

TOWN OF WAYNESVILLE, NC

Board of Aldermen – Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **December 10, 2013** Time: **7:00 p.m.**

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(828) 452-2491*

townclerk@townofwaynesville.org

A. CALL TO ORDER - Mayor Gavin Brown

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

Motion: *To approve the minutes of November 26, 2013 (regular session) as presented [or as corrected].*

B. NEW BUSINESS

3. Bid Award for Purchase of Radio-read Water Meters

Motion: *To award a contract for purchase of approximately 1750 radio-read water meters to the lowest responsible, responsive bidder, HD Supply Waterworks, Asheville, NC in the amount of \$328,937.50.*

4. Financial Statements and Independent Auditor's Report for the Year Ended June 30, 2013
 - Bruce Kingshill & Nancy Lux – Ray, Bumgarner, Kingshill & Associates, P.A.
 - Eddie Caldwell, Finance Director

Motion: *To accept the FY12-13 Financial Statements and accompanying reports and communications as presented.*

E. COMMUNICATIONS FROM STAFF

5. Town Manager – Marcy Onieal
6. Town Attorney – Woody Griffin

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

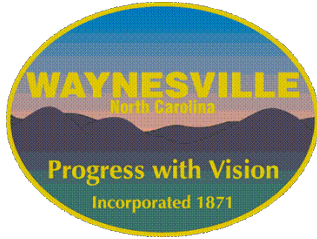
December 10, 2013

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- F. COMMUNICATIONS FROM MAYOR & BOARD OF ALDERMEN**
- G. CALL ON THE AUDIENCE**
- H. ADJOURN**

AGENDA ITEMS ANTICIPATED AT UPCOMING REGULAR MEETINGS:

- Adoption of new Boards & Commissions Manual
- Amendment to Downtown Parking/Loading Regulations
- Nova Energy Consultants Rate Study Presentation & Purchase Power Bids
- Water/Sewer Assets Management Study 2013 Presentation-Martin/McGill Associates
- Hazelwood Streetscape Improvement Concept Presentation
- Board Retreat-Strategic Visioning
- Approval of Bids & Financing Package for Vehicle Purchases
- Mid-Year Departmental Reports



TOWN OF WAYNESVILLE

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CALENDAR December 10, 2013

2013	
Fr-Su, Dec 6-8 Downtown Waynesville	Holly Days Weekend, DWA (See attached schedule)
Mon, Dec 9 6:00 PM/Line-up 4:00 PM Main Street	Waynesville Holiday Parade (Aldermen #8 in line-up on Walnut Street)
Tue, Dec 10 7:00 PM Town Hall Board Room	Board of Aldermen, Regular Meeting
Fri, Dec 13 11:30 AM – 1:30 PM Gateway Club	Town Employees Award Luncheon & Annual Food Drive for Haywood Christian Ministry Food Pantry
Sat, Dec 14 6:00 PM Main Fire Station	Fire Department Annual Award Banquet
Sat, Dec 14 6:00 – 9:00 PM Downtown Waynesville	“A Night Before Christmas” & “Bethlehem Marketplace”
Thu, Dec 19 10:00 AM Land-of Sky Regional Council	French Broad River MPO Prioritization Meeting
Tu-Th, Dec 24 - 26	Christmas Holiday Town Offices Closed
2014	
Wed, Jan 1	New Years Day Holiday Town Offices Closed
We-Th, Jan 8 - 9 Asheville, NC	Essentials of Municipal Government for Elected Officials UNC-CH School of Government Training Class (pre-registration required – please contact town manager)
Wed, Jan 15 8:00 – 5:30 PM Municipal Building	Leadership Haywood Session on Local Government & Law Enforcement Hosted by the Town of Waynesville

Mon, Jan 20	Martin Luther King, Jr. Holiday Town Offices Closed
Thu, Jan 23 12:30 PM Land-of-Sky Regional Council	French Broad River MPO Board (TAC) Meeting
Mon, Jan 27 5:30 dinner/6:00 meeting Clyde Town Hall	Haywood County Council of Governments Town of Clyde Hosting
Mon, Mar 24 7:00 PM Cherokee, Chestnut Tree Inn	Southwestern Commission Board Meeting
Mon, Mar 31 5:30 dinner/6:00 meeting Colonial Theater Mtg Room	Haywood County Council of Governments Town of Canton Hosting
Fri, Apr 18	Good Friday Holiday Town Offices Closed
Mon, May 26	Memorial Day Holiday Town Offices Closed
Mon, Jun 23 5:30 dinner/6:00 meeting Maggie Valley Town Hall	Haywood County Council of Governments Town of Maggie Valley Hosting
Fri, Jul 4	Independence Day Holiday Town Offices Closed
Mon, Jul 28 6:00 PM Cherokee, Chestnut Tree Inn	Southwestern Commission Annual Dinner
Mon, Aug 25 5:30 dinner/6:00 meeting Location TBA	Haywood County Council of Governments Haywood County Hosting
Mon, Sep 1	Labor Day Holiday Town Offices Closed
Mon, Sep 22 7:00 PM Cherokee, Chestnut Tree Inn	Southwestern Commission Board Meeting
Mon, Oct 27 5:30 dinner/6:00 meeting Municipal Bldg Mtg Room	Haywood County Council of Governments Town of Waynesville Hosting
Tue, Nov 11	Veteran's Day Holiday Town Office Closed
Mon, Nov 24 7:00 PM Cherokee, Chestnut Tree Inn	Southwestern Commission Board Meeting
Th-Fr, Nov 27-28	Thanksgiving Day Holiday Town Offices Closed
We-Fr, Dec 24-26	Christmas Holiday Town Offices Closed

BOARD/STAFF OUT-OF-OFFICE SCHEDULE

Fri, Dec 6	Town Manager & Mgmt Asst	WNC Managers Association
Wed, Dec 11	Town Manager	Leadership Haywood
Su-Su, Dec 29-Jan 5	Town Manager	Vacation
Wed, Jan 15	Town Manager	Leadership Haywood
Wed, Feb 12	Town Manager	Leadership Haywood
Wed, Mar 12	Town Manager	Leadership Haywood
Wed, Apr 9	Town Manager	Leadership Haywood
Wed, May 14	Town Manager	Leadership Haywood

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR SESSION MEETING
NOVEMBER 26, 2013**

THE WAYNESVILLE BOARD OF ALDERMEN held its regular meeting Tuesday, November 26, 2013 at 7:00 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Gavin Brown called the meeting to order at 7:01 p.m. with the following members present:

Alderman Gary Caldwell
Alderman Julia Freeman
Alderman Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Chase Wells, Attorney (Representing Town Attorney Woodrow Griffin in his absence)
Phyllis Rogers, Acting Town Clerk
Paul Benson, Planning Director

Representing the media:

Mary Ann Enloe, The Mountaineer
Becky Johnson, The Smoky Mountain News

1. Welcome/Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting. Mayor Brown commented on the inclement weather and hopes for better weather in the spring and increased public participation in public hearings. Waynesville's Christmas Parade is December 9 and the Employee Appreciation Luncheon is December 13. Board members will discuss whether to walk or ride in the parade. Haywood Waterways Annual Meeting and Dinner is December 5. Manager Onieal said the Town is a sponsor of the Haywood Waterways Banquet. The Annual Boot Drive to collect donations to help replenish the food pantry at Haywood Christian Ministry will be Friday, December 6. Board members are invited to help with the Boot Drive. The Annual Firemen's Dinner and "A Night Before Christmas" on Main Street are scheduled for December 14.

2. Approval of Minutes

Closed Session Minutes of September 16, 2013

Alderman Caldwell moved, seconded by Alderman Roberson to approve as presented. The motion carried unanimously.

Regular Meeting Minutes of October 22 and November 13, 2013

Alderman Greeley moved, seconded by Alderman Roberson to approve as presented. The motion carried unanimously.

B. BOARDS, COMMISSIONS, OUTSIDE AGENCY REPORTS

3. Big Brothers of WNC

Due to the inclement weather, the decision was made by the representative of Big Brothers Big Sisters of WNC to present information about their agency at a later date. Alderman Freeman said she served as president of this organization for two (2) years. Alderman Greeley has two employees, including his son-in-law, who are involved in the program by being big brothers. Mayor Brown's grandson was involved in this program and remains friends with his big brother, who attended his wedding last year. Mayor Brown added that Board Members are involved in programs in the community and the importance of this involvement.

C. PUBLIC HEARINGS Continued from the November 12, 2013 regular meeting

4. To Consider Adoption of an Amendment to the Sign Ordinance (Chapter 11) of the Land Development Standards

Last year the Town was awarded a grant through the French Broad River Metropolitan Planning Organization to undertake a study of how the intersection of North Main Street and Walnut Street could be improved for all modes of transportation including motor vehicles, bicyclists and pedestrians. The firm of J.M Teague Traffic Engineering was hired to prepare a plan; this plan is now complete. The staff is requesting that the plan be adopted by the Board of Aldermen so that the project may be added to the State Transportation Improvement Plan for funding. ***This public hearing was opened on November 12, 2013, and continued to the regular meeting of November 26, 2013. After a brief summary presentation by Mark Teague of J. M. Teague Traffic Engineering, Mayor Brown called for the public hearing to continue with the following persons speaking:***

Mark Teague, with J. M. Teague Traffic Engineering said his firm was asked to look at this area used by bicyclists and pedestrians, which lacks sidewalks in the Town's system. The proposed changes will affect

properties where the Muffler Shop and Duvalls Restaurant are now located, but there is opportunity for redevelopment as well.

Alderman Roberson, who has served on the MPO Board for the past several years, indicated this is only a conceptual plan and that while any action by NCDOT is a long way off, he would recommend it be adopted to get the process started. Part of the process includes holding public hearings to gather input from the public. Improvements to Leicester Highway have been discussed for several years now and improvements are still many years away. If we don't get the plan adopted, then there is no chance of even being eligible to be considered for possible improvements by NCDOT down the road.

Cecil Yount, Chairman of Bicycle Haywood, said he would like to echo the comments made by Alderman Roberson. This is a subject he has thought about for quite some time, especially in the area where Duvalls Restaurant is located. This area was once the location of Charlie's Place, a gathering place of many in the past, including his Dad and himself. A quote he recently saw was "change is the wall of life and those who look only to the past are certain to miss the future". Cycling and pedestrian access is something many people look at and properties along greenways tend to have higher property values, making this an economic issue as well. Transportation will change in America and as Waynesville grows we need to look at ways to decrease congestion. As an example he used the Tuscola High School intersection. When originally designed, plans did not include pedestrian access. The need to design areas for cyclists will only increase.

Ms. Clark, pedestrian and cyclist in town asked that the Town address the recommended improvements as an issue of health. Healthcare cost is one of the biggest expenses that falls on government. Lack of exercise and inactivity are the biggest producers of obesity and related diseases. Ms. Clark supported the need to make the area more usable for pedestrians and cyclists. She added that the Town is difficult to walk in and government needs to look at ways to make more people move and exercise, such as the Recreation Center and Skate Park. She urged the Aldermen to adopt the plan and include the full alignment recommended and by doing so to help society and save the government money on future health care.

Buddy Young said a few years ago he took part in a master plan for pedestrian access. The N. Main area being considered has gaps and is in need of sidewalks for pedestrians. Mr. Young asked that the Board consider adoption of the plan, adding that not planning for sidewalks would be a huge mistake.

John Mudge, local bicycle shop owner, said while speaking to people daily he is asked the question "where do I go to ride my bicycle"? Comments are also received from people that they can't find a place to park their bicycles when they ride downtown in Waynesville. Bicyclists reduce congestion and he encouraged the Board to consider adoption of this plan.

George Ivey, local resident and bicyclist, expressed appreciation to the Board for the efforts of this plan to encourage cycling. He thinks this will be a great route through Waynesville and will also be good for

tourism. The plan has a lot of economic potential and he feels that it will also help local people and tourists daily.

Mayor Brown closed the public hearing and asked for Board discussion.

Alderman Greeley asked for clarification about proposed street closing if the plan is adopted. Mark Teague said Marshall Street and North Main Street sections would be changed allowing open access so that vehicles will no longer back into oncoming traffic. Mayor Brown asked if a portion of North Main Street is closed if ownership of the closed portion will be divided with owners on either side. Mr. Teague said this is negotiable. Mayor Brown added that if this is a street closure, and not a condemnation, property owners are not compensated. Alderman Greeley expressed concern about the businesses discussed earlier that will be eliminated and may need to relocate. However, the appearance of the T-intersection will be better than the angled intersection. Mark Teague said the changes will create very distinct access points.

Mayor Brown said in 1920 the Town of Waynesville Board Members paid \$10 per acre for property at the Waynesville watershed and were not re-elected because of this action. This is a new project on the table for the Board, but he feels that it is appropriate to have time for this to be in the public's view. When the changes to South Main Street were approved it had been discussed in the public for quite some time and he recommended the same for North Main Street. Two of the board members have concern about the businesses that will have to close. A group has been working on Corridor K project for a number of years. This was a forced project done without including the public, but now is receiving public input through the OPT-IN program. Mayor Brown suggested that the Board sit on the idea for a while and make sure this is what the public would like to see.

Alderman Roberson said he would like to see the process begun regardless, noting that the public would have input at every step of the way. While the plan could be changed and/or eliminated, starting now would at least get the ball rolling. The safety of pedestrians, cyclists and businesses could and should all be considered. There should be a way to engage the businesses. The Board could delay it for a period of time, but he would like to see it brought to a vote again in the near future.

Alderman Greeley said the Town requested that the business community be given advance notice of the proposal being considered and what options are available. Alderman Freeman added that the business owners may not understand how the changes will affect them, but the proposal does improve the area. Town Manager Mary Onieal said all business owners have been notified.

Alderman Roberson moved, seconded by Alderman Greeley, to accept the report as presented and take no further action at the present time, but requested that town staff develop a process and methodology to show that all business owners are aware of the proposal. The motion carried unanimously.

Mayor Brown thanked Mark Teague for his presentation.

5. Continuation of Public Hearing to Consider Adoption of an Amendment to the Sign Ordinance (Chapter 11 of the Land Development Standards)

In response to a number of issues with the Town's sign regulations identified by staff and business owners, the Planning Board has recommend adoption of a comprehensive amendment to Chapter 11 of the Town's Land Development Standards. Significant changes proposed by this amendment include permitting small portable signs in the Central Business District and adding a provision for temporary banner signs for commercial special events or promotions. Other notable changes include permitting a larger area of temporary window signage, and increased maximum sign heights and sizes for some types of signs, including a new provision for Facsimile Signs (e.g. inflatable figures). The amendment also makes a number of more minor changes to the ordinance for the purpose of clarity and organization. ***A public hearing was opened on November 12, 2013 and continued to the regular meeting of November 26, 2013.***

In response to comments received at the November 12, 2013 hearing the draft sign ordinance was referred by to staff to add provisions for theater marquee signs and for off-premises signs on major thoroughfares. The staff prepared draft amendments and presented them for review and recommendation by the Planning Board at the November 18, 2013 meeting. The Planning Board recommended that the provision for Marquee Signs be adopted but recommended against the adoption of the Off-Premises Direction Signs. Both recommendations were unanimous.

Support for the Marquee Signs was based on the limited scope of this amendment (only permitting these signs in Business Districts for theaters, auditoriums and museums), and the provision for Historic Preservation Commission review and approval of such signs within National Register Historic Districts (as is downtown). Opposition to Off-Premises Signs was based on a concern for opening a "Pandora's Box" as it is impossible to determine how many additional signs this could lead to being placed along the Town's major thoroughfares. There was also concern expressed that the size of such signs could be quite large in the case of a number of off-site business placing signs on a single property (the draft ordinance permits any number of off-premises signs on a single property but requires them to be placed on a sign structure).

Mayor Brown continued the public hearing. The following persons spoke:

Jack Wadham, Frog Level business owner, said he has attended many Planning Board and sign ordinance subcommittee meetings. Mr. Wadham discussed several areas of the sign ordinance, but one of the biggest issues involved banners. Mr. Wadham said he understood that banners are planned to be placed at Vance Street and Marshall Street for Parks and Recreation, which is not in accordance with the Sign Ordinance since the banners are not on Parks and Recreation property. Mr. Wadham said the flags used during Folkmoot are not in compliance with the Sign Ordinance and the Haywood County Courthouse has numerous flags displayed during this time. If banners and flags are going to be allowed it must be done in a way that treats everyone the same. It is not fair to allow Churches and the Town to

display banners whenever they want to when others cannot do so, adding that he felt this to be discrimination and everyone should comply with the same rules and regulations. Mr. Wadham felt that everyone should be allowed to use sandwich boards. If their sidewalks are not at least five feet in width they should be allowed to place their signs in their flowerbeds.

Planning Director Paul Benson said there is a general exemption that allows governmental agencies to have certain signage. Mayor Brown said discrimination is defined as treating the same people differently and the public and government have historically been different.

Mr. Wadham said businesses can only have banners four times per year and that the Town is treating people differently if you allow non-profits and churches to display signage more often than other businesses.

Mayor Brown expressed appreciation to Mr. Wadham for his comments. No one else spoke; Attorney Brown closed the public hearing.

Manager Marcy Onieal said the Planning Board declined to recommend approval of the off-premise signs because of fear of proliferation and some of the concerns mentioned by Mr. Wadham. Our ordinance already allows an alternative for general wayfinding signs which could be placed by the local government to direct people to shops, dining, etc., without advertising a specific business. These signs are similar to those used by the N. C. Department of Transportation and designed with a standard similar to the Welcome to Waynesville sign.

Paul Benson said the City of Asheville and Buncombe County spent \$1.65 million dollars for a three-year process to install signage. He also gave an example of a NCDOT signage program which may work for some businesses. Manager Onieal said in Black Mountain there was a provision that allowed a business not located on a major thoroughfare to place a single off-premise directional sign in the right-of-way with permission of another private property owner where the sign is placed. There are strict requirements for size and appearance of such off-premise signs, but such a provision might serve as a compromise in directing the public to businesses that are more off the beaten track.

Mayor Brown mentioned that businesses on Main Street may be easier to find, but those businesses located off Main Street request signs directing people to their shops. Mr. Benson said there is a wayfinding sign program currently being used in Downtown Waynesville. Manager Onieal pointed out that this type of way-finding sign is currently limited to Main Street although there are some existing non-conforming way-finding signs which have been scattered about time over time.

It was the consensus of the Board that the issue of way finding signs be studied further by town staff.

The ordinance being considered by the Board does contain the addition of marquee signs as recommended by the Planning Board. Mr. Benson said it would be up to the Historic Preservation Commission to come up with the lighting and design, but the sign could not exceed the maximum

lighting allowed. This would mainly be designed for the Main Street District, but limited to districts that have properties with no ground signs.

Alderman Caldwell moved, seconded by Alderman Greeley, to adopt the amendments to Chapter 11 of the Land Development Standards, appendix A of the Code of Ordinances regarding the Sign Ordinance as recommended by the Planning Board. The motion carried unanimously.

Mayor Brown moved, seconded by Alderman Freeman, to remove the facsimile sign provision 11.5.14(g)(7), and to remove the exception listed under 11.8.10. The motion carried 4-1, with Alderman Caldwell voting in opposition. (Ord. No. 15-13)

Manager Onieal clarified the adopted motions of the board stating that the adopted amendments to the sign ordinance included all but one of the changes recommended by the Planning Board. It also allows for marquee signage, but prohibits facsimile signage (e.g. inflatable figures) and does not currently provide for off-premise signs. Alderman Caldwell asked if facsimile signs could be allowed only in certain districts using a designated size on a smaller scale. Alderman Caldwell felt that automobile dealerships are the only businesses that use this type of sign. Paul Benson said he has not seen any industry standards regarding facsimile signs. Mayor Brown felt that facsimile signs are inappropriate for this community and he did not wish to pursue these signs at the present time, but requested that it be discussed further at a later time. Mayor Brown thanked the staff and the Planning Board for all the work they have done on the sign ordinance amendments.

6. Amendment to Town personnel Policy on Leaves of Absence (Article X, Sec. 1-2) Adjusting the Annual Paid Holiday Schedule

During the FY14 budget process, the manager presented several personnel-related proposals, including a proposed amendment to the Town's holiday schedule, which was approved by board consensus during budget work sessions. A formal change in the paid holiday schedule requires an amendment to the Town Personnel Policy (Article X, Sec 1-2). The proposed amendment would exchange the "floating holiday" for a holiday on Veteran's Day and would provide for three paid holidays at Christmas, regardless of what day of the week the holiday falls on. The proposal calls for adopting an annual holiday schedule of 12 paid holidays, as published annually by the State of North Carolina, Office of State Personnel, for all full-time and permanent part-time employees, which coincides with the approved holiday schedule observed by all state employees and by the employees of Haywood County and surrounding jurisdictions. The "use it or lose it" policy associated with the town's current "floating holiday" is extremely time-consuming to administer and becomes "lost time" when an employee fails to take the leave before December 31. Syncing the Town's holiday schedule with those of the State and surrounding jurisdictions will also provide a better means of planning, and should prove less confusing to the public, since all public offices within the county would be closed at the same time.

Alderman Freeman moved, seconded by Alderman Greeley to amend the Town Personnel Policy, Article X, Sections 1-2 as presented, effective November 27, 2013, in order to provide town employees

12 paid holidays annually on a schedule coinciding with that published by the State of North Carolina, and as observed by other Haywood County local government jurisdictions. The motion carried unanimously.

D. COMMUNICATIONS FROM STAFF

7. Town Manager Marcy Onieal reported on the following items.

Sidewalk Trip Hazard Repair Program

The Town of Waynesville has made numerous sidewalk repairs, improving maneuverability for those in wheelchairs and using walkers. Sidewalks in disrepair become a liability to the community. The Town spent roughly \$20,000 for repairs, accomplishing what would have cost approximately \$80,000 using traditional replacement methods. The work done repaired several trip hazards and she is very pleased with the work that was done.

Bicycle Street Marking Program

Bike routes are being identified and this program will be continued in town. Those lanes that have been identified as bikeshare are marked with the painted bicycle marker in the middle of the lane.

Boards and Commissions Appointments

Appointments to the Board of Adjustment, representing the Town's ETJ were made by the Haywood County Board of Commissioners as recommended by the Board of Aldermen. Town staff will improve communications regarding future appointments that require county approval.

Recreation Updates

The temporary restrooms in the area near the tennis courts are now in place and have received many good comments. Tennis resurfacing has been delayed until spring because better weather conditions and higher outdoor temperatures are required. Without the proper temperature, all warranties on the work would be void. The Master Plan RFQ's have been drafted for this project. The Town is moving forward with preliminary use of the greenway. The property swap approved by the Board has been completed for this project. The Town has also been given permission to begin using the property adjacent to Dutch Fisher Park, which already contains a number of informal trails, including some used by the homeless in Haywood County. The Town will sign a lease for \$1 per year for the use of this property. This site is also being considered for a possible grant to allow the use of the property for educational space for an amphitheater to allow students access to the water for learning purposes. Three fire departments participated in a fire training this weekend in a controlled burn exercise to burn an older vacant house at Rec Park on Vance Street owned by the Town. Town staff is now in the process of clearing debris left from the fire.

Business Privilege License Update

The Town has collected \$127,600 which is 93% of budget. A higher percentage was collected last year, but more dollars have been collected this year. Only three complaints have been received since the change in gross receipts was implemented, and there is only one significant delinquency among businesses which were switched to gross receipts formula. Delinquent notices will be mailed in early January, thereafter, a penalty for failure to pay will be assessed.

Sweepstakes Update

There was a Superior Court Ruling that appears to make allowable the operation of sweepstakes machines in Town that were formerly considered illegal. Since that ruling, business owners have begun operating the machines again and several have come to the Town trying to pay the business privilege license fee. The manager will meet with the Police Chief, District Attorney and Tax Collector shortly after the holidays to determine how to treat these businesses locally since the intent of the state legislature was to continue the ban on all similar machines.

Hyatt Trace Update. The change in Town participation requested by the developer at the last board meeting has been changed again. The developer has an opportunity to purchase additional property and increase the number of affordable housing units being built, so there is no need for additional support from the Town. A year ago the Town approved a \$106,000 loan for the purpose of installing water and sewer infrastructure to the development, and that offer still stands.

Howell Mill Project Update

The Howell Mill improvement project is ready to be bid. Town officials have been invited to meet with NC Department of Transportation officials regarding the bridge which is to be designed with more aesthetic appeal than is traditionally associated with the standard highway bridge. The architecture will include stone treatment and more decorative railings in keeping with the Town's design theme. Town staff has also spoken with NCDOT about joining the bridge with the greenway in that area, so that pedestrians may safely cross the new bridge.

Watershed Forest Management Program

The Town is moving forward with the previously adopted Watershed Management Program and Manager Onieal wanted to make the Board aware of the beginning of the project to selectively thin the White Pines. This work is scheduled to begin during the last week of November.

Lake Junaluska Annexation Update

Manager Onieal said she had intended to provide a Lake Junaluska merger update, but noting that Ed Lafontaine, a longtime resident of lake Junaluska and President of the Lake Junaluska Property Owners Organization, was present in the audience, she was happy to defer to him to make the report. He began by noting that the Senate acted on the Annexation Initiative, but the House did not. This can be taken up in the NC General Assembly Short Session of 2014, most likely in May 2014. Residents and leadership firmly stand behind annexation with the Town of Waynesville and wish to proceed. A number of citizens support this initiative. In order to demonstrate this definitively and in order to have this information

available, two petitions have been created. One is for property owners and the other is for registered voters of Lake Junaluska. A significant response has already been received since the petitions were distributed approximately two weeks. Once the petitions are returned a personal canvas will be conducted for those who have not responded, because the overall goal is to contact 100% of property owners and voters. In mailings to this point a number of petitions have already been returned. This will provide all the powers-that-be with a definitive indication of the residents' & voters' desires and level of support for annexation.

Mayor Brown added that he has spoken with residents Jim Edwards and Clifton Metcalf. The goal is to keep Lake Junaluska referred to as Lake Junaluska and that this community will always have their voices heard. Mayor Brown expressed appreciation for the efforts of Town Manager Marcy Onieal and her initiative on this issue.

Cell Tower Issue

The proposed location of a cell tower by Verizon at the Dutch Fisher Park has now been changed due to constraints of the original site, and Verizon is now looking at Haywood County School property as a possible location and negotiations are continuing.

Wellness Program

Employee committees have been working on development of a Wellness Program for all employees. Movement meters and many other opportunities and incentives are being offered that will both improve the overall health and fitness of employees while bringing costs of employee health insurance down. Manager Onieal indicated she was one of the first guinea pigs trying out the new meters and that the committee should be ready for kicking off the new plans in January.

Hiring Updates

Manager Onieal said she is pleased to inform the Board that an offer has been made and accepted for a town clerk to begin work on January 16. Phyllis Rogers has agreed to stay until that time and also to continue be available when needed as backup on an indefinite basis. A background check and other formalities needed prior to employment are being done at this time. The Administrative Intern will begin working fulltime hours beginning in January and will be involved with the budget process and new IT support contract. The Town's Assistant Public Works Director plans to retire in approximately one year, and the board has indicated its support for the manager's plan to reorganize the Public Works reporting structure and overhire into this position to provide for an orderly succession upon his retirement.

E. COMMUNICATIONS FROM THE MAYOR AND BOARD

8. Recommendations for Appointment to Haywood County Tourism Development Authority 1% Subcommittee

Mayor Brown presented five recommendations for the Board of Aldermen to consider recommending for appointment by the Haywood County Commissioners to the Haywood County Tourism Development Authority 1% Subcommittee.

Representing the 28786 Zip Code Area: John Keith, Katie Eason Hughes, Roy Gass and Deb Isenberg.

Representing the 28785 Zip Code Area: Mindy Wood.

Alderman Freeman moved, seconded by Alderman Caldwell to recommend the five individuals for appointment by the Haywood County Board of Commissioners to serve on the Haywood County Tourism Development Authority 1% Subcommittee as presented. The motion carried unanimously.

F. CALL ON THE AUDIENCE

No comments.

9. Presentation of Audit Report

Manager Onieal presented the audit for the Board to review requesting that any questions be directed to her or Finance Director Eddie Caldwell prior to the presentation of the audit by Ray, Bumgarner, Kingshill and Associates at the December 10, 2013 meeting.

G. ADJOURN

There being no further business, Alderman Greeley made a motion, seconded by Alderman Caldwell, to adjourn the meeting at 9:01 p.m. The motion passed unanimously.

ATTEST

Gavin A. Brown, Mayor

Marcia D. Onieal, Town Manager

Eddie Ward, Deputy Town Clerk

Prepared by:

Phyllis R. Rogers, Acting Town Clerk

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: December 10, 2013

SUBJECT: Award Formal Bid WIF -1704 for the Radio Read Water Meter Changeout
(Public Works, Water Maintenance Division)

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 3-B
Department: Finance-Purchasing
Contact: Julie Grasty, Purchasing Supervisor
Presenter: Julie Grasty, Purchasing Supervisor

BRIEF SUMMARY: In September of 2011 the Town applied and was approved for a loan from the Drinking Water State Revolving Fund for the purchase of radio read water meters. This loan will help to accelerate our conversion to radio read meters through the purchase of approximately 1,750 radio read water meters. A Request for Proposals (RFP) was distributed in late August and bids were opened on Thursday, September 5, 2013 at 2:00 p.m. Only one bid was received from HD Supply Waterworks \$ 351,091.25 which was in excess of the approved loan amount, Public Works Director Fred Baker reduced the number of meters to be purchased which brought the project back under budget at \$ 328,937.50. On November 13, 2013 we received notice that our DBE outreach was approved and the Town could award the contract to HD Supply Waterworks of Asheville.

MOTION FOR CONSIDERATION: To award the bid for the purchase of 1,750 Radio Read Water Meters in the amount \$ 328,937.50 to the lowest responsive, responsible bidder; HD Supply Waterworks, Asheville, NC.

FUNDING SOURCE/IMPACT: The Town received a 20 year loan from the Drinking Water Revolving Fund, with the first payment to be budgeted in FYE 2015 budget.

ATTACHMENTS:

- Bid Tabulation

MANAGER'S COMMENTS AND RECOMMENDATIONS: Approve as presented.

Town of Waynesville
WIF-1704 Radio Read Meter
Original Bid

Vendors: Bid Opening 09/05/2013, 2:00 p.m.				HD Supply Waterworks Asheville, NC	
				Unit Cost	Extended Cost
ITEM	UOM	QTY	ITEM DESCRIPTION		
1	Ea	1610	5/8" x 3/4" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 170.00	\$ 273,700.00
2	Ea	130	1" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 265.00	\$ 34,450.00
3	Ea	55	2" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 570.00	\$ 31,350.00
4	Ea	55	3/4" x 3/4" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 210.75	\$ 11,591.25
			DELIVERY	30 Days	
			TERMS	Net 30	\$ 351,091.25

Town of Waynesville
WIF-1704 Radio Read Meter
Amended Quantities

Vendors: Bid Opening 09/05/2013, 2:00 p.m.				HD Supply Waterworks Asheville,	
ITEM	UOM	QTY	ITEM DESCRIPTION	Unit Cost	Extended Cost
1	Ea	1535	5/8" x 3/4" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 170.00	\$ 260,950.00
2	Ea	120	1" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 265.00	\$ 31,800.00
3	Ea	45	2" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 570.00	\$ 25,650.00
4	Ea	50	3/4" x 3/4" Neptune T-10 Lead Free R900i, E-Coder, Cubic Foot Pit Register with Cast Iron Bottom Cap	\$ 210.75	\$ 10,537.50
			DELIVERY	30 Days	
			TERMS	Net 30	\$ 328,937.50

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: December 10, 2013

SUBJECT: Financial Statements and Independent Auditor's Report for the Year Ended June 30, 2013

AGENDA INFORMATION

Agenda Location: New Business
Item Number: 4-B
Department: Finance & Information Services/Administration
Contact: Eddie Caldwell, Finance Director
Presenter: Bruce Kingshill & Nancy Lux – Ray, Bumgarner, Kingshill & Associates, PA

BRIEF SUMMARY:

CPAs Bruce Kingshill & Nancy Lux, of Ray, Bumgarner, Kingshill & Associates, PA, will present highlights and an overview of the Town's financial condition for the year ended June 30, 2013. The auditor's report offers an unqualified opinion. The report also notes that no deficiency in internal control, compliance or financial reporting was identified that would support a finding of material weakness in the Town's financial operations.

The firm of Ray, Bumgarner, Kingshill & Associates, PA has been providing the Town's independent audit for over 20 years.

The financial statements for the year ended June 30, 2013 as presented, have the adopted changes that are required by the Governmental Accounting Standards Board (GASB) statement No. 63 (Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position). The current financial statements also include the early implementation of GASB statement No. 65 (Items Previously Reported as Assets and Liabilities). GASB statement 65 is being implemented a year early because it is so closely related to GASB No. 63. Simply put, both of these GASB pronouncements require a number of reporting changes to the financial statements. Some of these differences occur when comparing the June 30, 2013 financial statements to the prior year's June 30, 2012 financial statements. For example, last year's GASB 34 balance sheet (Exhibit 1) was called Statement of Net Assets. This year Exhibit 1 is called Statement of Net Position. Prior years prepaid taxes and grants received in advance were reported in the liabilities section of the Statement of Net Assets. This year's current reporting requires these items be reported under a new section in the Statement of Net Position titled Deferred Inflows of Resources. The prior year's Statement of Activities focused on Changes in Net Assets. The current year's Statement of Activities focuses on Changes in Net Position. These changes are recurring throughout the current year's Management's Discussion and Analysis, the June 30, 2013 financial statements and their related footnotes. The intent behind these latest GASB changes is to make financial condition even more transparent and understandable to the general public.

MOTION FOR CONSIDERATION: To accept the FY12-13 Financial Statements and accompanying reports and communications as presented.

FUNDING SOURCE: N/A

ATTACHMENTS:

- Auditor's Letter of Transmittal, dated October 23, 2013
- Financial Statements and Independent Auditor's Report for the Year Ended June 30, 2013 – *hard copies provided to the Board of Aldermen at their last regular meeting*
- Auditor's Fluctuation Analyses
- Auditor's PowerPoint Presentation
- Finance Director's Graphic Summary of key indicators for FY2013

MANAGER'S COMMENTS AND RECOMMENDATIONS: *To accept as presented.*

Town of Waynesville, North Carolina
Statement of Net Asset Fluctuation Analysis
June 30, 2013

	Governmental Activities 2012	Governmental Activities 2013			Business-type Activities 2012	Business-type Activities 2013		
ASSETS								
Current assets:			increase/ (decrease)				increase/ (decrease)	
Cash and cash equivalents	\$ 5,820,864	\$ 6,123,239	\$ 302,375	AA	\$ 2,466,854	\$ 3,503,744	\$ 1,036,890	AA-1
Investments	-	-	-		1,407,266	685,999	(721,267)	AA-1
Taxes receivables (net)	584,715	585,614	899		-	-	-	
Accrued interest receivable on taxes	40,949	40,043	(906)		-	-	-	
Other receivables	5,209	8,063	2,854		893	7,392	6,499	
Accounts receivable (net)	109,483	124,020	14,537		1,066,938	1,372,887	305,949	BB-1
Due from other governments	920,958	1,020,466	99,508	BB	346,116	-	(346,116)	BB-2
Due from component units	3,406	4,113	707		-	-	-	
Internal balances	38,798	36,945	(1,853)		(38,798)	(36,945)	1,853	
Inventories	75,730	75,623	(107)		633,066	597,840	(35,226)	CC-1
Prepaid items	113,707	153,362	39,655	CC	-	5,950	5,950	
Restricted cash-Powell Bill/Loan \$	642,551	491,503	(151,048)	DD	-	-	-	
Total current assets	<u>8,356,370</u>	<u>8,662,991</u>			<u>5,882,335</u>	<u>6,136,867</u>		
Noncurrent assets:								
Accounts receivable (net)	41,110	42,560	1,450		-	-	-	
Capital assets:								
Land, non-depreciable improvements and construction in progress	1,874,195	2,066,945	192,750	EE	1,952,151	2,055,838	103,687	EE-1
Other capital assets, net of depreciation	23,422,819	22,230,230	(1,192,589)	EE	24,491,484	24,225,860	(265,624)	EE-2
Total capital assets	<u>25,297,014</u>	<u>24,297,175</u>			<u>26,443,635</u>	<u>26,281,698</u>	<u>(161,937)</u>	
Total noncurrent assets	<u>25,338,124</u>	<u>24,339,735</u>			<u>26,443,635</u>	<u>26,281,698</u>		
Total assets	<u>\$ 33,694,494</u>	<u>\$ 33,002,726</u>			<u>\$ 32,325,970</u>	<u>\$ 32,418,565</u>		
LIABILITIES								
Current liabilities:								
Accounts payable	\$ 347,516	\$ 403,748	56,232	FF	\$ 587,467	\$ 699,941	112,474	FF
Accrued interest payable	164,651	152,758	(11,893)		87,733	81,841	(5,892)	
Customer deposits	24,488	18,753	(5,735)		155,619	167,314	11,695	
Note Payable	-	-	-		904,438	-	(904,438)	GG
Current portion of long-term liabilities	1,144,352	1,107,578	(36,774)	HH	572,776	618,935	46,159	HH-1
Payable from restricted assets	-	-	-		-	-	-	
Long-term liabilities:								
Due in more than one year	9,418,727	9,313,102	(105,625)	HH	2,877,756	3,455,893	578,137	HH-1
Total liabilities	<u>\$ 11,099,734</u>	<u>\$ 10,995,939</u>			<u>\$ 5,185,789</u>	<u>\$ 5,023,924</u>		
Deferred Inflows of Resources	72,315	82,286	(9,971)		-	-	-	
NET POSITION								
Net investment in capital assets	17,288,243	16,485,835			21,483,470	22,570,769		
Restricted for:								
Cemetery Perpetual Care	281,202	294,652			-	-		
Stabilization by State Statute	1,207,202	1,197,914			-	-		
Transportation	642,551	491,503			-	-		
Culture and recreation	7,385	7,385			-	-		
Working Capital	-	-			-	-		
Unrestricted	3,095,862	3,447,212			5,656,711	4,823,872		
Total net assets	<u>\$ 22,522,445</u>	<u>\$ 21,924,501</u>			<u>\$ 27,140,181</u>	<u>\$ 27,394,641</u>		

AA Cash fluctuations are the result of a variety of timing differences of payments received and payments made.

AA-1 Cash fluctuations are a result of a variety of timing differences, most notably are the electric and water funds. One of the two investments in the electric fund matured and the amount was not reinvested, but instead was left in cash. In the water fund, payments due of 133K were received from DENR plus rates increased 6% Sewer rates also increased 6%, further adding to the increase in cash in business-type funds.

BB - Increase mainly from amount due from NC Gen Assembly for Strand Theatre and Economic feasibility study for 50K and 30K, respectively.

BB-1 Increase in AR primarily the result of rate increase of 6% in the water and sewer funds.

BB-2 Amount from PY comprised of 213,333 due from Rural Center and 64K and 68K due from DENR - all were due on Dayton Dr.

CC- Prepaid health insurance is up by approximately 23K over PY. Also, the town has about 16K in other prepaid items in CY

CC-1 Inventory drop is primarily due to Purchasing Dept. attempts to control costs plus cleaning up the yard for obsolete materials.

DD - Powell Bill cash decreased 151K as a result of the Town doing more street paving projects and purchasing a new mower in CY

EE - Activity in CIP is the construction of the skate park that was completed after FYE. During CY, the town purchased a new Fire Truck for 440K, garbage truck for 127K, a mower for 135K plus other vehicles totaling 803K. These additions were offset to a greater degree by depreciation recorded in the year totaling \$2,054k

EE-1 Main reason for increase is CIP for actuators at water plant.

EE-2 - Primary reason for decrease is depreciation in excess of CY additions. The electric fund added a new bucket truck for over 200K, while the water fund main additions were to the concrete basin and plant for 514K and the sewer fund additions were for line improvements totaling over 200K.

FF - Fluctuations in accounts payable are generally timing issues.

GG- amount in Note Payable is the Dayton Drive Loan that finally closed in the CY and is now in long-term debt.

HH- In the General Fund, there were two new loans, a Fire Truck for 440K and a garbage truck for \$128K. Additionally, pension liabilities increased \$34K and OPEB increased \$194K; however the increases were offset to a greater degree by CY payments made.

HH-1 Liabilities are up in the enterprise funds with two new loans, a bucket truck for 198K and Revolving loan to DENR for \$905K. Additionally, the OPEB accounts increased a net amount of 69K. The increases were offset to a lesser degree by payments.

Program Revenues

H-1 In the PY, the Town recorded revenues for the Davton Drive project that were shown as capital grant contributions. In the CY, the project was completed with no new monies received

Town of Waynesville
General Revenues Fluctuation Analysis
June 30, 2013

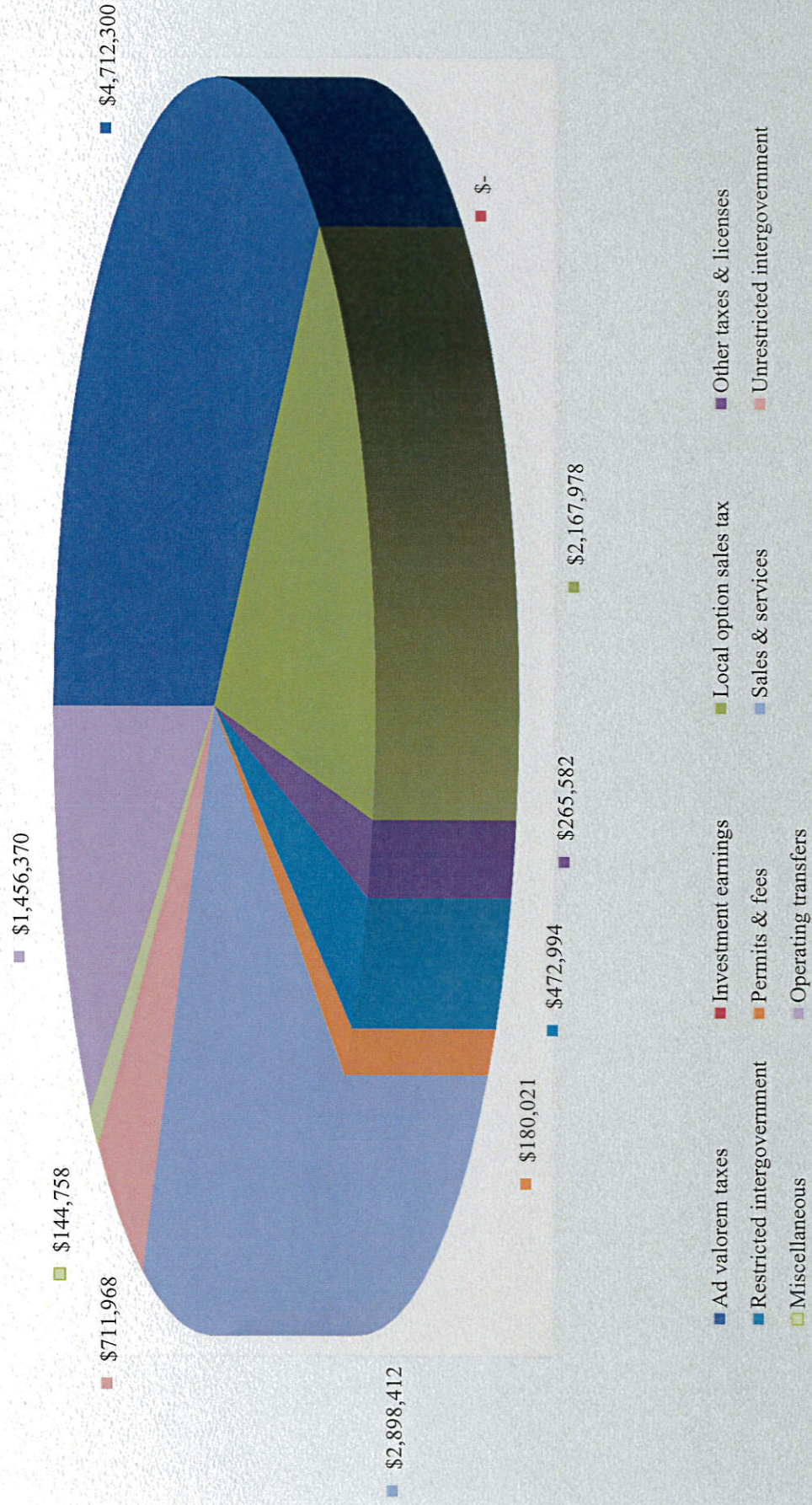
	Governmental		Governmental		Business-Type		increase/ (decrease)
	2012	2013	2012	2013	2012	2013	
General revenues:							
Taxes:							
Property taxes, levied for general purpose	4,691,426	4,712,293			-	-	
Other taxes	2,239,424	2,433,560		A	-	-	
Grants and contributions not restricted to specific programs	716,702	711,968			-	-	
Unrestricted investment earnings	-	-			-	-	
Miscellaneous	211,931	87,360		B	27,003	34,189	(7,186)
Transfers	1,456,630	1,456,370			(1,456,630)	(1,456,370)	(260)

- A** Other taxes increased as a result of increases in sales tax revenues of 97K. This is likely do to the new stores that opened in the Wal-Mart Shopping Center. Also, video gaming was briefly allowed and brought in 1K per machine per year or 98K total.
- B** Primary decrease in miscellaneous income is from a PY receipt of insurance monies for the recreation center bathroom burning down. Amount received was \$96K.

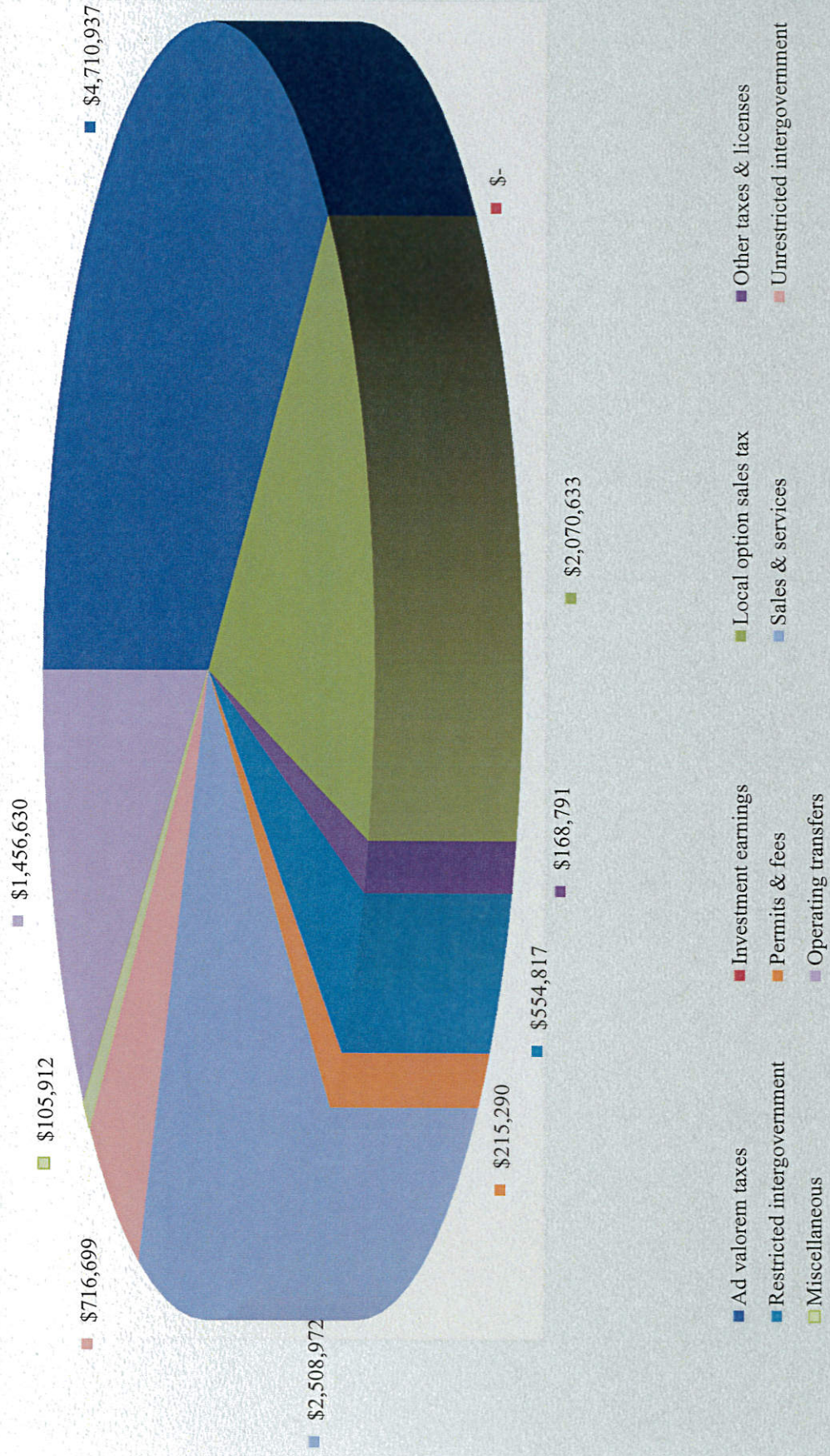
Town of Waynesville, North Carolina

Year Ending 6-30-13

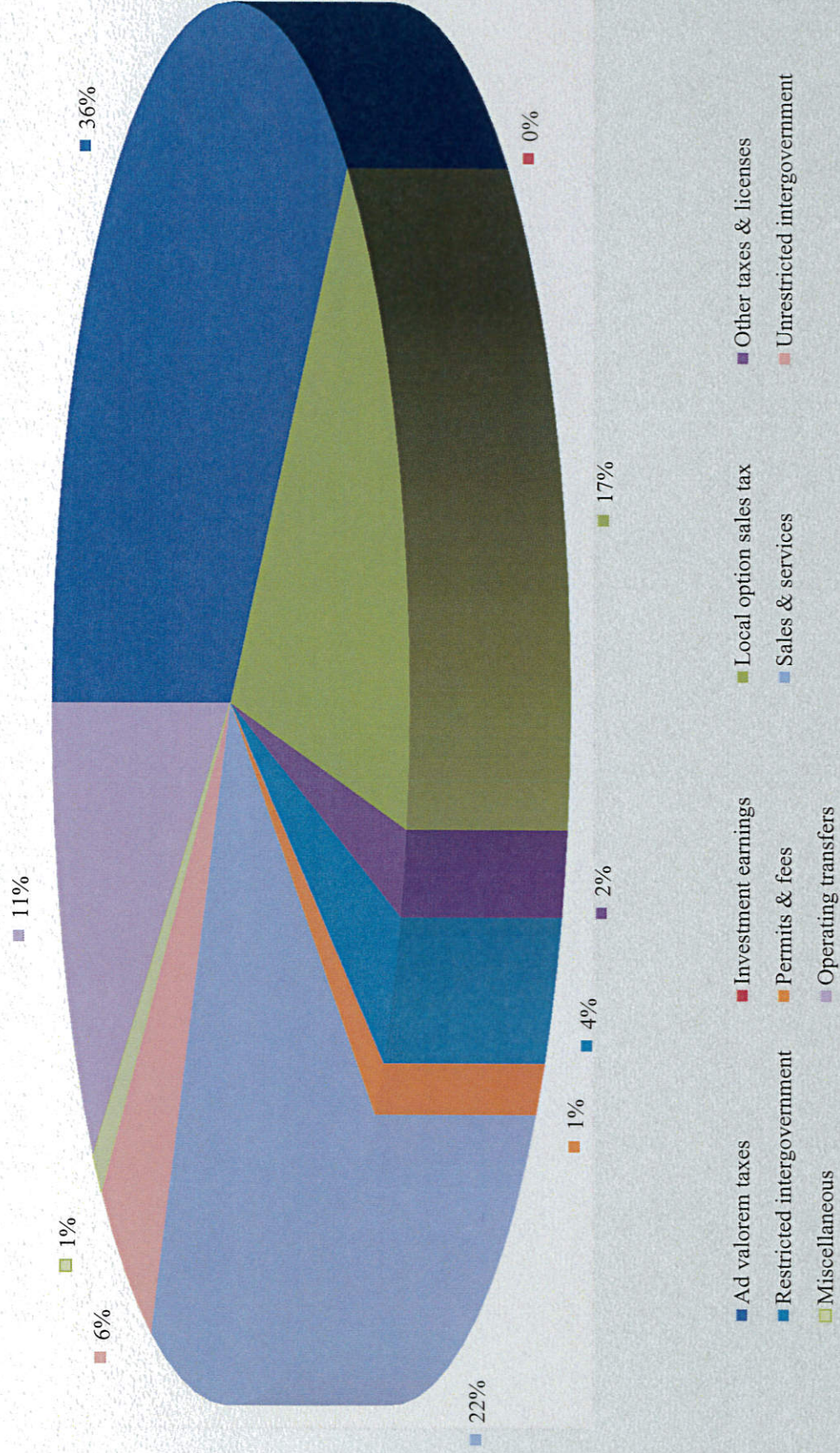
GENERAL FUND REVENUES - CURRENT YEAR



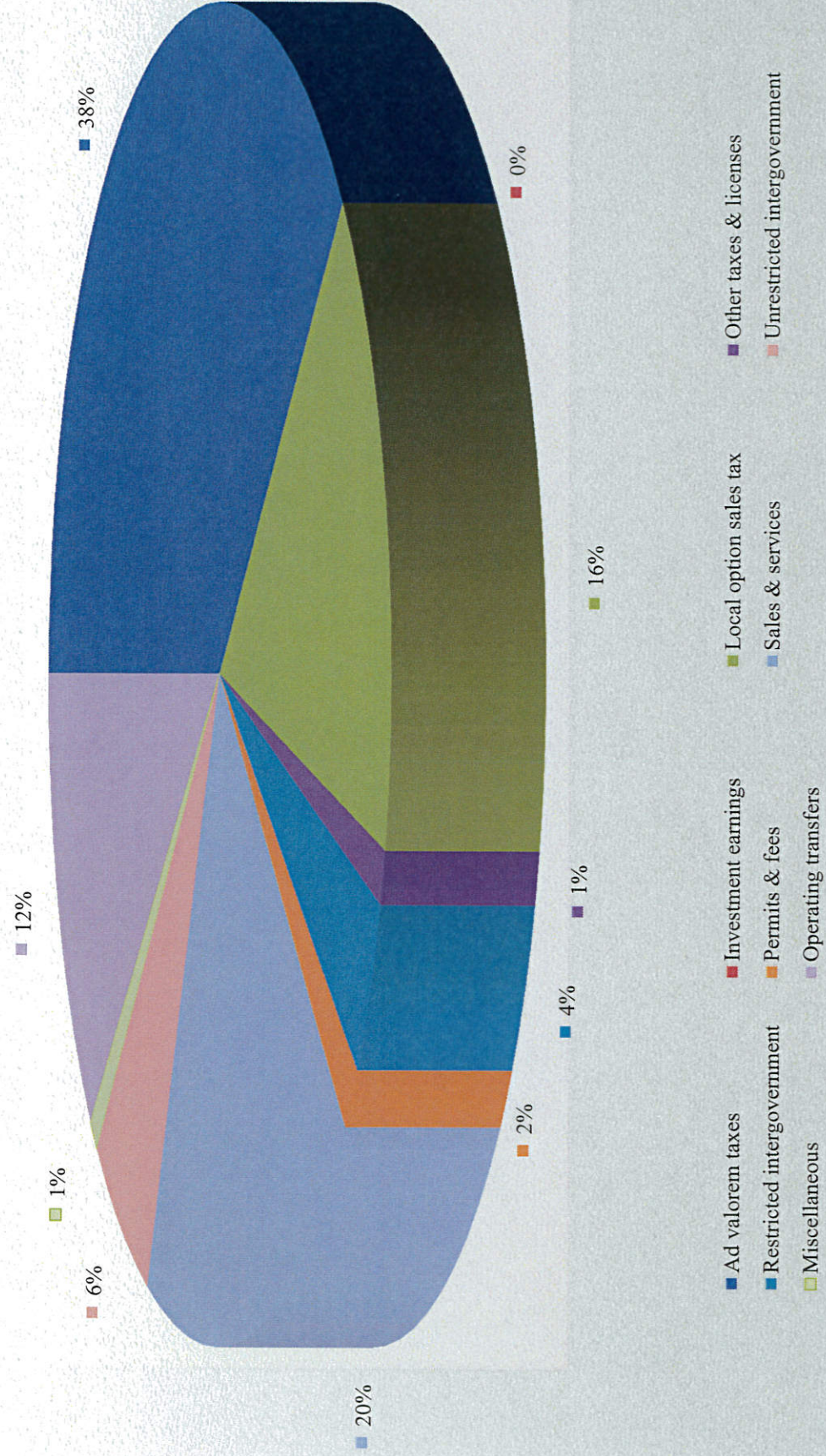
GENERAL FUND REVENUES - PRIOR YEAR



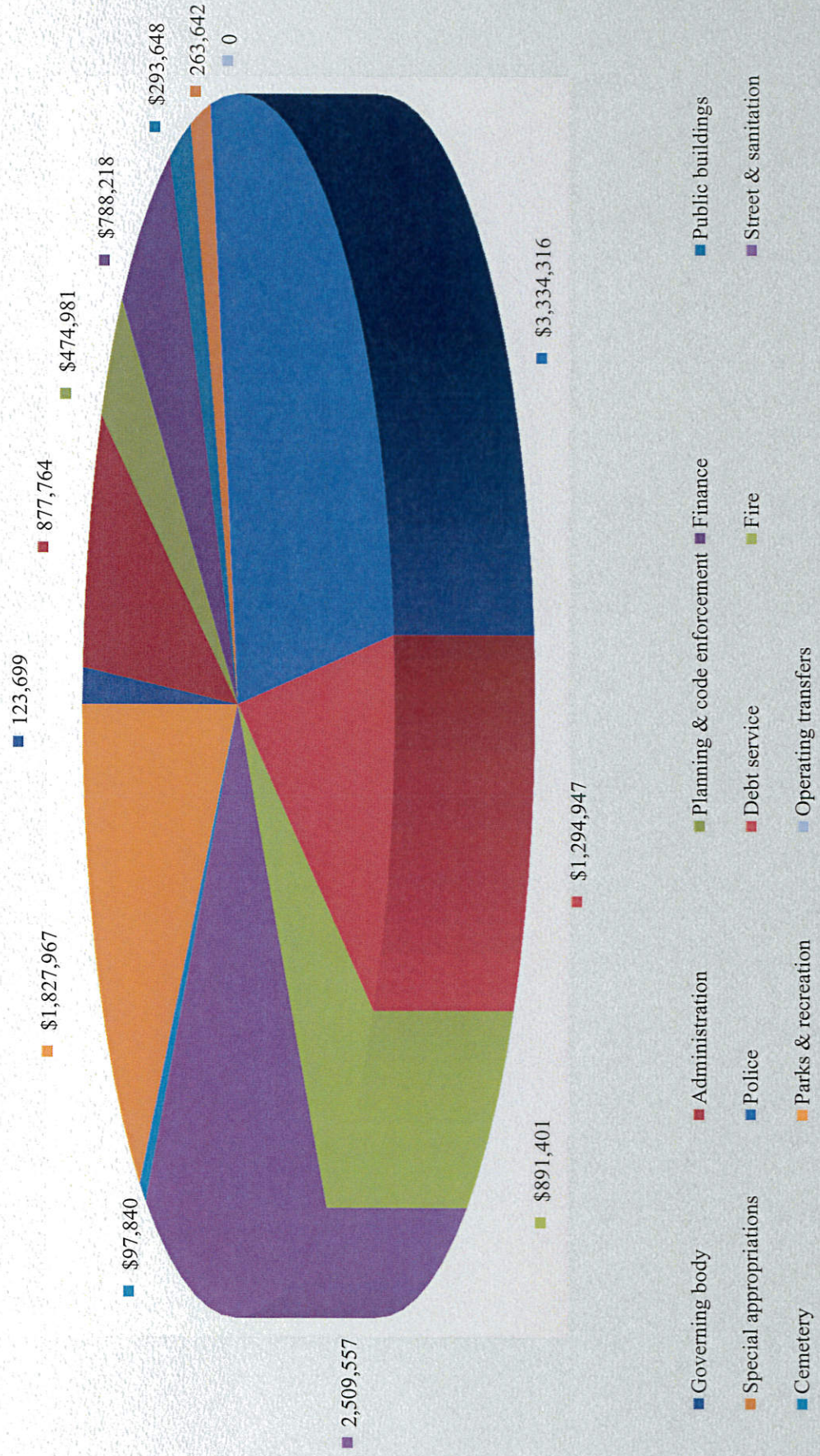
GENERAL FUND REVENUES - CURRENT YEAR



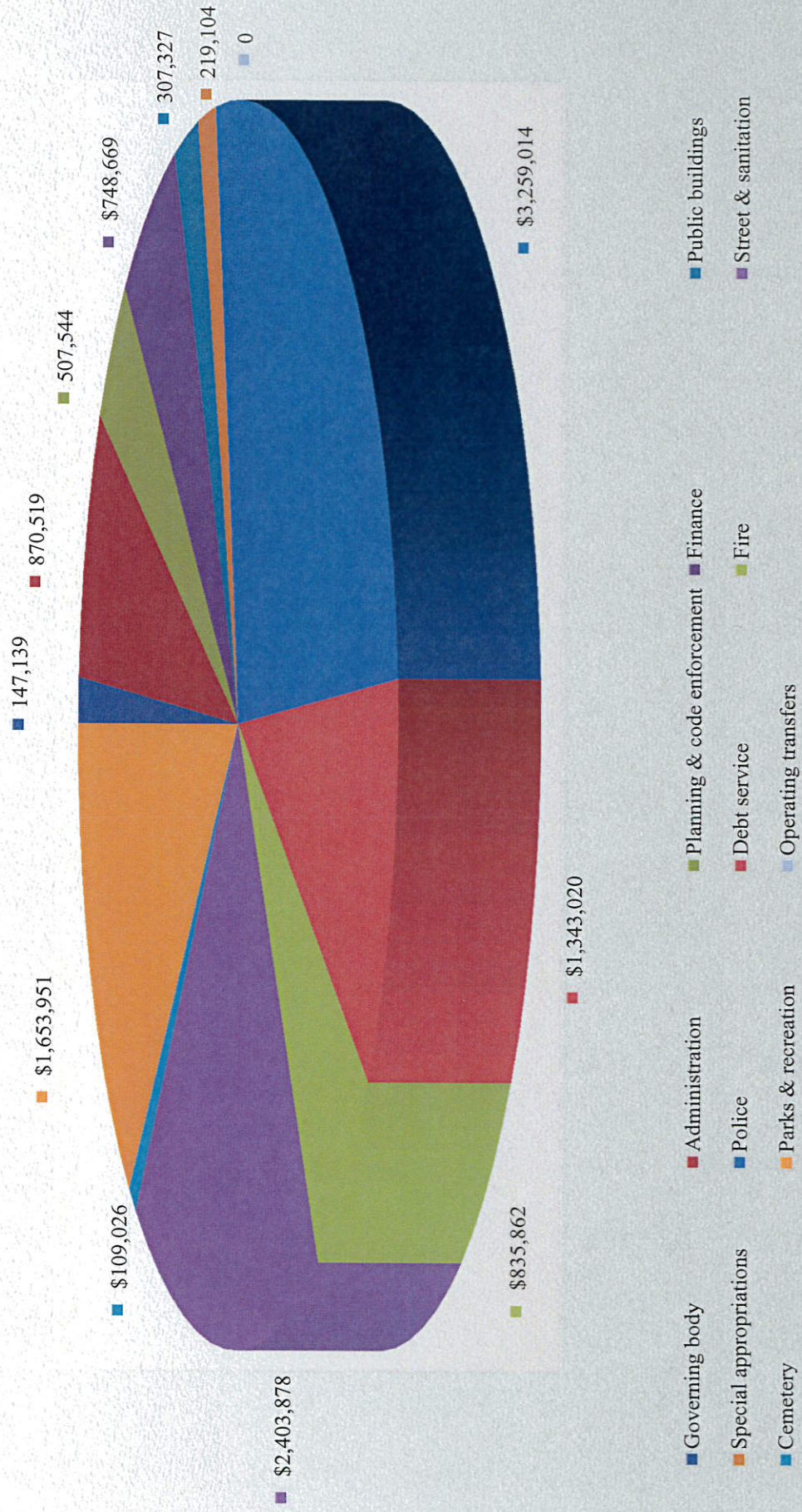
GENERAL FUND REVENUES - PRIOR YEAR



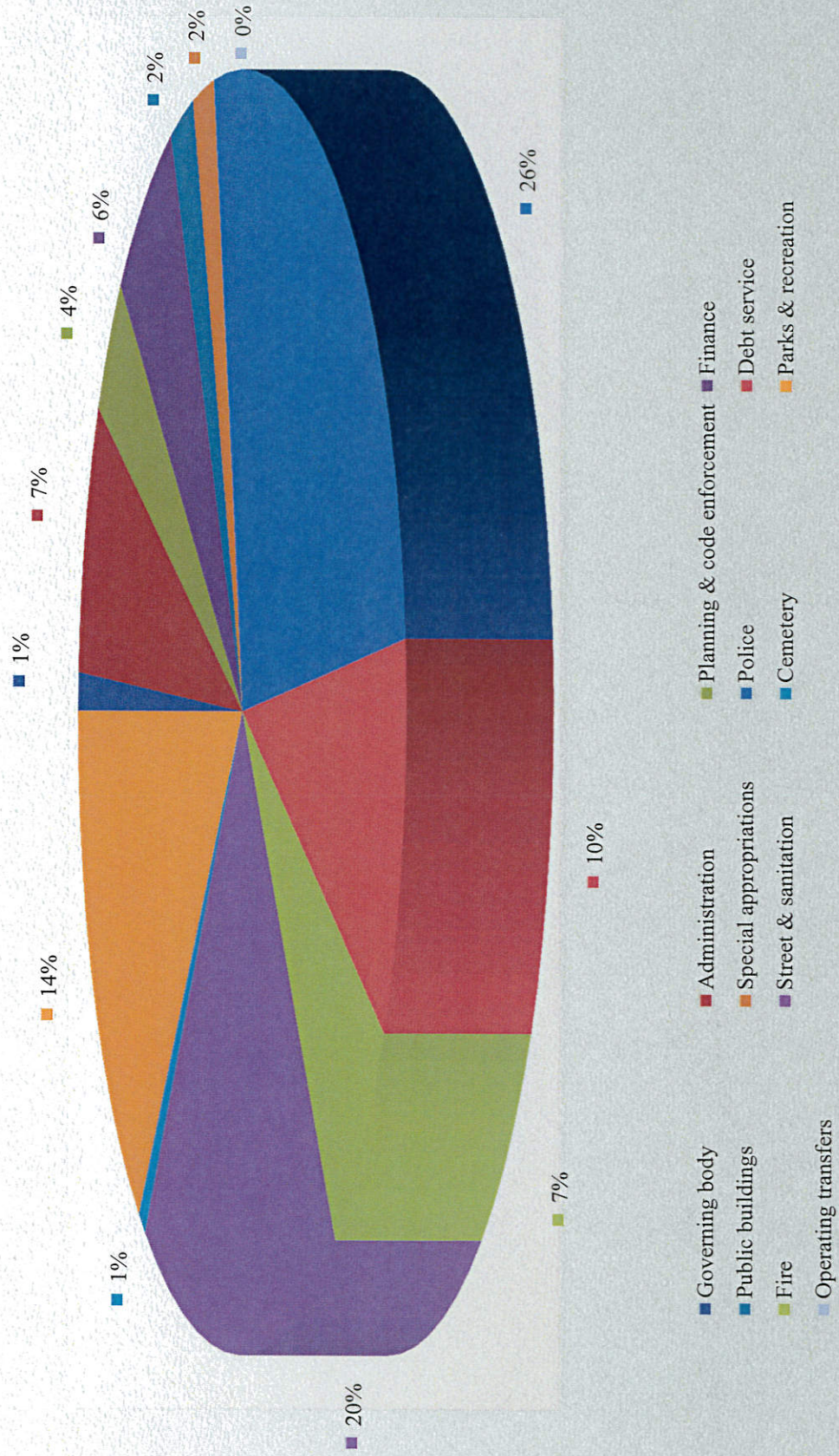
GENERAL FUND EXPENDITURES - CURRENT YEAR



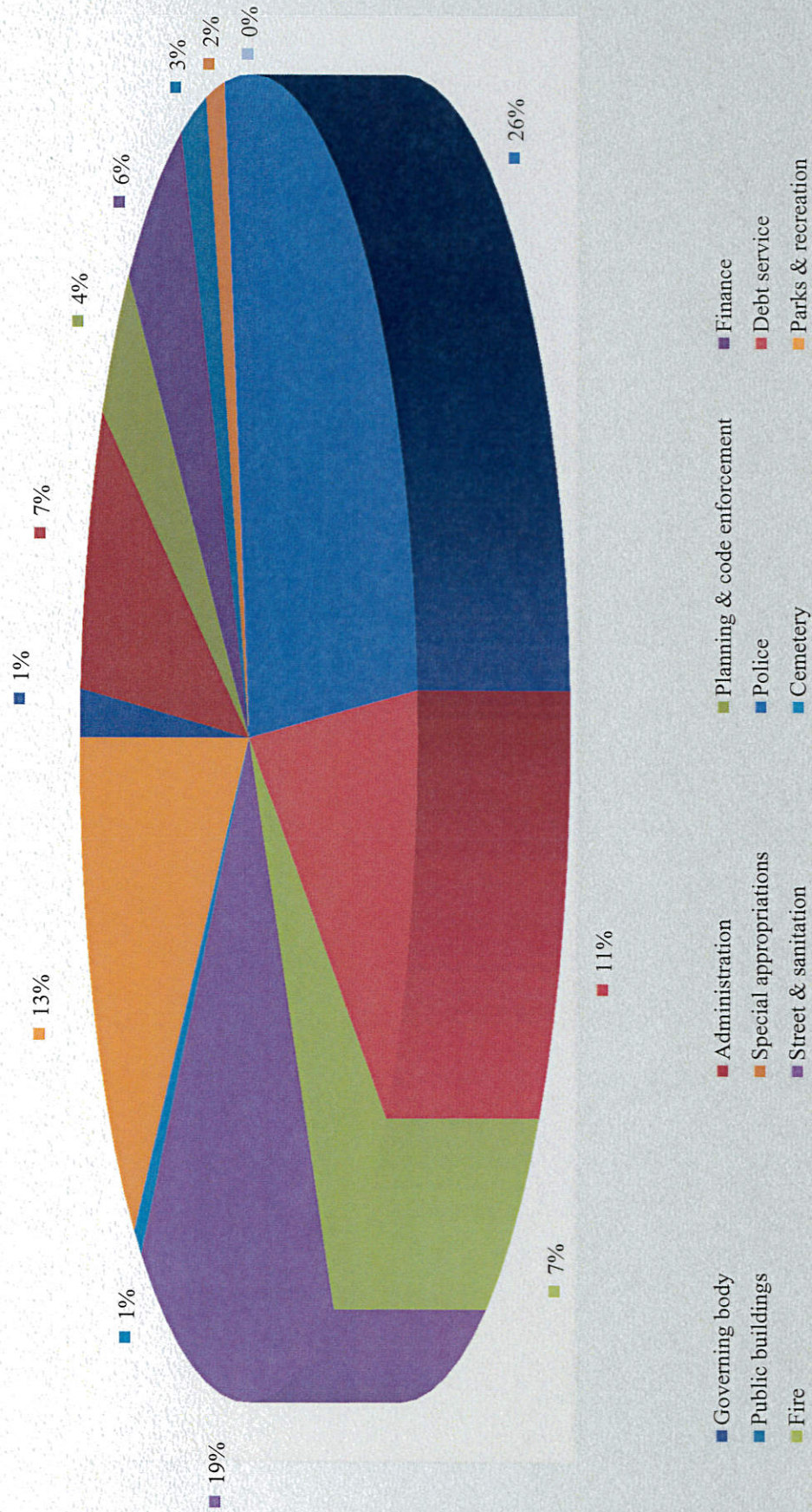
GENERAL FUND EXPENDITURES - PRIOR YEAR



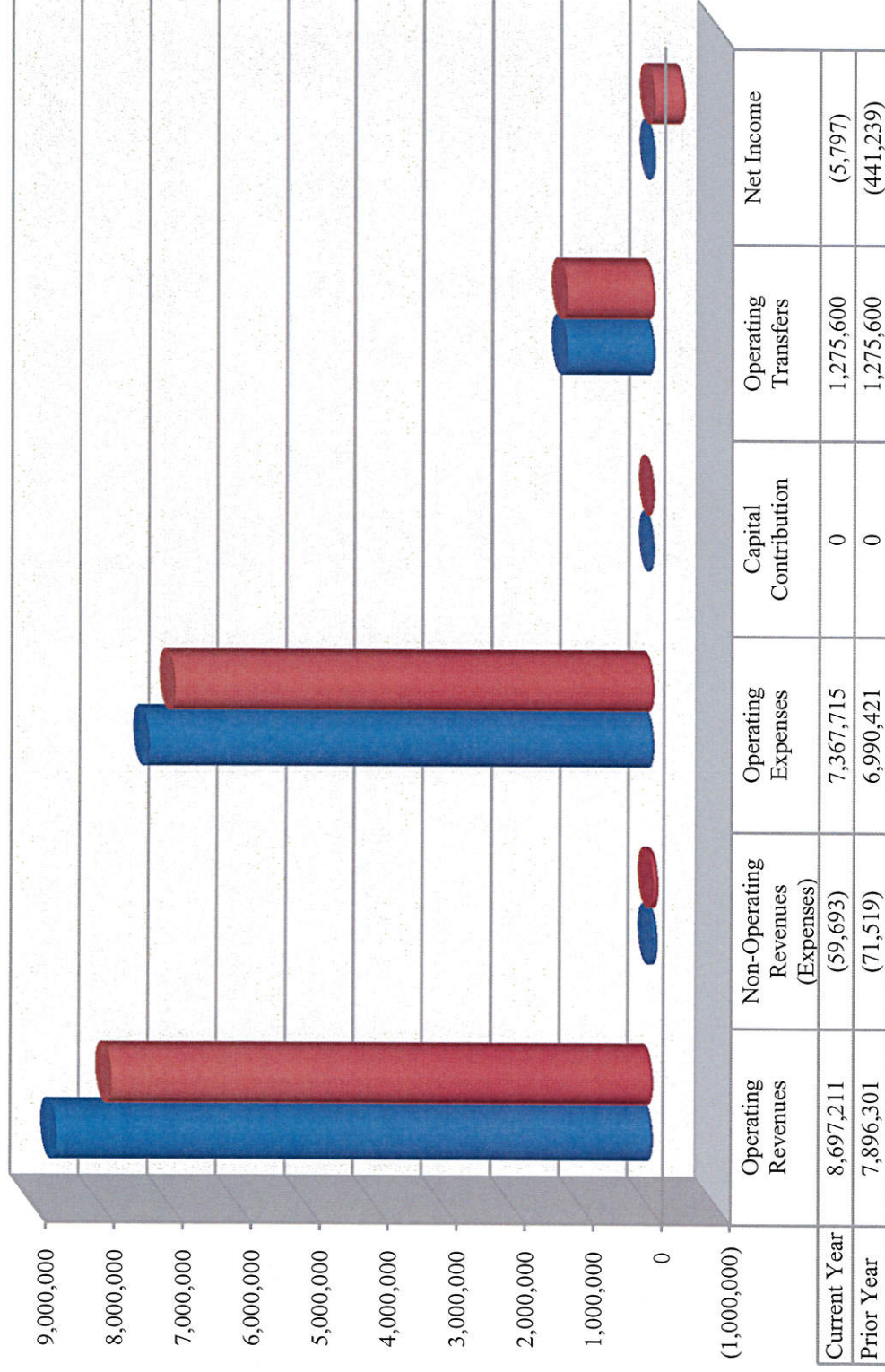
GENERAL FUND EXPENDITURES - CURRENT YEAR



GENERAL FUND EXPENDITURES - PRIOR YEAR

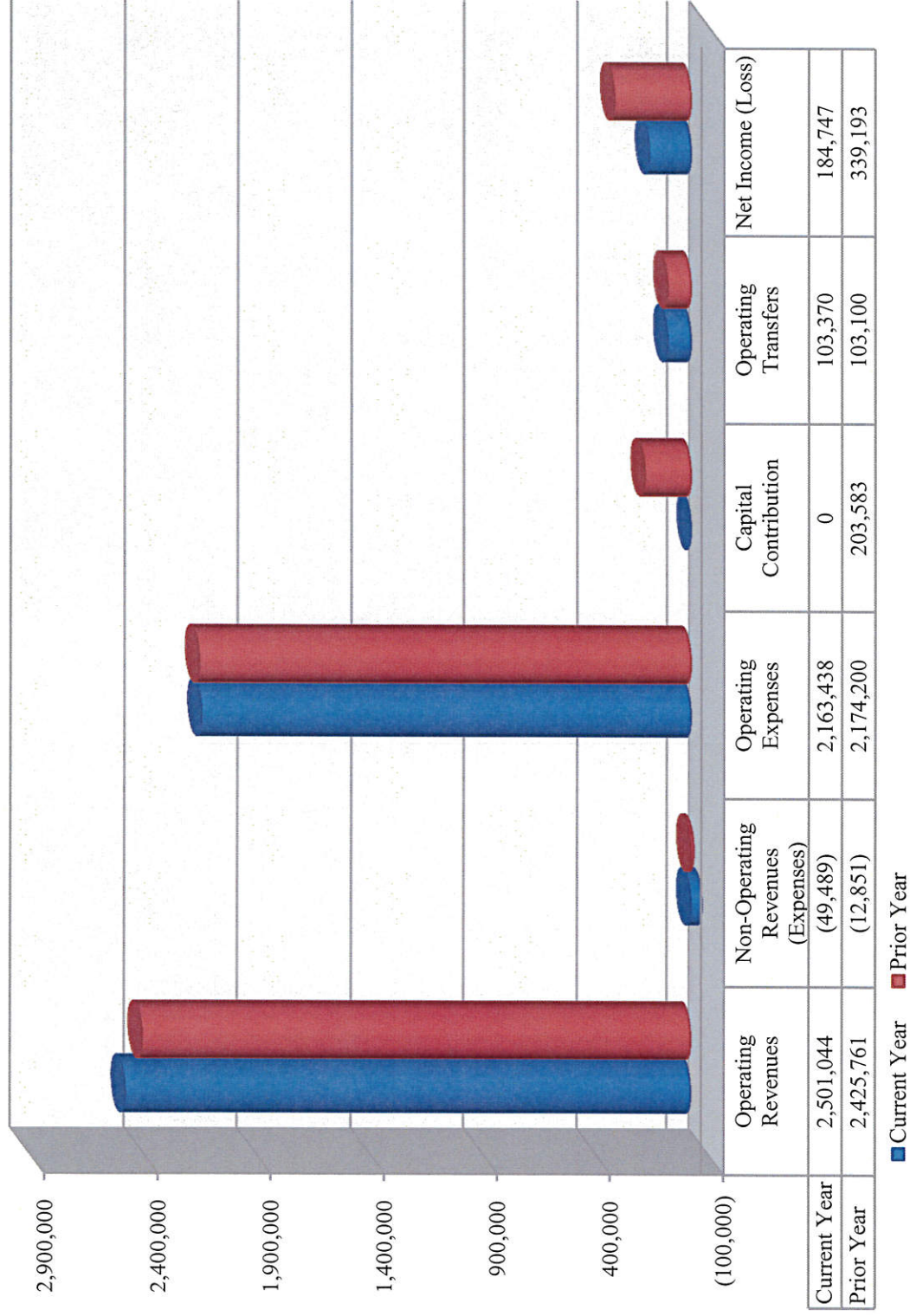


ELECTRIC FUND

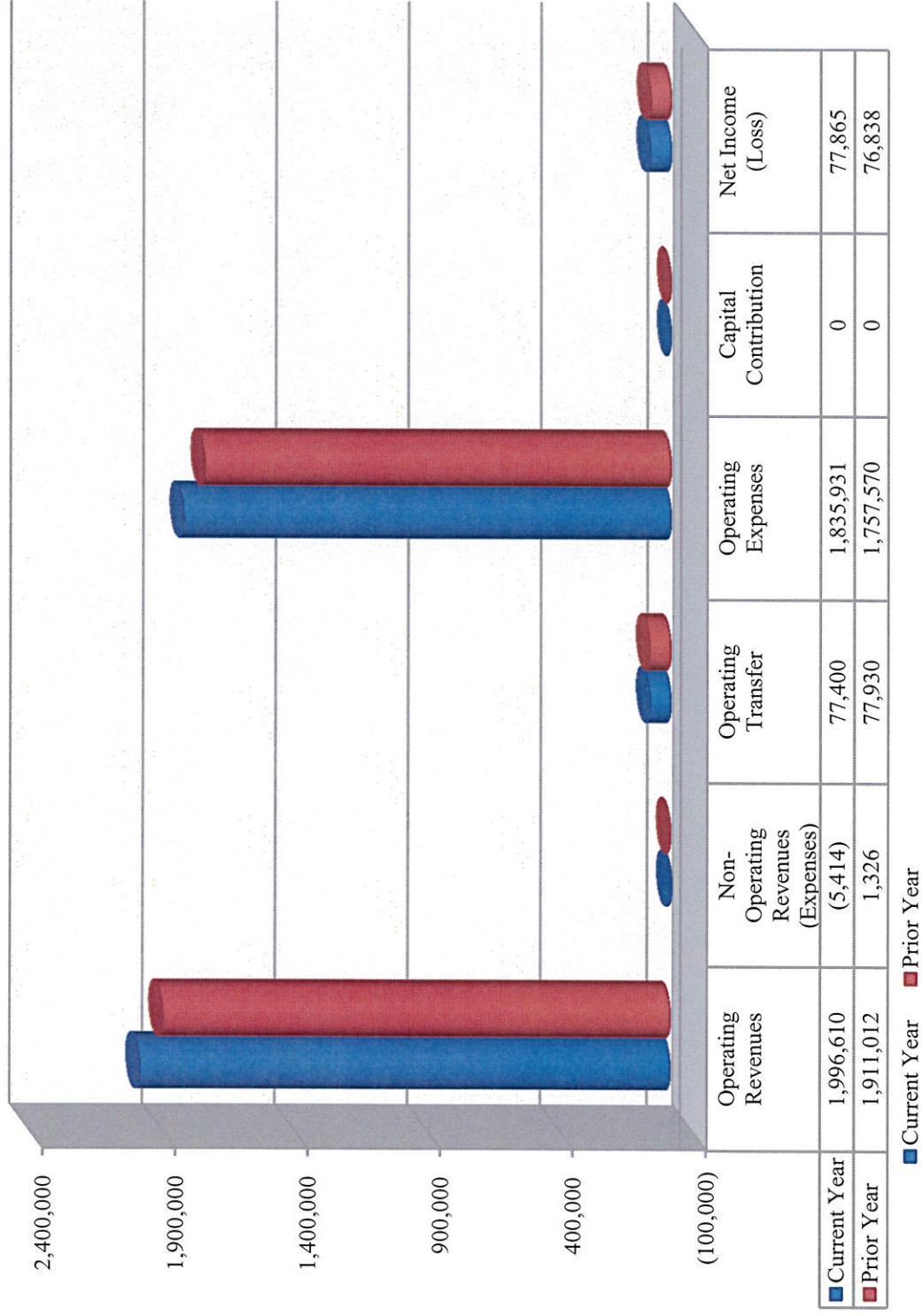


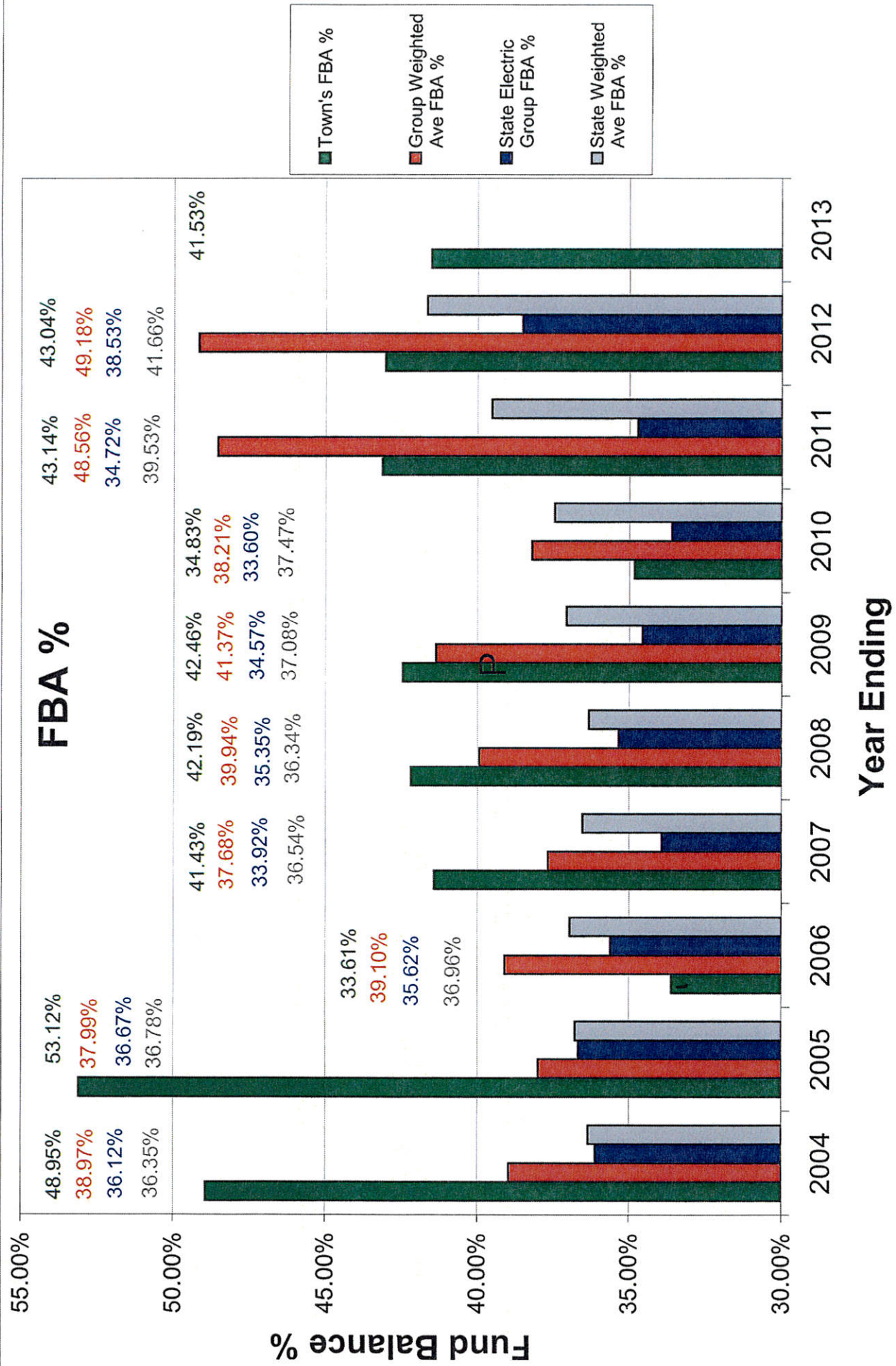
■ Current Year ■ Prior Year

WATER FUND



SEWER FUND





Town of Waynesville
History of Fund Balance Available
As of June 30, 2013

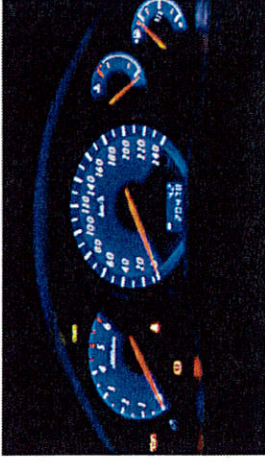
	FYE 2004	FYE 2005	FYE 2006	FYE 2007	FYE 2008	FYE 2009	FYE 2010	FYE 2011	FYE 2012	FYE 2013
General Fund Expenditures	9,341,753	9,248,425	10,160,484	10,603,061	11,625,518	11,906,983	11,946,348	12,269,823	12,405,053	12,777,980
Transfers Out	-	-	1,070,000	355,950	177,970	800,000	645,738	30,000	-	-
	9,341,753	9,248,425	11,230,484	10,959,011	11,803,488	12,706,983	12,592,086	12,299,823	12,405,053	12,777,980
Fund Balance Available	4,572,588	4,912,988	3,774,926	4,539,878	4,979,475	5,395,375	4,386,284	5,306,026	5,339,028	5,306,131
Town's FBA %	48.95%	53.12%	33.61%	41.43%	42.19%	42.46%	34.83%	43.14%	43.04%	41.53%
Group Weighted Ave FBA %	38.97%	37.99%	39.10%	37.68%	39.94%	41.37%	38.21%	48.56%	49.18%	
State Electric Group FBA %	36.12%	36.67%	35.62%	33.92%	35.35%	34.57%	33.60%	34.72%	38.53%	
State Weighted Ave FBA %	36.35%	36.78%	36.96%	36.54%	36.34%	37.08%	37.47%	39.53%	41.66%	



**Town of Waynesville
General Fund**

**Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)**

For the Period Beginning July 1, 2012 thru June 30, 2013



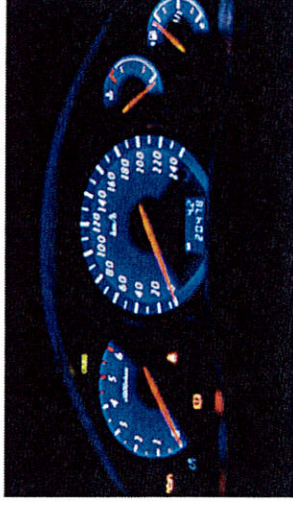
The % of budget used should be 100.00%.

Our General Fund:

	Actual	Budget		One Year Prior Comparison		Two Year Prior Comparison	
		% of Budget Collected To Date	Full Year's Budget	% of Budget Collected To Date	Full Year's Budget	% of Budget Collected To Date	Full Year's Budget
Revenues:	Total*						
Ad Valorem Taxes-current year	4,151,189	101.49%	4,090,050	101.12%	4,116,450	100.78%	3,971,450
DWA Ad Val. Taxes-current year	96,323	100.81%	95,550	105.33%	92,950	106.94%	85,120
Motor Vehicle Ad Val.-current year	229,018	106.77%	214,500	106.03%	203,590	96.64%	210,600
Ad Valorem Taxes-prior year	142,973	184.72%	77,400	213.08%	67,400	133.19%	67,400
DWA Ad Val. Taxes-prior year	6,577	45.36%	14,500	53.57%	14,500	91.03%	13,500
Motor Vehicle Ad Val.-prior year	30,129	87.84%	34,300	89.47%	34,200	78.56%	34,200
Penalties, Interest, Other	74,569	137.58%	54,200	141.99%	49,100	137.01%	48,100
Sale Taxes	2,167,978	102.28%	2,119,720	102.37%	2,022,660	103.50%	1,948,850
Cable and Privilege License	247,104	95.22%	259,500	98.05%	154,610	97.31%	169,470
Franchise Taxes	667,953	97.96%	681,830	96.07%	674,540	95.02%	705,640
Restricted Intergovernmental							
Revenues (Pow. Bill & Grants)	506,288	81.34%	622,400	93.68%	591,640	84.90%	898,900
Building and Planning fees	93,802	74.98%	125,100	117.84%	125,100	71.77%	124,000
Connect & Late Payment fees	112,320	161.61%	69,500	129.56%	69,500	121.91%	68,000
Charges to other funds	814,397	100.00%	814,400	100.00%	776,090	100.00%	742,080
Fire Protection fees	254,256	103.78%	245,000	97.81%	245,000	105.08%	234,200
Garbage fees	1,026,721	96.48%	1,064,220	98.53%	744,600	98.50%	746,230
Recreation fees	690,557	109.27%	632,000	97.88%	657,500	94.19%	695,200
Other sales and services	72,385	77.83%	93,000	84.36%	87,900	76.80%	88,900
Other revenues	159,192	109.12%	145,890	95.03%	170,180	167.07%	167,560
ABC Distributions	10,282	31.05%	33,110	45.38%	73,110	86.40%	185,450
Transfers from Other Funds	1,456,370	100.00%	1,456,370	100.00%	1,456,630	100.00%	1,293,000
Fund Bal. Approp.-Pow. Bill	-	0.00%	180,780	0.00%	151,880	0.00%	229,470
Fund Balance Appropriation	-	0.00%	1,063,090	0.00%	874,610	0.00%	925,540
Total Revenues	13,010,383	91.71%	14,186,410	92.98%	13,453,740	91.25%	13,652,860



Town of Waynesville
General Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

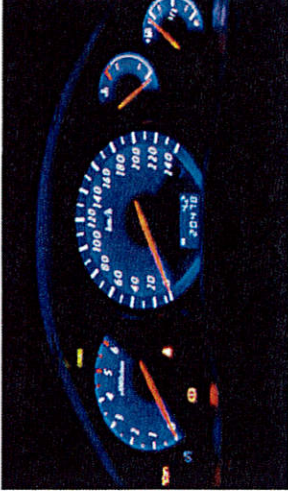
	Actual	Our General Fund:			One Year Prior Comparison			Two Year Prior Comparison		
		Budget		Total*	% of Budget Used		Full Year's Budget	% of Budget Used		Full Year's Budget
					To Date			To Date		
Expenditures:										
Governing Board	123,699	93.45%	132,370		92.35%	147,139	159,330	87.99%	105,800	120,240
Administration	877,764	90.56%	969,210		91.70%	870,519	949,320	96.27%	865,171	898,710
Finance	788,218	92.97%	847,850		88.11%	748,669	849,690	90.90%	740,155	814,260
Public Building	931,904	92.52%	1,007,250		94.07%	958,612	1,019,000	93.55%	926,038	989,880
Police Department	3,376,346	95.78%	3,524,960		94.85%	3,293,644	3,472,550	92.43%	3,234,758	3,499,670
Police Grant Projects	19,831	23.61%	84,000		34.04%	27,231	80,000	2.13%	1,707	80,000
Fire Department	936,889	92.20%	1,016,150		93.41%	881,350	943,570	93.27%	820,595	879,770
Streets and Sanitation	2,144,686	83.70%	2,562,440		92.31%	2,157,656	2,337,480	93.97%	2,206,155	2,347,610
Powell Bill	501,837	98.50%	509,500		85.23%	418,233	490,700	68.85%	601,773	874,000
Cemetery	97,840	79.08%	123,720		91.62%	109,026	119,000	92.59%	120,723	130,390
Planning & Code Enforcement	474,981	86.98%	546,070		95.43%	507,544	531,860	80.48%	431,197	535,780
Special Appropriations	263,642	94.19%	279,910		94.90%	219,104	230,890	94.18%	241,486	256,400
Parks and Recreation	2,226,480	87.76%	2,536,980		93.13%	2,060,295	2,212,350	91.62%	1,958,903	2,138,150
Recreation-Special Projects	13,863	30.14%	46,000		10.40%	6,031	58,000	26.49%	15,362	58,000
Transfer to Capital Proj. Fund	-	0.00%	-		0.00%	-	-	100.00%	30,000	30,000
Total Expenditures	12,777,980	90.07%	14,186,410		92.21%	12,405,053	13,453,740	90.09%	12,299,823	13,652,860
Revenue Over/(Under) Expenditures	232,403					103,628			159,045	

* Fund Balance added/(used) -
Powell Bill- Net in Revenues
Over/(Under) Expenditures



**Town of Waynesville
Water Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)**

For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

Our Water Fund:

	Actual	Budget	
	Total*	% of Budget To Date	Full Year's Budget
Revenues:			
Charges to Customers	2,465,029	100.89%	2,443,400
Taps and Capacity fees	36,015	69.26%	52,000
All Other Revenues	15,083	19.64%	76,800
Loan from General Fund	-	0.00%	400,000
Transfer from Electric Fund	-	0.00%	-
Fund Balance Appropriation	-	0.00%	115,300
Total Revenues	2,516,127	81.49%	3,087,500

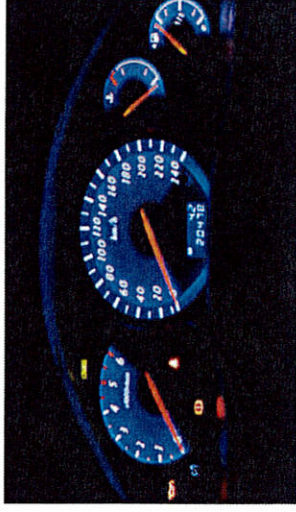
Expenditures:

Maintenance	1,227,011	90.57%	1,354,820
Treatment	1,117,094	79.03%	1,413,480
Administration and Finance	215,828	100.00%	215,830
Transfer to Other Funds	103,370	100.00%	103,370
Total Expenditures	2,663,303	86.26%	3,087,500
Revenue Over/(Under) Expenditures	(147,176)		

One Year Prior Comparison		Two Year Prior Comparison	
Total*	% of Budget To Date	Total*	% of Budget To Date
2,389,711	98.06%	2,283,210	97.65%
36,050	69.33%	32,350	53.92%
6,873	8.97%	347	0.44%
-	0.00%	-	0.00%
-	0.00%	97,250	100.00%
-	0.00%	-	0.00%
2,432,634	85.43%	2,413,157	90.78%
1,063,794	77.96%	1,072,300	83.54%
900,345	77.52%	916,138	85.02%
218,612	100.00%	200,000	100.00%
103,100	100.00%	97,250	100.00%
2,285,851	80.27%	2,285,688	85.98%
146,783		127,469	



Town of Waynesville
Sewer Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

Our Sewer Fund:

	Actual	Budget	
	Total*	% of Budget To Date	Full Year's Budget
Revenues:			
Charges to Customers	1,980,110	103.16%	1,919,450
Taps and Capacity fees	16,500	38.82%	42,500
All Other Revenues	320	34.04%	940
Transfers from Other Funds	-	0.00%	-
Fund Balance Appropriation	-	0.00%	209,750
Total Revenues	1,996,930	91.91%	2,172,640

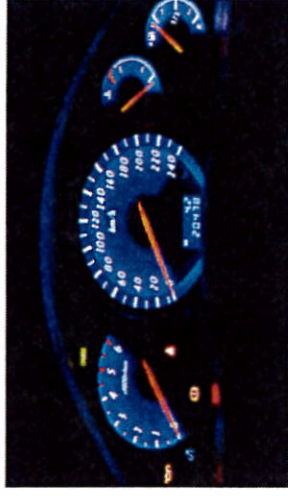
Expenditures:

Maintenance	558,900	69.98%	798,600
Treatment	910,752	81.82%	1,113,100
Administration and Finance	183,539	100.00%	183,540
Transfer to Other Funds	77,400	100.00%	77,400
Total Expenditures	1,730,591	79.65%	2,172,640
Revenue Over/(Under) Expenditures	266,339		

One Year Prior Comparison		Two Year Prior Comparison	
Total*	% of Budget To Date	Total*	% of Budget To Date
1,874,888	99.18%	1,889,552	99.60%
36,124	85.00%	40,050	94.24%
6,095	743.29%	15,607	530.85%
-	0.00%	-	0.00%
-	0.00%	-	0.00%
1,917,107	92.42%	1,945,209	96.11%
377,236	51.92%	562,287	79.92%
938,611	86.06%	922,289	86.43%
179,293	100.00%	171,580	100.00%
77,930	100.00%	81,700	100.00%
1,573,070	75.83%	1,737,856	85.87%
344,037		207,353	



Town of Waynesville
Electric Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

Our Electric Fund:

Actual	Budget	
Total*	% of Budget To Date	Full Year's Budget
8,697,211	92.47%	9,405,270
18,786	162.37%	11,570
-	0.00%	-
-	0.00%	320,470
8,715,997	89.51%	9,737,310

Revenues:

Charges to Customers
All Other Revenues
Proceeds from Capital Lease
Fund Balance Appropriation

Total Revenues

Expenditures:

Maintenance
Power Purchases
Administration and Finance
Transfer to Other Funds

Total Expenditures

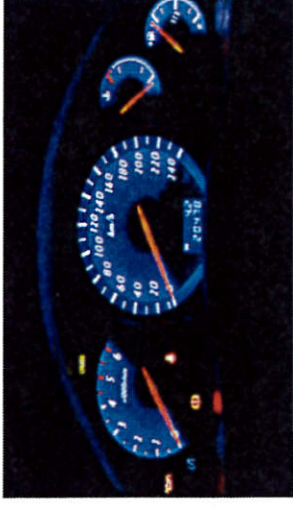
Revenue Over/(Under)
Expenditures

One Year Prior Comparison		Two Year Prior Comparison	
Total*	% of Budget To Date	Total*	% of Budget To Date
7,896,301	93.63%	8,203,606	99.95%
14,035	120.78%	32,482	422.39%
-	0.00%	256,941	105.46%
-	0.00%	-	0.00%
7,910,336	88.31%	8,493,029	96.34%

1,114,726	83.73%	1,239,074	98.37%
5,584,415	95.15%	5,669,036	94.89%
378,192	100.00%	370,500	100.00%
1,275,600	92.53%	1,211,300	100.00%
8,352,933	93.25%	8,489,910	96.31%
(442,597)		3,119	



Town of Waynesville
Public Works
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

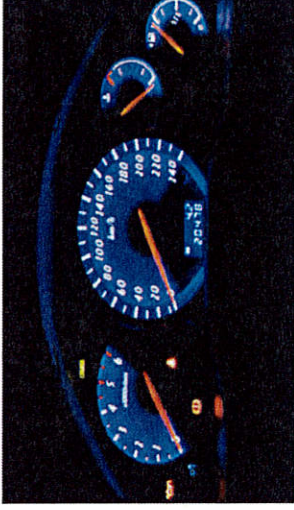
Our Public Works:

	Actual	Budget		
		% of Budget To Date	Full Year's Budget	
Revenues:				
Charges to Customers	248,456	95.60%	259,890	
All Other Revenues	3,132	7830.00%	40	
Fund Balance Appropriation	-	0.00%	-	
Total Revenues	251,588	96.79%	259,930	
Expenditures:				
Operations	243,739	93.77%	259,930	
Total Expenditures	243,739	93.77%	259,930	
Revenue Over/(Under) Expenditures	7,849			

One Year Prior Comparison			Two Year Prior Comparison		
Total*	% of Budget To Date	Full Year's Budget	Total*	% of Budget To Date	Full Year's Budget
250,367	93.47%	267,860	289,540	100.00%	289,540
4,042	20210.00%	20	134	89.33%	150
-	0.00%	65,000			
254,409	76.43%	332,880	289,674	99.99%	289,690
311,468	93.57%	332,880	219,109	75.64%	289,690
311,468	93.57%	332,880	219,109	75.64%	289,690
(57,059)			70,565		



Town of Waynesville
Garage Operations
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Period Beginning July 1, 2012 thru June 30, 2013



The % of budget used should be 100.00%.

Our Garage:

	Actual	Budget		One Year Prior Comparison		Two Year Prior Comparison	
		% of Budget To Date	Full Year's Budget	% of Budget To Date	Total*	% of Budget To Date	Full Year's Budget
Revenues:							
Charges to Customers	590,092	78.18%	754,800	88.43%	583,353	91.00%	596,140
All Other Revenues	10,728	100.00%	-	100.00%	12,068	3854.55%	110
Total Revenues	600,820	79.60%	754,800	90.26%	595,421	91.70%	596,250
Expenditures:							
Operations	597,210	79.12%	754,800	83.65%	551,844	91.58%	596,250
Total Expenditures	597,210	79.12%	754,800	83.65%	551,844	91.58%	596,250
Revenue Over/(Under) Expenditures	3,610				43,577		
					682		