064 CELL: 407-832-0994
E-MAIL donaldmcgowan@netscape.net

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: SEE COVER LETTER

I have experience/expertise in the following areas and/or have served on the following board or commission:

SEE ATTACHED BIO AND COVER LETTER

I feel that I can contribute the following to this board or commission SEE COVER LETTER

Tell us about yourself and your background: SEE ATTACHED BIO AND COVER LETTER

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature 

6/1/18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

Donald J. McGowan Biography

Donald J. McGowan is a national award-winning community bank CEO with a highly distinguished 45-year banking career. He has specialized in community economic development, small business banking, strategic planning, creating affordable and workforce housing opportunities, marketing and loan and credit administration.

McGowan served as the President and CEO of BankFIRST in Winter Park, Florida for 12 years until the sale of the bank to Seacoast National Bank. He grew the bank from \$220million in assets to \$700million with 12 offices located in Orange, Lake, Seminole, Brevard and Volusia counties. BankFIRST was the largest Small Business Administration lender in Central Florida and had been named "Best Community Bank in Central Florida" by the readers of the Orlando Business Journal. McGowan also received the "Most Influential Business Leader" award from the Orlando Business Journal.

After the sale of BankFIRST, McGowan retired but continues to remain active in support of not for profit organizations.

Previous to BankFIRST, McGowan was the Founder, Chairman and CEO of Flagship Bank and Trust Company, headquartered in Worcester, Massachusetts for 15 years until the sale of the bank to the Chittenden Corporation in Burlington, Vermont. Flagship Bank had \$400million in assets and six offices located in Worcester County and was recognized as one of the most successful denovo banks in the country specializing in serving small and medium size businesses.

Flagship Bank was the leading Small Business Administration lender in Massachusetts which led to McGowan being named the "National Small Business Financial Services Advocate of the Year" by the U.S. Small Business Administration. McGowan won two "Golden Coin Awards" (the highest national banking award from the Bank Marketing Association) for his socially responsible banking program called the "Worcester Fund" and his industry leading "SBA Express Loan Program". He was named "Business Person of the Year" by the Worcester Business Journal, "Citizen of the Year" by the Worcester Telegram and Gazette and received the prestigious "Torch Award for Commitment to the Community" by the Better Business Bureau.

Previous to Flagship Bank, McGowan held other senior executive banking positions in Massachusetts and Florida. He served as the President of the Central Massachusetts region of Bank of Boston, was the President and CEO of FinancialFed Mortgage Corp. and concurrently the Chief Loan Officer for its parent company, Financial Federal Savings and Loan Association in Miami Lakes, Florida. He was the Senior Vice President for Strategic Planning and Corporate Development for the Conifer Group, a \$4 billion community bank holding company in Worcester, Massachusetts. McGowan started his banking career in the management training program of Marine Midland Bank, New York, NY where he became a Regional Commercial Loan Officer responsible for all commercial lending in the eastern part of Long Island.

McGowan has remained actively engaged in a number of professional and community organizations throughout his career. He served as the Chairman of the Massachusetts Bankers Association, Chairman of the Massachusetts Biotechnology Research Institute, Chairman of the Alliance for Education, Chairman of the Massachusetts Housing Partnership, Chairman of Community Healthlink. He was also a director of Commonwealth Bioventures, Memorial Hospital and the HMO HealthSource of Massachusetts. In Florida, McGowan has served on the Government Relations Committee of the Florida Bankers Association, Leadership Winter Park, Riverside Theater, the Environmental Learning Center, the National Entrepreneur Center and Vice Chairman of the Small Business Development Center at the University of Central Florida. In North Carolina he is a member of the Mountain Projects' auxiliary board.

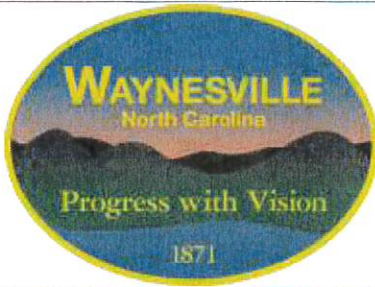
He is a graduate of Dowling College with a Bachelor of Business Administration, the Stonier Graduate School of Banking at Rutgers University, and attended the Boston University MBA program.

Don McGowan and his wife Geri reside in Waynesville, North Carolina.

**PUBLIC
ART
COMMISSION**

THREE VACANCIES

THREE APPLICANTS



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Douglas Garrett
STREET ADDRESS 70 Chancery Lane / Waynesville, NC 28786
MAILING ADDRESS 70 Chancery Lane / Waynesville, NC 28786
PHONE 828-452-9068
E-MAIL dpgarrett@hotmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input checked="" type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I would like to see "the arts" emphasized in Haywood County, in particular the Waynesville area.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have degrees in art, taught in the Haywood County School system, I served as the arts coordinator for that program for twenty years.

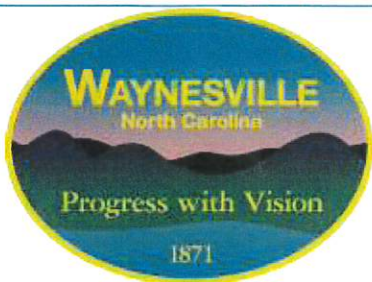
I feel that I can contribute the following to this board or commission With my love and passion for the arts, I would love to see Waynesville as an art hub for Western North Carolina

Tell us about yourself and your background: Having originally gone to college to be an architect, changing to an art curriculum. Having taught 24 years, seeing the love and need for art in Waynesville - after all life and art go hand in hand.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Douglas Garrett
Signature

April 20, 2018
Date



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: GEORGE KENNEY
STREET ADDRESS 19 SILVER CIRCLE
MAILING ADDRESS LAKE JONALUSKA, NC 28745
PHONE 941-915-4934
E-MAIL GEORGE.KENNEY@HOTMAIL.COM

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input checked="" type="checkbox"/> Public Art Commission <i>CURRENTLY SERVING</i>
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: _____

I have experience/expertise in the following areas and/or have served on the following board or commission:

I feel that I can contribute the following to this board or commission _____

Tell us about yourself and your background: _____

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature

6-13-18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

ELIZABETH S. FEICHTER
251 LENOIR CIRCLE
WAYNESVILLE, NC 28786

To whom it may concern:

I would like to continue to serve on The Waynesville Public Arts Commission.
I have enjoyed my tenure and would like to continue. If I need to step down to
allow someone else to serve I will understand.

Thank you,

Elizabeth S. Feichter

May 15, 2018



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

aowens@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Elizabeth Feichter
STREET ADDRESS 251 Lenoir Circle
MAILING ADDRESS same
PHONE 828-456-6918
E-MAIL esfeichter

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input checked="" type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: I believe that I can bring energy, enthusiasm, and commitment to this board. I am passionate about enhancing the experience of citizens and visitors who visit our community.
I have experience/expertise in the following areas and/or have served on the following board or commission:

I have traveled around the world and this country and am convinced that things like public art greatly influence the kind of community we are.

I feel that I can contribute the following to this board or commission: I do not have an "ART Degree", but I know its value. I can/will bring enthusiasm and commitment.

Tell us about yourself and your background: I taught in Haywood Co. Schools for 30 years. After retiring I was elected to the town board and served for 12 years. I now serve on the Mountain Projects Board as a founding and emeritus member of the M.A.R.T. Board.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature Elizabeth Feichter

29 June 2015
Date

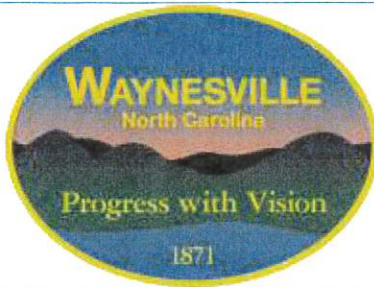
Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

RECREATION ADVISORY BOARD

THREE VACANCIES

FOUR APPLICANTS



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Wayne Finger
STREET ADDRESS 72 South Hill Street, Waynesville, NC 28786
MAILING ADDRESS PO Box 1004, Waynesville, NC 28786
PHONE 828-506-1901
E-MAIL _____

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I have been involved and a supporter of recreation all my life.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have worked closely with ~~ent~~ several former recreation directors, been involved in many recreation activities and a supporter of physical activities.

I feel that I can contribute the following to this board or commission: expertise, experience, knowledge, time and community connections.

Tell us about yourself and your background: I am a retired state employee. I have children and grand children involved in the recreation programs. I attend and am an and supporter of many recreational activities.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

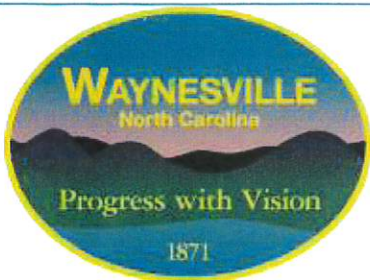
Wayne Finger
Signature

6/3/18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME:

Kim Gardner

STREET ADDRESS

204 Oakdale Road, Waynesville, NC

MAILING ADDRESS

28786

PHONE

828-476-0330

E-MAIL

Kimgardner.wnc@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

☐ Alcoholic Beverage Control Board

☐ Planning Board

☐ Community Action Forum

☐ Public Art Commission

☐ Board of Adjustment

☒ Recreation & Parks Advisory Commission

☐ Firemen's Relief Fund Board

☐ Waynesville Housing Authority

☐ Historic Preservation Commission

☐ 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because:

I believe all residents should have access to quality recreation + with kids and working with seniors, I know the importance of lifelong activity

I have experience/expertise in the following areas and/or have served on the following board or commission:

Current rec board member; Adult Care @ Home; Elder Abuse Awareness Walk (Buncombe Co.)

I feel that I can contribute the following to this board or commission

By lending my experience, expertise and education will provide a unique perspective to the board.

Tell us about yourself and your background:

I love Waynesville + believe we have an incredible + unique recreation opportunities. I love the outdoors and believe we have an incredible recreation program.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

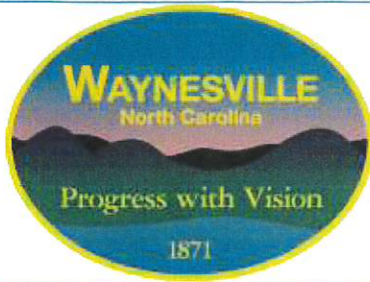
Signature

Kim Gardner 5-14-18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: J. WALLACE MESSER
STREET ADDRESS 172 Shelton St.
MAILING ADDRESS Waynesville, NC 28786
PHONE 456-7113 Cell 734-6987
E-MAIL _____

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I can help
make proper community

I have experience/expertise in the following areas and/or have served on the following board or commission:

Rec. & park comm.

I feel that I can contribute the following to this board or commission _____

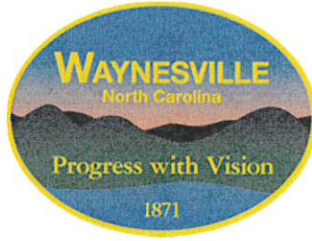
Tell us about yourself and your background: I was part of
Gille League of WA for 14 yrs

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

J. Wallace Messer 6-14-18
Signature Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



June 13, 2018

Lee Starnes
PO Box 1199
Waynesville, NC 28786

Dear Mr. Messer:

At the June 12, 2018 regular meeting of the Town of Waynesville Board of Aldermen, the Board approved a revised Board Appointment Schedule. They extended the number of consecutive terms that an individual could serve to three (3). With this change, you are currently eligible to serve for another three year term on the Recreation Advisory Board which would terminate June 30, 2021.

You have two (2) options available to you at this time related to your board participation. You can request to continue to serve for another term or you can discontinue serving at the end of this term. If you are interested in serving once again, you may submit a letter or email indicating your willingness to serve again, or you can fill out the enclosed application and indicate that you are currently serving on the Recreation Advisory Board. Please submit no later than June 29, 2018 to be eligible for consideration.

While we encourage you to continue participating on the Recreation Advisory Board, we do understand that at times, due to various constraints and other matters, stepping down is at times required. If you do not wish to serve again, please notify us by June 29, 2018.

Whichever option you choose, please Eddie Ward by calling (828) 452-2491 or emailing her at eward@waynesvillenc.gov. We thank you most sincerely for your participation and for your service to the Town of Waynesville.

Respectfully,

Amie Owens

Amie Owens
Assistant Town Manager

*06/26/18 - per conversation w/ Mr. Starnes
@ Board of Aldermen meeting, he
wishes to be considered for
reappointment. awo*

c: Elizabeth Teague
Patrick McDowell, Chair
Chelle Baker

WAYNESVILLE

HOUSING

AUTHORITY

TWO VACANCIES

ONE APPLICANT

6/29/2018

Town of Waynesville North Carolina
16 South Main Street
P.O. Box 100
Waynesville, NC 28786
Re: Waynesville Housing Authority

Sharon Cullins
174 Hillside Road
Waynesville, NC 28786

To Whom:

This letter is an attachment to an application I have submitted to Waynesville Housing Authority for a seat on their board.

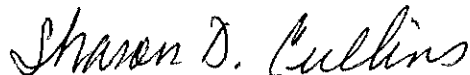
I assume that background checks will be done for board members as they are done on housing applicants.

I have a very checked background as a result of years of addiction and alcoholism. I am happy that today I can say that I am clean and sober and have been for many years.

I am very involved in community and recovery organizations due to the fact that others helped me along the path to freedom and I want to do the same for those coming behind me.

I am asking you not to look at where I have been but where I can help the town and county go with my experience and heart for the overall well being for all.

Thank you for your careful consideration,


Sharon D. Cullins

6/29/2018

To Whom:

This letter is in reference to the vacancy on the Waynesville Housing Authority Board. The accompanying application is from Sharon Cullins. I have know Sharon for more than 50 years. She is is an upstanding citizen in Haywood County and is very active in groups that care about the overall well being of the county.

I am signing this document as a character reference and recommendation for Sharon to fill a seat on the Waynesville Housing Authority Board. I feel as though she will be a positive asset to the committee.

Thank You,

William Gibbs

6/29/2018

To Whom:

This letter is in reference to the vacancy on the Waynesville Housing Authority Board. The accompanying application is from Sharon Cullins. I have know Sharon for more than 50 years. She is is an upstanding citizen in Haywood County and is very active in groups that care about the overall well being of the county.

I am signing this document as a character reference and recommendation for Sharon to fill a seat on the Waynesville Housing Authority Board. I feel as though she will be a positive asset to the committee.

Thank You,

A handwritten signature in cursive script, appearing to read "Alfred Caldwell". The signature is written in dark ink and is positioned below the "Thank You," text.

1/29/2018

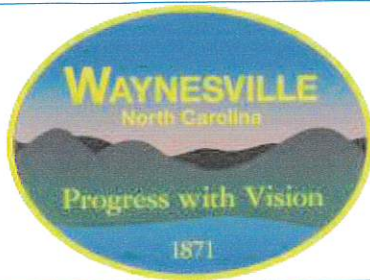
To Whom:

This letter is in reference to the vacancy on the Waynesville Housing Authority Board. The accompanying application is from Sharon Cullins. I have know Sharon for more than 50 years. She is is an upstanding citizen in Haywood County and is very active in groups that care about the overall well being of the county.

I am signing this document as a character reference and recommendation for Sharon to fill a seat on the Waynesville Housing Authority Board. I feel as though she will be a positive asset to the committee.

Thank You,

Walter D. Bryson



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: Sharon Cullins
STREET ADDRESS 174 Hillside Rd, Waynesville NC 28786
MAILING ADDRESS same
PHONE 828-276-6931
E-MAIL cullins19@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input checked="" type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I genuinely
care about the people and the housing
situation in Waynesville, NC.

I have experience/expertise in the following areas and/or have served on the following board or commission:

Expertise in human resources... organization, record
keeping... communication. I presently sit on the
Park Advisory Committee for Town of Waynesville and
am leader of affordable workforce housing for downtown North Carolina
I feel that I can contribute the following to this board or commission I am a
resident of Waynesville and am active with various
community issues concerning residents of Waynesville

Tell us about yourself and your background: I grew up in Waynesville, lived
through some tough times and turned my life
around with the help of others, so now I want
to be one of the people that helps others.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Sharon D Cullins
Signature

6/29/2018
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.
- Return Application to Town Clerk's Office -

ZONING BOARD OF ADJUSTMENT

***FIVE VACANCIES**

FOUR APPLICANTS

***ONE - ETJ REPRESENTATIVE**

***ONE - TOWN REPRESENTATIVE**

***THREE – ALTERNATES FROM EITHER ETJ OR
TOWN**

Eddie Ward

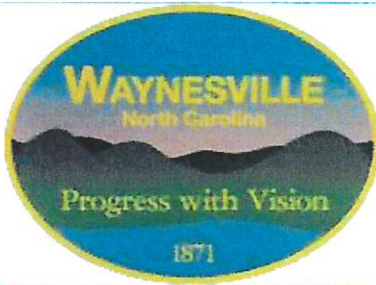
From: Susan Smith <susanteassmith@me.com>
Sent: Wednesday, June 27, 2018 5:58 PM
To: Eddie Ward
Subject: Application
Attachments: Susan Smith Bio updated for Town of Waynesville.docx; Town of Waynesville App.pdf

Mr. Ward:

Please see attached Application and Biography. I don't have a strong preference for a position; but I would like to be considered where you feel I can be best effective. Julia Freeman and I have worked together since I arrived in Haywood County and I'm sure she would share her candid thoughts on my application.

Best regards,

Susan T. Smith
Waynesville, NC 28786
828.456.4387



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: SUSAN TEAS Smith
STREET ADDRESS 2461 Eagles Nest Rd.
MAILING ADDRESS Waynesville 28786
PHONE (828) 456-4387 (H); (630) 215-5891 (M)
E-MAIL SUSAN TEAS Smith@me.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: I believe in supporting my community and using my education and background in retirement!

I have experience/expertise in the following areas and/or have served on the following board or commission:

Please see attached Bio.

I feel that I can contribute the following to this board or commission:

Please see attached Bio.

Tell us about yourself and your background:

Please see attached Bio.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Susan Smith

Signature

6/27/18

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

SUSAN T. SMITH, Esq.

Susan T. Smith is a semi-retired executive who most recently served on the boards of Engineering World Health (Durham, NC) and The Rosecrance Foundation Board – Chicago. She is a neutral arbitrator for the American Arbitration Association and is fully retired from legal practice. She was a licensed attorney 1982 - 2014.

Ms. Smith currently serves as the Chair of Friends of REACH Steering Committee, the volunteer arm of REACH of Haywood County. While living in Chicago area Ms. Smith also served on the board of Community Housing and Development, a not-for-profit.

Ms. Smith served as Senior Vice President, General Counsel and Secretary to Hyatt Hotels Corporation from April 2005 through December 2010. She was one of the five executives who had major responsibilities for the Company's IPO and assisted in the structuring of the Board and Board Committees to be fully SEC compliant.

Ms. Smith has a strong corporate background from being an in-house attorney for the 18 years and acting as Corporate Secretary and General Counsel to two successful companies. As a member of the executive teams and working closely with the companies' boards of directors, she has a deep understanding of the functioning of boards and directors' responsibilities.

Ms. Smith joined Hyatt in April 2005, shortly after a major restructuring of the Pritzker Family assets that created Hyatt Hotels Corporation, which held the Family's hospitality assets. Ms. Smith consolidated the legal functions and expanded the legal team to approximately 40 members with staff in Chicago, Hong Kong, Zurich, Beijing and Delhi. Hyatt enjoyed a successful public offering in November 2009. She had responsibility for the legal team, insurance/risk management function and related consumer risk activities such as privacy law compliance.

Prior to joining Hyatt, Ms. Smith served in a number of roles at First Health Group Corp., a publicly traded company that provided health and pharmacy benefit services to self-funded national employers, including as Vice President, General Counsel and Secretary. First Health was acquired by Coventry Health Care, Inc., in January 2005. Prior to her appointment as

General Counsel she was the first in-house attorney at the company and from 1992 to 2005 built the legal function to greater than 30 staff members in three US cities who supported the hugely successful growth of the company from a small managed care company to a major preferred provider network, medical claims administrator and insurer. Most of the company's growth came from strategic acquisitions and Ms. Smith played a major role in each one, including the \$200 million purchase of its third party claims administrator, from First Data Corp. She was a member of the team that ultimately closed the acquisition of First Health by Coventry for \$1.8 billion.

Before joining First Health in 1992, Ms. Smith was a shareholder at Pryor, Carney & Johnson, PC, a Denver law firm. Leveraging her health care background she represented medical providers in all aspects of their practice, developed a strong trial and appellate practice and provided representation to insurance carriers and insureds in complex coverage matters.

Ms. Smith attended the University of Denver - Sturm College of Law. Ms. Smith also has a BSN (Nursing) from the University of Iowa and Master of Science degree from Texas Women's University. Ms. Smith is married to David D. Smith and they reside in North Carolina.

Eddie Ward

From: Henry Kidder <bridgecanton@yahoo.com>
Sent: Tuesday, June 12, 2018 7:50 AM
To: Eddie Ward
Subject: Zoning Board of Adjustment appointment

Hello,

I would like to be appointed to the Zoning Board of Adjustment for another term.

Thank you.

Henry Kidder
828-246-0250

299 Belleview Rd
Waynesville NC 28786

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME HENRY KIDDER
STREET ADDRESS 299 BELLEVIEW RD WAYNESVILLE NC 28786
MAILING ADDRESS PO BOX 777 HAZELWOOD NC 28738
PHONE 828-246-0250
E-MAIL BRIDGECANTON@YAHOO.COM

Please consider me for appointment to the following board(s) or commission(s):

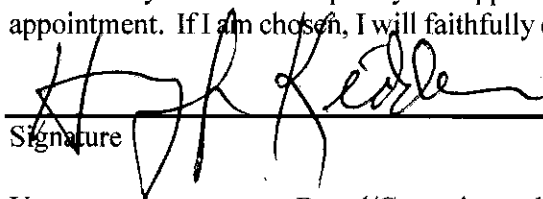
<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: I WOULD LIKE TO SERVE THE TOWN AND PEOPLE OF WAYNESVILLE TO FURTHER ENHANCE CONSTRUCTIVE GROWTH.

I have experience/expertise in the following areas and/or have served on the following board or commission: RESIDENTIAL AND COMMERCIAL GROWTH - PROPERTY MANAGEMENT - REAL ESTATE SALES - MORTGAGE ORIGINATION AND CUSTOMER SERVICE.

I feel that I can contribute the following to this board or commission BY MAKING INFORMED DECISIONS FOR THE BETTERMENT OF THE TOWN AND ITS CITIZENS.

Tell us about yourself and your background: I'M A COLLEGE GRADUATE IN ECONOMICS FROM DARTMOUTH. I HAVE SERVED IN THE MILITARY. I'VE WORKED AT BANKS IN NYC AND CANTON OHIO. I ENDED MY CAREER WORKING FOR THE POST OFFICE IN WAYNESVILLE AND HAZELWOOD. I AM NOW RETIRED AND AM A PART TIME FARMER.
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.


Signature

5-28-2015
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

NAME G. Edward Moore
STREET ADDRESS 1554 Crymes Cove Road
MAILING ADDRESS same
PHONE 828 734 4879
E-MAIL gengent@charter.net

Please consider me for appointment to the following board(s) or commission(s):

<input checked="" type="checkbox"/> Alcoholic Beverage Control Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	

I am interested in serving on this board or commission because: I have an interest in serving and there are areas of interest for me

I have experience/expertise in the following areas and/or have served on the following board or commission: In the past I served on the Rec + Park Advisory Commission

I feel that I can contribute the following to this board or commission: Because of my willingness to serve and my brainstorming capabilities.

Tell us about yourself and your background: I have been employed at Evergreen Packaging for 38 years first as a laborer but for the past 35 years I have been an electrician specializing in programmable logic control. I am married 38 years and have three children and 6 grandkids

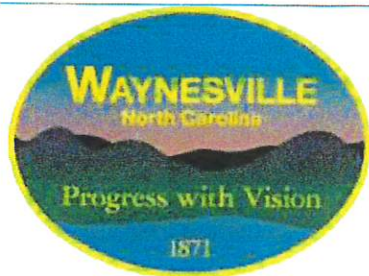
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

G. Edward Moore
Signature

June 27, 2018
Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME: George K. Escaravage

STREET ADDRESS 97 Lombard Street, Waynesville, NC 28786

MAILING ADDRESS P.O. Box 54, Waynesville, NC 28786

PHONE 828/400-0901

E-MAIL gke333@gmail.com

Please consider me for appointment to the following board(s) or commission(s):

<input type="checkbox"/> Alcoholic Beverage Control Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Community Action Forum	<input type="checkbox"/> Public Art Commission
<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Recreation & Parks Advisory Commission
<input type="checkbox"/> Firemen's Relief Fund Board	<input type="checkbox"/> Waynesville Housing Authority
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> 1% Zip Code Subcommittee (TDA)

I am interested in serving on this board or commission because: Use my experience as a real estate property developer to assist the BOA, businesses and residents in interpreting the intent of existing ordinances and considering the merits of variance requests. Also an excellent volunteer opportunity.

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have served on the Board of many Haywood County organizations, most as the Chairman or President. I have also founded/owned and operated several Haywood County/Waynesville based business, most notably NEO Corporation. The executive positions that I have held in these organizations will aide in my service to the BOA.

I feel that I can contribute the following to this board or commission As a regular applicant before the Buncombe County BOA I've experienced the process and understand the intent of the adopted ordinances and will fairly consider variance requests for the benefit of our community and those affected by the ordinances.

Tell us about yourself and your background: Western Carolina University - Master of Public Affairs, former Dayco Corporation Environmental Services Manager, Founder/Owner of NEO Corporation. Married to Karla Escaravage. Three grown children and five grandchildren. Current Real Estate Developer/Partner at Town Mountain Preserve in Asheville, NC (182 acres/74 lot residential development).

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature

June 25, 2018

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

- Return Application to Town Clerk's Office -