



## Town of Waynesville, NC

### Board of Aldermen – Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **June 14, 2016**

Time: **6:30 p.m.**

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#### A. CALL TO ORDER - Mayor Gavin Brown

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

**Motion:** To approve the minutes of the May 24, 2016 regular meeting and the minutes of the special called meeting on May 31, 2016 and the closed session minutes from the May 31, 2016 special called meeting, as presented [or as corrected].

#### B. PUBLIC HEARING

3. Public Hearing to consider a zoning map and text amendment request to reclassify an area as the Howell Mill Road Urban Residential District

**Motion:** To approve a zoning map and text amendment request to reclassify an area as the Howell Mill Road Urban Residential District, as presented.

#### C. NEW BUSINESS

4. Resolution to apply for Surface Transportation Program-Directly Attributable (STP-DA) Funds through the French Broad River Metropolitan Planning Organization (FBRMPO)

**Motion:** To adopt the attached Resolution to apply for STP-DA Funding for design and engineering for EB-5757, Brown Avenue from South Main to Belle Meade.

5. Budget Amendment for Fiscal Year 15/16

**Motion:** To approve Amendment No. 2 to the 2015-2016 Budget Ordinance #O-01-16, as presented.

6. Adoption of FY16-17 Annual Operating Budget - FY 16-17 Budget Ordinance # O-02-16

**Motion:** To adopt Budget Ordinance #O-02-16 establishing the FY16-17 annual operating budget for the Town of Waynesville, as presented.

**TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA**

**June 14, 2016**

**- 2 -**

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7. Adoption of FY16-17 Financial Operating Plan for Two Internal Service Funds #R-06-16

***Motion:*** *To adopt the Resolution on Financial Operating Plan for Two Internal Service Funds #R-06-16, Asset Services Management and Garage Operations, as presented.*

8. Adoption of FY16-17 Fee Schedule

**Motion:** *To adopt the FY16-17 Fee Schedule, as presented.*

9. Adoption of FY16-17 Special Appropriations Schedule

**Motion:** *To adopt the FY16-17 Special Appropriations Schedule, as presented.*

**D. CALL FOR PUBLIC HEARING**

10. Call for Public Hearing to consider a resolution naming of a Town of Waynesville maintained road as “Wells Alley Way”

***Motion:*** *To call for a public hearing to be held on Tuesday, June 28, 2016 at 6:30 p.m. or as closely thereafter as possible in the Town Hall Board Room at 9 South Main Street, Waynesville to consider a resolution naming a Town of Waynesville maintained road as “Wells Alley Way”, as presented.*

**E. COMMUNICATIONS FROM STAFF**

11. Manager’s Report – Interim Town Manager Mike Morgan
- Public Services Building Renovation Project
12. Attorney’s Report – Town Attorney Woody Griffin

**F. COMMUNICATIONS FROM THE MAYOR AND BOARD**

**G. CALL ON THE AUDIENCE**

**H. ADJOURN**

**SPECIAL CALLED MEETING – THURSDAY, JUNE 16, 2016 AT A TIME TO BE ANNOUNCED FOR CLOSED SESSION FOR REVIEW OF ASSESSMENT CENTER INFORMATION WITH DEVELOPMENTAL ASSOCIATES.**



# TOWN OF WAYNESVILLE

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## CALENDAR June 14, 2016

2016	
<b>Sat, Jun 11</b> 10:00 AM – 5:00 PM Downtown	Appalachian Lifestyle Celebration - DWA
<b>Tue, Jun 14</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Wed, Jun 15</b> 5:00 – 7:00 PM Historic Courthouse & Downtown	Elder Abuse Awareness Walk – sponsored by Southwestern Commission Area Agency on Aging, Mountain Projects and the Haywood County Senior Resource Center
<b>Wed – Thur, Jun 15 &amp; 16</b> 8:30 AM – 5:00 PM Municipal Building & Town Hall	Assessment Centers for Town Manager hiring process; review of assessments will be done in <b>special called meeting in closed session on the afternoon of June 16<sup>th</sup></b>
<b>Week of Jun 20</b> Times and Locations TBA	Special called meeting – Closed Session – Interviews with Candidates for Town Manager
<b>Fri, Jun 24</b> 6:30 – 9:00 PM Historic Courthouse	Mountain Street Dance – DWA
<b>Mon, Jun 27</b> 5:30 PM Location TBD	Haywood COG – Haywood County Hosting
<b>Tue, Jun 28</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Fri, Jul 1</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Mon, Jul 4</b>	Independence Day Holiday Town Offices Closed
<b>Mon, Jul 4</b> 11:00 AM – 3:00 PM Downtown	Stars & Stripes Celebration – DWA
<b>Fri, Jul 8</b> 6:30 – 9:00 PM Historic Courthouse	Mountain Street Dance – DWA

<b>Tue, Jul 12</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Sat, Jul 23</b> 10:00 AM Main Street / Historic Courthouse	Folkmoor USA Parade of Nations & Opening Ceremonies Parade: Line-up at 9:30 AM from Blue Ridge Books/Academy Street Opening Ceremonies: 10:00 AM
<b>Fri, Jul 22</b> 6:30 – 9:00 PM Historic Courthouse	Mountain Street Dance – DWA
<b>Tue, Jul 26</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Fri, Jul 29</b> 6:30 PM Location TBD	Southwestern Commission Annual Dinner
<b>Sat, Jul 30</b> 10:00AM – 5:00 PM Main Street, Downtown	“Where the World Meets on Main Street” International Day Festival
<b>Fri, Aug 5</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Fri, Aug 5</b> 6:30 – 9:00 PM Historic Courthouse	Mountain Street Dance – DWA
<b>Sat, Aug 6</b> 9:00 AM – 1:00 PM Courthouse Lawn	Sarge’s Annual Downtown Dog Walk
<b>Tue, Aug 9</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Mon, Aug 22</b> 5:30 PM Location TBD	Haywood COG – Maggie Valley Hosting
<b>Tue, Aug 23</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Wed, Aug 31</b> 6:00 PM Waynesville Inn Resort & Spa	Haywood Healthcare Foundation 2016 Annual Gala
<b>Fri, Sep 2</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Fr-Sa, Sep 2-3</b>	47 <sup>th</sup> Annual Smoky Mountain Folk Festival Lake Junaluska
<b>Mon, Sep 5</b>	Labor Day Holiday Town Offices Closed
<b>Tue, Sep 13</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Sat, Sep 17</b> 6:00 – 9:00 PM Downtown	Block Party - DWA



<b>Mon, Sep 26</b> 6:30 PM Location TBD	Southwestern Commission Board Meeting
<b>Fri, Oct 7</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Sat, Oct 8</b> 10:00 AM – 5:00 PM Main Street, Downtown	33 <sup>rd</sup> Annual Church Street Art & Craft Show
<b>Tue, Oct 11</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Sat, Oct 15</b> 10:00 AM – 5:00 PM Main Street, Downtown	28 <sup>th</sup> Annual Apple Harvest Festival – Haywood Chamber of Commerce
<b>Su-Tu, Oct 23-25</b>	NCLM Annual Conference CityVision 2016 Raleigh, NC
<b>Mon, Oct 24</b> 5:30 PM Location TBD	Haywood COG – Waynesville Hosting
<b>Tue, Oct 25</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Fri, Nov 4</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Tue, Nov 8</b> 6:30 AM – 7:30 PM All voting precincts	Election Day - General Election
<b>Tue, Nov 8</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Fri, Nov 11</b>	Veterans' Day Holiday Town Offices Closed
<b>Th-Fr, Nov 24-25</b>	Thanksgiving Holiday Town Offices Closed
<b>Mon, Nov 28</b> 6:30 PM Location TBD	Southwestern Commission Board Meeting
<b>Fri, Dec 2</b> 5:00 – 9:00 PM Downtown	Art After Dark – Waynesville Gallery Association
<b>Fr-Mo, Dec 2-5</b>	Holly Days Downtown – seasonal events downtown throughout the weekend
<b>Mon, Dec 5</b> 6:00 PM Main Street, Downtown	Waynesville Holiday Parade Line-up begins at 4:30 PM at Walnut and Main Parade begins at 6:00 PM

<b>Sat, Dec 10</b> 5:00 PM Fire Station #1	Waynesville Fire Department Annual Holiday Family Dinner (tent)
<b>Sat, Dec 10</b> 6:00 – 9:00 PM Main Street, Downtown	A Night Before Christmas / Bethlehem Market Place – DWA & First Baptist Church
<b>Tue, Dec 13</b> 6:30 PM Board Room, Town Hall	Board of Aldermen Regular Meeting
<b>Fr-Tu, Dec 23, 26-27</b>	Christmas Holiday Town Offices Closed
<b>2017</b>	
	New Year Holiday Town Offices Closed
	Martin Luther King Jr Holiday Town Offices Closed

## Board and Commission Meetings – June/July 2016

ABC Board	ABC Office – 52 Dayco Drive	<b>June 21</b> 3 <sup>rd</sup> Tuesdays 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	<b>July 5</b> 1 <sup>st</sup> Tuesdays 5:30 PM
Downtown Waynesville Association	UCB Board Room – 165 North Main	<b>June 23</b> 4 <sup>th</sup> Thursdays 12 Noon
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	<b>Meets as needed;</b> <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	<b>July 6</b> 1 <sup>st</sup> Wednesdays 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	<b>June 20</b> 3 <sup>rd</sup> Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	<b>July 14</b> 2 <sup>nd</sup> Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	<b>June 22</b> 3 <sup>rd</sup> Wednesdays 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	<b>July 6</b> 1 <sup>st</sup> Wednesdays 5:30 PM

## BOARD/STAFF SCHEDULE

<b>Th – Sa, Aug 4-6, 2016</b>	Town Attorney	NC Association of Municipal Attorneys Summer Seminar Asheville, NC
<b>Th – Sa, Aug 18-20, 2016</b>	Admin Svc Dir & Deputy Clerk	NC Association of Municipal Clerks Summer Seminar Asheville, NC

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**May 24, 2016**

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**THE WAYNESVILLE BOARD OF ALDERMEN** held a regular meeting on Tuesday, May 24, 2016 at 6:30 p.m. in the board room of the Town Hall, 9 South Main Street, Waynesville, NC.

**A. CALL TO ORDER**

Mayor Pro Tem Gary Caldwell called the meeting to order at 6:30 p.m. with the following members present:

Mayor Pro Tem Gary Caldwell  
Alderman Jon Feichter  
Alderman LeRoy Roberson  
Alderman Julia Freeman

Mayor Gavin Brown was absent due to a health issue.

The following staff members were present:

Mike Morgan, Interim Town Manager  
Amie Owens, Town Clerk  
Woody Griffin, Town Attorney  
Elizabeth Teague, Development Services Director  
Joey Webb, Fire Chief  
Shannon Morgan, Assistant Fire Chief

The following media representatives were present:

Mary Ann Enloe, the Mountaineer  
Becky Johnson, Smoky Mountain News

1. Welcome /Calendar/Announcements

Mayor Pro Tem Gary Caldwell welcomed everyone to the meeting and asked Town Clerk Amie Owens to highlight additions to the calendar including:

- May 25 - Groundbreaking Ceremony tomorrow at the Haywood County EMS/Emergency Management Base – 4:00 p.m.
- May 31 – Special Called Meeting to go into closed session for second screening of applicants at 4:00 p.m. in the Municipal Building
- June 4th – Haywood Pathways Open House from 1:00 p.m. to 5:00 p.m. with dedication ceremony at 3:00 p.m.

2. Adoption of Minutes

***Alderman Roberson made a motion, seconded by Alderman Feichter, to approve the minutes of the May 10, 2016 regular meeting, the minutes of the May 17, 2016 special called meeting, and the closed session minutes from the May 17, 2016 special called meeting, as presented. The motion carried unanimously.***

**B. CALL FOR PUBLIC HEARING**

3. Call for Public Hearing to consider a zoning map and text amendment request to reclassify an area as the Howell Mill Road Urban Residential District

Elizabeth Teague, Development Services Director explained that the call for public hearing at the next regular meeting would be to consider a zoning map and text amendment request to reclassify an area as the Howell Mill Road Urban Residential District. Ms. Teague presented a graphic of the three properties in question, noting that they are immediately behind the Ingle's on Howell Mill Road.

Alderman Roberson asked how much of an impact would be felt by those residents on Calhoun Road. Ms. Teague explained that a community meeting was held at the Waynesville Recreation Center to discuss the future of Howell Mill Road. Original rezoning was for commercial, but after the meeting property owners have worked with staff to develop an urban residential district to allow professional offices but would keep the residential character in terms of architecture. Ms. Teague noted that it was a positive meeting which lead to this compromise.

***Alderman Roberson made a motion, seconded by Alderman Freeman to call for a public hearing to be held on Tuesday, June 14, 2016 at 6:30 p.m. or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street, Waynesville, to consider a zoning map amendment request to reclassify an area as the Howell Mill Road Urban Residential District. The motion carried unanimously.***

**C. NEW BUSINESS**

4. Street Closure Request – Main Street Mile

Interim Town Manager Mike Morgan noted that a request had been received for a street Closure for the Main Street Mile to benefit Shriners Hospital in Greenville SC. This is the 7th Annual event. The closure of Main Street would be on Friday, August 26th from 5:00 p.m. until 10:00 p.m. There are no conflicts between this event and others and is on the Downtown Waynesville Association calendar.

***Alderman Roberson made a motion, seconded by Alderman Freeman to approve the closing of Main Street on Friday, August 26, 2016 from 5:00 p.m. until 10:00 p.m. for the Main Street Mile footrace and related fundraising activities associated with the annual "Run for the Children", benefitting Shriners Hospital in Greenville, SC. The motion carried unanimously.***

## D. PUBLIC HEARING

### 5. Public Hearing to consider a zoning text amendment of Chapter 4.6 of the Town Code regarding mobile food vendors as temporary uses

Ms. Teague provided an overview of the question that had come before the Planning Board and their actions related how to best manage food trucks, monitor compliance with health department standards and work in harmony with existing restaurants. She noted that this proposed change did not impact special events and festivals; there is already a process in place that is working well for one-time events.

Ms. Teague explained that the proposed text amendment would address the food vendors not associated with events (i.e. those operating for extended periods of time). She noted that there are four goals for the proposed amendment to ensure that mobile vendors operating within town limits:

- Are compliant with health department requirements and are duly permitted;
- Do not disrupt the character of any zoning district or diminish the appeal of any neighborhood;
- Are present within the Town at the permission of property owners, or at the invitation of nearby businesses who have requested this use in an identified public space; and
- That they do not create trash, a hazard for traffic, or other safety issue to the public or workers that staff them.

Ms. Teague continued to explain that mobile vending units are regulated by Section 15A of the North Carolina Administrative Code. She noted that there are specific requirements of mobile food units and pushcarts under this code including that *“any pushcart or food truck or food trailer that are regulated by the Health Department as mobile units must have approved “commissaries” to provide servicing areas and support for that unit”*.

Ms. Teague provided the definitions of commissary, food establishment, mobile food unit, pushcart and temporary food establishment. She noted that a food truck or trailer is licensed by the DMV as a vehicle or trailer for roadway travel and commercial use.

As with any change to text, the information must be found consistent with the 2020 Land Development Plan. Ms. Teague noted that the plan called for the town to “provide design guidelines to control development in appropriate areas and incorporate design criteria into the Town’s development ordinances.” She explained that regulation of how and where food vendors can set up and how the area is maintained (i.e. litter control, signage, smell, noise, traffic, safety and appearance) are also important. Provided that the town can manage these types of uses with the balance for positive economic impact, safety and sensitivity to a location’s surroundings, then the accommodation of mobile food vendors as temporary uses is consistent with the 2020 Plan.

Ms. Teague provided the staff recommendation that mobile food vendors could add diversity and interest to commercial areas as well as convenience, and service to nearby businesses. Therefore, expanding the Temporary Use Chapter to allow mobile food trucks to operate for extended periods of time makes sense and as long as they are there at the invitation of the underlying property owners and are not detrimental to other existing businesses.

Ms. Teague read through the proposed text amendment highlighting the various new sections and calling specific attention to section D3. From her staff report she noted, the Planning Board reviewed in March, and determined that the ordinance accommodated all of the food vendors that the Town has already permitted except for Ma's Kitchen at Mad Anthony's. This particular owner wanted to be allowed to operate their mobile food unit on an on-going basis, without time limit, on the Mad Anthony's property. At the April meeting, the owners of Mad Anthony's and Ma's kitchen asked that paragraph D3 be added to the proposed ordinance to allow them to maintain a mobile food trailer on the Mad Anthony's property on a permanent basis and the Planning Board supported their request.

This raised the question for staff as to when something that was "mobile" became permanent under the Town's building codes or zoning ordinance, and the accompanying design guidelines, landscaping, setbacks, parking and other regulations that are part of developing permanent structures. In seeking clarification on how to manage this request under building codes from the NC Department of Insurance, staff was informed by Chief Building Code Consultant Mike Hamm, P.E. of the Manufactures Building Division that:

*"There are no HUD or Modular Building Codes that regulate Mobile Food Units or Mobile Kitchens. These units would be regulated by the NCDMV and the local Health Department. The Manufactured Building division would only be involved if an approved modular manufacturer built a permanent structure for use as a modular food or kitchen unit that was 3rd party inspected in the manufacturing plant and labeled with a NC modular validating stamp. An existing mobile food or kitchen unit that is converted to a permanent structure would be regulated by the NC Building Codes subject to local inspection and approval." (April 8, 2016).*

The placement of a food truck or trailer permanently at a location would require that the truck or trailer be converted into a permanent structure, and this could happen with some creative engineering and structural enhancements that bring it into compliance with Health Department requirements and state building codes. In that case, the resulting structure would also have to comply with all of the Town development regulations as much as any building or addition would, including setbacks, landscaping, signage, and other rules that may apply. They would also have to be de-licensed from the NCDMV. The Chief Building Inspector, Tom Maguire, had done additional research on how to convert food trucks to a permanent structure. This information was provided to the board members.

Ms. Teague concluded her report by noting her appreciation for the staff at Mad Anthony's and their willingness to work with the Development Services staff as they were a valued asset and business in the community. Ms. Teague opened the floor to questions from the board.

Alderman Feichter asked if the \$50.00 application fee was for mobile food vendors at special events. Ms. Teague answered that only those that were independent mobile food vendors would be subject to the fee. Those who would be part of a special event would have to follow the current process already in place.

Alderman Roberson inquired if a mobile food vendor was over the 180 days that could be approved for a temporary permit, would it then have to meet the permanent state building codes. If not, then it seemed to be creating a temporary structure that would not comply. Ms. Teague answered that Mr. Maguire's research on converting something like this could allow work within the temporary structure and allow them as much flexibility as possible.

Ms. Teague addressed the 180 day rule for the temporary use timeframe. She noted that the intent was for the mobile food units to be seasonal. Looking at half of the year is a fairly good rubric for a temporary threshold. She explained that if a vendor were to only use their truck on Friday and Saturday nights, then the 180 days would suffice for one year since that only equates to 104 days.

Alderman Feichter asked if the total days was 180 or 270. Ms. Teague explained that it was an initial 90 day period with a one-time renewal of 90 days. This is done for the calendar year and is specific to a location. For example if someone had multiple food trucks, a permit would be required for each. Ms. Teague added that the permit is not transferrable to another location. The example provided was that if someone was permitted for Frog Level, they could not set up in Hazelwood with the same truck.

Mayor Pro Tem Caldwell commended Ms. Teague and the Planning Board for their very thoughtful review of this issue and for their diligence.

Town Attorney Woody Griffin **called the public hearing to order at 7:08 p.m.** and reminded those who wished to speak to provide their full name and address for the minutes and to limit comments to three minutes.

David Young, 384 Thomas Park Drive, Waynesville addressed the board and explained that as co-owner of Mad Anthony's, he was frustrated as this issue is going into fourth month and this should be a big city problem, not one for Waynesville. He alluded to seeing mobile food vendors in Franklin, Sylva, Boone, Canton, Brevard and Asheville that were not moved for months at a time. He added that this is not an unsolvable problem – there is a compromise. Mr. Young noted that the concerns seem to be about having a permanent structure. He explained that there are any number of ordinances that can be enforced related to cleanliness, dangerous structure, etc... He commented that what Mad Anthony's is asking for is to allow the food truck to serve as the kitchen and prevent the moving of the vehicle from one side of the property to the other to be in compliance.

Alderman Roberson asked about those mobile food trucks in the other areas and the lack of movement; shouldn't they have to adhere to building codes? Mr. Young answered that none of them have moved since being put there. Alderman Roberson argued that if they are not moving at all then they are not mobile and should have to comply with building codes.

Mr. Young noted that powers already exist related to monitoring and compliance. Alderman Feichter attended the Planning Board meetings and read something that the Beer Garden experience is what people are doing these days. He inquired if Mr. Young had a timeframe of how to do food service in the long term, say five years. Did he plan on keeping this mobile unit forever? Mr. Young answered that he could not project five years in the future and that there were limitations on creating a commercial kitchen due to the fact that certain modifications are not allowed in his historical building.

Alderman Feichter asked if the information that the building inspector has presented to the Board related to conversion was plausible. Mr. Young answered that it was not part of the future plan at this time since, at this point, converting the trailer into a permanent structure would be an onerous and insurmountable task for them.



Jon Catton, 420 Killian Street, Waynesville wished to have a hotdog cart in downtown Waynesville. He explained that it would have been a service to the community and visitors and that he wanted to be able to do this. He acknowledged concerns about blocking the walkways and wanted to start his hot dog cart at the mini-park across from the courthouse. Instead he located in Sylva where he said they were open to positive growth. Mr. Catton added that the Downtown District has become “too unique” and Waynesville splitting hairs about permanent structures is disheartening. Mr. Catton concluded by noting that he hoped that the board will seriously consider everything that he has said and to make it possible to have unique businesses like his here.

Glenna Young, 670 Mountain Lake Drive, Waynesville, co-owner of Ma’s Kitchen addressed the board and echoed the sentiment of Mr. Catton in the hopes that the Board will allow this change. She explained that her husband works about 12 hours a day to keep the food truck running and there is too much invested in it to only work 180 days a year. She noted that the food truck is still readily movable and will keep under the DMV rules. On Branner Avenue where there are nice residential and professional buildings, she and Mr. Young have made the trailer color match to the building and made it as pleasing to the eye as possible. Ms. Young referenced a letter that was sent to the Board when she was having issues getting the permit renewed and outlined in that letter every objection that the zoning and codes and presented a solution to each one. Ms. Young likened the food truck to an RV park, it takes time to unhook, provide for storage, etc... just as it takes time to get their mobile unit mobile, but is still mobile when you are ready to go. Ms. Young noted that the Town has to have rules and regulations, but that there should be room for creativity, diversity and innovation as well. She acknowledged that the plan is if the ordinance is approved, then they could fence around the food truck and put plantings around it to make it even nicer.

Town Attorney Griffin asked if anyone else would like to address the Board. With no other individuals coming forward, **Attorney Griffin closed the public hearing at 7:27 p.m.**

Mayor Pro Tem Caldwell asked the Board if they had any further questions or comments.

Alderman Freeman commented that Waynesville is a unique community and business owners are trying to utilize old structures for alternate uses. If the unit is in the rear and very non-descript, it is reasonable to be more flexible with what could be done with these structures.

Alderman Roberson asked about the permanency of the structure – where did the Young’s see the business in five years. Mr. Young answered that at this point they were not sure what would happen in five years.

Alderman Feichter asked Ms. Teague if there were staff concerns about section D3. Ms. Teague reiterated that she had been in touch with the NC Department of Insurance related to how to handle mobile food trucks such as the one at Mad Anthony’s under existing building codes. She added that it again is dependent upon whether or not the unit will be under DMV guidelines or those for related to structures. Ms. Teague explained that the Land Development Standards and design guidelines for any new development or addition of a building are another consideration. She provided an example of Shining Rock Academy and the restriction of mobile homes and trailers to certain parts of town.

Alderman Feichter clarified that the mobile food truck does not meet modular codes. Ms. Teague confirmed and reminded the Board of the email from Mike Hamm from the NC DOI. Alderman Feichter added that he would be interested in working with Mad Anthony’s for permanency.

Attorney Griffin interjected that as a first reading of an ordinance, a 2/3 vote would be required for passage. Three votes would only constitute 60% and would not be sufficient for carrying the approval. If the ordinance change were to pass, it would require a unanimous vote.

***Alderman Roberson made a motion, seconded by Alderman Freeman to table a vote on this issue until the full Board is present. The motion carried unanimously.***

#### **E. COMMUNICATIONS FROM STAFF**

##### **9. Manager's Report - Interim Town Manager Mike Morgan**

###### Town Manager Search

Manager Morgan noted that the special called meeting on May 31 at 4:00 p.m. would be for the purpose of closed session for additional review of candidates for the Town Manager position.

###### FY 16/17 Budget

Manager Morgan reminded the Board that the revised budget documents would be available online Friday, May 27<sup>th</sup>. The public hearing for the proposed FY 16/17 budget will be on June 7<sup>th</sup>.

###### Public Services Building Renovation

Manager Morgan reported that the ads for bids for the Public Works facility will be posted tomorrow and Manager Morgan has entered into a contract with Martin McGill for \$6,000 to assist with development of the financing package for the facility.

##### **10. Attorney's Report - Town Attorney Woody Griffin**

Town Attorney Woody Griffin had nothing to report.

#### **F. COMMUNICATION FROM THE MAYOR AND BOARD**

Alderman Feichter explained that he has been representing the Town on the West Next Generation Steering Committee which was formed to improve the fiber gigabit accessibility. The committee is modeling Greensboro and seeks to partner with telecommunications providers by leveraging municipalities including pole build out. Part of the consideration is the Dig Once which entails placing conduit in the ground anytime there is work done. This will make running fiber cheaper in the future. Alderman Feichter noted that he would like to explore the feasibility of implementing the plan in Waynesville which would require procedures and land use regulations.

Manager Morgan asked if he could meet with Ms. Teague and David Foster, Public Services Director and bring any comments/recommendations back at the next meeting.

#### **G. CALL ON THE AUDIENCE**

No one addressed the Board.

#### H. Fire Fighter Promotion Ceremony

Fire Chief Joey Webb explained that four individuals were being promoted to Captain. He thanked the Board for allowing the ceremony to be part of this meeting. Chief Webb explained that historically, there were no ranking officers within the Fire Department other than the Chief and Assistant Chief. With the inception of Career Track, there is now that opportunity to have a captain on each shift. An assessment center was held which included a fire scenario where the individual was in command, a role play exercise and an interview process. The assessors were brought in from various regional fire departments large and small including Asheville, Shelby and Dana. Chief Webb added that the assessors commented about the closeness of the fire fighters who were competing when each was asked what makes you the best person for the job, the responses were that all were capable of doing the job.

Chief Webb asked each of the captains to come forward and be pinned by their family members. The four fire fighters are: Darrell Calhoun, Demetrius Massey, Ricky Mehaffey and Allen Stewart. Also, each of the fire fighters were presented with their new helmets. Chief Webb explained that the color of the helmet identified the position – black for firefighters; red for captains and white for chiefs.

Chief Webb thanked the fire fighters and their families and the volunteer fire fighters who help to provide service to the citizens of Waynesville.

Mayor Pro Tem Caldwell invited the audience to attend a reception following the meeting. He addressed the Boy Scouts from Troop 370 and said that he hoped they learned something from this meeting, and thanked the Waynesville police and fire fighters for being shining examples for them.

#### G. ADJOURN

***There being no further business to discuss, Alderman Feichter made a motion, seconded by Alderman Roberson to adjourn the meeting at 7:54 p.m. The motion carried unanimously.***

ATTEST

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Gavin A. Brown, Mayor

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Michael J. Morgan, Interim Town Manager

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Amanda W. Owens, Town Clerk

Waynesville Board of Alderman Minutes  
Regular Meeting May 24, 2016

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**SPECIAL CALLED MEETING**  
**May 31, 2016**

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**THE WAYNESVILLE BOARD OF ALDERMEN** held a special called meeting on Tuesday, May 31, 2016 at 4:00 p.m. in the conference room of the Municipal Building located at 16 South Main Street, Waynesville, NC.

**A. CALL TO ORDER**

Mayor Gavin Brown called the meeting to order at 4:00 p.m. with the following members present:

Mayor Gavin Brown  
Alderman Gary Caldwell  
Alderman Jon Feichter  
Alderman LeRoy Roberson  
Alderman Julia Freeman

The following staff members were present:

Mike Morgan, Interim Town Manager

The following other individuals were present via conference call:

Dr. Stephen Straus, Developmental Associates  
Dr. Heather Lee, Developmental Associates

**1. Welcome and Call to Order**

Mayor Gavin Brown welcomed everyone to the meeting and apologized for not being able to attend the regular board meeting due to his health issue.

Mayor Brown made calendar announcements including:

- June 2 – Tuscola High School AFJROTC Awards Night – 5:30 p.m.
- June 4 – Dedication Ceremony for Frog Level Bench at Noon
- June 4 - Haywood Pathways Open House from 1:00 p.m. until 5:00 p.m.
- June 7 – Special Called Meeting for the Budget Public Hearing – 6:30 p.m.
- June 9 – Haywood Chamber of Commerce Annual Dinner – town has a table

Mayor Brown thanked Alderman Feichter for attending Town Hall Day to receive an award for Waynesville from the North Carolina Association of Planners for outstanding Main Street.

## 2. CLOSED SESSION

Alderman Caldwell made a motion, seconded by Alderman Roberson to enter into closed session for the purpose of discussing personnel matters (applicants for town manager position) as permitted under NCGS § 143.318.11 (a)(6). The motion carried unanimously.

The Board entered into closed session at 4:07 p.m.

The Board returned from closed session at 5:58 p.m.

## 3. ADJOURN

***There being no further business to discuss, Alderman Feichter made a motion, seconded by Alderman Roberson to adjourn the meeting at 6:00 p.m. The motion carried unanimously.***

ATTEST

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Gavin A. Brown, Mayor

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Michael J. Morgan, Interim Town Manager

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Amanda W. Owens, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: June 14, 2016**

**SUBJECT:** Public Hearing to consider a map and text amendment to rezone the following properties from Howell Mill Road Medium Density Residential to Urban Residential, establishing a new Zoning District as Howell Mill Road Urban Residential District (HM-UR):

1. 333 Howell Mill Road, which consists of 7 individual lots, PINs: 8616-42-3466, 8616-42-6671, 8616-42-6329, 8616-42-5167, 8616-42-4173, 8616-42-3089, 8616-42-5404; (5.29 acres); of Robert Timothy and Patricia Shook
2. 11 Palmer Hill Road, PIN 8616-42-7327; (0.87 acres); of Nell Moody Heirs
3. Unaddressed lot, Calhoun Road, PIN 8616-42-6749; (0.5326 acres); of Romualda McCrorie

**AGENDA INFORMATION:**

**Agenda Location:** Public Hearing  
**Item Number:** 3-B  
**Department:** Development Services  
**Contact:** Elizabeth Teague, Development Services Director  
**Presenter:** Elizabeth Teague, Development Services Director

**BRIEF SUMMARY:** This zoning map and text amendment would apply to an area convenient to Town and the Town's Recreation Center that is currently zoned medium density residential. The original rezoning request was to re-classify to the Russ Avenue Regional Center District, the least restrictive commercial district after commercial-industrial zoning which raised concerns among adjacent property owners that it would impact the architecture, traffic pattern and scenic nature of that area. A zoning designation of Urban Residential would maintain the residential character of the area but would allow for increased density to take advantage of this location's convenience and the pedestrian amenities that are now available as part of the roadway corridor. It would also create a transitional district between the heavy commercial of Russ Avenue and the Medium Density residential neighborhood. To designate the UR zoning in this area, the Town will need to adopt ordinance language creating a new zoning district: The Howell Mill Road Urban Residential District (HM-UR).

**MOTION FOR CONSIDERATION:**

1. Motion to find that the subject Map and Text Amendment are consistent with the 2020 Land Development Plan.
2. Motion to amend the Zoning Map and Chapter 2 of the Land Development Standards of the Town of Waynesville to establish the Howell Mill Road Urban Residential District.

**FUNDING SOURCE/IMPACT:** N/A

**ATTACHMENTS:**

1. Planning Board Staff Report
2. Draft Ordinance

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**

## **Board of Aldermen Staff Report**

### **Request for Rezoning Multiple Properties along Howell Mill and Calhoun Roads and an Accompanying Text Amendment to establish the Howell Mill Road Urban Residential District**

**June 14, 2016**

**Agenda Item:** Zoning Text and Map Amendment.

**Address, PINs, acreage, owners:**

1. 333 Howell Mill Road, which consists of 7 individual lots, PINs: 8616-42-3466, 8616-42-6671, 8616-42-6329, 8616-42-5167, 8616-42-4173, 8616-42-3089, 8616-42-5404; (5.29 acres); of Robert Timothy and Patricia Shook
2. 11 Palmer Hill Road, PIN 8616-42-7327; (0.87 acres); of Nell Moody Heirs
3. An unaddressed lot on Calhoun Road, PIN 8616-42-6749; (0.5326 acres); of Romualda Mcrorie

**Acreage of area:** 6.6926 acres total

**Requested Rezoning:** From Howell Mill Medium Density Residential District to Urban Residential.

**Other:** These properties are all within the Town's extra-territorial jurisdiction (ETJ).

#### **Background:**

The Planning Board asked staff to look at land use along the Howell Mill Road corridor as the Howell Mill Road project came to an end. Staff presented at the Planning Board in December of 2015 and the Board directed staff to organize a community meeting of residents to get local input. In February of 2016, the Town received applications from property owners immediately adjacent to Calhoun Road requested rezoning from the Howell Mill Road residential designation to the Russ Avenue commercial designation.

At the community meeting held on April 4, 2016, participants were asked what they valued about the area and what they would like to see happen in the future (summary notes attached). Many expressed concern about the rezoning request and the impacts of commercial development in this area. As a result of community feedback, the applicants amended their request to the Planning Board to the Urban Residential category. At the April Planning Board Meeting, the Planning Board voted to recommend a change in zoning designation for the above properties to "Urban Residential." This zoning designation is residentially focused, but would allow professional offices and business services uses.

To designate this zoning classification in a new area requires additional text changes in order to keep consistency with the format and descriptions provided in the Town's Land Development Standards. Therefore, staff has prepared the attached recommended text changes to accommodate the zoning map amendment recommendations.

The purpose and intent of the Howell Mill Road Residential District as established by the Land Development Standards, Section 2.3.3(C) states:

The **Howell Mill Residential—Medium Density District (HM-RM)** shall develop as a residential neighborhood providing a mix of housing types and densities. Long, narrow lots are encouraged to provide for the establishment of good block widths throughout the area. Higher density housing is encouraged south of Howell Mill Road with lower density housing provided to the north. The center of the neighborhood is the Waynesville Recreation Center, providing



recreational and social opportunities for all of Waynesville but with particular convenience and importance for those residing in this district. The proximity of this area to Russ Avenue shall be enhanced with improved transportation connections. Development occurring off of Howell Mill Road shall also incorporate connectivity between streets and shall include, where appropriate, pedestrian access to the Recreation Center and the Richland Creek Greenway. Nonresidential uses typically found in residential areas are permitted.

The Urban Residential zoning category currently has two designated districts with the following purpose and intent, Section 2.3.4:

- A. The **East Waynesville Urban Residential District (EW-UR)** is an urban neighborhood of mostly medium to high density residential development bordering the Waynesville town center. Higher density development is encouraged closer to town with lesser densities found as the district approaches areas with steeper slopes. A number of public spaces are found in this district including the East Street and Vance Street parks. It will be important as new development and redevelopment occurs for connections to be made to such public spaces and throughout the district.
- B. The **Hazelwood Urban Residential District (H-UR)** is a traditional walkable neighborhood of mostly small, well-built housing in an area where sufficient urban facilities are available. It is a self-contained community with affordable housing, smaller well-kept lots, narrow tree-lined streets and distinct edges and centers. Major public spaces including a park and the "old" Hazelwood School are located in this neighborhood. Since it is convenient to shopping and employment, the goal for Hazelwood is to encourage infill development and the rehabilitation of existing structures in keeping with the residential scale and character of the existing neighborhood. Limited non-residential uses supporting the community are permitted if contributing in scale, design and use to the area. Pedestrian amenities are to be enhanced with all new development as are the development of access points to different parts of Waynesville from the Hazelwood neighborhood. Parking on public streets is permitted and encouraged as an alternative to the development of new parking lots.

Urban Residential allows for up to 16 units/acre which is double the residential density of that allowed in the current zoning of medium density residential (8 units/acre). It allows for multi-family developments and a higher density of up to 24 units/acre as part of a special use permit. Also on the list of permitted uses of those districts which would be a change are bed and breakfasts, adult and child day care, professional services, general commercial less than 100,000 sf (Hazelwood UR only), cultural and community facility, recreation facility, riding stables, and cemetery.

To extend the UR District in this new area of Howell Mill Road, staff has drafted a new "purpose and need statement," based on the value statements provided at the community meeting on April 4, 2016. Additionally staff has incorporated language denoting this new zoning designation within the Land Development Standards for lots and the permitted uses table. These permitted uses were also reviewed at the Planning Board in April for recommendation to the Board of Aldermen.

### **Consistency with 2020 Land Development Plan:**

As discussed at the community meeting and in the Planning Board's deliberations, the rural and residential nature of the area was identified by the residents as an important value in the area. In the Town's Comprehensive Plan, Waynesville Our Heritage, Our Future, 2020 Land Development Plan. The Plan states that the land use goal is to:

“Promote the orderly growth, development and enhanced land values of the Town of Waynesville by preserving and improving Waynesville's existing neighborhoods, creating more attractive commercial centers, maintaining a strong downtown area, taking steps to reduce urban sprawl and protecting the natural beauty of the community.” (2020 LDP, p 4-2)

With an objective to:

“Designate appropriate amounts of land to reflect the desired development patterns and to accommodate the projected residential, commercial, industrial and institutional needs of the Town of Waynesville.” (p. 4-2)

The Land Development Plan specifically speaks to the goal of creating a variety of residential opportunities for all incomes and to promote infill development and mixed use areas. The Future Land Use Map of the 2020 Plan (Maps 12 and 13) show the area on the opposite side of Howell Mill Road and adjacent to the Town's Recreation center as Medium to high density residential. Adjusting the map amendment request and the accompanying text description for a more residentially focused district with limited commercial uses of a residential scale, would keep the protective nature of the original zoning and promote residential development along a corridor identified in the Future Land Use Map.

### **Surrounding Land Use/Zoning Patterns:**

The area proposed for rezoning is adjacent to the recently expanded Ingles and the Ingles' Russ Avenue Regional Center Conditional District Zoning. Across Howell Mill Road to the south is the DC Plus LLC Packaging warehouse. To the north and across the street is residential property and the Town substation. The property abuts residential property to the east. At the community meeting concerns were expressed regarding traffic impacts to Calhoun Road if the zoning were to change. Calhoun is a two lane road that serves the residential lots to the north and which becomes a dirt road before finally dead-ending at private residential property. The proposed zoning text should therefore describe the transitional nature of the area and the buffer it provides from the strictly medium density zoning of the Town's ETJ and the commercial zoning of the Russ Avenue Regional Center District.

### **Staff Recommendation:**

Staff recommends adoption of the Zoning Map amendment and Zoning Text as submitted by the Planning Board. However, the Planning Board included the addition of a movie theater in the list of permitted uses. This is not included in the other UR designations and would have light, parking and traffic impacts on the area that the Board of Aldermen may want to consider. Staff would also then support the proposed ordinance with the use of theater removed from the proposed Permitted Uses table.

**Requested Actions:**

1. Motion to find the Zoning Map and Text Amendments consistent with the Town of Waynesville 2020 Comprehensive Plan.
2. Motion to adopt the proposed zoning map and text amendment as provided (or as amended) to rezone the property at Howell Mill, Calhoun and Palmer to Urban Residential District and to create a new District designation of Howell Mill Urban Residential (HM-UR).

**Attachments:**

- Summary Notes from the April 4, 2016 Community Meeting
- Planning Board Minutes
- Application Materials and Map
- Draft Ordinance Text Amendment





1 inch = 200 feet  
March 4, 2016

## Haywood County

1. Shook  
2. Moody

3. McRorie

Disclaimer: The maps on this site are not surveys. They are prepared from the inventory of real property found within this jurisdiction and are compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of any information contained on these maps. Haywood county and the website provider assume no legal responsibility for the information contained on these maps.





## TOWN OF WAYNESVILLE Planning Board

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Waynesville, NC 28786  
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### Chairman

Patrick McDowell

### Planning Board Members

Danny Wingate (Vice)

John Feichter

Marty Prevost

Robert Herrmann

Phillip Gibbs

H.P. Dykes, Jr.

Shell Isenberg

L. Brooks Hale

### Development Services

#### Director

Elizabeth Teague

## MINUTES OF THE TOWN OF WAYNESVILLE PLANNING BOARD Regular Meeting Town Hall – 9 South Main St., Waynesville, NC 28786 April 18, 2016

THE WAYNESVILLE PLANNING BOARD held a regular meeting on April 18, 2016 at 5:30 p.m. in the board room of the Town Hall, 9 South Main Street, Waynesville, NC.

### A. CALL TO ORDER

#### 1. Welcome/Calendar/Announcements

Chairman Patrick McDowell welcomed everyone and called the meeting to order at 5:30 p.m.

The following members were present:

Danny Wingate  
Bucky Dykes  
Anthony Sutton  
Phillip Gibbs  
Marty Prevost  
Shell Isenberg  
Robert Herrmann  
Patrick McDowell  
Brooks Hale

The following staff members were present:

Elizabeth Teague, Development Services Director  
Eddie Ward, Deputy Town Clerk  
Tom Maguire, Senior Code Enforcement Official  
Ron Sneed, Attorney to the Planning Board

2. Adoption of Minutes

*A motion was made by Board Member Robert Herrmann, seconded by Board Member Danny Wingate, to approve the minutes of the March 21, 2016 regular meeting as presented. The motion passed unanimously.*

**B. OLD BUSINESS**

1. Discussion and feedback on Community Meeting regarding land use along Howell Mill Road Corridor

Ms. Elizabeth Teague, Development Services Director said several members of the Board had attended the Community Meeting regarding land use along Howell Mill Road Corridor. She wanted to give them an opportunity to discuss and give feedback from that meeting.

Chairman McDowell said he was pleased that there had been a good turnout from the community for the meeting. He said there were strong sentiments from residents about keeping the zoning the same, and concerns about traffic problems. There were also good comments about what they would like to see in the future, and how to maintain the rural feel of the area. Chairman McDowell thanked the staff for a well run meeting.

2. Continuation of Public Hearing to consider zoning map amendment requests for 333 Howell Mill Road, 11 Palmer Hill Road and an unnamed lot on Calhoun Road to be rezoned from Howell Mill Medium Density Residential to Russ Avenue Regional Center Commercial.

Chairman McDowell asked for a motion to resume the Public Hearing from the March 21, 2016 Planning Board meeting.

*A motion was made by Board Member Danny Wingate, seconded by Board Member Robert Herrmann, to resume the Public Hearing from March 21, 2016 concerning consideration of zoning map amendment requests for 333 Howell Mill Road, 11 Palmer Hill Road, and an unnamed lot on Calhoun Road to be rezoned from Howell Mill Medium Density Residential to Russ Avenue Regional Center Commercial. The motion passed unanimously.*

Ms. Teague stated that after the initial Planning Board Meeting on March 21, 2016, the Tim Shook family, the Tom Moody family, and Ms. Roumalda Mcrorie said they would be open to looking towards a more residentially focused zoning, Urban Residential District, rather than the Russ Avenue Regional Center Commercial. The Urban Residential District is primarily residential but allows more dense residential development. Currently there are two designated Urban Residential Districts in The Town of Waynesville, East Waynesville Urban Residential District (EW-UR), and Hazelwood Urban Residential District (H-UR). Urban Residential allows multi-family developments, bed and breakfasts, adult and child day care, professional services, general commercial less than 100,000 square feet (Hazelwood UR only), cultural and community facility, recreation facility, riding stables, and cemetery. She told the Board that the Hazelwood Urban Residential District does allow small retail under a hundred thousand square feet, whereas the East Waynesville Urban Residential District does

not. She asked for the Board's input as to whether retail is something that might be considered as being appropriate for this district.

The area of Howell Mill Road is convenient to Town and to the Town's recreation Center. A zoning designation of Urban Residential would maintain the residential character of the area but would allow for increased density to take advantage of the area's convenience and pedestrian amenities that are now available as part of the corridor. This could help promote residential development which is walkable to shopping and would connect a sidewalk that leads to the Recreation Center. Ms. Teague said staff felt this district would be consistent with the 2020 Land Use Plan. At the community meeting, several citizens pointed out that the rural and residential nature of the area was identified in the Town's Comprehensive Plan. Also it was abundantly clear that while the upgrade of the roadway will promote increased traffic and development pressure, the overall feeling of the citizens is to maintain the residential nature of the area.

The purpose of this request is to allow the property owners to more easily sell their property given the industrial and commercial structures that are next to them on two sides. The proposed area for rezoning is adjacent to the recently expanded Ingles, and across the road is the DC Plus LLC Packaging warehouse. With these properties, Ms. Teague suggested an Urban Residential Zoning to allow professional offices such as healthcare and business services which can be developed at a residential scale style with only 1 – 2 stories. This would allow greater flexibility while maintaining the residential scale and character of the area.

Ms. Teague brought the Board's attention to a written verification from Mr. Tim Shook and Mr. Thomas Moody that they are agreeable to amending their initial request for consideration to Urban Residential. Also a hand written letter was received from Ms. Mcrorie requesting to amend her request to Urban Residential as well.

Requested Actions:

1. Motion to find/not find the request consistent with the 2020 Land Development Plan by meeting the needs of the residential needs of the community and promoting infill and improving an existing neighborhood area.
2. Motion to recommend approval of the applicants' request for rezoning the property at Howell Mill, Calhoun, and Palmer Hill to (Russ Avenue Regional Center District or) to (Urban Residential District).

Chairman McDowell asked if any of the applicants would like to speak.

**Tim Shook**  
**333 Howell Mill Road**  
**Waynesville, NC 28786**

Mr. Shook thanked the Board for the opportunity to be able to speak to them about his property and he gave a brief history of his family and property. He stated the property had been zoned commercial in 1993 when his parents owned the property. After he inherited the property, he tried to sell the property several different times. During this time Mr. Shook only had inquiries about purchasing his property as commercial, not residential. He would like to sell for the best use, and for the highest value of the land. Mr. Shook stated that each realtor he had dealt with had advised him that the property needed to be zoned commercial.

**Thomas Moody**  
**248 Fairway Hills Dr.**  
**Waynesville, NC 28786**

Mr. Moody stated he and Mr. Shook are in a situation where in the past they would not have wanted their property to be zoned commercial any more than anyone else, but things change, and that change has been beyond their control. He said everyone has to adapt to change. Mr. Moody said his property has been on the market as residential for eight years with no success. He asked the Board for their help in granting rezoning of his property so it can be sold.

**Pat Shook**  
**333 Howell Mill Road**  
**Waynesville, NC 28786**

Ms. Shook gave a brief history of living at the address of 333 Howell Mill Road. She stated that when her in-laws owned the property, no one asked them if they objected to Sonoco or Ingles locating their commercial businesses adjacent and across from their property. She gave many examples of how their property could be used for the Town's benefit if the Board approves the request, and the property is sold.

With no further applicants wishing to speak, Chairman McDowell opened the Public hearing to supporting witnesses.

**Karen Hollingsed (Beverly Hanks)**  
**74 North Main Street**  
**Waynesville, NC 28786**

Ms. Hollingsed stated she was the real estate agent working with Mr. and Mrs. Shook. She stated the only call she had received about the Shook property was concerning commercial purposes. Being zoned as residential will be very difficult to find a buyer because there are no buffers between the Shook property and Sonoco, Ingles, or the Town's sub station. Ms. Hollingsed said she also represents Ms. Mcrorie with the exclusive right to sell her property. She encouraged the Board to grant the rezoning request.

**John Keith (Beverly Hanks)**  
**94 North Main Street**  
**Waynesville, NC 28786**

Mr. Keith said he is employed by Beverly Hanks Real Estate, and he is one of two agents in the downtown Waynesville office that is authorized to sell commercial property. Mr. Keith said this wasn't just about someone trying to get the best price for a piece of property and he felt the Shook's had been harmed by not being allowed to rezone their property. Three of the four sides have commercial businesses located on the property. He reminded the Board that being zoned commercial does not mean having a convenience store or drive thru restaurant on the property, it just means that usually it is for multi-family units. Mr. Keith said there had been articles in the newspaper about the



severe housing shortage in Haywood County. He explained that most of the rentals in the community are vacation rentals, not something young people or nurses who move here to work would be interested in. Also, there is a need for progressive living arrangements here in the area instead of having to move to Asheville later in life. He asked the Board to consider the rezoning request for Urban Residential. He feels this is the best compromise for these properties.

**Joe Bob Rogers**  
**263 Calhoun Road**  
**Waynesville, NC 28786**

Mr. Rogers said this rezoning will affect about one third or more of Calhoun Road if granted. He said the road would need improvements if there are businesses that are developed along Howell Mill with access to Calhoun. Mr. Rogers said he recognized what a hard job the Planning Board members have making decisions like this one. Chairman McDowell thanked Mr. Rogers for his comment.

**Ricky Gregory**  
**61 Radio Tower Road**  
**Waynesville, NC 28786**

Mr. Gregory asked the Board what else could go there besides the things that had been discussed. He asked specifically about trailer parks, and also about comments made that the Town was under pressure to rezone Howell Mill Road. Mr. Gregory would like to know where the pressure was coming from.

Chairman McDowell explained that this question came up at the Community Meeting and the word pressure was changed to opportunity. The word pressure was used to describe interest in the rezoning along Howell Mill Road.

Ms. Teague relayed other permitted uses that could be allowed in Chapter 2.5.3 of the Land Use Standards if the Urban Residential District rezoning is approved:

1. Business Support Services
2. Adult and child daycare homes
3. Government Services
4. Personal Services
5. Professional Services

It was noted that manufactured homes and manufactured housing is not allowed in Urban Residential Districts.

**Ginger Hain**  
**267 Calhoun Road**  
**Waynesville, NC 28786**

Ms. Hain said Calhoun Road was a very quiet, pastoral area, and the proposed zoning of Mr. Shook's property would change the nature of the neighborhood. She had a question concerning a Special Use Permit, and how it would help protect the backside of Calhoun Road. Ms. Teague explained that a Special Use Permit (SUP) is a type of permit that is issued by the Planning Board that

will allow the Board to specify special conditions. This could be related to traffic, buffering, additional bicycle and pedestrian facilities, or whatever would create a safer type of development for that particular location. Adjacent property owners would be notified, advertisements would be placed in the newspaper, and the property would be posted so residents would have an opportunity to be present at a Public Hearing. Ms. Hain said she felt that this could be something that could meet the resident's needs.

**John Balentine  
274 Calhoun Road  
Waynesville, NC 28786**

Mr. Balentine said there were issues on Calhoun Road concerning the ditches and right of ways on the sides of the road. Ms. Teague said that if there were higher density residential, that might prompt an annexation of the area for water and sewer purposes. But that cannot be determined until there is development in the new district.

**Steve Leonard  
365 Calhoun Rd  
Waynesville, NC 28786**

Mr. Leonard stated he is concerned about the access, right of ways, and the impact of traffic on Calhoun Road. Another concern of Mr. Leonard is the width of the road. He stated that because of the curves in the road, he is worried that Calhoun Road cannot accommodate more traffic.

*A motion was made by Board Member Robert Herrmann, seconded by Board Member Danny Wingate to close the Public Hearing. The motion passed unanimously.*

*A motion was made by Board Member Shell Isenberg, seconded by Board Member Bucky Dykes, to approve the applicants' requests for rezoning the property at Howell Mill, Calhoun, and Palmer Road to Urban Residential District. The motion passed unanimously.*

Ms. Teague explained to the Board the process of proceeding to establish the Howell Mill Urban Residential District. She noted that because this would create a new zoning district, "Howell Mill Road Urban Residential District," that ordinance text would have to be developed that reflected the unique nature of the area and specified uses allowed, and incorporated the new District into the Ordinance. She stated that she would bring draft text back to the Planning Board at their next meeting for their review.

3. Public Hearing on a text amendment to Chapter 4.6 of the Town Code of Ordinances Temporary Uses to clarify regulations pertaining to Mobile Food Vendors.

Chairman McDowell asked Ms. Teague to give background on this text amendment. Ms. Teague said the subject of Food Trucks and Vendors and how they are allowed in the Town's jurisdiction has been discussed at the last two Planning Board meetings. These discussions have been

Planning Board Minutes  
April 18, 2016

in response to several requests recently for permission to operate Food Trucks and Carts inside the Town. Ms. Teague is presenting a text amendment recommendation to the Town's Code of Ordinances based on Planning Board comments and staff's opinion.

Ms. Teague stated that as previously noted, mobile vendors must be in compliance with health department requirements and they must have permission of property owners, or by invitation of nearby businesses who have requested this use in an identified public space. They must be located in a manner that allows workers access to bathrooms and must be in compliance with applicable building and fire codes.

Ms. Teague told the Board that staff felt that the accommodation of mobile food vendors as temporary uses is consistent with the 2020 Plan as long as the Town can manage regulation of how and where food vendors can set up and how the area is maintained as far as litter control, signage, smell, noise, traffic and parking, safety, and look. Mobile food vendors will enhance local business economy and not detract or create a negative impact.

There has been much concern that mobile food vendors could set up on a location indefinitely. Mobile vending units are regulated by the North Carolina Administrative Code, with specific requirements for push carts, and mobile food units. Push carts or food truck or trailer are regulated by the health department, and mobile units must have approved commissaries to provide servicing areas and support for that unit. Also, a food truck or trailer is licensed by the NCDMV. A permanently placed food truck or trailer would require that the truck be converted to a permanent structure, abiding by Town development standards such as setbacks, landscaping, signage and would have to be de-licensed from the NCDMV. A mobile food unit must be physically moved periodically, and must be considered a temporary use.

Ms. Teague discussed the amended language in Chapter 4.6 Temporary Uses. Her staff recommendation is that she believes that mobile vending units can enrich the Town of Waynesville, and can be successful in Waynesville by being mobile.

The Board had several questions for Ms. Teague concerning time frames for Temporary Use Permits.

#### **Requested Actions:**

1. Motion to find/not find the attached text amendment consistent with the 2020 Land Development Plan.
2. Motion to recommend to the Board of Aldermen approval of the draft text amendment as presented (or amended).

***A motion was made by Board Member Marty Prevost, Seconded by Board Member Anthony Sutton to open the Public Hearing. The motion passed unanimously.***

**Glenna Young  
677 Mountain Lake Drive  
Waynesville, NC 28786**

Ms. Young, co-owner of MA's kitchen, thanked the Board Members, and Town staff who have visited her at her business to see what they are trying to accomplish. Ms. Young said she had paid all

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Planning Board Minutes  
April 18, 2016

required fees such as taxes, permit fees and insurance for her trailer and equipment. She gave a brief description of her business and its operations. She asked the Board to consider the amendment because she says her business is unique. Ms. Young spoke to how all businesses do not look alike, and how her business does not fit into Main Street. She said she felt her business was not a detriment to the Town in any way.

**David Young**  
**384 Thomas Park Drive**  
**Waynesville, NC 28786**

Mr. Young thanked everyone for hearing him again. Mr. Young said he had only moved forward with the food truck after conversations with the Development Services office. It was after they had already started with the food truck that the difficulties came up. If he had known he was going to come before the Board three times discussing the same issue, he would not have gone forward with the project. He addressed the definition of mobile food truck in the NC Administrative Code as *A food establishment or push cart designed to be readily moved and vending food*. He said the Code does not say it has to be moved at any time. He said that Branner Avenue where his business is located has many vacant and abandoned houses. He does not consider his food truck a detriment to the area. Mr. Young wants to keep his truck in his parking lot and not move it. He said he is faced with leaving Waynesville to another location where he can make more money.

***A motion was made by Board Member Shell Isenberg, seconded by Board Member Danny Wingate to close the Public Hearing. The motion passed unanimously.***

There was much discussion among the Board about the pros and cons of making the Food Truck at Mad Anthony's becoming permanent and making exceptions for them in the amendment.

**Tom Maguire (Chief Building Inspector)**  
**9 South Main Street**  
**Waynesville, NC 28786**

Mr. Maguire explained some of the Building Code violations that were associated with Mad Anthony's that did not apply to the Food Truck itself.

Anthony Sutton asked if the Board would adjust the text to include the provision that food trucks be at least 50' from an existing restaurant during operational hours. Phillip Gibbs added that he thought this was a good idea for the Town's brick and mortar restaurants. Bob Hermann also brought up the time frame of 180 days to ask the Board to consider reducing the requirement for renewing permits for those food trucks on the same property their commissary as in the Mad Anthony request. There was additional discussion among the Board members.

***A motion was made by Anthony Sutton, and seconded by Phillip Gibbs to add the requirement that mobile food vendors be at least 50' away from restaurants in operation. The motion passed unanimously.***

*A motion was made by Bob Hermann, and seconded by Brooks Hale, to eliminate the time limit for mobile vending units on the same lot as their commissary. The motion passed unanimously.*

**D. ADJOURN**

*With no further business, the consensus of the Board was to adjourn at 7:10 p.m.*

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Patrick McDowell, Chairman

---

Eddie Ward, Deputy Clerk



## TOWN OF WAYNESVILLE Planning Board

9 South Main Street  
Waynesville, NC 28786  
Phone (828) 456-8647 • Fax (828) 452-1492  
[www.waynesvillenc.gov](http://www.waynesvillenc.gov)

### Chairman

Patrick McDowell

### Planning Board Members

Danny Wingate (Vice)

Anthony Sutton

Marty Prevost

Robert Herrmann

Phillip Gibbs

H.P. Dykes, Jr.

Shell Isenberg

L. Brooks Hale

### Development Services

#### Director

Elizabeth Teague

## MINUTES OF THE TOWN OF WAYNESVILLE PLANNING BOARD Regular Meeting Town Hall – 9 South Main St., Waynesville, NC 28786 May 16, 2016

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THE WAYNESVILLE PLANNING BOARD held a regular meeting on May 16, 2016 at 5:30 p.m. in the board room of the Town Hall, 9 South Main Street, Waynesville, NC.

### A. CALL TO ORDER

#### 1. Welcome/Calendar/Announcements

Chairman Patrick McDowell welcomed everyone and called the meeting to order at 5:30 p.m.

The following members were present:

Anthony Sutton  
Phillip Gibbs  
Marty Prevost  
Shell Isenberg  
Patrick McDowell  
Brooks Hale

The following Board Members were absent:

Robert Herrmann  
Bucky Dykes  
Danny Wingate

The following staff members were present:

Elizabeth Teague, Development Services Director  
Eddie Ward, Deputy Town Clerk  
Ron Sneed, Attorney to the Planning Board

2. Adoption of Minutes

*A motion was made by Board Member Anthony Sutton, seconded by Board Member Shell Isenberg, to approve the minutes of the April 18, 2016 regular meeting as presented. The motion passed unanimously.*

**B. OLD BUSINESS**

1. Review and Discussion of Howell Mill Urban Residential District Text to accompany recommended map amendment

Chairman McDowell asked Ms. Elizabeth Teague, Development Services Director, to review the text that would go with the zoning map amendment that was recommended at the last Planning Board meeting. Chairman McDowell encouraged comments from the audience as the Board reviewed each Permitted Use.

Ms. Teague explained that to designate this zoning classification in a new area requires additional text changes in order to keep consistency with the format and descriptions provided in the Town's Land Development Standards. Ms. Teague said she wanted to make sure that all bases had been covered in the specifications and standards in the newly created Howell Mill Urban Residential District. Once it has been review and approved by the Planning Board, the text will be forwarded, along with the zoning map recommendation, as part of a Public Hearing at the Board of Alderman level.

Ms. Teague brought the Board's attention to the 2.5.3 Table of permitted uses with all the districts, including the current Howell Mill Road District and the proposed Howell Mill Urban Residential District permitted uses. She told the Board that the Permitted Uses Table needs to be very specific in what is allowed and not allowed. The following changes are proposed in the use types for the Howell Mill Road Urban Residential District:

**Residential:**

Dwelling Multifamily: Added as a Permitted Use (P)

Live-Work Units: Added as Corner Lots Permitted subject to Additional Standards CL/PS  
(Example: Gallery or Artist Studio with an apartment upstairs for dwelling)

**Office/Service:**

ATM: Added as Permitted Use (P)

Banks, Credit Unions

Financial Services: Added as a Permitted Use (P)

Government Services: Removed as Permitted in Designated Locations (PL)  
Changed to Permitted on Corner Lots only (PC)  
Personal Services: Added as Permitted Use (P)  
(Example: Hair Salon, Nail Salon, Tanning Salon)  
Post Offices: Added as Permitted on Corner Lot (PC)

**Entertainment/Recreation:**

Shooting Range, Outdoor: This use required a Special Use Permit in the Howell Mill Residential Medium Density District. It was recommended to be removed from the Howell Mill Urban Residential District.

Theater, Indoor: There was much discussion concerning an Indoor Theater being allowed in the newly formed district. The consensus of the Board was to take a conservative approach, and require Special Use Permit.

**Agricultural:**

Animal Production: Added as Permitted Subject to Additional Standards (PS)  
(Definition: Care and management of farm animals in which people raise animals for meat, milk, eggs, etc. on a lot exceeding two acres in size and one animal may be maintained per 6000 square feet of land)  
Fish Hatcheries: Added as Permitted Use (P)

Ms. Teague recommended that Howell Mill Road Residential Neighborhood District (HM-UR) be added to the text of the Land Development Standards Chapter 2.2 – Districts by Districts type. She also explained that a purpose and intent statement had to be developed, and to do this she had referred to the notes and comments from the Community Meeting that was held on April 4, 2016.

**2.3.4 Urban Residential Districts (UR) Purpose and Intent**

*C. The Howell Mill Road Urban Residential District (HM-UR) is a transitional neighborhood that buffers rural and medium density residential areas from the intense commercial and manufacturing uses. It is convenient to town and the Recreation Center and served by the multi-modal Howell Mill Road, yet valued for its green spaces, vistas, and peaceful character. Future development should build on, and connect to, this transportation infrastructure and accommodate vehicles, pedestrians and cyclists and be of a residential scale and design.*

Howell Mill Road Urban Residential (HM-UR) will also be added to the Land Development Standards in the column heading of: 2.4.1 Table of Dimensional Standards by Residential District.

Ms. Teague explained to the Board that these adjusted recommendations will have to go before the Board of Aldermen, and a Public Hearing will be held at that time.



*A motion was made by Board Member Marty Prevost, seconded by Board Member Anthony Sutton, to accept the text, and Purpose and Intent Statement as adjusted. The motion passed unanimously.*

*With no further business, a motion was made by Board Member Marty Prevost, seconded by Board Member Anthony Sutton to adjourn at 6:23 p.m. The motion passed unanimously.*

Ms. Teague suggested that if no business comes forward to be conducted, the Board might take a well deserved break for the month of June. All were in agreement.

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Patrick McDowell, Chairman

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Eddie Ward, Deputy Clerk



# The Howell Mill Road Corridor Vision for the Future

## **Community Meeting**

## **April 4, 2015**

**Waynesville Parks and Recreation Center**

# Corridor Area: Asheville Highway to Russ Avenue



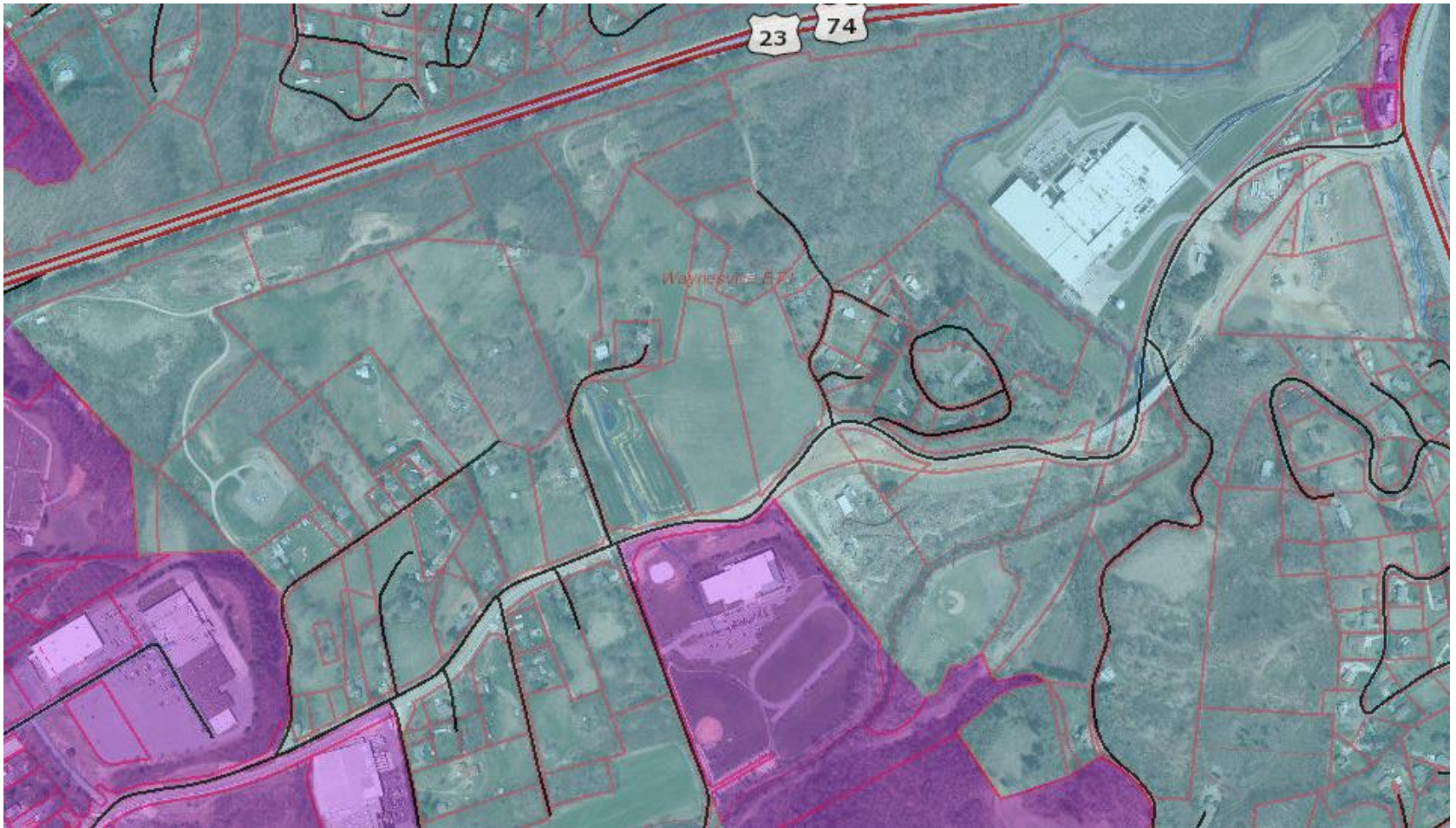
# Howell Mill Road

- Russ Avenue to Asheville Hwy.
- Access for:
  - Evergreen Packaging, Sonoco Plastics, Schulhofer's, Recreation Center.
  - 30 + acres of Town property, including sub- station.
  - Residential lots at Howell Mill, Happy Hill, Calhoun, and Radio Tower Rds.

Parcels Listed by Land Description	Residential	Commercial	Industrial	Undeveloped / Openland	Exempt / Governmental	Total Parcels Adjacent
Parcels Adjacent to the Road	25	13	5	2	1	46



# Municipal Boundary (pink) and ETJ (blue-gray) areas



Planning Context:

***Waynesville: Our Heritage, Our Future***  
***2020 Land Development Plan***

- 1999 Planning process initiated to develop a land development plan.
- Included a Steering Committee, technical consultants, interviews with various boards and leaders.
- Held public planning sessions (“charettes”) in different areas of Waynesville.
- Public Hearings at Planning Board and Board of Aldermen.
- Adopted April 23, 2002.
- Extra-Territorial Jurisdiction areas covered by Plan.

# Adopted Vision Statement

*Waynesville's vision is preserving its heritage and inviting the future through quality planning for living today and tomorrow.*

*Our mission is to preserve and promote our neighborhoods, open spaces, vistas, natural and cultural resources and historic places. We will achieve this through planning mixed-use developments, aesthetic infrastructure design for economic prosperity, health community and family life, education, and the arts for public enjoyment. Waynesville will be regarded as a model town for the twenty-first century.*



# Area Zoning





# Current Zoning (West to East)

- Russ Avenue Regional Center Commercial

All residential except for manufactured homes and parks, all lodging, lighted signs, drive-thrus, most retail types, including greater than 10,000 square feet, schools, theaters, all office/service, cemeteries, hospitals, some manufacturing, wholesale, storage.
- Howell Mill Medium Density Residential

Residential (8 units/acre) except for multi-family, half-way houses, live-work units, manufact. housing and parks, B&Bs, Inns, some office/service, no commercial, rec centers, schools (SUP).
- Commercial Industrial Commercial

No residential, some office/service, adult establishments, racetracks, drive in theaters, schools, manufacturing, wholesale, storage.

# Road Project and Physical Change

- \$11.6 million road improvement project of the NCDOT.
- Began March, 2014; Completed February, 2016.
- Wider lanes, shoulders, sidewalk and roundabout at Vance Ave.
- Bridge “fly-over” eliminates at-grade railroad crossing and old, narrow bridge over Richland Creek (NCDOT/Governor’s Beautification)
- Improvements to grading, drainage, culverts and structures and alignment.
- Improved traffic safety and truck access.
- Intersection and signal improvements at Russ Ave and Asheville Highway.







# Impacts of Project

- Increase visibility of roadway at both ends.
- Links two Commercial/Industrial areas with direct route that is wider, straighter and faster.
- Improved access to Town Park facilities.

➤ *Increase in thru-traffic.*

➤ *Increase in truck traffic.*

*Higher Visibility + Better Road + More Traffic*  
*= Increase in Development Potential*

# Planning Questions

- What do you value about this area?
- What does community want to see in the future?
- What does community *not* want to see?
- What does Waynesville need/desire in future?
  - Commercial
  - Industrial
  - Residential
  - Recreational
  - Mixed- Use
  - Residential (elderly)

**Community Meeting: Howell Mill Road**  
**April 4, 2016, 5:30 – 7:00pm**  
**Waynesville Parks and Recreation Center**  
**Summary Notes and Public Comments**

Meeting was opened with an introduction by Development Services Director Elizabeth Teague and Planning Board Chair Patrick McDowell.

Elizabeth Teague provided a powerpoint presentation on the Town of Waynesville's Comprehensive Plan process, the area zoning and jurisdictional and ETJ boundaries and the Howell Mill Road improvement project. The roadway corridor is zoned commercial-industrial to the eastern end and Russ Avenue Regional Center District at the western end, and is zoned medium-density residential in between, except for the Waynesville Recreation Center which is zoned Regional Center Commercial. The roadway improvements have made the roadway more accessible for thru-traffic, trucks, pedestrians and bicycles and will result in increased traffic flow.

Citizens were asked:

1. what they value and like about the Howell Mill Corridor Area,
2. what they are concerned with, and
3. what they would like to see in the future.

Similar responses were clustered into themes until general discussion took over. Comments included discussion of the specific rezoning request of several property owners abutting Calhoun Road (adjacent to the Ingles Shopping Center). The hearing on that request was continued in order to allow the community meeting to take place prior to the Planning Board taking any action.

Discussion also covered the range of zoning available from commercial to residential. Many comments reflected a desire to keep the area residential in nature and the need for more residential. Others commented that there were under-developed commercial areas and that new commercial development should be directed toward those areas and in accordance with the Comprehensive Plan.

Strong sense of community

Being in the country – Have horses and gardens and also close to Town

Like living close to Town – but very private – country feeling

Tradition

Closeness yet distance from Town

Convenient to Town

Residential areas near Rec Center

Having a residence near Town

Nice sidewalks now for safe walking!

Walkable

I value ability to be a pedestrian

Green open spaces

A refuge

Quiet community

Quiet

The Quiet! Peaceful!

Beautiful view in a rural setting. Nice view of the 100 ft. sycamore my mother planted.

Mountain views and peace and quiet

Open space

Open spaces

Pasture land

Green space

The beauty of the area

Peaceful

Vistas

Farmland

Pastoral Setting!

Rural feel of area

Rural feel

Hay fields

Green space Family

Closeness of  
Neighbors/neighborhoods

Residential area

Privacy

Privacy

Pastoral Environment

Value residential and country  
feeling

The view



No commercial development

The back side of a restaurant or factory

Commercial property

Commercial property

No more commercial property

Speed Control

Speed Bumps

Traffic?? at round a bout in view of  
increases in all directions

Traffic Safety

Safe for our grandchildren

Used to value rural peace & quiet –  
residential area – Now very,  
very, noisy. If I had known this  
was going to happen I wouldn't  
have moved here!

Increased Community Involvement

Connection to walking trail to Lake  
Junaluska

More trees to calm traffic

All this is about is someone wanting a  
lot of money for property they  
don't even line on! GREED!

I don't want to see greedy ppl. come in  
& ruin our neighborhoods

Leave the area as it has been for years

Leave the area as is

Leave as is!

Stay the same

Leave as is ... enough damage already  
done

Leaving it green to preserve our green  
areas outside of city limits

Commitment to our "Mayberry" way of  
life – the calm beauty &  
community feeling

Community working together

Thoughtful planning

Keep the Green Space!

Preserve the beauty of the area!!

Remain residential People Friendly  
Atmosphere Farm friendly

Preserve the beauty of the area

More horses & goats

More trees, gardens, walking trails

More trees planted

Trees

Trees on side areas

Leave as is

Leave

Leave as is!

Keep the same

Keep it the same!

Keep as is!!!

No Change!

No Change

Keep it like it is !!

Nothing New

Attendees:

Mary Ann Enloe

Bucky Dykes

Joe Rogers

Steve Leonard

Lynda Leonard

Ginger Hain

Will Morrow

Jane Medford Nicholson

Nancy Medford

Linda Kuntz

John Balentine

Thomas Moody

Mary MacMillan

Natali Brown

Bill Duckett

Susan Gregory

Millie Dixson

Glenn Tolar

Bob Herman

Ricky Gregory

Jean Palmer

Susan Balentine

Thomas Parris

Elizabeth Teague

Pat Tolar

Tim Shook

Pat Shook

Ryan Shook

Patrick Shook

Herbert ???

Steve Davis

Melissa Davis

Larry Ammons

Cathey Bolton

Patsy Cook

Kathy Bolton

Wayne Green

Ardis Terrazas

Scott Cook

Jane Baker

Dennis Dixson

Shell Isenberg

Marty Prevost

Deb Isenberg

Rhett Langston

Kevin Teater

Eddie Ward

Anthony Sutton

267 Calhoun Road  
Waynesville, NC 28786

April 8, 2016

**Respect the Plan**

Dear Editor, and Waynesville Mayor, Alderman and Town Planning Board,

The Waynesville Planning Department recently held a public hearing to discuss the future of Howell Mill Road. Today, Howell Mill Road is a scenic boulevard bordered by rolling pastures, a recreation center, light industry and residential neighborhoods.

The Planning Board is considering the development of a long range plan for this corridor between Asheville Road (Business US 23) and Russ Avenue.

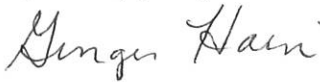
As citizens and town officials, we should remember that the Town of Waynesville already has a long range plan in place, "Waynesville, Our Heritage, Our Future, 2020 Land Development Plan," and it should be respected.

To refresh our memory: the town undertook in the late 1990s the bold step of adopting a comprehensive land development plan for the years 2000 to 2020. That plan was created by public input and values and led to the creation of neighborhoods and districts. A basic tenet of the plan was that we make better decisions when we make them collectively.

The Plan has worked well since 2000 and should continue to guide development decisions through 2020. To create a separate, distinct plan for Howell Mill Road outside of the comprehensive plan begs the question: have our values changed?

I implore town officials to respect the current plan and to begin the hard work of creating the next comprehensive plan for 2020-2040. This will require vision, leadership, and even money. However, as the last 15 years have demonstrated, a plan based on collectively made decisions will protect a healthy community.

Respectively yours,

A handwritten signature in cursive script that reads "Ginger Hain".

Ginger Hain

Proposed Text Amendments (in ***Bold Italics***) to Chapter 2 of the  
Town of Waynesville Land Development Standards (April 12, 2011)  
To Establish the Howell Mill Road Urban Residential District  
June 14, 2016

2.2 - Districts by District Type.

The following 31 base districts are organized into categories that standardize various regulations while allowing some limited customization of each district.

Residential—Low Density (RL)	Country Club Residential - Low Density (CC-RL) Eagles Nest Residential - Low Density (EN-RL) Francis Cove Residential - Low Density (FC-RL) Hall Top Residential - Low Density (HT-RL)
Residential—Medium Density (RM)	Chestnut Park Residential - Medium Density (CP-RM) Dellwood Residential - Medium Density (D-RM) Howell Mill Residential - Medium Density (HM-RM) South Waynesville Residential - Medium Density (SW-RM)
Neighborhood Residential (NR)	Allens Creek Neighborhood (AC-NR) Love Lane Neighborhood (LL-NR) Main Street Neighborhood (MS-NR) Ninevah Neighborhood (N-NR) Pigeon Street Neighborhood (PS-NR) Plott Creek Neighborhood (PC-NR) Raccoon Creek Neighborhood (RC-NR) Sulphur Springs Neighborhood (SS-NR) Walnut Street Neighborhood (WS-NR)
Urban Residential (UR)	East Waynesville Urban Residential Neighborhood (EW-UR) Hazelwood Urban Residential Neighborhood (H-UR) <b><i>Howell Mill Urban Residential Neighborhood (HM-UR)</i></b>
Neighborhood Center (NC)	North Main Street Neighborhood Center (NM-NC) Pigeon Street Neighborhood Center (PS-NC) Raccoon Creek Neighborhood Center (RC-NC)
Business District (BD)	Central Business District (CBD) Hazelwood Business District (H-BD) South Main Street Business District (SM-BD)
Regional Center (RC)	Dellwood/Junaluska Regional Center (DJ-RC) Hyatt Creek Regional Center (HC-RC) Russ Avenue Regional Center (RA-RC)
Commercial Industrial (CI)	Commercial-Industrial (CI)

#### 2.3.4 Urban Residential Districts (UR) Purpose and Intent.

- A. The East Waynesville Urban Residential District (EW-UR) is an urban neighborhood of mostly medium to high density residential development bordering the Waynesville town center. Higher density development is encouraged closer to town with lesser densities found as the district approaches areas with steeper slopes. A number of public spaces are found in this district including the East Street and Vance Street parks. It will be important as new development and redevelopment occurs for connections to be made to such public spaces and throughout the district.
- B. The Hazelwood Urban Residential District (H-UR) is a traditional walkable neighborhood of mostly small, well-built housing in an area where sufficient urban facilities are available. It is a self-contained community with affordable housing, smaller well-kept lots, narrow tree-lined streets and distinct edges and centers. Major public spaces including a park and the "old" Hazelwood School are located in this neighborhood. Since it is convenient to shopping and employment, the goal for Hazelwood is to encourage infill development and the rehabilitation of existing structures in keeping with the residential scale and character of the existing neighborhood. Limited non-residential uses supporting the community are permitted if contributing in scale, design and use to the area. Pedestrian amenities are to be enhanced with all new development as are the development of access points to different parts of Waynesville from the Hazelwood neighborhood. Parking on public streets is permitted and encouraged as an alternative to the development of new parking lots.
- C. *The Howell Mill Road Urban Residential District (HM-UR) is a transitional neighborhood that buffers rural and medium density residential areas from the intense commercial uses found within the Russ Avenue Regional Center District. It is convenient to town and the Recreation Center and served by the multi-modal Howell Mill Road, yet valued for its green spaces, vistas and peaceful character. Future development should build on, and connect to, this transportation infrastructure and accommodate vehicles, pedestrians and cyclists and be of a residential scale and design.*

#### 2.4 - Dimensional Standards by District.

##### 2.4.1 Table of Dimensional Standards by Residential District (*Adding HM-UR to column heading. Standards for UR stay the same*)

Standard	Residential- Low-Density (RL)	Residential – Medium Density (RM)	Neighborhood Residential – (NR)	Urban Residential (UR)
1. Applicable Districts	CC-RL, EN-RL, FC-RL, HT-RL	CP-RM, D-RM, HM-RM, SW-RM	AC-NR, LL-NR, MS-NR, N-NR, PS-NR, PC-NR, RC-NR, SS-NR, WS-NR	EW-UR, H-UR <b>HM-UR</b>

2. Development Standards				
a. Density (max base)	6 units/acre	8 units/acre	10 units/acre	16 units/acre
b. Density (max with SUP)	12 units/acre	12 units/acre	16 units/acre	24 units/acre
c. Civic Space (min) per <a href="#">CH 7</a>	10%—Open Space Only	10%	5%	5%
3. Lot Standards				
a. Lot Area—House	½ acre	¼ acre	1/6 acre	1/6 acre
b. Lot Area—All bldg. types with rear vehicular access	Subject to density	Subject to density	Subject to density	Subject to density
c. Lot Width (min)— With rear vehicular access	60 ft. n/a	50 ft. 16 ft.	50 ft. 16 ft.	50 ft. 16 ft.
d. Frontage at Front Setback	n/a	n/a	n/a	n/a
e. Pervious Surface (min)	20%	20%	10%	10%
4. Building Setback (min)				
a. Principal Front¹	20 ft.	10 ft.	10 ft.	10 ft.
b. Street Side/Secondary Front¹	20 ft.	5 ft.	5 ft.	5 ft.
c. Side (from adjacent lot)	10 ft.	10 ft.	10 ft.	10 ft.
d. Setback Between Bldgs.	15 ft. (10 ft.)	6 ft.	6 ft.	6 ft.
e. Rear	20 ft.	6 ft.	6 ft.	6 ft.
5. Accessory Structure Setback				
a. Side	5 ft.	5 ft.	5 ft.	5 ft.
b. Rear	5 ft.	5 ft.	5 ft.	5 ft.
c. Other Standards	See Section 4.6.3	See Section 4.6.3	See Section 4.6.3	See Section 4.6.3
6. Building Height (in Stories)				
a. Principal Building (max)	3 stories	3 stories	3 stories	3 stories
b. Accessory Structure (max)	2 stories	2 stories	2 stories	2 stories
7. Outdoor Storage				
a. Residential Uses	Permitted in all districts <sup>2</sup>	Permitted in all districts <sup>2</sup>	Permitted in all districts <sup>2</sup>	Permitted in all districts <sup>2</sup>
b. Nonresidential Uses	Not permitted	Not permitted	Not permitted	Not permitted

## 2.5 Use Categories and Interpretation of Uses

2.5.3 Table of Permitted Uses (rev. 3/29/12). (*Adding HM-UR to column heading – standards for UR stay the same*)

2.5.3 Table of Permitted Uses (rev.3/29/12) with Howell Mill Road current and proposed districts highlighted revised by Planning Board May 16, 2016:

	Residential-Low Density Districts (RL)				Residential-Medium Density Districts (RM)				Neighborhood Residential (NR)								Urban Residential (UR)			Neighborhood Center (NC)			Business District (BD)			Regional Center (RC)			Commercial Industrial (CI)		
USE TYPES	CC-RL	EN-RL	FC-RL	HT-RL	CP-RM	D-RM	HM-RM	SW-RM	AC-NR	LL-NR	MS-NR	N-NR	PS-NR	PC-NR	RC-NR	SS-NR	WS-NR	EW-UR	H-UR	HM-UR	NM-NC	PS-NC	RC-NC	CBD	H-BD	SM-BD	DJ-RC	HC-RC	RA-RC	CI	
RESIDENTIAL																															
Dwelling-Single Family	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Dwelling-Two Family	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Dwelling-Townhome	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Dwelling-Multifamily	-	-	-	-	P	P	I	P	P	P	P	P	P	P	-	P	-	P	P	P	P	P	P	P	P	P	P	P	P	-	
Dwelling-Accessory	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	-	
Family Care Home (6 or fewer residents)	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	
Halfway Houses	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	-	I	PS	PS	PS	PS	PS	PS	PS	PS	-	
Home Occupation	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	-	
Live-Work Units	PL/PS	-	-	-	-	PL/PS	I	PL/PS	-	PL/PS	-	PL/PS	-	-	PL/PS	-	PL/PS	CL/PS	PL/PS	CL/PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	
Manufactured Home Parks	-	-	-	-	-	-	I	-	SUP	-	-	-	-	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	
Manufactured Housing	-	-	PS	PS	PS	PL/PS	I	PS	PS	-	-	PS	-	-	PS	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	
Residential Care Facilities (More than 6 residents	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	P	P	P	P	P	P	P	P	-	
LODGING																															
Bed and Breakfast Homes (Up to 4 Rooms)	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	-	
Boarding House	-	-	PS	-	PS	-	I	PS	PS	PS	PS	-	-	-	-	-	PS	-	-	I	P	P	P	P	P	P	P	P	P	-	
Inn (Up to 20/30 Rooms)	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	P	P	P	P	P	P	P	P	-	
Hotel/Motels (More than 30 Rooms)	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	I	P	P	P	P	P	P	P	P	P	-	
OFFICE/SERVICE																															
Animal Services	PL	-	PL	-	-	PL	I	-	-	-	-	-	-	-	-	-	PL	-	-	I	P	P	P	P	P	P	P	P	P	P	
ATM	PL	-	-	-	-	PL	I	PL	-	PL	-	PL	-	-	PL	-	PL	-	-	P	P	P	P	P	P	P	P	P	P	-	
Banks, Credit Unions, Financial Services	PL	-	-	-	-	PL	I	PL	-	PL	-	PL	-	-	PL	-	PL	-	-	P	P	P	P	P	P	P	P	P	P	-	
Business Support Services	PL	-	-	-	-	PL	I	PL	-	PL	-	-	-	-	PL	-	PL	PC	-	PC	P	P	P	P	P	P	P	P	P	P	
Child/Adult Day Care Home (8 or less persons)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Child/Adult Day Care Center (More than 8 persons)	-	-	-	-	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	P	-	
Civic/Social/Fraternal Organization	-	-	-	-	-	-	PS	-	PS	PS	PS	-	-	-	-	-	-	-	-	PS	P	P	P	P	P	P	P	P	P	P	
Construction & Maintenance Services	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	I	P	P	P	P	P	P	P	P	P	P	
Drive Thru Service	PL/PS	-	-	-	-	PL/PS	I	-	-	PL/PS	-	-	-	-	-	-	PL/PS	-	-	I	PS	PS	PS	SUP	SUP	SUP	PS	PS	PS	P	
Dry Cleaning & Laundry Services	-	-	-	-	-	-	I	-	-	PL	-	PL	-	-	PL	-	PL	-	-	I	P	P	P	P	P	P	P	P	P	P	
Funeral Homes	PL	-	-	-	-	PL	I	PL	-	PL	-	-	-	-	PL	-	PL	-	-	I	P	P	P	P	P	P	P	P	P	P	
Government Services	-	-	P	-	-	PL	PC	PL	-	PL	-	PL	-	-	PL	-	PL	-	PL	PC	P	P	P	P	P	P	P	P	P	P	
Kennels	-	PS	-	-	-	-	PS	-	PS	-	-	-	-	-	-	-	-	-	-	I	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	
Medical Outpatient Care Center																					P	P	P	P	P	P	P	P	P	-	
Personal Services	PL	-	PL	-	-	PL	I	PL	PC	PL	-	PL	-	-	PL	-	PL	-	PL	P	P	P	P	P	P	P	P	P	P	-	
Post Office	-	-	-	-	-	-	PC	PL	-	PL	-	PL	-	-	-	-	PL	-	-	PC	P	P	P	P	P	P	P	P	P	-	
Professional Services	PL	-	PL	-	-	PL	I	PL	PC	PL	PC	PL	-	-	PL	-	PL	PC	PL	P	P	P	P	P	P	P	P	P	P	-	
Studio – Art, dance, martial arts, music	P	P	P	P	-	P	P	PL	P	PL	P	PL	-	-	P	-	PL	P	PL	P	P	P	P	P	P	P	P	P	P	-	
COMMERCIAL																															
Adult Establishment	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	PS	
Alcoholic Beverage Sales Store	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	I	P	P	P	P	P	P	P	P	P	-	
Auto Parts Sales	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	I	PS	PS	PS	PS	PS	PS	P	P	P	P	

- P** Permitted
- PC** Permitted on corner lots only
- PL** Permitted in Designated Locations
- PS** Permitted subject to Additional Standards in Ch 3
- SUP** Special Use Permit Required (See Ch 3 and

- P** Permitted
- PC** Permitted on corner lots only
- PL** Permitted in Designated Locations
- PS** Permitted subject

	Residential-Low Density Districts (RL)				Residential-Medium Density Districts (RM)				Neighborhood Residential (NR)									Urban Residential (UR)			Neighborhood Center (NC)			Business District (BD)			Regional Center (RC)			Commercial Industrial (CI)
USE TYPES	CC-RL	EN-RL	FC-RL	HT-RL	CP-RM	D-RM	HM-RM	SW-RM	AC-NR	LL-NR	MS-NR	N-NR	PS-NR	PC-NR	RC-NR	SS-NR	WS-NR	EW-UR	H-UR	HM-UR	NM-NC	PS-NC	RC-NC	CBD	H-BD	SM-BD	DJ-RC	HC-RC	RA-RC	CI
Bar/Tavern/Night Club	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		PS	PS	PS	PS	PS	PS	PS	PS	PS	-
Drive-Thru Commercial	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		PS	PS	PS	PS	PS	PS	P	P	P	-
Gas/Fueling Station	-	-	-	-	-	-		-	PC/PS	-	-	-	-	-	PL/PS	-	-	-	-		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS
General Commercial – Less than 100,000 sf	-	-	-	-	-	-		-	-	-	-	PL	-	-	PL	-	PL	-	PL		P	P	P	P	P	P	P	P	P	-
General Commercial – Greater than 100,000 sf	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP
Outside Sales	-	-	-	-	-	-		-	-	-	-	PL	-	-	PL	-	PL	-	-		P	P	P	P	P	P	P	P	P	-
Outside Storage	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		PS	PS	PS	PS	PS	PS	PS	PS	PS	P
Pawnshops	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	-
Restaurant	-	-	-	-	-	-		-	-	-	-	PL	-	-	PL	-	PL	-	-		P	P	P	P	P	P	P	P	P	-
Vehicle & Heavy Equipment Sales/Rental	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		PS	PS	-	-	PS	PS	PS	PS	PS	PS
Vehicle Services –Minor Maintenance/Repair/Wash	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS
Vehicle Services – Major Repair/Body Work	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	PS	PS	PS	PS	PS	PS

ENTERTAINMENT/ RECREATION																														
Amusements, Indoor	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	-
Amusements, Outdoor	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	P	P	P	-
Billiard/Pool Hall	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	P	P	P	-
Cultural or Community Facility	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-
Racetrack	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	P
Recreation Facilities, Indoor	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	-
Recreation Facilities, Outdoor	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	P	P	P	P	P	P	P	P	-
Riding Stables	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-	PS	PS	PS	PS	-	-	PS	-	PS	-	-	-	-	-	-	PS	PS	-	-
Shooting Range, Outdoor	-	-	-	-	-	-	SUP	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-
Theaters, Drive-In	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	P	P	P	P	-	P	P	P
Theater, Indoor	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	SUP	P	P	P	P	P	P	P	P	P	-
Theater, Outdoor	PS	PS	-	PS	-	PS		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	-

CIVIC/INSTITUTIONAL																														
Cemetery	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	-
College/University	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	P
Correctional Institution	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	SUP	-	SUP	-	-	-	-
Hospital	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	-
Religious Institution	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-
Schools – Elementary & Secondary	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	P	P	P	P	P	P	P	P	-
Schools – Vocational/Technical	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	P

MANUFACTURING/ WHOLESALE/STORAGE																														
Freight Hauling/Truck Terminals	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	SUP	SUP	SUP	P
Landfill	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	P	P	P	P
Laundry, Dry cleaning Plant	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	P
Manufacturing, Light	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	P	P	P	P	P	P	P
Manufacturing, Neighborhood	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		P	P	P	P	P	P	P	P	P	P
Manufacturing, Heavy	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	P	P	P	P
Materials Recovery & Waste Transfer Facilities	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	P
Metal Products Fabrication, Machine or Welding Shop	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	P	P	P	P	P	P	P
Mini-Warehouses	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	SUP	SUP	SUP	SUP

**P** Permitted

**PC** Permitted on corner lots only

**PL** Permitted in Designated Locations

**PS** Permitted subject to Additional Standards in Ch 3

**SUP** Special Use Permit Required (See Ch 3 and



	Residential-Low Density Districts (RL)				Residential-Medium Density Districts (RM)				Neighborhood Residential (NR)									Urban Residential (UR)			Neighborhood Center (NC)			Business District (BD)			Regional Center (RC)			Commercial Industrial (CI)	
USE TYPES	CC-RL	EN-RL	FC-RL	HT-RL	CP-RM	D-RM	HM-RM	SW-RM	AC-NR	LL-NR	MS-NR	N-NR	PS-NR	PC-NR	RC-NR	SS-NR	WS-NR	EW-UR	H-UR	HM-UR	NM-NC	PS-NC	RC-NC	CBD	H-BD	SM-BD	DJ-RC	HC-RC	RA-RC	CI	
Recycling Collection Stations	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	
Storage - Outdoor Storage Yard	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	PS	
Storage -Warehouse, Indoor Storage	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	P	P	P	P	
Wholesaling and Distribution	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	P	P	P	P	P	P	P	P	P	P	
AGRICULTURAL																															
Animal Production	PS	-	PS	PS	-	PS	PS	PS	PS	-	-	PS	PS	PS	PS	-	-	-	-	PS	-	-	-	-	-	-	-	PS	-	-	
Animal Production Support Services	-	-	P	P	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	P	-	P	-	-	P	-	-	
Crop Production & Nurseries	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Crop Production Support Services	-	-	P	P	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	P	-	P	-	-	P	-	-	
Feed Lots	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	
Fish Hatcheries	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	P	-	-	
Forestry & Logging	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	
Forestry Support Services	-	-	P	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	P	P	P	P	
Produce Stands in Conjunction with Crop Production	-	P	P	P	-	P	⚡	P	P	--	-	P	P	P	P	-	-	-	-	⚡	-	-	-	-	-	-	-	P	-	-	
Swine Farms	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	
INFRASTRUCTURE																															
Wireless Communications Facility, Micro	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	
Wireless Communications Facility, Mini	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	PS	PS	PS	PS	PS	PS	
Wireless Communications Facility, Macro	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	PS	PS	PS	PS	PS	PS	
Monopole Wireless Communications Tower	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	-	SUP	SUP	SUP	SUP	SUP	SUP	
Parking Lot/Structure – Principal use	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	P	P	P	P	P	P	P	P	P	-	
Public Transportation Facilities	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	P	P	P	P	P	P	P	P	P	P	
Radio and Television Broadcasting Facilities (Except Towers)	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	P	P	P	P	P	P	P	P	P	P	
Utilities – Class 1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Utilities – Class 2	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Utilities – Class 3	-	-	-	-	-	-	⚡	-	-	-	-	-	-	-	-	-	-	-	-	⚡	-	-	-	-	-	-	SUP	SUP	SUP	P	

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: June 14, 2016**

**SUBJECT:** Resolution to apply for Surface Transportation Program-Directly Attributable (STP-DA) Funds through the French Broad River Metropolitan Planning Organization (FBRMPO).

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** 4-C  
**Department:** Development Services  
**Contact:** Elizabeth Teague, Development Services Director  
**Presenter:** Elizabeth Teague, Development Services Director

**BRIEF SUMMARY:** This resolution authorizes the Town Manager to apply for and, if application is successful, to accept grants and sign necessary agreements with the FBRMPO and/or other state and federal agencies to receive funds and locally manage a road improvement project on Brown Avenue from South Main to Belle Meade. This grant application is a competitive Call for Projects through the MPO and the Town submitted this TIP project (EB-5757) to meet the deadline. This project would provide design and engineering for the southern portion of Brown Avenue to incorporate bicycle and pedestrian amenities, access management, and safety improvements as part of a “road diet” project, redesigning the four lane cross-section to a three lane with bicycle lanes and landscaping. If funded, this project would commit the Town to up to a \$10,000 match for \$40,000 federal transportation funds in FY2018 to conduct design and engineering for these improvements. Subsequently, the Town may choose to also provide a 20% match in actual construction costs based upon the design (construction roughly estimated at \$500,000), however the Town does not need to commit to construction at this point, and the Resolution is for design and engineering costs only.

**MOTION FOR CONSIDERATION:**

1. Motion to adopt the attached Resolution to apply for STP-DA Funding for design and engineering for EB-5757, Brown Avenue from South Main to Belle Meade.

**FUNDING SOURCE/IMPACT:** N/A

**ATTACHMENTS:**

Application, Project Area, Resolution

**MANAGER’S COMMENTS AND RECOMMENDATIONS:** Recommend approval as presented.

# FRENCH BROAD RIVER

METROPOLITAN PLANNING ORGANIZATION

## 2016 STP-DA and TAP Application Form

(lease submit electronically to [mpo@landofsky.org](mailto:mpo@landofsky.org) by close of business day on Wednesday, June 1st)

Date: \_\_\_\_\_

Sponsor Name (Municipality, County, Agency, etc.): \_\_\_\_\_

Person Requesting/Title: \_\_\_\_\_

Email/ Telephone Number: \_\_\_\_\_

### PROJECT LOCATION AND DESCRIPTION

If in current program, TIP/STIP ID#: \_\_\_\_\_

Please describe the project phase/type, project location, description and the impetus for this project. Indicate if the project is included in the FBRMPO MTP, CTP, locally-adopted bicycle or pedestrian study or another planning study. Please explain if this project is going to address a FBRMPO Congestion Management Plan "hot spot" or address a known safety issue. For bicycle and pedestrian projects, please list the many activity centers it will connect to within a half-mile buffer (activity centers include destinations such as a town hall, downtown, park, school, employment center, etc.); whether the project would help overcome an obstacle (stream, railroad or expressway crossing) or close a gap in the system. Please indicate if local, state or federal funds have already been expended to help with this project (and how much). Attach site location map and additional pages as needed:

### LOCAL PRIORITY POINTS ASSIGNMENT

Is this the only project that your jurisdiction is applying for during this STP-DA and TA round of funding? If not, please list other projects being applied for and how you would like to divide local priority points between multiple projects (10 total local priority points/sponsor for STP-DA projects; 15 total local priority points/sponsor for TA projects)

--

### FUNDING AMOUNT AND PHASE REQUESTED:

Funding type		
Which Type of Funding are You Applying For (STP-DA or TAP)		
Funding phase and timeline	Amount (federal/local match)	Planned calendar year when this phase would be ready to start
Requested Planning/Feasibility Study Amount: (federal/local match)		
Requested Right of Way Acquisition Amount (federal/local match):		

Requested PE Amount: (federal/local match)		
Requested Construction/Implementation Amount(federal/local match):		

### Contingency/Overrun Costs

Applicants should provide the best cost estimate available for the above amount of funding being requested, but in order to avoid the cancellation or delay of projects, MPO staff will apply an additional 20% for programmatic and evaluation purposes.

### TIMELINE

What is the earliest month and year that the local match would be available (please break-down by phase if applying for multiple phases)?	
If applying for construction, has PE/NEPA process already been completed? If not, do you expect to obtain a Categorical Exclusion or would the project require a longer NEPA process?	

**Please indicate what phases of the project have been previously completed or already have a committed funding source in the box below. If committed funding exists for another phase of the project, please indicate what year those funds are expected to be used.**

Planning/Feasibility Study	
Right-of-Way	
PE	
Construction	

**HOW WILL THE LOCAL MATCH BE FUNDED?** Please describe whether the local match is held in reserves or will be programmed in the CIP, other funding sources expected to be utilized. ***Please include a resolution signed by the Chair of the Governing Body or the Town/City Manager indicating that the local jurisdiction is committed to providing a local match for the project, if selected for funding.***

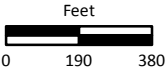
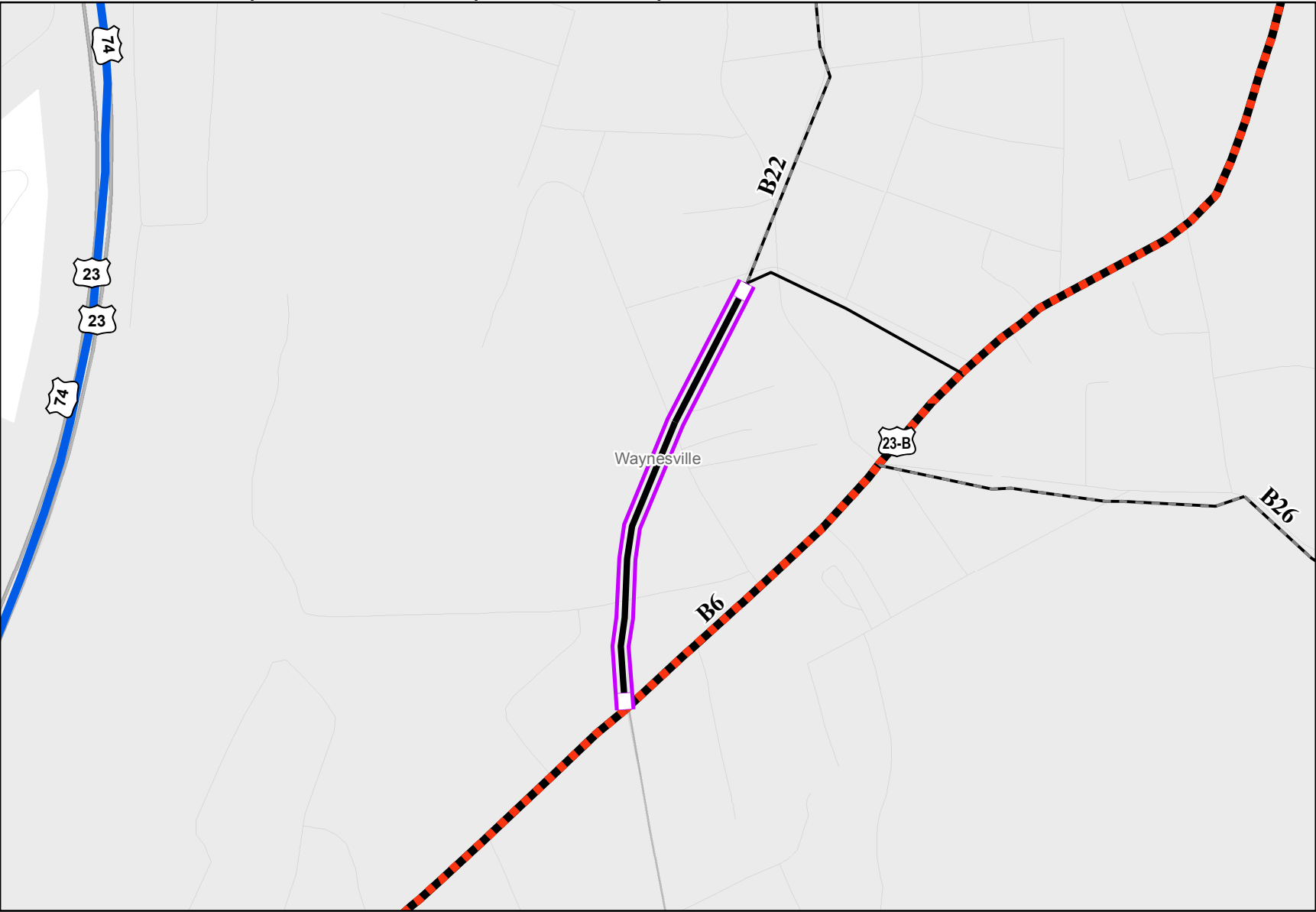
**WHO WILL BE THE PROJECT ADMINISTRATOR?** Administering federally-funded transportation projects carries a high staff time burden. Please indicate who will be the primary project administrator. MPO staff recommend that at least one primary project administrator be assigned, who can coordinate between multiple agencies and departments and provide project history and continuity in case of a federal audit. If the exact person is not known at this time, please indicate which department would be responsible. Please indicate if the local project sponsor intends to hire professional help to assist with administration of this project.

# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

FBRMPO 2040  
CTP/MTP MAP



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Generated by LOSRC: 8/5/2015

**Legend**

Highlight

**CTP SEPARATION CLASS**

Existing Grade Separation

Existing Interchange

Proposed Grade Separation

Proposed Interchange

**CTP CLASSIFICATION**

Boulevards: Existing

Boulevards: Needs Improvement

Boulevards: Recommended

Expressways: Existing

Expressways: Needs Improvement

Expressways: Recommended

Freeways: Existing

Freeways: Needs Improvement

Freeways: Recommended

Minor Thoroughfares: Existing

Minor Thoroughfares: Needs Improvement

Minor Thoroughfares: Recommended

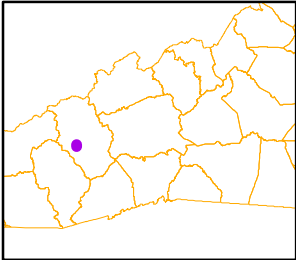
Other Major Thoroughfares: Existing

Other Major Thoroughfares: Needs Improvement

Other Major Thoroughfares: Recommended

PROJECT DESCRIPTION: IMPLEMENT BROWN AVENUE ROAD DIET AND COMPLETE STREETS IMPROVEMENTS FROM SOUTH MAIN STREET TO BELLE MEADE DRIVE.

FROM TO (CTP TERMINI)  
FROM TO (LRTP TERMINI)  
FROM TO (SPOT TERMINI)  
FROM TO (TIP TERMINI)  
EXISTING X-§ ,  
FUTURE X-§ , ()  
COMPLETE STREET RECOMMENDED:  
SPONSOR: WAYNESVILLE, COST EST \$150,000

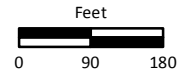
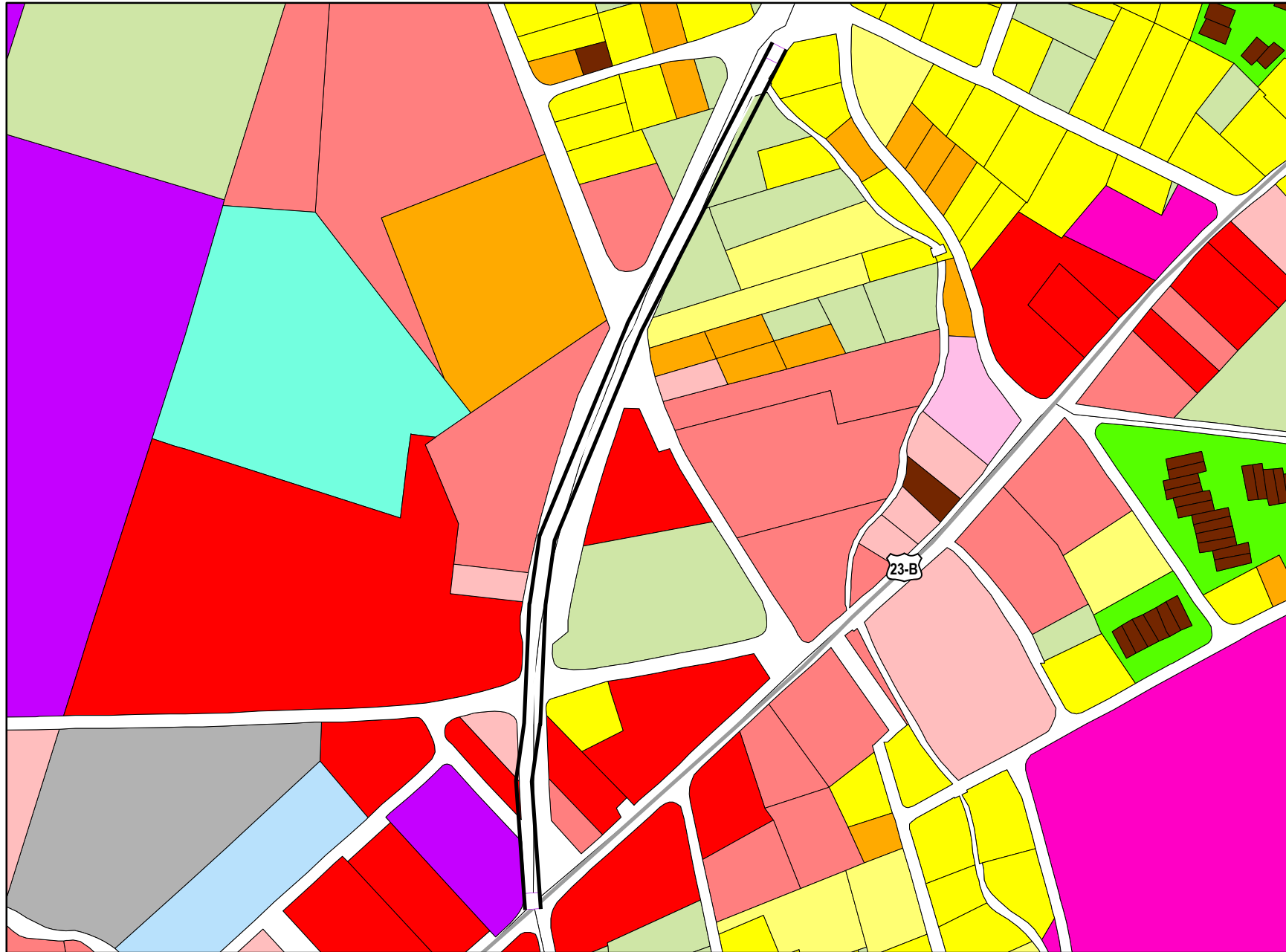


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

FBRMPO 2010 EXISTING  
LAND USE MAP



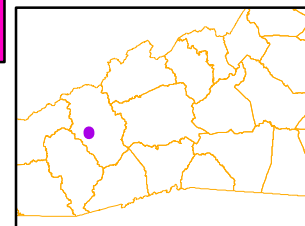
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Generated by LOSRC: 8/8/2015



Existing Land Use is derived from 2010 tax appraisal data and is linked to land use categories that were used with the Triangle Regional Model and are tied to the the 1991 Triangle travel behavior survey.

Highlight	FARM	MedHigh Res	LODGING	SERVICE	UTILITY
MPO Major Roads Primary Labels	Rural Residential	High Density Res	CIVIC	RETAIL	Parks & Green
<b>Existing Land Use From Tax Data</b>	Very Low Density Res	Very High Dens Res	GOV	MALL	Protected Natural
unknown/error	Low Density Red	Ultra High Dens Red	SCHOOL	IND	VACANT
<b>Travel Model Use Categories</b>	MedLow Density Red	Group Quarters	HOSPTEL	SPECIAL	WATER
CAMP	Medium Density Res	Mixed Use	OFFICE	Right of Way	



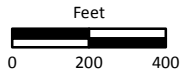
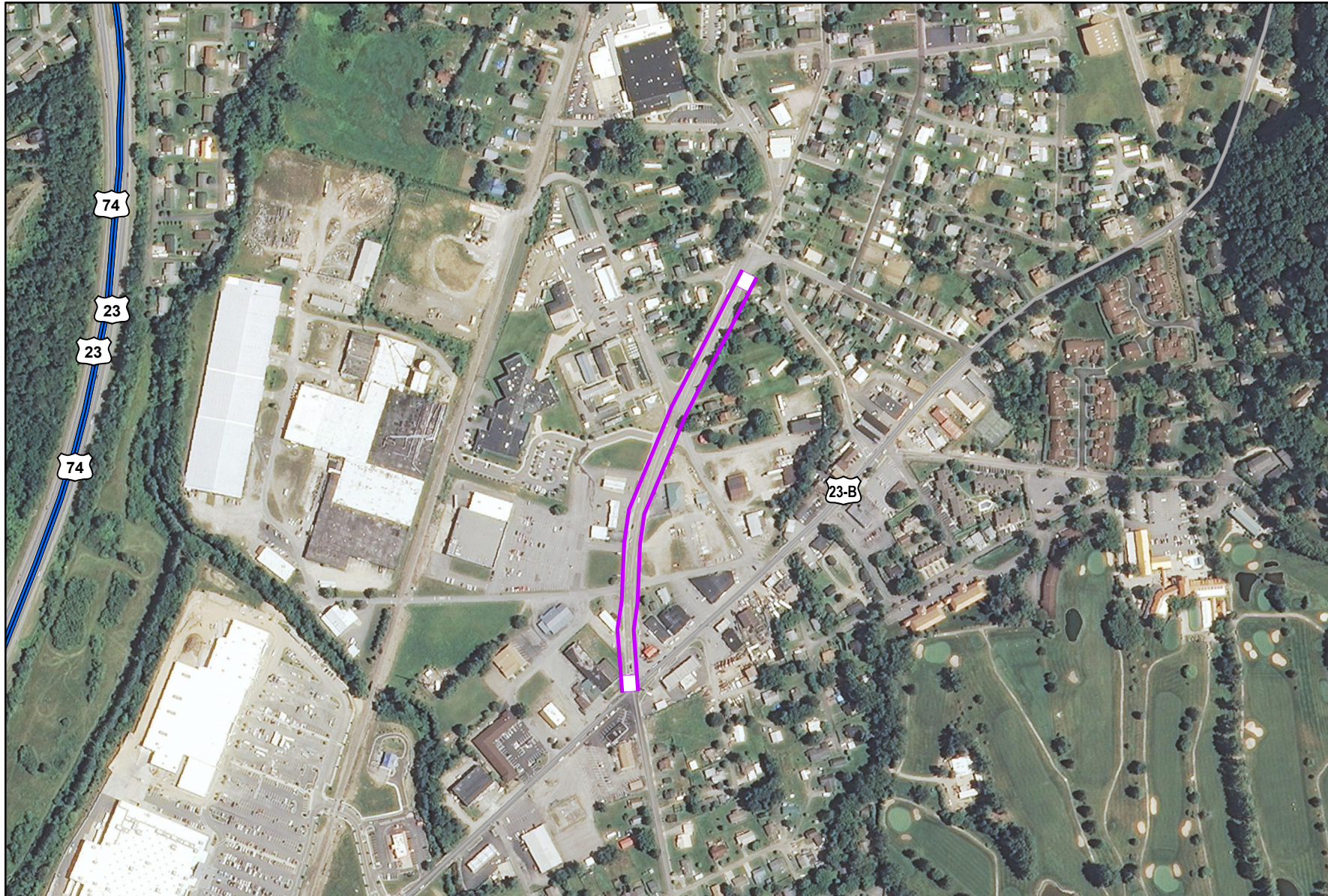


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

TIP PRIORITIZATION  
(SPOT) MAP

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

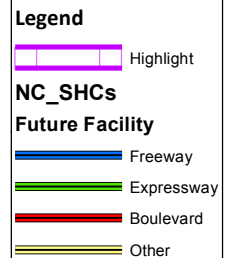
STATUS: HORIZON 2



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SPOT Scores are the quantitative portion only and do not reflect local or division points.



**Statewide Score: | Region Score: | Division Score:**

**PROJECT DESCRIPTION:** IMPLEMENT BROWN AVENUE ROAD DIET AND COMPLETE STREETS IMPROVEMENTS FROM SOUTH MAIN STREET TO BELLE MEADE ROAD

FROM US 23 BUS (SOUTH MAIN ST.)

FROM BELLE MEADE ROAD

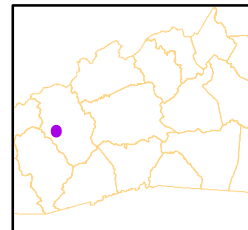
EXISTING X-§ ,

FUTURE X-§ , ( )

Congestion Score: || Travel Time Savings Score: || Safety Score: || MultiModal Score: || Economic Score:

Access Score: Lane WidthScore: || Shoulder Width Score: || MPO/RPO:

SPONSOR: WAYNESVILLE,COST \$150,000



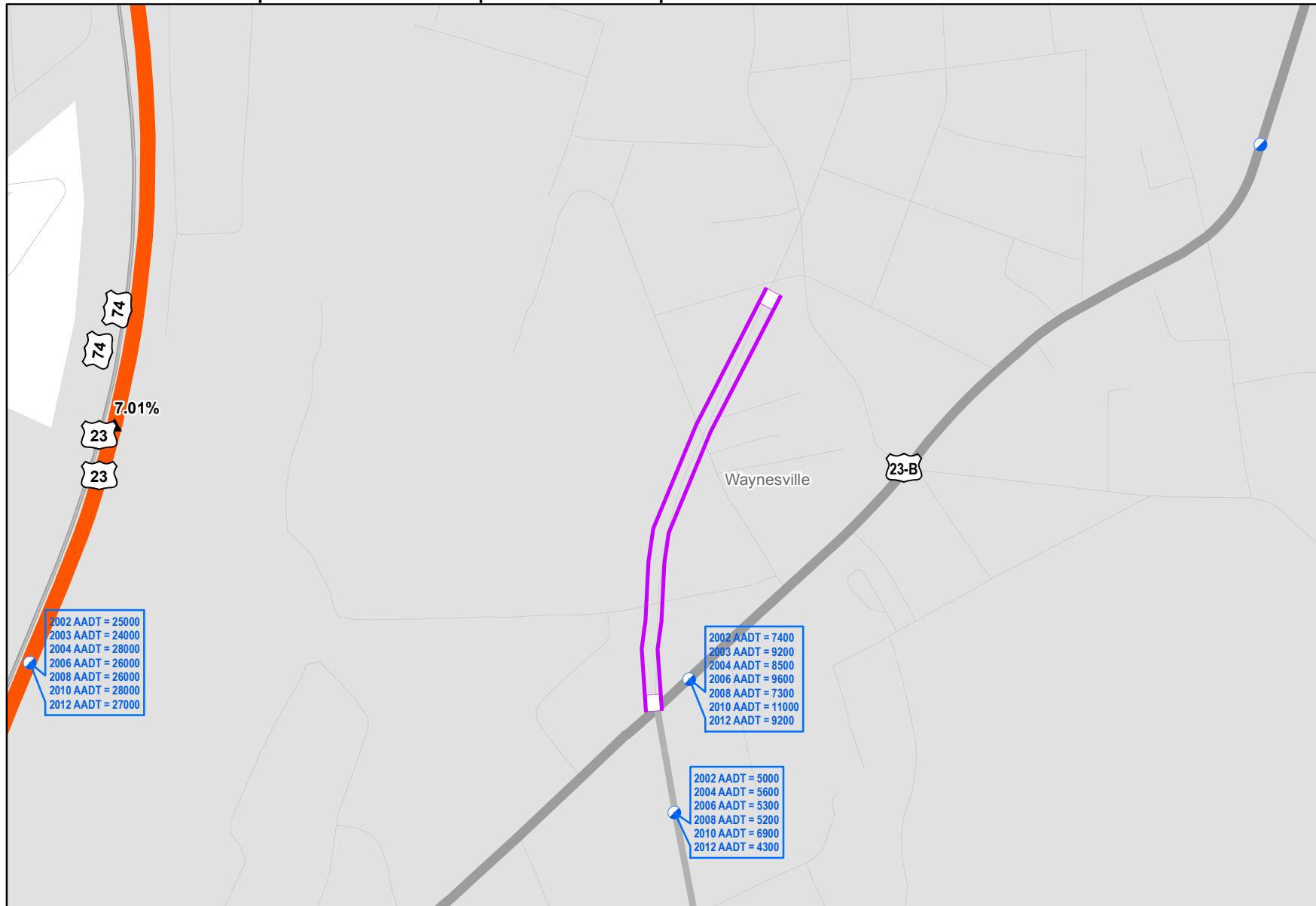


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

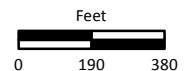
2013 Annualized Average  
Daily Traffic (AADT) MAP



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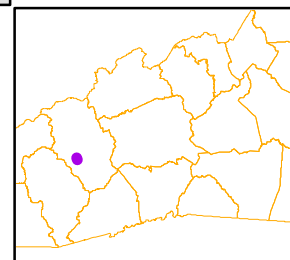


Generated by LOSRC: 8/5/2015



AADT=Annualized Average Daily Traffic; VC Station Label = Truck Percentage

- ▲ VC Stations (% Freight)
- Highlight
- 0 - 499
- 500 - 1,999
- 2,000 - 4,999
- 5,000 - 9,999
- 10,000 - 19,999
- 20,000 - 34,999
- 35,000 - 54,999
- 55,000 - 84,999
- 85,000 - 250,000
- NCDOT Roads
- County Boundary
- Major Hydrography
- Municipal Boundaries



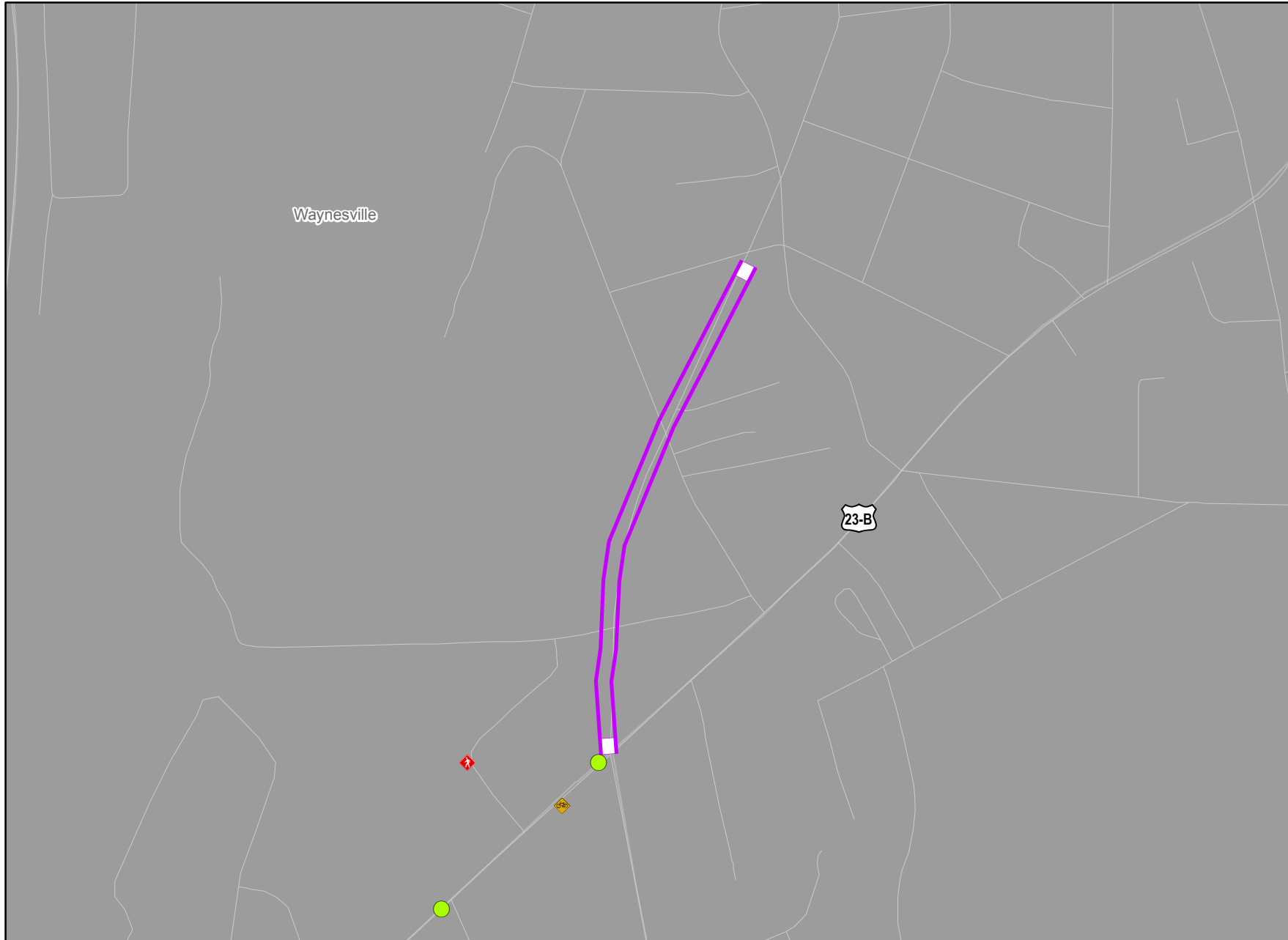


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

2013 CRASH MAP  
FBRMPO

CTP/MTP: HAYW22-B | SPOT3:B142121 | STIP:EB-575 | CMP? No

STATUS: HORIZON 2



## INTERSECTIONS

- Crash Count
- 4.00000 - 9.00000
  - 10.00001 - 19.00000
  - 20.00001 - 29.00000
  - 30.00001 - 39.00000
  - 40.00001 - 49.00000
  - 50.00001 - 281.00000

- Ped Crashes-Detail
- Bike Crashes-Detail

## NCDOT Crash Data

- No Type Defined
- PARKED MOTOR VEHICLE
- BACKING UP
- RR TRAIN, ENGINE
- ANIMAL
- FIXED OBJECT
- MOVABLE OBJECT
- PEDALCYCLIST
- JACKKNIFE
- PEDESTRIAN
- HEAD ON
- ANGLE
- LEFT TURNS
- RIGHT TURNS
- REAR END
- SIDESWIPES
- OVERTURN/ROLLOVER
- RAN OFF ROAD
- OTHER NON-COLLISION
- OTHER COLLISION W/VEHICLE
- UNKNOWN
- Project

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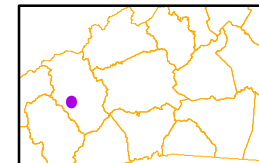
- Project
- NCDOT Roads
- County Boundary
- Major Hydrography
- Municipal Boundaries

- Crashes Per Segment
- 4.00000 - 9.00000
  - 10.00001 - 19.00000
  - 20.00001 - 29.00000
  - 30.00001 - 39.00000
  - 40.00001 - 49.00000
  - 50.00001 - 667.00000

Generated by LOSRC: 8/5/2015



Feet  
0 125 250

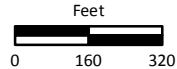
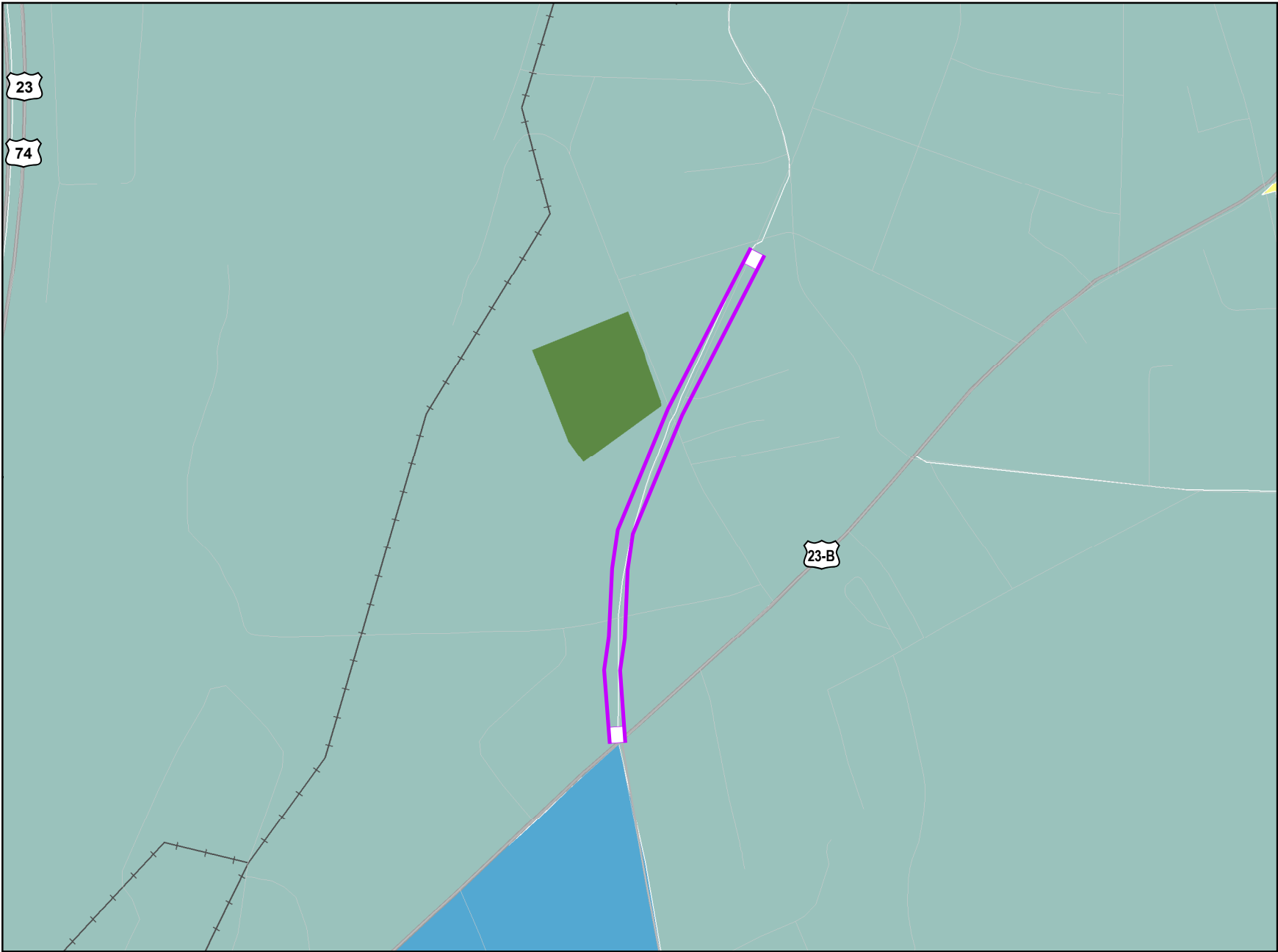


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

2040 TRAFFIC ANALYSIS ZONE  
DWELLING UNIT FORECAST

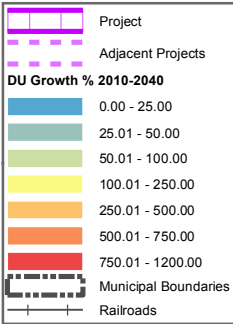
CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

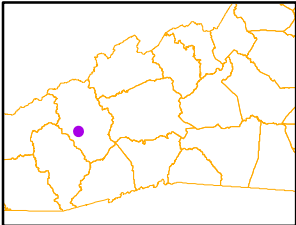


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Generated by LOSRC: 8/5/2015



Dwelling unit (DU) forecasts were done using land use and population as a foundation, and market & regulatory conditions to predict the geographic distribution of changes. The Business As Usual (BAU) scenario of the GroWNC project is the basis of the final forecast.

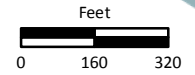
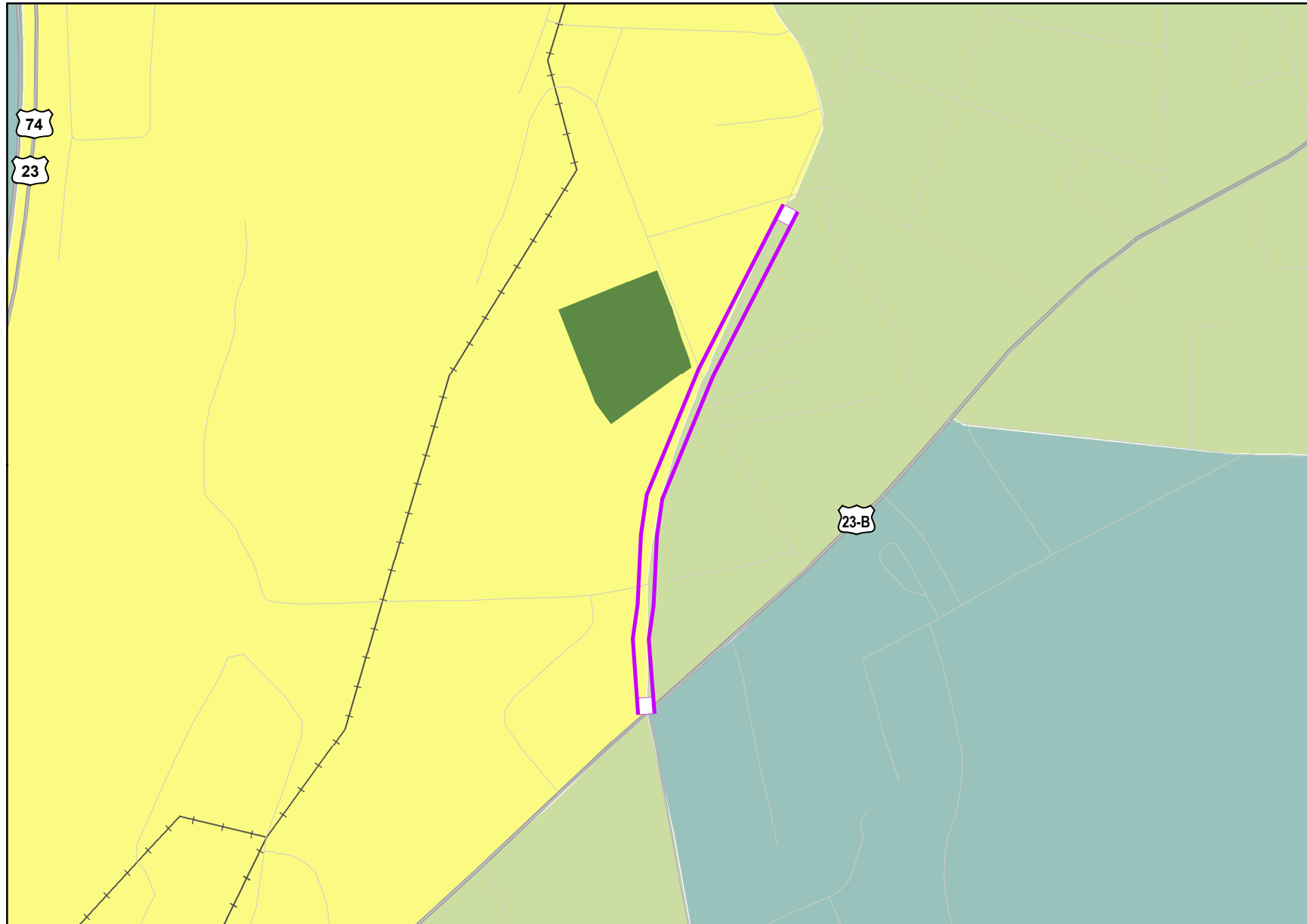


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

2040 TRAFFIC ANALYSIS ZONE  
EMPLOYMENT FORECAST



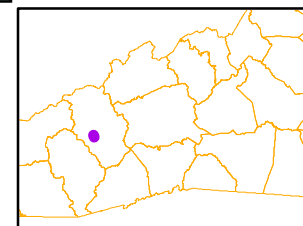
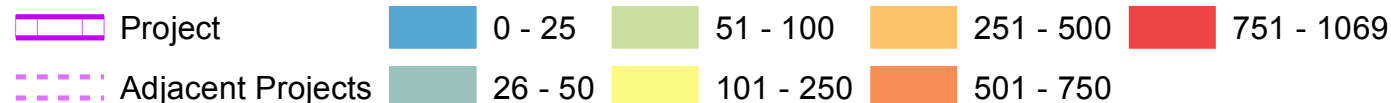
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Generated by LOSRC: 8/5/2015

Employment forecasts were done using land use and geographically referenced employment data from InfoUSA (and verified/corrected my MPO staff) as a foundation. Market & regulatory conditions were used to predict the geographic distribution of changes. The Business As Usual (BAU) scenario of the GroWNC project is the basis of the final forecast. This method captures aggregate trends, but will not predict new, major employers in specific locations.



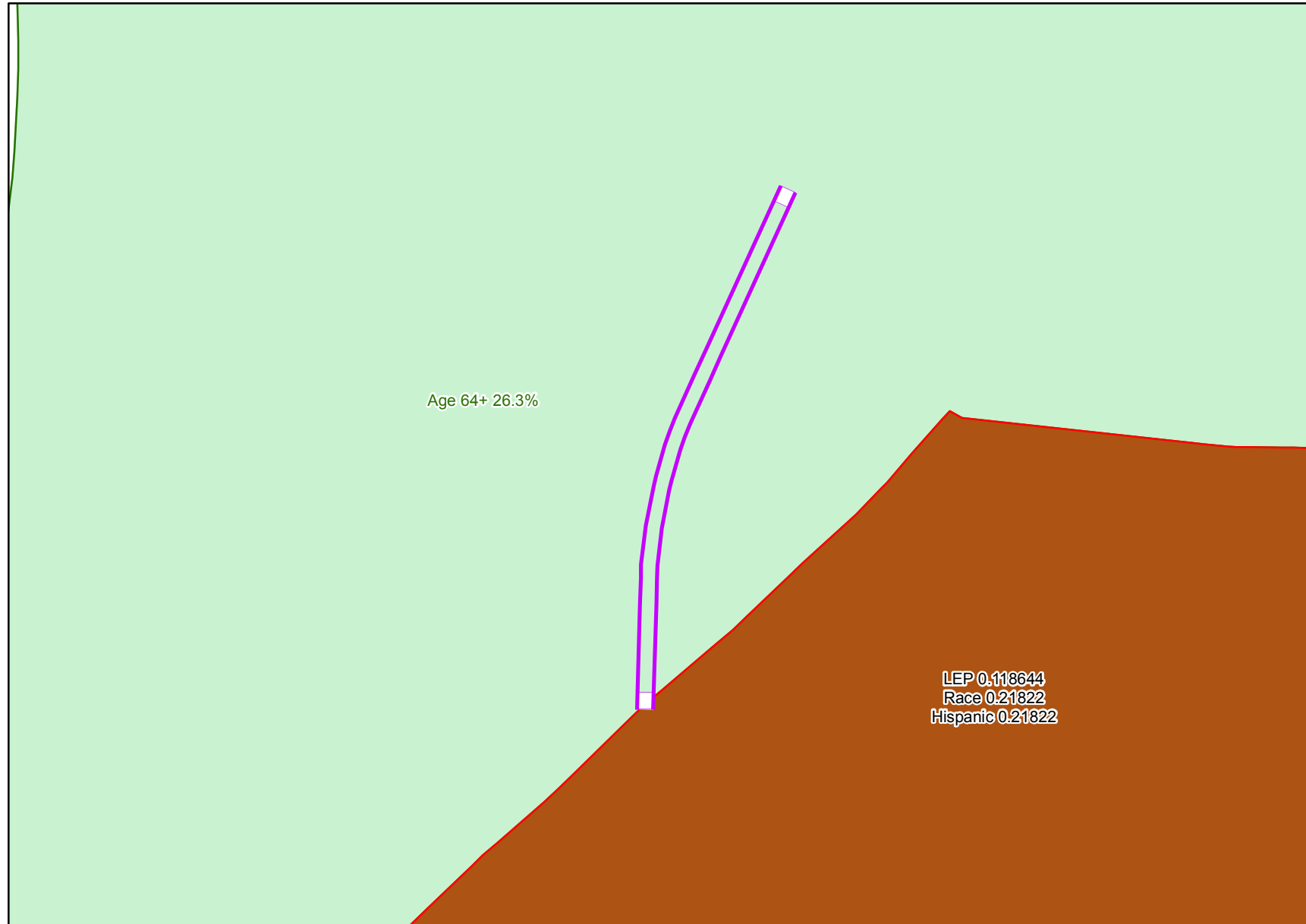
## Employment Growth by TAZ 2010-2014 (# of new employees)



# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No STATUS: HORIZON 2

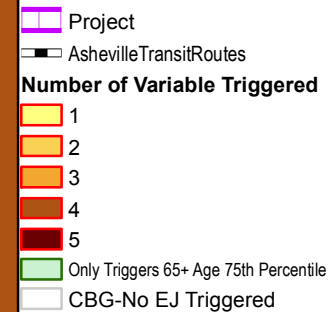
2010 CENSUS BLOCK GROUP  
FBRMPO EJ REVIEW



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Generated by LOSRC: 8/5/2015

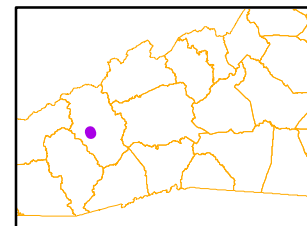
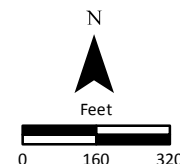
Environmental Justice (EJ) grew out of the Civil Rights movement, and recognizes the need to spread the benefit and harm of transportation investments equitably. Past investments disproportionately impacted poor and minority communities in harmful ways; FBRMPO and partners at NCDOT and FHWA seek to ensure that future investments are fair and equitable to all.



## EJ Benefit/Harm Index Total=

ACCESSIBILITY: Transit Travel Times & Quality of Service  
Connectivity of Network  
Bike/Ped Crossings and Connections  
LOCAL ENVIRONMENT: Air Quality  
Noise

SAFETY: High Bike/Ped Crash Locations  
CPTED  
Add Shoulder or Bike Lane  
SOCIAL EQUITY: Displace EJ Homes/Business?  
Increase Freight

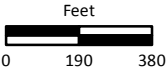
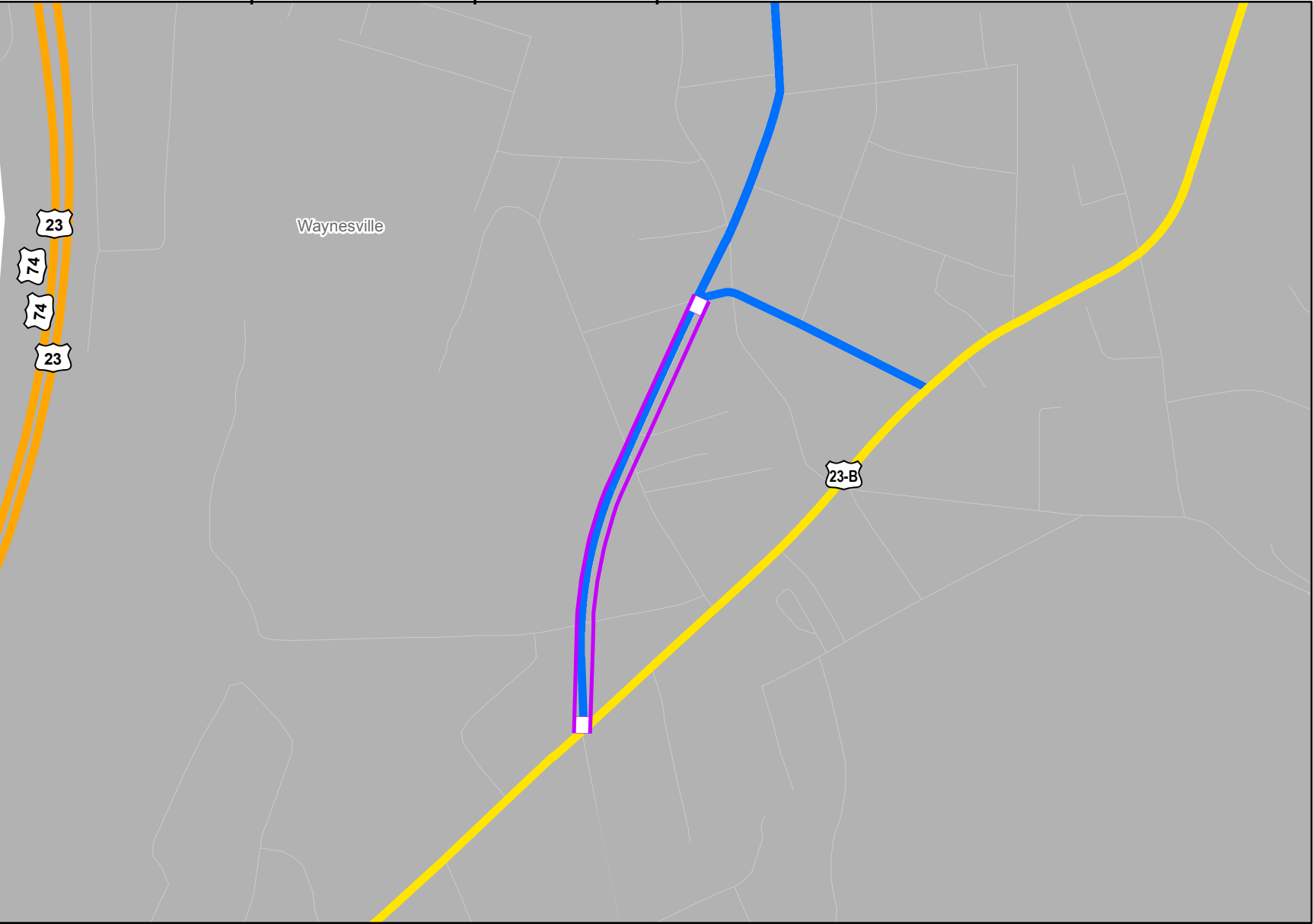


# Brown Ave Road Diet and Complete Streets

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

FUNCTIONAL CLASS MAP  
FBRMPO 2015



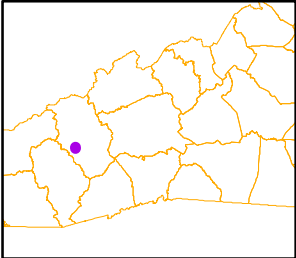
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Functional Class:

- Project
- County Boundary
- Major Hydrography
- Municipal Boundaries
- FunctionClassFromRoadCharacteristics
- Federal Functional Class
- 1-Principal Arterial-Interstate
- 2-Principal Arterial-Other Freeway/Expressway
- 3-Other Principal Arterial
- 4-Minor Arterial
- 5-Major Collector
- 6-Minor Collector
- 7-Local

Functional classification is the process by which streets and highways are grouped into classes, or systems, according to the character of traffic service that they are intended to provide. There are three highway functional classifications: arterial, collector, and local roads. All streets and highways are grouped into one of these classes, depending on the character of the traffic (i.e., local or long distance) and the degree of land access that they allow.

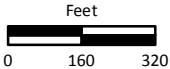
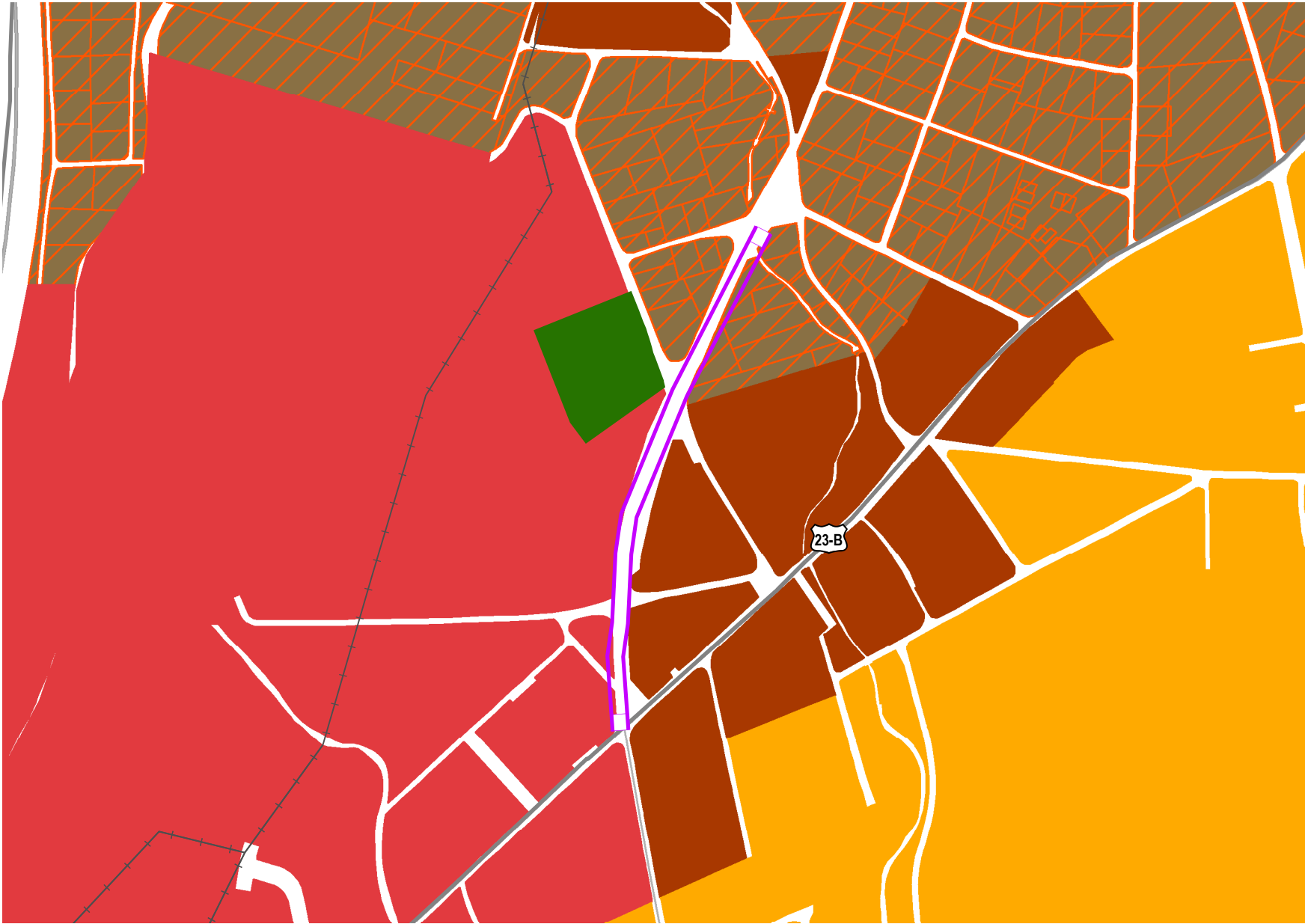


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

FBRMPO GENERALIZED  
FUTURE LAND USE



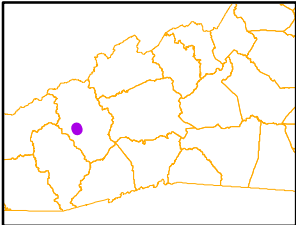
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Future Land Use is derived from existing approved plans, studies, and land use controls in place where no plans or studies exist. Categories of disparate plans were condensed and generalized in order to compare plans to one another.



- |  |   |                               |
|--|---|-------------------------------|
| PROJECT                                | MLRES - Medium Low Density Residential  | INST - Institutional          |
| OS - Open Space                        | MRES - Medium Density Residential       | IND - Industrial              |
| WSW - Water Supply Watershed or HQ/ORW | MHRES - Medium High Density Residential | INDMU - Industrial Mixed Use  |
| OU - Rural Open Use                    | HRES - High Density Residential         | CMU - Commercial Mixed Use    |
| SOU - Suburban Open Use                | VHRES - Very High Density Residential   | VMU - Village Mixed Use       |
| VLRES - Very Low Density Residential   | RCOM - Rural Commercial                 | HDMU - High Density Mixed Use |
| LRES - Low Density Residential         | COM - Commercial                        | DTMU - Downtown Mixed Use     |

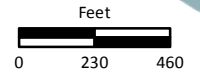
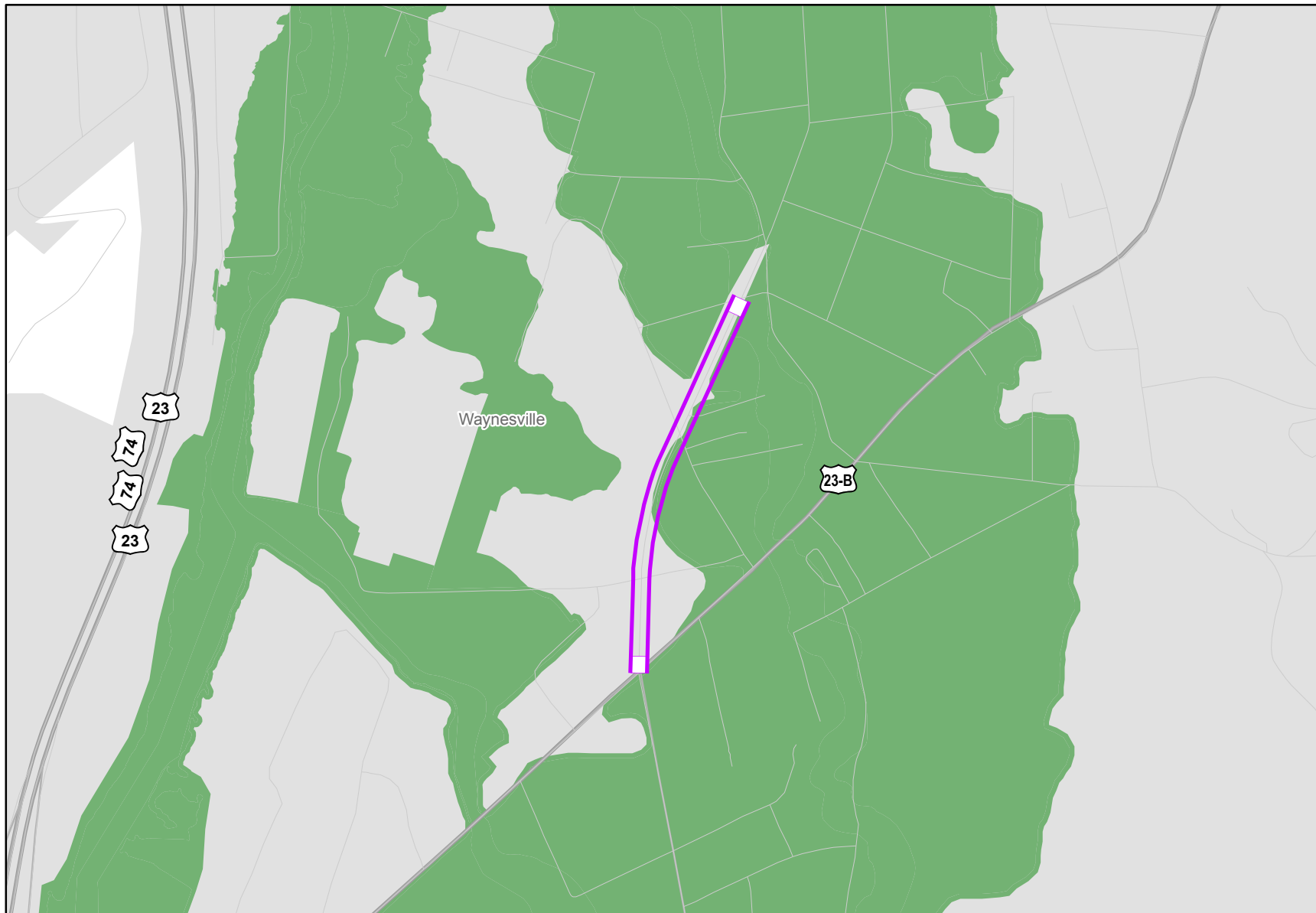


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP?

STATUS: HORIZON 2

NATURAL AND OTHER  
HAZARDS MAP



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Generated by LOSRC: 8/5/2015

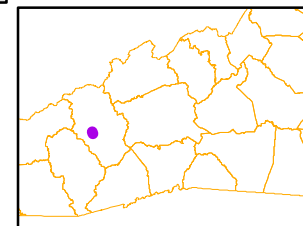
Natural Hazards that affect transportation infrastructure include floods, geologic events, and wildfires. This map shows the FEMA flood zones with historic occurrences of wildfire and slope failures, along with major geologic fault lines.



Project	<b>Slide Type</b>	Earth Slide	block field	composite debris fan	Geologic Faults
<b>CAUSE</b>	Composite	Other - Subsidence	block field with outcrop	debris fan	County Boundary
Unknown	Creep	Rock Fall	block stream	other-combination	100 Year Flood
Human	Debris Flow	Rock Slide	block stream/field	talus	Major Hydrography
Natural	Debris Slide	Rock Slide/Fall	colluvial hollow		Municipal Boundaries
	Debris Slide-Flow	Weathered-rock slide	colluvium undiff		

LAND  
OF SKY  
REGIONAL COUNCIL

FRENCH  
BROAD RIVER  
METROPOLITAN PLANNING  
ORGANIZATION  
A REGION OF LAND OF SKY



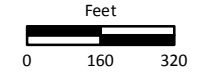
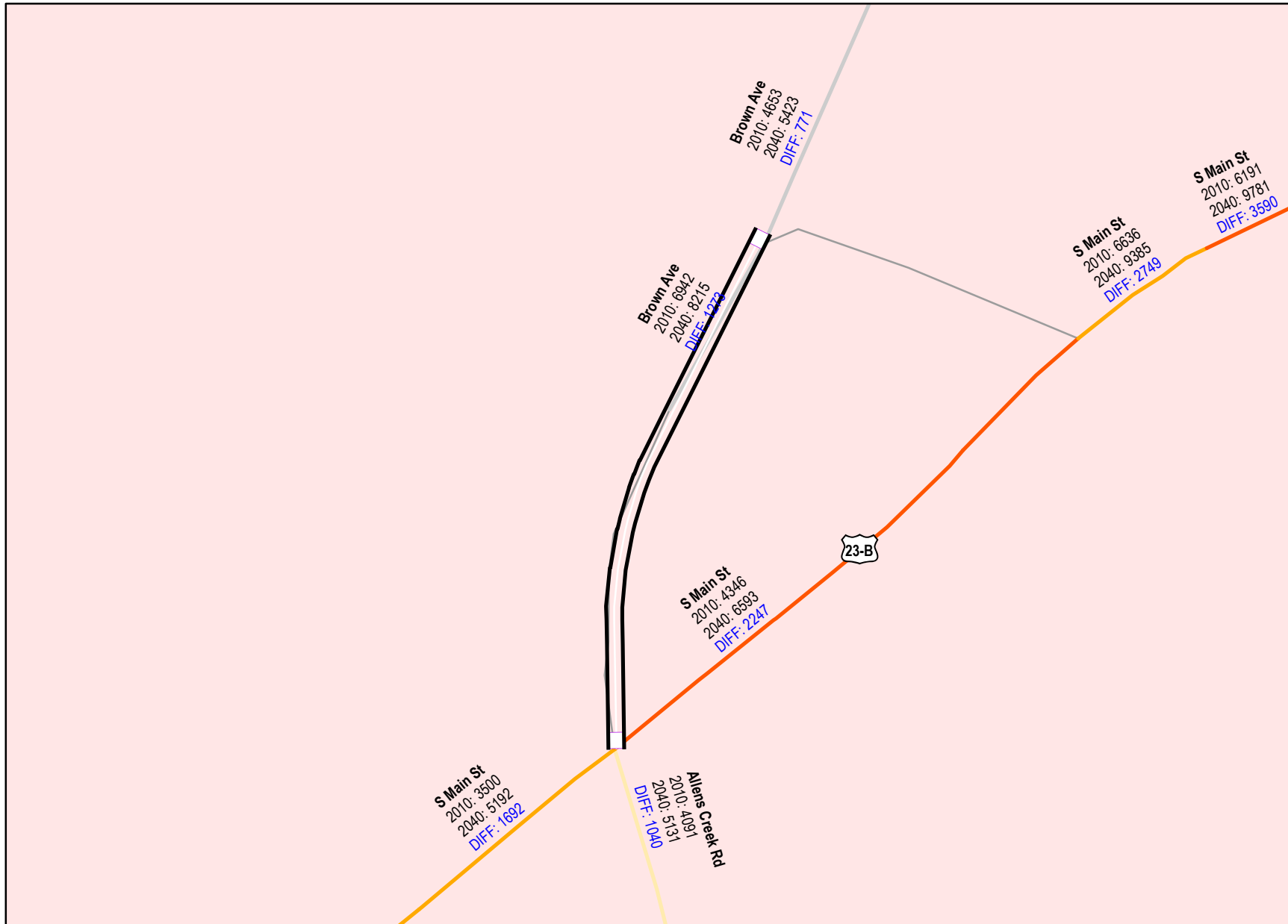


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

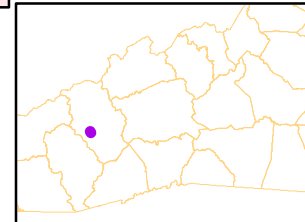
FBRMPO 2040 MODELED  
TRAFFIC MAP



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Generated by LOSRC: 8/5/2015

This map depicts the percentage change of traffic based on the FBRMPO Travel Demand Model. The model is based on a select network of roads and assumes the improvements in the current Metropolitan Transportation Plan are in place by 2040. The labels show the 2010 model foundation year traffic, the 2040 traffic, and the difference between the 2.



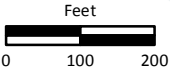
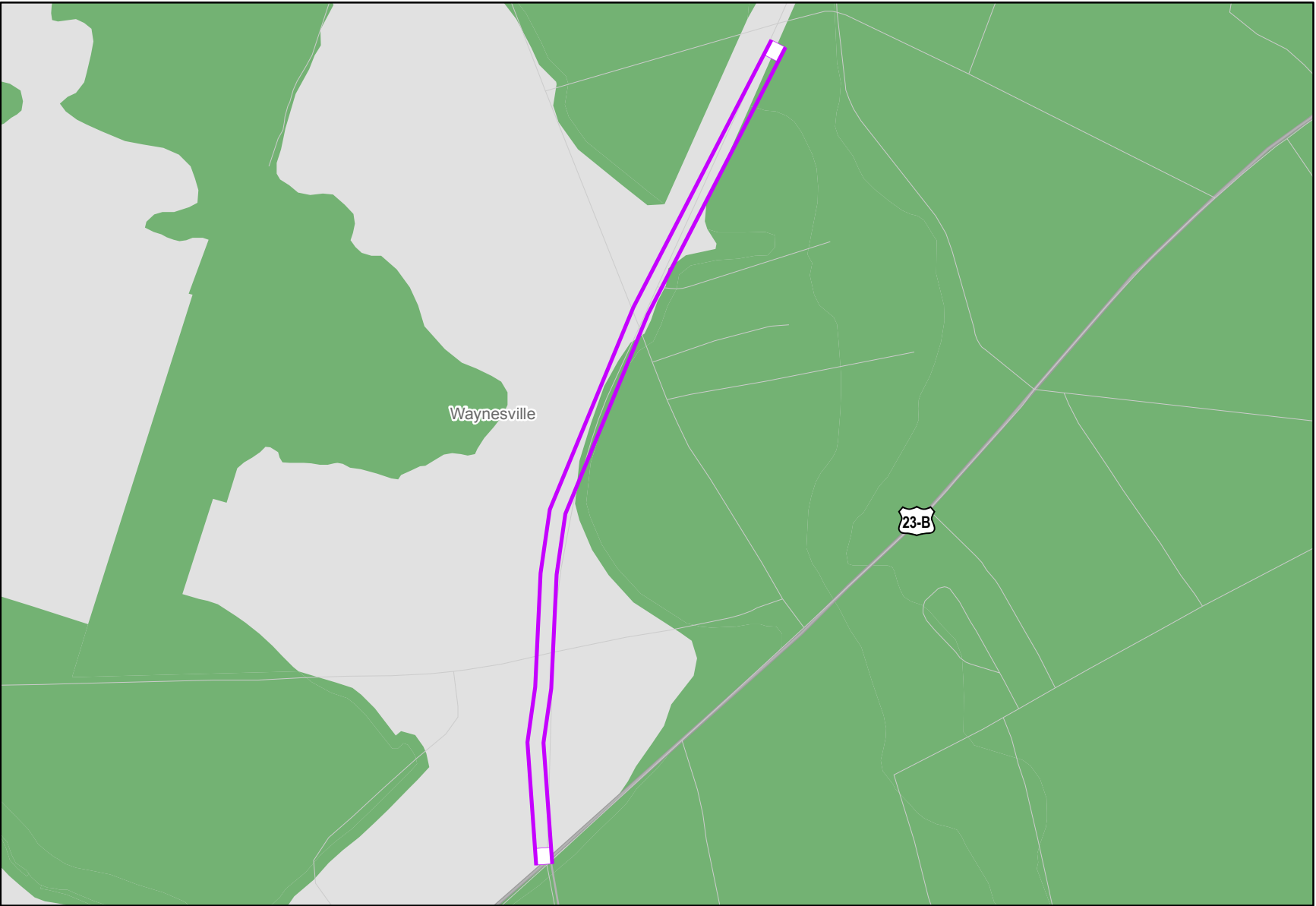


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2

NATURAL AND CULTURAL  
RESOURCES MAP



The Land of Sky Regional Council, in cooperation with other mapping organizations, is committed to offering its users accurate, useful, and current information about the Region. Although every effort has been made to ensure the accuracy of information, errors and conditions originating from physical sources used to develop the database may be reflected in the map and/or data supplied. The user must be aware of data conditions and bear responsibility for the appropriate use of the information with respect to possible errors, original map scale, collection methodology, currency of data, and other conditions specific to certain data. The use of trade names or commercial products does not constitute their endorsement by the LOSRC.

Generated by LOSRC: 8/5/2015

This map includes basic natural features from the NC Significant Natural Heritage inventory and the SHPO inventory of Historic Places. It is set on a backdrop of flood zones and managed/protected lands.



Environmental Occurences Historic Assets Aug 2013

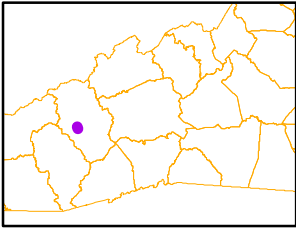
- Plant
- Animal
- Animal Assemblage
- Natural Community
- BF
- DOE; DOED; DOEHD
- Local Designation
- National Register
- State Listed/Studied

- Project
- County Boundary
- Federal
- State
- Local
- Private

CLASS

- WS-I; WS-I ORW
- WS-II; WS-II CA NSW; WS-II NSW
- WS-III; WS-III NSW
- WS-IV; WS-IV CA; WS-IV NSW

- NWI-PUBHh (Farm Ponds) Not Included
- 100 Year Flood
- Major Hydrography
- Municipal Boundaries
- School Locations

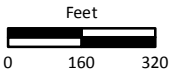
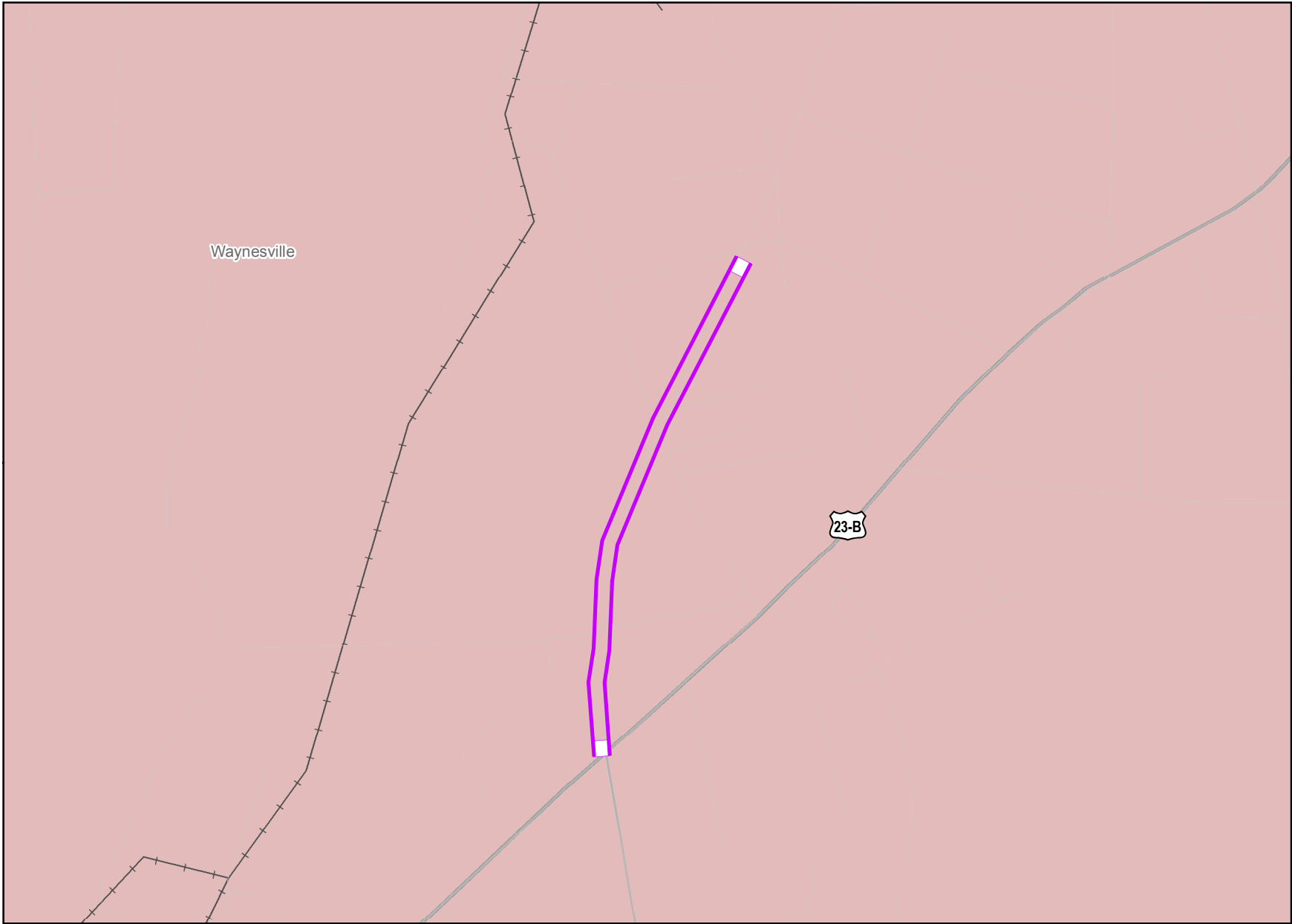


# BROWN AVENUE ROAD DIET AND COMPLETE STREETS

FBRMPO 2015 PENDING  
DEVELOPMENT MAP

CTP/MTP: HAYW22-B | SPOT3: B142121 | STIP:EB-5757 | CMP? No

STATUS: HORIZON 2



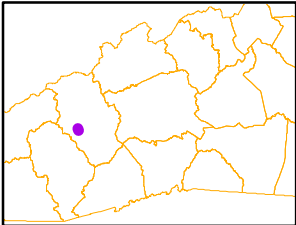
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Generated by LOSRC: 8/5/2015



Pending developments are current as of January 2015 and were used to supplement the 2010 existing land use data from tax records for model base year data about population and employment.

	Highlight		Counties
	Pending Developments		Railroads
	Pending Development Parcels		Municipal Boundaries



## **RESOLUTION**

**WHEREAS**, pursuant to 160A-17.1 local governments are authorized to make contracts for and to accept grants-in-aid and loans from the federal and state governments and their agencies; and

**WHEREAS**, the French Broad River Metropolitan Planning Organization (FBRMPO) has called for projects for federal Surface Transportation Program (STP) funds and Transportation Alternatives Program (TAP) funds; and

**WHEREAS**, the Town of Waynesville has conducted a feasibility study with the FBRMPO to improve the southern portion of Brown Avenue for traffic safety and the integration of bicycle facilities and that the project, known as EB-5757, is identified in the FBRMPO and State transportation plans and in the County Comprehensive Bicycle Plan;

**WHEREAS**, the project will require the Town to provide a 20% match of funding up to \$10,000 for an estimated \$50,000 project to conduct P.E. and Design for the project in the fiscal year beginning in 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the Town of Waynesville that

1. The Board authorizes the Town Manager to apply to the French Broad River MPO for STP-DA and TAP funding;
2. The Town intends to provide the required local match if grant funding is awarded; and
3. The Board authorizes the Town Manger to sign and execute agreements with granting or administering agencies to accept the grant and administer the project.

This the 14<sup>th</sup> Day of June, 2016.

TOWN OF WAYNESVILLE

---

Gavin A. Brown, Mayor

ATTEST:

---

Amanda W. Owens, Town Clerk

NORTH CAROLINA

HAYWOOD COUNTY

I hereby certify that the foregoing is a true and accurate copy of a resolution duly adopted by the Board of Aldermen of the Town of Waynesville, North Carolina, at a meeting held on June 14, 2016 at 6:30 p.m. at the Town Hall in the Town of Waynesville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official corporate seal of said Town to be affixed, this the 14th Day of June, 2016.

---

Amanda W. Owens, Town Clerk

NORTH CAROLINA

HAYWOOD COUNTY

I, \_\_\_\_\_, a Notary Public, do hereby certify that Amanda W. Owens, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Notary Public

My Commission Expires: \_\_\_\_\_

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: June 14, 2016**

**SUBJECT:** Amendment #2 to the 2015-2016 Budget Ordinance and Amendment

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** 5-C  
**Department:** Police and Fire Departments  
**Contact:** Eddie Caldwell, Finance Director  
**Presenter:** Eddie Caldwell, Finance Director

**BRIEF SUMMARY:** For the Police Department the attached amendment #2 to the 2015-2016 Budget Ordinance reflects the additional costs in wages and benefits and the replacement of a police vehicle and related equipment. The majority of the wage and benefit increases are due to the increased time that the police services have been contracted out by a third party (the I-40 project and the security request by a major retailer). The Town has been or will be paid for these contracted services. The other increases are mainly due to implementation of career track, employee turnover, or the overtime needed to cover two employees placed on administrative leave due to an officer involved shooting. The police vehicle and related equipment was replaced due to a wreck. Most of the vehicle replacement costs are covered by insurance proceeds.

For the Fire Department the attached amendment #2 reflects the additional costs in wages and benefits as well. The increases are due to the implementation of career track, increased calls and the additional time needed to fill in for the vacation/sick leave taken. Employees have taken more vacation/sick time than in previous years.

**General Fund Summary:** (Amendment #2 to the 2015-2016 Budget Ordinance)

Revenues to be used to pay for the increases:

Electricity Sales Taxes increases	\$74,840
Sales and Services (Police Contracted Services)	\$75,000
Other Revenues (Insurance Proceeds)	<u>\$25,800</u>
Total Revenues	<u>\$175,640</u>

Expenditures:

Police Department increases	\$155,250
Fire Department increases	<u>\$ 20,390</u>
Total Expenditures	<u>\$175,640</u>

**MOTION FOR CONSIDERATION:** To approve Amendment No. 2 to the 2015-2016 Budget Ordinance.

**FUNDING SOURCE/IMPACT:**

**ATTACHMENTS:**

- Amendment No. 2 to the 2015-2016 Budget Ordinance

**MANAGER'S COMMENTS AND RECOMMENDATIONS:** Approve as presented.

**Ordinance No. O-01-16**

Amendment No. 2 to The 2015-2016 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2015-2016 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2015-2016 Budget Ordinance be amended as follows:

General Fund:

Increase the following revenues:

Unrestricted Intergovernmental Revenues		
Electricity Sales Taxes	103300-423324	\$74,840
(Electricity Sales Taxes are higher than expected.)		
Sales and Services		
Police Contracted Services	103600-454310	\$75,000
(Estimated revenues for Police contracted services.)		
Other Revenues		
Sales of Fixed Assets	103300-423324	\$25,800
(Insurance proceeds for the Police vehicle and related equipment totaled during the year.)		
Total General Fund revenue increase		<hr/> \$175,640

Increase the following appropriations:

Police Department		
Wages	104310-511210	\$33,920
(Higher costs for career track, and the additional payments needed for accumulated vacation, comp time and overlap due to employee turnover.)		
Overtime	104310-511220	\$10,000
(Additional overtime was needed to cover the two employees placed on administrative leave due to a officer involved shooting and the overtime needed to cover employee turnover.)		
O/T-Contracted Services	104310-511220	\$60,000
(This is the overtime needed to cover the police contracted services for the I-40 project and the new Ingles remodel.)		
FICA	104310-511810	\$ 7,950
(FICA is 7.65% of amended wages and overtime expenditures.)		
Retirement	104310-511820	\$ 7,430
(Retirement is 7.15% of amended wages and overtime expenditures.)		

401(k) (401(k) is 5.00% of amended wages and overtime expenditures.)	104310-511825	\$ 5,200
Vehicles (Replacement of vehicle and related equipment totaled during the year.)	104310-545400	\$30,750
Fire Department Wages (Higher costs for career track, more calls and additional time has been needed to fill in for employees on vacation/sick leave.)	104340-511210	\$10,900
Temporary and Part Time (Part Time wages are higher because of more calls and because the full time employees have taken more paid vacation/sick time than in previous years. )	104340-511230	\$ 7,350
FICA (FICA is 7.65% of amended wages expenditures.)	104340-511810	\$ 1,400
Retirement (Retirement is 6.77% of amended full time wages expenditures.)	104340-511820	\$ 740
Total General Fund appropriation increase		<u>\$175,640</u>

Adopted this 14th day of June 2016.

Town of Waynesville

\_\_\_\_\_  
Gavin A Brown  
Mayor

Attest:

\_\_\_\_\_  
Amanda W. Owens  
Town Clerk

Approved As To Form:

\_\_\_\_\_  
Woodrow H. Griffin  
Town Attorney

**ORDINANCE NO. O-02-16**

**BUDGET ORDINANCE 2016-2017**

**SECTION I:** The following amounts are hereby appropriated for the operation of the Town of Waynesville and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017 according to the following summary and schedules.

<u>SUMMARY</u>	<u>ESTIMATED REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$14,561,140	\$14,561,140
Water Fund	3,311,990	3,311,990
Sewer Fund	2,532,580	2,532,580
Electric Fund	<u>9,342,560</u>	<u>9,342,560</u>
 TOTAL BUDGET	 \$29,748,270	 \$29,748,270

**SECTION II:** That for the said fiscal year there is hereby appropriated out of the General Fund the following:

<u>GENERAL FUND - 10</u>	<u>CODE</u>	<u>AMOUNT</u>
Governing Board	4110-0000	\$ 92,140
Administration	4120-0000	393,470
Finance	4130-0000	352,320
Police	4310-0000	4,554,160
Police Grant Projects	4315-0000	80,000
Fire & Emergency Responders	4340-0000	1,766,900
Streets and Sanitation	4510-0000	2,705,310
Powell Bill	4560-0000	339,000
Cemetery	4740-0000	190,230
Planning, Code Enforcement & Inspections	4910-0000	599,240
Special Appropriations	6000-0000	302,790
Parks & Recreation	6120-0000	2,532,160
Recreation - Special Projects	6125-0000	40,000
Loan Payments Public Facilities	9100-0000	<u>613,420</u>
 TOTAL APPROPRIATIONS		 <u>\$14,561,140</u>

**SECTION III:** It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017 to meet the foregoing General Fund Appropriations:



<u>ESTIMATED REVENUES - GENERAL FUND</u>	<u>CODE</u>	<u>AMOUNT</u>
Ad Valorem Taxes - Current Year	3000	\$5,541,050
Ad Valorem Taxes - All Prior Years	3000	127,200
Tax Refunds	3000	(3,500)
Tax Penalties, Interests and Advertising	3000	44,000
Motor Vehicle Rental Tax	3000	23,000
1 cent County Sales Tax	3200	1,060,190
2 half cents Local Sales Tax	3200	1,049,260
Additional ½ cent Sales Tax	3200	492,990
CATV Gross Receipts Tax	3200	112,040
Utilities Franchise Tax	3300	855,110
Wine and Beer	3300	46,830
Court Costs and Fees	3300	2,400
Powell Bill & 80% Reimbursement	3350	338,000
Grants/Restricted Revenues	3350	106,300
On Behalf Payments	3350	15,000
Interest Earned	3350-3850	1,000
Building Permits and Fees	3500	113,250
Reconnect Fees	3500	75,000
Late Fees	3500	24,000
Fire Protection	3600	270,000
Cemetery Revenues	3600	24,600
Recreation Department Revenues	3600	731,000
Police Contract Services	3600	61,000
Garbage Sanitation Fees	3600	802,500
Donations	3800	45,000
Miscellaneous Income	3800	45,700
Sale of Fixed Assets and Materials	3350-3800	7,000
Operating Transfer from Other Funds	3900	1,483,230
A B C Revenues	3900	57,870
Fund Balance Appropriated/Powell Bill	3900	000
Fund Balance Appropriated	3900	<u>1,010,120</u>
 TOTAL ESTIMATED REVENUES		 <u>\$14,561,140</u>

**SECTION IV:** That for said fiscal year there is hereby appropriated out of the Water Fund the following:

<u>WATER FUND - 61</u>	<u>CODE</u>	<u>AMOUNT</u>
Water Maintenance	7121	\$1,547,460
Water Treatment	7122	1,395,980
Charges by General Fund & Bad Debt	7125	249,230
Transfer to General Fund	9800	<u>119,320</u>
 TOTAL APPROPRIATIONS		 <u>\$3,311,990</u>

**SECTION V:** It is estimated that the following Water Fund Revenues will be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017 to meet the foregoing Water Fund Appropriations:

<u>ESTIMATED REVENUES - WATER FUND</u>	<u>CODE</u>	<u>AMOUNT</u>
Utility Revenue	3700	\$3,062,100
Taps and Connections	3700	40,000
Capacity Fees	3700	12,000
Miscellaneous	3800	1,500
Contributed Capital	3800	000
Fund Balance Appropriated	3900	<u>196,390</u>
<b>TOTAL ESTIMATED REVENUES:</b>		<u><b>\$3,311,990</b></u>

**SECTION VI:** That for said fiscal year there is hereby appropriated out of Sewer Fund the following:

<u>SEWER FUND - 62</u>	<u>CODE</u>	<u>AMOUNT</u>
Maintenance	7121	\$755,970
Treatment and Operations	7122	1,504,290
Charges by General Fund & Bad Debts	7125	184,010
Transfer to General Fund	9200	<u>88,310</u>
<b>TOTAL APPROPRIATIONS:</b>		<u><b>\$2,532,580</b></u>

**SECTION VII:** It is estimated that the following Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017 to meet the foregoing Sewer Fund Appropriations:

<u>ESTIMATED REVENUES - SEWER FUND</u>	<u>CODE</u>	<u>AMOUNT</u>
Utility Revenue	3700	\$2,342,700
Taps and Connections	3700	20,000
Industrial Discharge Permits	3700	500
Flow Letter	3700	2,000
Capacity Fees	3700	20,000
Miscellaneous Revenue	3800	400
Contributed Capital	3800	00
Fund Balance Appropriated	3900	<u>146,980</u>
<b>TOTAL ESTIMATED APPROPRIATED:</b>		<u><b>\$2,532,580</b></u>

**SECTION VIII:** That for said fiscal year there is hereby appropriated out of the Electric Fund

the following:

<u>ELECTRIC FUND - 63</u>	<u>CODE</u>	<u>AMOUNT</u>
Maintenance	7121	\$1,459,770
Purchased Power	7123	5,847,650
Charges by General Fund & Bad Debts	7125	759,540
Transfers to General Fund	9800	<u>1,275,600</u>
TOTAL APPROPRIATIONS:		<u>\$9,342,560</u>

**SECTION IX:** It is estimated that the following Electric Fund Revenues will be available during the fiscal year beginning July 1, 2016 and ending June 30, 2017 to meet the foregoing Electric Fund Appropriations:

<u>ESTIMATED REVENUES - ELECTRIC FUND</u>	<u>CODE</u>	<u>AMOUNT</u>
Utility Revenue	3700	\$ 8,457,700
Security Lights	3700	50,000
Street Lights	3700	129,250
Sales Tax Collected	3700	440,000
REPS Charges	3700	52,650
Electric Pole Rents	3700	12,860
Miscellaneous Revenue/Sale of Fixed Assets	3800	3,000
Fund Balance Appropriated	3900	<u>197,100</u>
TOTAL ESTIMATED REVENUES:		<u>\$ 9,342,560</u>

**SECTION X:** Tax Rate Established

An Ad Valorem tax rate of 48.57 cents per \$100 evaluation on real and personal property billed by the town of \$1,082,639,350 and on motor vehicles billed by the North Carolina Department of Motor Vehicles of \$71,552,900 as of January 1, 2016 with an estimated rate of collection of 96.93 percent is hereby established for the Town of Waynesville and an estimated rate of collection of 99.94 percent is hereby established for motor vehicles collected by the state. A tax rate of \$.20 per \$100 evaluation of \$50,751,530 as of January 1, 2016, with an estimated rate of collection of 95.40 percent is hereby established for the Downtown Waynesville Association, a municipal service district within the Town of Waynesville.

**SECTION XI:** Special Authorization

Budget Officer

The Budget Officer shall be authorized to effect transfers within the same fund. Notation of such transfers shall be made to the Board on the next Financial Report.

**SECTION XII: Restrictions - Budget Officer**

- A. The transfer of monies between funds, except as noted in this document, shall be accomplished by Board authorization only.
- B. The utilization of any reserve or contingency appropriation shall be accomplished only with Board authorization.

**SECTION XII: Utilization of Budget and Budget Ordinance**

This Ordinance and the Budget Document shall be the basis of the financial plan for the Waynesville Municipal Government during the 2016-2017 fiscal year.

The Budget Officer shall administer the budget and ensure that departments are provided guidance and sufficient information to implement their appropriate portion of the budget. The Finance Department shall establish records which are in consonance with the budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 14th day of June, 2016.

TOWN OF WAYNESVILLE:

ATTEST:

\_\_\_\_\_  
Gavin A. Brown, Mayor

\_\_\_\_\_  
Amanda W. Owens, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Woodrow H. Griffin, Town Attorney

RESOLUTION NO. R-06-16

Resolution on Financial Operating Plan for Two Internal Service Funds

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to establish a financial operating plan for two Internal Service Funds.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville to adopt a financial operating plan for the 2016-17 year for two Internal Service Funds as follows:

Asset Services Management:

Estimated Revenues:

Charges to User Departments	\$ 2,159,060
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Total Estimated Revenues	\$ 2,159,060
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Appropriations:

Public Services Administration	\$ 439,620
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Public Facilities-Inside	1,043,560
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Public Facilities-Outside	431,320
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Purchasing Operations	244,560
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Total Asset Services Management	\$ 2,159,060
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Garage Operations:

Estimated Revenues:

Charges to User Departments	\$ 627,730
-----------------------------	------------

Other Revenue	10,000
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Total Estimated Revenues	\$ 637,730
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Appropriations:

Operations	\$ 637,730
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Adopted this 14th day of June 2016.

TOWN OF WAYNESVILLE

ATTEST:

\_\_\_\_\_  
Gavin A. Brown  
Mayor

\_\_\_\_\_  
Amanda W. Owens  
Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Woodrow H. Griffin  
Town Attorney

## Town of Waynesville 2016 - 2017 Fee Schedule

Effective July 1, 2016 - June 30, 2017

<b>GENERAL FUND</b>	
<b>Utility Accounts</b>	
New Account Fee	\$25.00
Reconnection Fee	\$25.00
After Hours	\$75.00
Return Check Fee (Insufficient Funds)	\$25.00
Theft investigation charge (meter tampering)	\$ 75.00 per occurrence
Fire Protection Charges (per month, per meter)	Effective with bills on or after 08/01/2016
Residential	\$8.00
Commercial	\$12.80
Mobile Home Parks	\$8.00
Motels, Hotels, Cottages	\$ 3.20 per unit, \$160 maximum
Fire protection charges are billed to all water accounts located outside the city limits, unless the area has been designated as a fire district subject to a tax imposed by Haywood County. A fire district may contract for fire protection with the Town of Waynesville. Should a fire protection contract be executed with the Town of Waynesville, the tax collected by Haywood County will be remitted to the Town of Waynesville in lieu of the per month charges stated above.	
<b>Miscellaneous</b>	
Copies - Black and White, per page	\$0.10
Copies - Color, per page	\$0.20
Copies- 24"-48" plot map copy - Black and White, per page	\$3.00
Copies- 24"-48" plot map - Color, per page	\$10.00
Weed, Brush Removal, or Mowing	\$150.00 for the first hour
Each Additional Hour	\$100.00/hour
<b>SANITATION &amp; SOLID WASTE COLLECTION (monthly fees)</b>	
Residential Garbage (1 weekly pickup)	\$9.00
Commercial Garbage (1 weekly pickup)	\$22.97
<b>Dumpster Lease (requires Dumpster Collection Service)</b>	
4 yard	\$17.00
6 yard	\$20.00
8 yard	\$22.50
<b>Dumpster Collection Service (requires Dumpster Lease)</b>	
4 yard (1 weekly pickup)	\$66.51
6 yard (1 weekly pickup)	\$92.69
8 yard (1 weekly pickup)	\$118.85
6 yard (1 pickup every 2 weeks)	\$74.15
8 yard (1 pickup every 2 weeks)	\$92.69
Example: A dumpster customer with an 8 yard dumpster requesting collection twice a week would pay a Lease Fee of \$22.50 plus 2 pickups at \$118.85 each. Monthly bill = \$260.20	



<b>CEMETERY</b>	
Call Out (weekends, holidays, outside normal operating hours)	\$200.00
<b>John Taylor and Shook Survey Sections</b>	
Traditional Burial Space	\$1,500.00
<b>(\$1,000 to perpetual care fund/\$500 to General Fund)</b>	
<b>Columbarium Area</b>	
Columbarium Niche	\$1,500.00
(\$1,000 to perpetual care fund/\$500 to General Fund, includes partial engraving of door.)	
Opening/Closing of Columbarium Niche	\$200.00
(Includes completion of engraving of granite door, Town staff removing & replacing door.)	
In Ground Space for Cremations (Urn Garden)	\$1,000.00
(\$600 to perpetual care fund/\$200 to General Fund/ \$200 for flat granite stone)	
Urn Garden (in-ground inurnment) includes excavating and filling burial space by Town personnel, placement and engraving of granite marker to include the addition of date of death.	
<b>POLICE DEPARTMENT</b>	
Police Reports (per report)	\$2.00
Off Duty Security (4 hour minimum)	\$25.00 per hour
<b>Parking Violations</b>	
Overtime Parking	\$5.00
Parking in Restricted Area	\$10.00
Double Parking	\$10.00
Parking in Handicapped Space	\$100.00
Parking in Prohibited Area	\$10.00
Parking Too Close to Intersection	\$10.00
Parking in Wrong Direction	\$10.00
Parking in Alley Way	\$10.00
Obstructing Traffic Lane	\$10.00
Improper Parking	\$10.00
Parking in Loading Area	\$10.00
Parking in No Parking Zone	\$10.00
Parking in Fire Zone	\$50.00
Parking Too Close to Fire Hydrant	\$10.00
Parking Too Close to Stop Sign	\$10.00
Parking Across Lines	\$10.00
Parking in Crosswalk	\$10.00
Blocking Private Driveway	\$10.00
Persons violating parking regulations shall be subject to the above schedule of civil penalties to be recovered by the Town of Waynesville in civil action.	



<b>Business Licenses</b>	
Schedule B (State Regulated)	
Schedule C (Town Regulated)	
Late Payment or Nonpayment Penalty	\$5 or 5% of amount owed, whichever is greater, per mo.
Maximum penalty is 25% of the privilege license tax due	
Penalties are automatic, and may be recovered using the same collection methods available for the collection of privilege license taxes.	
<b>PLANNING DEPARTMENT</b>	
<b>Planning &amp; Zoning Permits</b>	
Certificate of LDS Compliance of Completion of Zoning Verification Forms	\$25.00
Temporary Use Permit other than mobile food vendors	No charge
Temporary Use Permit for mobile food vendors	\$50.00
Grading Permit	No charge
Floodplain Development Permit	No charge
<b>Minor Site Plan Review</b>	
Single family or duplex residence	No charge
Multi-family with less than 8 units	\$100.00
Non-residential development or expansion	\$100.00
<b>Major Site Plan Review</b>	
Multi-family residential with 8 units or greater (per unit)	\$20/unit
Non-residential development or expansion	\$200.00
Subdivision (Minor)	\$50 + \$10/lot
Subdivision (Major)	\$200 + \$10/lot
<b>Special Use Permits</b>	
General Commercial - Greater than 100,000 sf	\$750.00
Monopole Wireless Communications Tower	\$1,000.00
First Layer Parking Increase	\$500.00
All Others, in addition to site plan review fees	\$100.00
<b>Historic Preservation Commission</b>	
Local Landmark Designation	\$200.00
Designation of Historic District	No charge
Certificate of Appropriateness	No charge
<b>Board of Adjustment</b>	
Appeal of Administrative Decision	\$250.00
Variance Request	\$250.00

<b>Text Amendment</b>	\$500.00
<b>Map Amendment (Rezoning)</b>	
1 acre or less	\$200.00
Each additional acre	\$50.00
Conditional District - 1 acre or less	\$400.00
Each additional acre	\$100.00
<b>Vested Right</b>	\$200.00
<b>Sign Permits</b>	\$4.00 per sq. ft. - \$20 min.
<b>Voluntary Annexation</b>	\$200.00

<b>Inspections</b>	
<b>New Single Family Dwelling (Crawl Space or Slab on Grade)</b>	
SQUARE FOOTAGE	\$ .30 per sq. ft.
<b>Single Family Additions</b>	
SQUARE FOOTAGE	\$ .30 per sq.ft.
Minimum	\$50.00 per trade
Unfinished Basement	\$100.00
Attached Garage	\$75.00
Homeowners Recovery Fund (per G.S. 87-15.6)	\$10.00
<b>Single Family Alterations</b>	
SQUARE FOOTAGE	
0-1000	\$185.00
1001 - 1500	\$220.00
1501 - 2000	\$275.00
2001 - 2500	\$370.00
2501 - 3000	\$480.00
3001-up	\$480.00
	+ \$0.15 per sq. ft. over 3000
<b>Deck Permit</b>	
Up to 36 sq. ft	No charge
Larger than 36 sq. ft.	\$25.00 + \$.20 per sq. ft.
Covered Deck larger than 36 sq. ft.	\$25.00 + \$.25 per sq. ft.
<b>Manufactured Homes</b>	
Single wide	\$105.00
Double wide	\$130.00
Triple wide	\$210.00
(Deck permit required over 35 sq. ft. of deck)	

<b>Accessory Building (does not include trades)</b>	
145 - 300 sq. ft.	\$55.00
301 - 600 sq. ft.	\$85.00
601 - up	\$85.00 + \$.10 per sq ft over 600
<b>Miscellaneous Residential</b>	
Service Change	\$75.00
Demolition permit	\$100.00
Furnace changeout	\$120.00
Gas Line	\$75.00
Retaining wall	\$100.00
Permit renewal fee	\$50.00
Plumbing, electric, and mechanical not covered elsewhere (\$50.00 minimum charge per trade)	\$.07 per sq ft, per trade
<b>Other Permits and Fees</b>	
Day Care & Home Care	\$75.00
ABC Inspection	\$200.00
Starting without permit	\$200.00
Residential Re-roof	\$50.00
Commercial Re-roof	\$.05 sq. ft. with minimum \$75.00 charge
Temp. power on permanent wiring	\$75.00
Occupancy use inspection	\$50.00
Plan re-review	\$.05 per sq ft
(\$50.00 minimum charge per trade)	
Special Events Permit	\$50.00
Additional / Re-Inspection (each)	\$50.00
<b>Commercial Building</b>	
	\$.30/sq. ft.
Minimum	\$75.00 per trade



## RECREATION DEPARTMENT

Recreation Center	Admission			Memberships			
Category	Daily	6 Visits	12 Visits	1 Month	3 Months	6 Months	Yearly
Family of 4**	\$ 18.00	\$ 79.00	\$ 146.00	\$ 72.00	\$ 177.00	\$ 342.00	\$ 660.00
(Additional family members are \$12.70 per month)							
Family of 2**	\$ 10.00	\$ 43.00	\$ 73.00	\$ 59.00	\$ 142.00	\$ 270.00	\$ 516.00
Individual Adult (18 - 59 yrs)	\$ 7.00	\$ 34.00	\$ 54.00	\$ 47.00	\$ 105.00	\$ 198.00	\$ 372.00
Individual Child (5 - 11 yrs)	\$ 4.00	\$ 17.00	\$ 22.00	\$ 31.00	\$ 58.00	\$ 102.00	\$ 180.00
Individual Youth (12 - 17 yrs)	\$ 5.00	\$ 22.00	\$ 32.00	\$ 35.00	\$ 69.00	\$126.00	\$ 228.00
OR Full-Time Student (College or High School) with valid ID) OR Special (Senior Citizen (60 + yrs) OR Handicapped)							
Individual Spectator (5-99 yrs)	\$ 1.50						
Children ( 0 - 4 yrs)	\$1.00						

**Corporate Membership Rate** (available to businesses with five (5) or more employees as members)

If total Corporate Membership drops below the 5 employee minimum, a 30 day grace period is allowed to obtain a 5th member. Proof of business may be required to obtain this rate.

Category	Daily	6 Visits	12 Visits	1 Month	3 Months	6 Months	Yearly
Family of 4**	N/A			\$ 58.00	\$ 142.00	\$ 274.00	\$ 524.00
(Additional family members are \$10.40 per month)							
Family of 2**	N/A			\$ 47.00	113	\$ 215.00	\$ 408.00
Individual Adult (18 - 59 yrs)	N/A			\$ 38.00	\$ 84.00	\$ 157.00	\$ 291.00
Individual Youth (12 - 17 yrs)	N/A			\$ 28.00	\$ 56.00	\$100.00	\$ 175.00
OR Full-Time Student (College or High School) with valid ID) OR Special (Senior Citizen (60 + yrs) OR Handicapped)							
Children ( 0 - 4 yrs)	FREE						

Memberships (Regular and Corporate)	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

1 Month memberships expire one month from date of purchase.

1 and 3 Month memberships must be paid in full.

Consecutive monthly payment options are available for 6 Month and 12 Month Memberships. If a member fails to make the required payments, any future memberships must be paid in full.

Admission Passes	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

Daily, 6 Visit and 12 Visit passes are not considered memberships.

12 visit passes expire one calendar year from date of purchase.

6 visit passes expire 6 months from date of purchase.

**Family:** an individual, spouse, or dependent children that can be claimed on taxes. Step-children and adopted children qualify. Court documentation is required to include foster children on a family membership. Anyone age 25 or over (other than parents), engaged couples, couples living together, older siblings, aunts, cousins, or grandchildren DO NOT qualify for the family rate.

<b>Group Rate</b> (Daily visit for groups of 15 or more non-members. Available only with advance notice.)		
Individual Adult (18 - 59 yrs)		\$6.00
Individual Child (5 - 11 yrs)		\$3.50
Individual Youth (12 - 17 yrs)		\$4.25
<b>Recreation Center Membership Benefits</b>		
<b>Adult, Youth, Student, and Special - ages 12 and up:</b> Unlimited use of the Center; pool, gym, game room, track, cardiovascular equipment, weight equipment, and racquetball courts. 20% discount on classes, programs, leagues, and child care during center use. 10% discount on store items.		
<b>Child (ages 0 - 11) :</b> Unlimited use of the pool, gym and game room. 20% discount on classes, programs, and leagues. 10% discount on store items. Children under 12 years of age must be accompanied by and supervised by a		
Cardiovascular equipment, track, weight equipment (fitness room) and racquetball courts are intended for use by those ages 12 and up.		

<b>Recreation Center Rental Rates</b>		
<b>Pool Only</b> (for a 2 hour time period)		
20 participants		\$47.00
21-30 participants		\$67.00
31-40 participants		\$79.00
41-50 participants		\$122.00
<b>Pool Rental on Saturday</b> (from 6:00 - 8:00 p.m. only)		
Up to 50 participants		\$150.00
51 - 75 participants		\$200.00
76 - 100 participants		\$250.00
<b>Multi-purpose Rooms</b>		
<b>Member</b>		
Kitchen		\$32.40/hour
1 Room		\$18.50/hour
2 Rooms		\$46.20/hour
<b>Non-Member</b>		
Kitchen		\$38.15/hour
1 Room		\$22.00/hour
2 Rooms		\$52.00/hour
<b>For Profit</b>		
Kitchen		\$45.00/hour
1 Room		\$25.40/hour
2 Rooms		\$62.40/hour
<b>Gymnasium</b> (Capacity 709)		
Entire Gym		\$60.00/hour
1/2 of the Gym		\$30.00/hour
Volleyball Setup		No Charge



<b>Athletic Programs</b>	
<b>Adult Basketball &amp; Softball Leagues</b>	\$35.00/per player
	\$460.00/per team
<b>Softball Field Rental</b>	
1 Field	\$240.00 per tournament
2 Fields	\$300.00 per tournament
<i>A tournament rental covers Friday, Saturday, and Sunday</i>	
<b>Other Fees and Charges</b>	
<b>Tennis Court Rental</b>	\$12.00/hour
<b>Sand Volleyball Court Rental</b>	\$60.00/day
<b>Lights at the Vance Street and Pool Fields</b>	\$15.00/hour
<b>Bleacher Rental (5 row, for 24 hours)</b>	\$35.00/each
<b>Shelter Rental</b>	\$40.00/day
<b>Child Care</b>	
Members	No Charge
Non-Members	\$6.00/hour
<b>Swim Team Pool Use:</b> Swim teams have use of the lap pool during regularly scheduled lap swim times. Membership fees apply.	
<b>Swim Meets</b>	The greater of \$250.00 per meet or \$5.00 per swimmer
<b>Old Armory</b>	
<b>Daily Admission</b>	\$1.00
Current Recreation Center members	No Charge
Individuals ages 17 and under, 60 and above, handicapped, or involved with a program at the Armory	No Charge
<b>Gymnasium</b>	
Town Resident (\$240 maximum for 24 hr period)	\$30.00/hour
Non Resident (\$350 maximum for 24 hr period)	\$35.80/hour
<b>Cafeteria</b>	
Town Resident (\$148 maximum for 24 hr period)	\$18.50/hour
Non Resident (\$230 maximum for 24 hr period)	\$24.25/hour
<b>Classrooms</b>	
Town Resident (\$102 maximum for 24 hr period)	\$12.75/hour
Non Resident (\$175 maximum for 24 hr period)	\$18.50/hour

Water Fund (Rates effective 8-1-16)		
Water Rates		
	Inside	Outside
<b>Bulk Sales</b> (contract)	\$1.48/100 cf.	\$2.55/100 cf.
<b>Industrial Sales</b>	\$1.53/100 cf.	\$2.66/100 cf.
<b>Retail Sales</b> (Residential and Commercial)		
(Base Charge) 0-275 cubic foot	\$16.18	\$29.17
> 275 cubic foot	\$1.72/100 cf.	\$3.06/100 cf.
<b>Irrigation Only Meter</b>	<b>Inside</b>	<b>Outside</b>
(Base Charge) 0-275 cubic foot	\$16.18	\$29.17
> 275 cubic foot	\$2.58/100 cf.	\$3.80/100 cf.
<b>Pump Fee</b> ( <i>per pump</i> )	\$7.17	\$11.20
<b>Sales From Fire Hydrant</b>		\$.02331/gallon
<b>Barber's Orchard Water System</b>		
3/4" meter		\$5.00 + Town outside rate
1" meter		\$10.00 + Town outside rate
1 - 1/2" meter		\$50.00 + Town outside rate
<b>Maggie Valley Sanitary District (Rate effective 9-1-16)</b>		
0 - 10,000 gallons		\$2,709.91
All over 10,000 gallons (per 1,000 gal.)		\$11.08/1,000 gal.
<b>Fire Line Connection (monthly)</b>	<b>Inside</b>	<b>Outside</b>
<2 inch	\$2.70	\$6.08
<4 inch	\$10.80	\$24.30
<6 inch	\$21.66	\$48.71
>6 inch	\$37.92	\$85.28
	<b>Inside</b>	<b>Outside</b>
<b>Deposits</b> (tenant-occupied accounts only)	\$40.00	\$60.00
Refund, transfer and application of deposit policies are the same as for electric deposits.		
<b>Late Payment Penalty</b> (applied to any arrears balance)		1.0% per month
<b>Water Tap</b>	<b>Inside</b>	<b>Outside</b>
Residential (5/8" x 3/4")	\$1,000.00	\$1,500.00
Special (3/4" x 3/4")	\$1,100.00	\$1,650.00
1"	\$1,250.00	\$1,875.00
1/2"	\$1,700.00	\$2,550.00
2"	\$2,500.00	\$3,750.00
Greater than 2"	\$1,000 + Costs	\$1,500 + Costs



Water Capacity Fees	Inside	Outside
5/8" x 3/4" 20 gpm	\$400.00	\$800.00
3/4" 30 gpm	\$600.00	\$1,200.00
1" 50 gpm	\$1,000.00	\$2,000.00
1/2" 100 gpm	\$2,000.00	\$4,000.00
2" 160 gpm	\$3,200.00	\$6,400.00
3" 320 gpm	\$6,400.00	\$12,800.00
4" 500 gpm	\$10,000.00	\$20,000.00
6" 1000 gpm	\$20,000.00	\$40,000.00
>6"	Based on Flow	Based on Flow

Sewer Fund		
Sewer Rates (Based on water consumption unless seperately metered)		
Late Payment Penalty (applied to any arrears balance)		1.0% per month
	Inside	Outside
<b>Bulk Sales</b> (Industrial, min. 5,000 gpd)	\$1.65/100 cf.	\$2.83/100 cf.
<b>Industrial Waste Surcharges</b>		
	BOD	\$111.30/1,000 lbs.
	COD	\$55.65/1,000 lbs.
	TSS	\$55.65/1,000 lbs.
<b>Retail Sales (Residential and Commercial)</b>		
	Inside	Outside
(Base Charge) 0-275 cubic foot	\$16.08	\$29.05
>275 cubic foot	\$2.12/100 cf.	\$3.88/100 cf.
<b>Flat Rate</b>		
Full Time Resident		\$44.55
Part Time Resident		\$29.05
<b>Industrial User Permits</b>	Inside	Outside
Annual Fee	\$1,000.00	\$2,000.00
Application Fee	\$200.00	\$400.00
<b>Hauled Wastewater</b>		
Septic Tank (domestic only)		\$0.0233/gallon \$33.60 minimum
Industrial Waste (non-domestic)		\$0.0233/gallon \$67.49 minimum
Industrial Waste (out of county)		\$0.04704gallon \$101.39 minimum
All unit prices are applied to tanker capacity without regard to fill percentage		
<b>Grease Blockage</b>		\$197.93/minimum on callout

Sewer Tap	Inside	Outside
4"	\$1,000.00	\$1,500.00
6" and larger	\$1,250	\$1,875.00
Sewer Capacity	Inside	Outside
	\$2.50/gpd	\$5.00/gpd

In addition to the tap fee, new connections to the sewage system of the Town of Waynesville shall pay a sewer capacity fee based on wastewater design flow rate determined from the table of minimum allowable design daily flow in 15A NCAC, 02T.0114 of the Environmental Management regulations contained in the North Carolina Administrative Code.

See Attachment A for a copy of the table.

For the tributary sewer systems of Junaluska Sanitary District, Town of Clyde or Maggie Valley, wastewater flow allocation letters will be charged the sewer capacity fee at the outside rate. Lake Junaluska Assembly will be charged the sewer capacity fee for flow allocation letters at the inside rate (in consideration of their participation between 1942 and 1990 in the costs of sewer trunk and treatment plant facilities). The minimum flow rate is 240 GPD.

Electric Fund	
Electric Rates	
Waynesville's electric rates are reviewed and adjusted monthly based on power costs billed by Progress Energy for wholesale rates. Monthly reviews will determine fuel adjustments to be added to based rates shown below. All rates are effective July 1, 2010.	
All electric sales are subject to a 7% sales tax imposed by the State of North Carolina, with the exception of electric sales to the State of North Carolina or United States government, which are exempt from the sales tax.	
Residential & Commercial fuel adjustment added to base rate as of June 1, 2010 is \$ 0.016264 per kWh.	
<b>Late Payment Penalty</b> (applied to any arrears balance)	1.0% per month
<b>Residential</b>	
Base Charge	\$12.09
All kWh(s)	\$0.081704/kWh
<b>Commercial, Single Phase (No Demand)</b>	
Base Charge	\$12.09
1 - 700 kWh	\$0.099299/kWh
701 - 4,000 kWh	\$0.076529/kWh
All over 4,000 kWh	\$0.072389/kWh
<b>Commercial, Three Phase (No Demand)</b>	
Base Charge	\$18.63
1 - 700 kWh	\$0.099299/kWh
701 - 4,000 kWh	\$0.076529/kWh
All over 4,000 kWh	\$0.072389/kWh



<b>Demand Accounts</b>	
Demand meters are placed on all commercial accounts with an actual or anticipated 12 month average consumption of at least 5,000 kWh per month.	
Accounts will be removed from demand service rates when the calendar year average declines below a 5,000 kWh per month average or the nature of the operation is changed to the extent that the average consumption will be less than 5,000 kWh per month.	
<b>Three Phase</b>	
Base Charge	\$13.87
Usage	\$0.051689/kWh
<b>Single Phase</b>	
Base Charge	\$12.09
Usage	\$0.051689/kWh
In addition to the kilowatt hours charges, peak metered demand is billed at \$6.20 per kilowatt of peak demand per month.	
<b>Industrial Accounts</b>	
Industrial rates are used on all industrial accounts with an actual or anticipated 12 month average consumption of at least 1,500,000 kWh per month.	
Industrial fuel adjustment added to base rate as of June 1, 2010 is \$ 0.016264 per kWh.	
<b>Three Phase</b>	
Base Charge	\$13.87
Usage	\$0.033676/kWh
In addition to the kilowatt hours charges, peak metered demand is billed at \$13.24 per kilowatt of peak demand per month.	
<b>Renewable Energy and Efficiency Portfolio Standards (REPS)</b>	
In 2007, the North Carolina General Assembly passed legislation that requires utility companies to develop an increasing supply of alternative energy resources, with 3% of their total supply coming from renewable by 2013 and 12% from renewable by 2021. Utility companies are charging their customers to recover the cost of the renewable energy they purchase. In turn the Town is passing along these costs to its customers. These charges (REPS) are set each December by our power supplier.	
Residential	\$0.56
Commercial	\$4.50
Industrial	\$35.00
<b>Deposits (tenant-occupied accounts only)</b>	
Residential (with Electric Heat)	\$170.00
Residential (without Electric Heat)	\$120.00
Commercial	\$200.00
Deposits may be refunded at customer request if the most recent twelve months of billings have been paid before a late-payment penalty has been added. Deposits available at termination of service are applied to unpaid utility balances and any excess deposit is refunded to customer.	
Deposits may be transferred to a new account when customer is moving if the current account is paid in full. The final bill at the current location will be transferred to the new location if not paid in full within thirty (30) days of billing.	

<b>Area Lighting Fixture</b>		
Sodium Vapor, 100w/ 9,500 lumen Semi-Enclosed		\$11.94
Sodium Vapor, 150w/16,000 lumen Semi-Enclosed		\$14.11
Sodium Vapor, 400w/50,000 lumen Enclosed		\$25.08
Sodium Vapor, 400w/50,000 lumen Flood		\$28.08
Metal Halide, 400w/40,000 lumen Flood		\$29.08
Mercury, 175w/ 7,000 lumen Semi-Enclosed		\$9.99
<b>Special Area Lighting Pole</b>		
If other than distribution pole, add monthly charge per pole		
Wood		\$3.62
Or, a one-time pole charge		\$181.00
<b>Underground service for area lighting</b>		
Monthly		\$3.62
Or a one-time charge		\$181.00
<b>Underground Service for New Homes (Up to 4/0 wire)</b>		
0 - 100 feet of wire from pole to house		\$200.00
All wire over 100 feet		\$2.00/ft.
<b>Underground Service for Existing Homes That Change from Overhead (Up to 4/0 wire)</b>		
Opening and Closing of Ditch		\$70.00/hr
All wire		\$2.00/ft.
<b>3 Phase Underground Service</b>		
4/0 wire		\$2.00/ft.
350 mcm		\$2.50/ft.
500 mcm		\$3.95/ft.
Opening and Closing of Ditch		\$70.00/hr
If a customer digs his own ditch, the ditch must meet electrical code before the Town will put wire into the ditch.		

TOWN OF WAYNESVILLE								
SPECIAL APPROPRIATIONS CONTRIBUTIONS								
	APPR 11/12	APPR 12/13	APPR 13/14	APPR 14/15	APPR 15/16	REQUESTED FY 16/17	COMMENTS	Board Recommendation
<b>IN-KIND SERVICES</b>								
Habitat for Humanity - request two water/sewer taps for habitat homes					6,000	6,000	Two water and sewer taps for homes being built FY 16/17	Funds to come from water/sewer budget
						<b>6,000</b>		<b>6,000</b>
<b>UTILITY ASSISTANCE</b>								
Folkmoot USA - <b>Utilities</b>	-	-	-	-	-	0		-
Haywood Co. Rescue Squad- <b>Utilities</b>	4,000	4,000	4,000	4,000	4,000	0		4,000
Museum of NC Handicrafts/Shelton House - <b>Utilities</b>	-	-	-	-	2,500	5,000	Utility Assistance	2,500
Open Door Kitchen - <b>Utilities</b>	2,400	2,400	2,500	2,500	2,500	2,500	Utility Assistance	2,500
Pigeon Community MDC- <b>Utilities</b>	4,000	4,000	4,000	5,000	5,000	10,000	Utility Assistance	5,000
						<b>17,500</b>		<b>14,000</b>
<b>CONTRIBUTIONS/PROGRAM FUNDING</b>								
30th Judicial District Domestic Violence	500	500	500	500	1,595	4,500	General Operating Funds	1,500
30th Judicial District Domestic Violence - LOG DOG						4,000	First time request	-
American Red Cross	3,000	3,000	3,000	3,000	3,000	5,000	Disaster Services program	3,000
Arc of Haywood County	4,000	4,000	4,000	4,000	4,000	4,500	Program funds	4,500
Asheville Symphony-Haywood Co. Edu. Prgm	-	-	2,500	-	-	0		-
Big Brothers Big Sisters	1,500	1,500	1,500	1,500	1,500	1,500	General Operating Funds	1,500
Disabled American Veterans	500	500	500	500	1,000	1,000	Event sponsorship	1,000
Downtown Way Assoc - Events and Promotions	12,000	12,000	12,000	12,000	12,000	15,000	General Operating/Program Funds -- Increase due to replacement of LED lights for pole garland to match warm white lights in trees	15,000
DWA-Christmas Parade	2,000	2,000	2,000	2,000	2,000	2,000		2,000
Folkmoot USA - annual festival support	10,000	10,000	10,000	10,000	10,000	10,000		10,000
Folkmoot USA - capital campaign	-	-	-	20,000	25,000	25,000		25,000
Folkmoot USA - program design plan	-	-	-	5,000	-	0		-
Friends of the Smokies						5,000	First time request	-
Good Samaritan Clinic	4,000	4,500	4,500	4,500	5,000	5,000	General Operating Funds	5,000
HART - annual season support	4,500	4,000	4,000	-	-	5,000	General Operating Funds	5,000
HART - capital campaign	-	-	-	25,000	25,000	0		-
Haywood Co. Arts Council	3,500	4,000	4,000	4,000	4,000	4,000	General Operating and Program Funds	4,000
Haywood Co. Chamber of Commerce	2,500	2,500	2,500	-	-	5,000	Program Funds	-
Haywood Co. EDC	2,000	2,000	-	-	-	5,000	Program funds for Econ Dev	-
Haywood County Fairgrounds - County Fair	-	-	-	-	-	-		-
Historic Frog Level Merchant Association	-	-	-	-	-	5,000	First time request	3,000
KARE	4,000	4,000	4,500	4,500	4,500	5,000	General Operating funds	4,500
Haywood Co. Meals on Wheels	3,000	3,000	3,000	3,000	3,000	3,000	General Operating Funds	3,000
MLK Breakfast	500	500	500	500	500	1,000	Event Sponsorship and Scholarship	500

Mountain Mediation	2,500	2,500	2,000	2,500	2,500	5,000	General Operating and Program Funds	2,500
Mountain Projects - Elaine Kuhl Vol Center	2,500	2,500	2,500	2,500	-	0		-
Mountain Projects - Event sponsorship - 50th Anniversary Celebration	-	-	-	-	2,500	0		-
Mountain Projects - Circles of Hope	-	-	-	-	-	1,400	First time request	-
Mountain Projects - Haywood Pathways/Prison				20,000	-	0		-
Mountain Projects - Senior Resource Center	4,000	3,500	3,500	9,000	6,500	6,500	General Operating Funds	6,500
Mountain Projects - SHIIP Program	-	-	-	-	2,500	2,500	General Operating Funds	2,500
Museum of NC Handicrafts/Shelton House - capital request	3,000	3,000	3,000	3,000	4,000	5,000	Capital Project - chimney restoration	4,000
NAMI Haywood	500	500	-	-	-	0		
REACH	8,000	8,000	8,000	10,000	10,000	12,000	General Operating Funds	10,000
Salvation Army	5,000	5,000	5,000	5,000	5,000	0		5,000
Tuscola AFJROTC	1,600	1,600	1,500	1,500	1,500	1,500	Event Sponsorship	1,500
United Way of Haywood County	-	-	-	-	500	500	Event Sponsorship	500
Waynesville Public Art Commission	5,000	5,000	5,000	5,000	5,000	5,000	General Operating Funds	5,000
Waynesville Public Market, Inc. (Historic Farmer's Market)						5,000	First time request	-
Undesignated-Future Usage					25,500	25,000		11,500
<b>TOTAL</b>						<b>184,900</b>		<b>137,500</b>
<b>CONTRIBUTIONS TOTAL</b>	<b>89,100</b>	<b>89,100</b>	<b>89,000</b>	<b>158,000</b>	<b>187,595</b>	<b>208,400</b>		<b>157,500</b>
								\$151,500 if the in-kind is not added in
<b>TOWN OF WAYNESVILLE</b>								
<b>SPECIAL APPROPRIATIONS CONTRIBUTIONS</b>								
	<b>APPR</b>	<b>APPR</b>	<b>APPR</b>	<b>APPR</b>	<b>APPR</b>	<b>REQUESTED</b>		
	<b>11/12</b>	<b>12/13</b>	<b>13/14</b>	<b>14/15</b>	<b>15/16</b>	<b>FY 16/17</b>		
<b>CONTRIBUTIONS BY RECREATION</b>								
American Youth Soccer Association (AYSO)						4,500	First time request	0
Smoky Mountain Aquatic Club (SMAC)						5,000	First time request	0
Haywood Co. Senior Games	500	500	500	500	-	0		0
Mountaineer/Babe Ruth Little League	1,500	1,500	1,500	1,500	1,500	0		1,500
Mountain Projects-Elderly Nutrition	2,000	2,000	2,000	2,000	5,000	2,000	General Operating Funds	2,000
<b>RECREATION TOTAL</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>5,000</b>	<b>11,500</b>		<b>3,500</b>
<b>CONTRIBUTIONS BY STREET DEPT.</b>								
Commission for a Clean County	1,000	1,000	1,000	1,000	1,000	1,200	Program funds and event sponsorship	1000
Trash Bags, Signs Etc...	1,000	1,000	1,000	1,000	1,000	1000		1000
<b>STREET DEPARTMENT TOTAL</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2200</b>		<b>2000</b>
<b>GRAND TOTAL CONTRIBUTIONS</b>	<b>95,100</b>	<b>95,100</b>	<b>95,000</b>	<b>164,000</b>	<b>194,595</b>	<b>222,100</b>		<b>163,000</b>

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: June 14, 2016**

**SUBJECT:** Call for a Public Hearing to be held on June 28, 2016 to consider the naming of a Town of Waynesville maintained street as “Wells Alley Way.”

**AGENDA INFORMATION:**

**Agenda Location:** Call for Public Hearing  
**Item Number:** 10-D  
**Department:** Administrative Services  
**Contact:** Amie Owens, Administrative Services Director  
**Presenter:** Amie Owens, Administrative Services Director

**BRIEF SUMMARY:** The Town of Waynesville has maintained a 109 foot road as part of its street system that is just off North Main Street. Historically, this has been known as Wells’ Alley, but formal naming has not occurred. Since the opening of the Wells Event Center, there has been difficulty in differentiating the address of Wells Funeral Home located on North Main Street and the Wells Event Center. With the proper naming of this street, the Wells Event Center can work with the Haywood County Addressing Office to have a permanent address that will allow individuals to more accurately find the facility and for proper mail and package delivery.

As this road has been open to the public and maintained by the Town of Waynesville, the following ordinance applies:

**Sec. 46-66. - Road naming procedures for public roads.**

The planning officer, in consultation with the emergency operations coordinator, fire departments, the county addressing office, and any other office or agency it deems necessary, is authorized to recommend new road names and name changes to the board of aldermen of the town for public roads inside the corporate limits of the town. The board of aldermen shall not name or rename a public road until they have held a public hearing on the matter. At least ten days before the day of the hearing, the board of aldermen shall cause notice of the time, place and subject matter of the hearing to be prominently posted at the town hall and the county courthouse, and shall publish a notice of hearing in at least one newspaper of general circulation published in the county.

Upon approval of the call for public hearing, proper notice will be published in the Mountaineer, on the Town’s website and forwarded to the media listing.

**MOTION FOR CONSIDERATION:**

To Call for a Public Hearing to be held on Tuesday, June 28, 2016 at 6:30 pm or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street, Waynesville to consider a resolution naming a Town of Waynesville maintained road as Wells Alley Way.



**FUNDING SOURCE/IMPACT:** N/A – the Town of Waynesville already maintains this road as part of the streets system.

**MANAGER’S COMMENTS AND RECOMMENDATIONS:** This is a call for the public hearing only; no further action is required.