



Town of Waynesville, NC Board of Aldermen – BOARD RETREAT

Wells Event Center, 296 North Main Street, Waynesville, NC 28786

Date: **March 27, 2015** Time: **8:30 a.m. – 4:30 p.m.**

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(828) 452-2491

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AGENDA

8:30 AM Welcome/Introductions/Agenda Review – Mayor Gavin Brown/Manager Marcy Onieal

8:40 AM A. **WATERSHED-RELATED ISSUES**

- 1) Forest Management in Waynesville Watershed (8:40 – 9:10)
 - Rob Lamb, Executive Director, Forest Stewards
 - Pete Bates, Assoc. Professor, Dept. of Geosciences & Natural Resources, WCU
- 2) Surface water quality within Waynesville Watershed (9:10 – 9:40)
 - Jerry Miller, Whitmire Professor of Environmental Sciences, Dept. of Geosciences & Natural Resources, WCU
- 3) Conservation Easements within Waynesville Watershed and Requested Access to Rocky Branch Property not currently within easement (9:40 – 10:30)
 - Rusty Painter, Conservation Trust for North Carolina
 - Hanni Muerdter & Carl Silverstein, Southern Appalachians Highlands Conservancy
 - Will Summer & Tom Massie, NC Clean Water Management Trust Fund

Motion: To approve amending the Working Forest Conservation Easement to expand the geographic easement area to include the Rocky Branch tract, subject to approval of the other three parties to the agreement (Conservation Trust for North Carolina, Southern Appalachians Highlands Conservancy and NC Clean Water Management Trust Fund) and subject to transaction costs being secured by the conservation partners.

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Potential Alternative Board Action (Other Options):

- a) ***Seek independent access to Rocky Branch tract from adjacent properties to the north;***
- b) ***Negotiate a legal agreement with existing conservation easement holders for limited access to Rocky Branch tract across existing conservation easement for specified purposes under specific conditions;***
- c) ***Do nothing; continue to hold Rocky Branch tract as an asset, but with no plan, no forest management, no action;***
- d) ***Explore sale/development of Rocky Branch tract for residential, business, or industrial purposes***

10:30 AM **BREAK**

10:45 AM **B. PUBLIC SERVICES DEPARTMENT PRE-BUDGET REPORTS & PROPOSALS**

- **David Foster – Public Services Director**

- 1) Commercial Sanitation Study & Proposal to Reduce Monthly Collection Fees For Commercial Containers by 25%

Motion: To adopt the new commercial collection service fees at 25% below current rates, effective with the next billing cycle, as presented.

- 2) Water-Sewer Capital Construction Pre- Budget Proposal

Motion: To approve the creation of an in-house capital construction crew in FY16 at an estimated annual cost savings of approximately \$259,000, in order to allow staff to move forward accordingly with FY16 planning and budgeting and acquire associated equipment for the program prior to June 30, 2015.

11:30 AM **C. FUTURE FACILITY NEEDS CONSIDERATIONS**

- 1) Background: 2003/04 Facility Needs Study – Marcy Onieal, Town Manager
- 2) Parks & Recreation Needs – to be addressed by Recreation Master Planning Process
- 3) Public Services Operations Center – David Foster, Public Services Director
- 4) Fire Department/Station #2 – Joey Webb, Fire Chief
- 5) Police Department – Bill Hollingsed, Police Chief
- 6) Municipal Building/Development Services/Co-Location Proposal – Marcy Onieal, Town Manager

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12:15 PM LUNCH

1:00 PM D. ELECTRIC SYSTEM ISSUES

- 1) Budget Amendment to Allow Sewer Fund to Repay the Electric Fund for Transfers previously made by Electric Fund to support two sewer projects (1:00 – 1:10)
 - Eddie Caldwell, Finance Director

Motion: To approve budget amendment as presented.

- 2) Electric System Operations Assessment – Consultants’ Report (1:10 – 2:00)
 - Louis Davis & Ted Orrell, Utility Technology Engineers, Consultants
 - David Foster, Public Services Director
 - James Rhinehart, Electric System Superintendent
- 3) Power Supply Analysis and Recommendation to Authorize Manager to Enter Contract Negotiations with Energy Service Provider (2:00 – 3:00)
 - Louis Davis & Ted Orrell, Utility Technology Engineers, Consultants

Motion: To authorize the Town Manager and UTEC consulting team to enter immediately into contract negotiations with [name of energy service provider] for the purpose of executing a purchase power agreement on behalf of the Town of Waynesville, effective January 1, 2016

3:00 PM BREAK

3:15 PM E. LEGISLATIVE CONSIDERATIONS

- 1) Senate Bill 369-Sales Tax Fairness Bill Update
- 2) Senate Bill 141-Junaluska Annexation Update

4:00 PM BOARD MEMBER CONCERNS/OTHER ITEMS OF INTEREST

4:30 PM ADJOURN