



# Town of Waynesville

AGENDA  
REGULAR MEETING  
BOARD OF ALDERMEN  
TOWN OF WAYNESVILLE  
TOWN HALL - 9 SOUTH MAIN STREET  
DECEMBER 14, 2010  
TUESDAY - 7:00 P.M.

## Call to Order

1. Approval of Minutes of November 23, 2010
2. Audit for Fiscal Year Ending June 30, 2010  
Ray, Bumgarner, Kingshill & Associates, P. A.
3. Discussion of Use of Old Armory
4. Award of Bids  
Financing of Garbage Truck for Sanitation Department  
And Two Street Department Trucks
5. Annexation Petition  
2020 Dellwood Road Owned by Kevin and Melanie Sandefur
6. Adjournment

Additional information regarding this agenda is available at [www.townofwaynesville.org](http://www.townofwaynesville.org)

REGULAR MEETING  
TOWN OF WAYNESVILLE  
BOARD OF ALDERMEN  
TOWN HALL – 9 SOUTH MAIN STREET  
NOVEMBER 23, 2010  
TUESDAY – 7:00 P.M.

The Board of Aldermen of the Town of Waynesville held a regular meeting on Tuesday, November 23, 2010. Members present were Mayor Gavin Brown, Aldermen Gary Caldwell, Libba Feichter, J. Wells Greeley and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure, Finance Director Eddie Caldwell, Purchasing Supervisor Julie Grasty and Town Attorney Woodrow Griffin. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of November 9, 2010

Alderman Caldwell moved, seconded by Alderman Feichter, to approve the minutes of the November 9, 2010 meeting as presented. The motion carried unanimously.

Award of Bid Cardio Equipment for Recreation Center

In developing the 2010-2011 General Fund budget, the Board approved funds for the purchase of approximately \$160,000 in exercise equipment for the Recreation Center. When the Center opened in 2000, a good deal of cardio equipment was included in the exercise features that were a part of the center. This equipment receives a great deal of use and abuse, so it was ordered as commercial grade or heavy duty equipment at the onset. Over the past ten years, Tim Plowmen has done an excellent job of maintaining and repairing the equipment and keeping it operational. But it reached the point that a good bit of the cardio equipment was beyond repair and we needed to add new equipment at the center.

The budget anticipated a total expenditure of \$160,000, with a \$40,000 down payment coming out of the 2010-2011 budget and the Town financing the balance of \$120,000. Bids have been opened on the equipment and Tim Plowman has visited several recreation and fitness facilities in North Carolina to evaluate the equipment and determine the pros and cons that other users have found. Bids were received as follows:

<u>Equipment</u>	<u>Advantage Fitness</u>	<u>Carolina Sport &amp; Fitness</u>	<u>Fitness Resource</u>	<u>Gym Source /Cybex</u>	<u>Specialized Fitness, Inc.</u>	<u>Technogym</u>
Treadmill x 10	\$51,950.00	\$43,605.00	\$49,978.90	\$56,970.00	\$41,000.00	\$68,646.00
Elliptical machine x6	\$27,570.00	\$23,370.00	\$22,408.44	\$34,542.00	\$19,182.00	\$32,211.60
Upright Stat.Bike x4	\$13,180.00	\$ 8,780.00	\$10,728.44	\$12,228.00	\$ 5,800.00	\$14,130.40
Recumbent Stat Bike x 4	\$13,980.00	\$ 9,580.00	\$11,360.00	\$12,708.00	\$ 6,540.00	\$13,858.40
Stairclimber x1	\$ 3,895.00	\$ 2,645.00	\$ 3,103.16	\$ 2,997.00	\$ 2,895.00	\$ 4,076.60
Other Costs (Installation/Delivery)	\$ 5,000.00	\$28,000.00	\$10,200.00	\$10,944.29	\$16,800.00	\$14,289.22
<b>Total Cost Equipment</b>	<b>\$115,575.00</b>	<b>\$115,980.00</b>	<b>\$107,778.94</b>	<b>\$130,389.29</b>	<b>\$ 92,217.00</b>	<b>\$147,212.22</b>

As a result of these visits and upon evaluating the bids received on the equipment, the Recreation Department is prepared to present their recommendation to the Town Board for its approval.

Tim Plowman visited the sites and looked at the equipment. Mr. Plowman said based upon reference checks and the fact that the equipment was not operational because of touch screen technology difficulties with some of the equipment, his recommendation for award of the bid was for Fitness Resource. In comparison, he felt that this company rated higher than the other companies. He said the objective is to keep the equipment as simple as possible and Matrex offered the best service after the sale. Some of the use on the Town's treadmills exceed 25,000 miles.

Alderman Greeley asked about purchasing the equipment versus leasing it. Finance Director Eddie Caldwell said the Town can buy the equipment at a lower price outright and the equipment can be paid for in three years. \$160,000 was budgeted, part of this amount includes televisions and wiring and possibly a rubber flooring to keep the equipment better maintained. He said it is not anticipated that the entire \$160,000 will be spent.

Alderman Greeley said the purchase of the new equipment is timely, and to the credit of the Recreation Department, they have held the current equipment together. When residents are aware that the Town has purchased new equipment they will visit the Recreation Center to use the equipment.

Alderman Feichter moved, seconded by Alderman Greeley, to award the bid for the Cardio Equipment for the Recreation Center to Fitness Resource in the amount of \$107,778.94. The motion carried unanimously.

#### Award of Financing on Cardio Equipment for Recreation Center

In connection with the bidding of the Cardio Equipment, Finance Director Eddie Caldwell sent out invitations to all financial institutions within Waynesville seeking their proposals on financing an estimated \$120,000 for a three-year period. The Town would make the down payment on the equipment cost exceeding \$120,000 and then there would be payments in the budgets for 2011-2012, 2012-2013 and 2013-2014.

Only two of the local financial institutions submitted proposals to finance the equipment – Home Trust Bank and BB&T. The proposals were very close, with Home Trust Bank offering a rate of 1.94% over three years and BB&T offering a rate of 2.03%. This is the lowest rate I have seen for a lease purchase arrangement since that method of financing was approved around 1980.

The Town has lease purchase agreements with both of these financial institutions and has no qualms about doing business with either one. It was recommended that the 1.94% proposal of Home Trust Bank with a projected three year cash outflow of \$124,685.82 be accepted.

Alderman Greeley moved, seconded by Alderman Feichter, to approve the financing to Home Trust Bank as recommended. The motion carried unanimously.

### Award of Bid for Garbage Truck

The bids on a new residential, rear loading garbage truck were received on November 18, 2010. After bids were opened, Purchasing Supervisor Julie Grasty, Streets and Sanitation Superintendent Daryl Hannah and Assistant Public Works Director Robert Hyatt evaluated the bids and prepared a recommendation for the Board. Bids were received as follows:

<u>Vendor</u>	<u>Truck/Model</u>	<u>Price</u>
Amick Equipment	2011 Freightliner M2-106 Side PTO	\$111,674.00
Cavalier Equipment	2012 International 7400 Side PTO	\$118,198.00
	2012 Freightliner M2-106V Side PTO	\$114,785.00
Carolina Environmental Systems	2010 International 7400 Side PTO	\$120,510.00
Nu-Life Environmental	2012 International 7400 Side PTO	\$110,694.00
	2012 Freightliner M2-106V Side PTO	\$109,891.00
	2012 Freightliner M2-106V Side PTO	\$111,243.00
	2012 Freightliner M2-106V Side PTO	\$111,787.00
	2011/2012 Peterbilt 348 Side PTO	\$118,809.00
	2011 Ford F-750 XL Side PTO	\$107,316.00
Rush International	2012 International 7400	\$120,986.15

Purchasing Supervisor Julie Grasty said the specifications for the garbage truck were started in July. Daryl Hannah looked at different vehicles. In the past there have been GMC and Internationals. GMC is no longer available so there are limitations on cab and chassis. AT the time the specifications went out they specified a front mount PTO which gives power for compaction. Several vendors called and asked why Waynesville requested a front mount, since out of twenty garbage trucks built, only one has a front mount because side mounts are easier to work on. The specifications were then changed for a side mount. The low bidder was Ford, but they cannot give the Town the requested axle. They can only give 26,000 pounds. Based on past performance with Ford, other alternatives were considered.

Manager Galloway said the Town would like to get the new truck in as soon as possible since it is unknown whether Haywood County will be able to keep the transfer station open.

Finance Director Eddie Caldwell said the requested financing is for \$240,000 because there is a one ton dump truck bid to be opened on December 2. Financing will be for four years.

Alderman Caldwell moved, seconded by Alderman Roberson to award the bid to Nu-Life Environmental for a 2012 International 7400 side PTO in the amount of \$110,694.00. The motion carried unanimously.

### Request by Jason and Cammy Woodbery for Deannexation of Property at 245 Woods Edge Road

In September 2010, the Town received a letter from Jason and Cammy Woodbery asking that their property located at 245 Woods Edge Road be “de-annexed”. This property was part of a

larger, 12 acre tract for which Ed and Linda Woodbery petitioned for annexation in 2007. After the investigation of the petition by Town Clerk Phyllis McClure, the Board held public hearings and the annexation was approved and became effective in June 2008.

In October, Manager Galloway responded to Jason and Cammy Woodbery on behalf of the Town and provided Board members with a copy of that correspondence. In his letter, he explained the history of the annexation, noting that Ed and Linda Woodbery had petitioned for annexation so that they could secure sewer service at the home they were building at 101 Woods Edge Drive. He also explained that the de-annexation was a rare occurrence, one that must be approved by the North Carolina General Assembly, not the Town Board.

Jason and Cammy Woodbery have submitted a second letter renewing their request that their property at 245 Woods Edge Drive be de-annexed.

Mayor Brown said Manager Galloway has responded twice to the request. Mayor Brown also spoke with Attorney Woodrow Griffin and it has been determined that the Town is not authorized by State Law to de-annex property.

Alderman Greeley said he has spoken with Jason Woodbery and informed him that there is no statutory authority for the Town to remove property from the corporate limits. No action was necessary.

#### Cancellation of December 28, 2010 Board Meeting

It has been traditional that the Town Board would cancel the second regularly scheduled meeting of December, as it usually falls very close to or on Christmas Day. In 2010, the second meeting of December is scheduled for December 28. The month of December is normally a very slow time of the year in municipal government as people seem to be focused on other things besides dealing with town business. Oftentimes, elected officials or staff members travel during that time of the year or have company visiting. It was recommended that the Board cancel the meeting of December 28, 2010.

Alderman Roberson moved, seconded by Alderman Feichter, to cancel the December 28, 2010 meeting as proposed. The motion carried unanimously.

#### Adjournment

There being no further business, Alderman Greeley moved, seconded by Alderman Caldwell to adjourn the meeting at 7:41 p.m. The motion carried unanimously.

---

Phyllis R. McClure  
Town Clerk

---

Gavin A. Brown  
Mayor

ITEM 2.       AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2010  
              RAY, BUMGARNER, KINGSHILL & ASSOCIATES, P. A.

As previously reported, the Town of Waynesville's annual audit for the fiscal year ending June 30, 2010 was completed in October. As required by State Statute, the audit was forwarded to the Local Government Commission prior to the October 31 deadline.

At the Board meeting of November 23, copies of the audit were distributed to Board members so that the report could be reviewed in advance of the presentation which will occur on Tuesday, December 14.

In recent years, our auditors have prepared a "Statement of Net Asset Fluctuation Analysis" in which they note the most significant changes found in the financial statements and provide an explanation as to the reason behind those changes. While you may have received this previously, a copy is included with this agenda report.

This is the first year that the auditors have done the majority of their work at the Finance Department at the Hazelwood Branch Office, and they have certainly had more room in which to spread out as they conduct their work.

We are very appreciative of the good relationship we have with Ray, Bumgarner, Kingshill & Associates, PA., a firm which has performed the Town's audit work for more than 25 years. We commend the work of Bruce Kingshill, Nancy Daigler and the others with the firm who have played a part in conducting and presenting the audit.

**Town of Waynesville, North Carolina**  
**Statement of Net Asset Fluctuation Analysis**  
**June 30, 2010**

	Governmental Activities			Governmental Activities			Business-type Activities		Business-type Activities		
	2009	2010		2009	2010		2009	2010			
<b>ASSETS</b>											
Current assets:											
Cash and cash equivalents	\$ 5,577,201	\$ 3,749,279	\$ (1,827,922)	AA	\$ 1,002,946	\$ 1,734,973	\$ 732,027	AA-1			
Investments	831,034	2,055,901	1,224,867	AA	2,254,720	1,704,882	(549,838)	AA-1			
Taxes receivables (net)	533,549	534,422	873		-	-	-				
Accrued interest receivable on taxes	23,280	37,903	14,623		-	-	-				
Interest receivable on investments	11,649	9,626	(2,023)		2,797	1,916	(881)				
Accounts receivable (net)	89,052	84,934	(4,118)		1,152,764	1,130,089	(22,675)	BB-1			
Due from other governments	1,006,498	1,296,834	290,336	BB	174,037	468,580	294,543	BB-2			
Due from component units	59,327	84,300	24,973		-	-	-				
Internal balances	100,923	20,743	(80,180)		(100,923)	(20,743)	80,180				
Inventories	52,800	68,936	16,136		630,558	632,402	1,844				
Prepaid items	7,750	119,618	111,868	CC	-	-	-				
Restricted cash and cash equivalents	108,700	108,700	-	AA	628,882	448,981	(179,901)	AA-2			
Total current assets	<u>8,401,763</u>	<u>8,171,196</u>			<u>5,745,781</u>	<u>6,101,080</u>					
Noncurrent assets:											
Accounts receivable (net)	23,349	25,507	2,158		-	-	-				
Capital assets:											
Land, non-depreciable improvements and construction in progress	6,014,967	2,300,567	(3,714,400)	DD	2,101,175	3,319,746	1,218,571	DD-1			
Other capital assets, net of depreciation	22,052,677	24,801,739	2,749,062	DD	24,084,099	23,532,347	(551,752)	DD-1			
Total capital assets	<u>28,067,644</u>	<u>27,102,306</u>	(965,338)	DD	<u>26,185,274</u>	<u>26,852,093</u>					
Total noncurrent assets	<u>28,090,993</u>	<u>27,127,813</u>			<u>26,185,274</u>	<u>26,852,093</u>					
Total assets	<u>\$ 36,492,756</u>	<u>\$ 35,299,009</u>			<u>\$ 31,931,055</u>	<u>\$ 32,953,173</u>					
<b>LIABILITIES</b>											
Current liabilities:											
Accounts payable	\$ 434,388	\$ 276,485	(157,903)	EE	\$ 715,317	\$ 729,240	13,923				
Unearned revenue	45,535	37,627	(7,908)		-	-	-				
Accrued interest payable	191,176	181,092	(10,084)		122,538	114,118	(8,420)				
Customer deposits	18,699	18,727	28		130,534	135,695	5,161				
Note Payable	-	-	-		-	643,279	643,279	FF-2			
Current portion of long-term liabilities	942,549	1,023,934	81,385	FF	617,377	691,464	74,087	FF-3			
Payable from restricted assets	-	-	-		400,440	-	(400,440)	FF-1			
Long-term liabilities:											
Due in more than one year	10,613,788	10,129,903	(483,885)	FF	4,001,378	3,657,001	(344,377)	FF-3			
Total liabilities	<u>\$ 12,246,135</u>	<u>\$ 11,667,768</u>			<u>\$ 5,987,584</u>	<u>\$ 5,970,797</u>					
<b>NET ASSETS</b>											
Invested in capital assets, net of related debt	18,924,846	18,391,606			21,720,811	22,707,443					
Restricted for:											
Transportation	632,598	634,247			-	-					
Culture and recreation	16,673	14,322			-	-					
Public Safety	108,700	108,700			-	-					
Working Capital	-	-			-	-					
Unrestricted	4,564,404	4,482,366			4,222,660	4,274,933					
Total net assets	<u>\$ 24,247,221</u>	<u>\$ 23,631,241</u>			<u>\$ 25,943,471</u>	<u>\$ 26,982,376</u>					

**AA** -Changes between cash and investments are primarily the result of the Town moving any extra funds into the highest earning investments. This year, gov't fund type investments are represented by 4 CD's ranging from .6 to 1.6% interest. The overall decrease in cash & investments of over \$600,000 is primarily the result of completing the Police Station and paying the vendors.

**AA-1** - Increase in cash and investments combined is primarily due to the electric fund which has made greater profits as power charges paid by the Town to Progress Energy have dropped due to lower fuel costs.

**AA-2** - Restricted cash is escrow money in the electric fund in 2009 and both the sewer and electric funds in 2010. In 2009, all escrow in the electric fund was from loan proceeds for the construction of the new power substation. In 2010, there is still \$257,000 escrow money remaining from the electric substation that will be applied to loan payments, but the sewer fund also has escrow of \$192,040 from loan proceeds that will be used to purchase a new sewer jet-truck.

**BB** - Increase is the result of increase in sales tax to be refunded from Fire and Police Dept. Construction and reimbursements from Powell Bill for the Hendrix Street Bridge.

**BB-1** - Slight drop is due to decrease in AR of the electric and sewer funds of approx. \$33,000 offset to a lesser degree by an increase of approx. \$10,000 in the water fund AR. Note in PY, Due from gov't of \$174,037 was combined with utility AR but we have broken it out for purpose of this analysis.

**BB-2** - Prior year amount of \$174,037 is the amount recorded for Eagles Nest project while CY amount is comprised of \$92,040 for Eagle's Nest, \$343,279 for the water line and \$33,261 in electric fund for FEMA reimbursements.

**CC** - Increase in prepaid is the result of the Town paying BCBS at end of June instead of in July as in PY.

**DD** - Activity in fixed assets is the result of completing the Police Station, paying over \$350K in the CY and moving it out of CIP; purchase of new police cars for approx. 196K; additional construction on the Hendrix St. Bridge for approx. \$197K; improvements to the Hazelwood bldg. for approx. \$94K; and purchases of multiple pieces of equipment totaling over \$100K. Overall, the decrease is the result of depreciation in excess of capital outlays by \$1,031,075 plus disposal of equipment with a NBV of approx. \$95K; however these decreases are offset to a lesser degree by the addition of police cars purchased with loan proceeds of approx. \$175K

**DD-1** - Increase in CIP is entirely due to Eagle's Nest Project and Water Line Project. Net decrease in the other capital assets are the result of depreciation of approx. \$1,174K offset by asset additions such as improvements to the electric, water and sewer distribution systems totaling over \$450K; improvements to the water and sewer plants for approx. \$86K, plus other various equip. purchases.

**EE** - Decrease in accounts payable is generally a timing issue, but at PY end the balance was comprised of payables related to the construction of the Police Dept which was completed early in the current FY.

**FF** -The overall decrease is the result of payments exceeding new loans. The only new CY loan was for the Police cars for approx. \$176K

**FF-1** - Payable from restricted assets in the PY represents payables related to construction of the electric substation that were to be paid with cash already received from the \$2million loan, held in a restricted cash escrow account

**FF-2** - Notes payable in the CY is represented by two loans, both for DWSRF loans. The first is the Eagle's Nest \$300,000 loan. The second amount of \$343,279 is a portion of the \$904,740 NC has promised to loan the Town for the Dayton Drive project. Both are recorded as NP until NC approves and officially closes the projects.

**FF-3** -The overall decrease is the result of payments exceeding new loans. The only new loans were for a sewer jet truck and back hoe that together total approx. \$239K.



### ITEM 3. DISCUSSION OF USE OF OLD ARMORY

Since the Town of Waynesville constructed the new recreation center and opened for business in 2000, the use of the old Armory has changed and altered time and time again. Some things have been pretty constant, such as the use of the south portion for the Senior Meals Program and for Bridge, and many of our various programs in the Martial Arts have been housed at the old Armory on a continual basis. I will not recount all the things that have been operated there, but a lot of programs have been attempted and dropped due to lack of support or participation.

It is the feeling of Recreation Director Rhett Langston and management that there can be better use of the old Armory. We have had a number of discussions about the current use and the potential for other uses of the building. One of the ideas that were discussed was to make this facility more of a Senior Center, particularly during the hours of 7:00 a.m. until 4:00 p.m. After 4:00 p.m., the use of the building might be designed more around the Martial Arts and Basketball Programs. Continuing programs, such as the Pottery kiln and operation on the second floor could remain and be opened to anyone participating in those classes or programs.

While these discussions were underway, Mr. Langston was in a conversation with Ms. Victoria Young, Project Director for Haywood Community Connections, housed at Mountain Projects, Inc. She was explaining a new grant and program their group has secured called Brain Gym, oriented toward keeping the minds of seniors active and alert through both physical and mental activity. Since then, we have had two meetings and are enthused about the program. We are particularly enthusiastic about the possibility of incorporating the Brain Gym program into our interest in restructuring the old Armory into more of a Senior Center.

This past week, Mr. Langston and I met with representatives of Mountain Projects, Patsy Dowling, Director, Mr. Eddie Wells, Director of Senior Programs and Ms. Young, to discuss the possibilities in a bit more detail. Since Mr. Wells has oversight of the Senior Meals site at the old Armory, we wanted his involvement, and we see a real interconnection between the meals site and developing more programs for the elderly population. The Mountain Projects personnel were supportive and encouraging with the idea of continuing to investigate what can be accomplished.

I asked that Ms. Young and Mr. Langston attend tonight's meeting so that we could present this idea to the Board. We would like to seek your endorsement to continue our investigation of moving the old Armory toward more of a senior center in the daytime hours. We do not have all the answers at this point or even all the questions, but we do feel that this is a plan that has some merit for the facility and the department as well as for the senior citizens of our community.

ITEM 4.       AWARD OF BIDS  
FINANCING OF GARBAGE TRUCK FOR SANITATION  
DEPARTMENT AND TWO STREET DEPARTMENT TRUCKS

On Tuesday, December 7, 2010, bids were opened on financing the garbage truck which was approved at the Board meeting of November 23. In addition, there are two other trucks in the budget for the Street Department, but they fall below the amount that is required to go to formal bid. In anticipation of these trucks being ordered, Finance Director Eddie Caldwell solicited proposals on financing \$240,000 over four years.

These bid proposals are shown on the attached sheet, and as you will see, the lowest bidder is Carolina First Bank, which was recently bought out by TD Bank, with executive offices in Portland, Maine. According to their Web Site, TD Bank is one of the 15 largest commercial banks in the United States, with over 1,300 banking sites in the country from Maine to Florida.

Based upon the research and the bids received, it is recommended that the proposal of Carolina First to finance \$240,000 be accepted for the 2.07 % interest rate for a four year period.

**Town of Waynesville**

**Summary of proposals for financing \$240,000**

Quotes opened December 7, 2010 at 3:00 p.m.

**Garbage truck, one ton dump, brush truck and related equipment**

<b>Financial Organizations</b>	<b>YRS</b>	<b>Interest Rate</b>	<b>Payment Amount</b>	<b>Cash Outflows</b>	<b>Other Information</b>
Carolina First /					
TD Bank	4	2.070%	63,167.04	252,668.16	No prepayment penalty after first year. Purchase price of \$1.00 at end of lease.
BB & T	4	2.180%	63,305.26	253,221.04	1.00% prepayment penalty on schedule date.
SunTrust	4	2.285%	63,466.22	253,864.88	3.00% prepayment penalty on schedule date. Closing costs of \$100.00 and escrow set up fee of \$250.00.
SunTrust	4	2.485%	63,773.24	255,092.96	No prepayment penalty on any payment date. Closing costs of \$100.00 and escrow set up fee of \$250.00.
Wells Fargo	4	2.370%	63,636.41	254,545.64	Closing fee of \$100.00 plus \$1.00 at end of lease.
California First	4	2.480%	63,592.22	254,368.88	No prepayment penalty on any payment date.

ITEM 5. ANNEXATION PETITION  
2020 DELLWOOD ROAD  
OWNED BY KEVIN AND MELANIE SANDEFUR

Town Clerk Phyllis McClure has received an annexation petition from Kevin and Melanie Sandefur for property they own at 2020 Dellwood Road, Waynesville. On the attached map, you will see the location of this particular tract of land with the identification number of 3397. A few years ago, the Town annexed a smaller tract of land to the north of the tract presently being requested. The earlier tract, which is also owned by the Sandefurs, is shown on this tract with the identification number of 5209.

Under state statute, when a petition for annexation is received, the first step is to have the Town Clerk investigate the sufficiency of that petition. If the Board wishes to proceed with consideration of this tract of land for annexation into the municipality, a motion adopting the attached resolution ordering the Town Clerk to investigate the sufficiency of the petition would be in order.

TOWN OF WAYNESVILLE  
PLANNING DEPARTMENT  
P.O. BOX 100, WAYNESVILLE, NC 28786  
828-456-2004

ANNEXATION UPON PETITION  
OF ALL OWNERS OF REAL PROPERTY

(G.S. 160A-31, as amended)

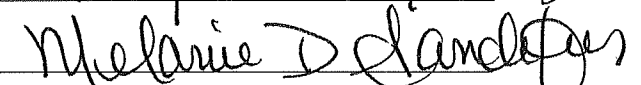
Date: 11/30/10

To: Board of Aldermen of the Town of Waynesville

1. We, the undersigned owners of real property, respectfully request that the area described below be annexed to the Town of Waynesville.
2. Character of area to be annexed:
  - a. Any area which is contiguous to the corporate limits of the Town of Waynesville may be annexed by petition.
  - b. For purposes of these laws, an area is deemed "contiguous" if, at the time the petition is submitted, the area either abuts directly on the municipal boundary or is separated from the municipal boundary by a street, right-of-way, a creek or river, or the right-of-way of a railroad or other public service corporation, lands owned by the municipality or some other political subdivision, or lands owned by the State.
3. The area to be annexed is contiguous to the Town of Waynesville and the boundaries of such territory are as follows:
  - a. Metes and bounds description is attached.
  - b. Tax map of the proposed territory is attached.

Name Kevin R. Sandefur Signature 

Address 2020 Dellwood Road, Waynesville, NC 28781

Name Melanie D. Sandefur Signature 

Address 2020 Dellwood Road, Waynesville NC 28786

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

(Attach additional sheet if necessary)

PIN# 8617-01-3397 (Appx .987 acres)  
(see attached)

RESOLUTION NO. 10-10

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER N.C.G.S. 160A-58

WHEREAS, a petition requesting annexation of the area described in said petition has been received on December 14, 2010, by the Board of Aldermen; and

WHEREAS, N.C.G.S. 160A-58 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Waynesville deems it advisable to proceed in response to these requests for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Waynesville:

That the Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Aldermen of the result of her investigation.

Duly resolved this 14<sup>th</sup> day of December, 2010.

TOWN OF WAYNESVILLE

---

James Gary Caldwell  
Mayor Pro Tempore

ATTEST:

---

Phyllis R. McClure  
Town Clerk

Re: .987 Acres Located at 2020 Dellwood Road - Kevin and Melanie Sandefur  
PIN #8617-01-3397