

AGENDA
REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
TOWN HALL – 9 SOUTH MAIN STREET
FEBRUARY 23, 2010
TUESDAY – 7:00 P.M.

CALL TO ORDER

ITEM 1. APPROVAL OF MINUTES OF FEBRUARY 15, 2010

ITEM 2. PUBLIC HEARING
AMENDMENT TO SECTION 154.216
REDUCE MINIMUM SETBACKS FOR CEMETERIES,
COLUMBARIUMS AND MAUSOLEUMS

The Town's Land Development Standards permit cemeteries in almost all districts with certain standards, one of which is a minimum setback of 50 feet from all exterior property lines for all structures and burial plots/graves.

The St. John's Catholic Church at 234 Church Street wishes to develop a cemetery and columbarium on their property. The Church has requested that the minimum setback be reduced to 24 feet provided that an "architecturally designed fence" and a landscape buffer are used for separation from exterior property lines. There is a copy of a plat which the Church is considering for the cemetery and columbarium units.

For your information, the minutes of the Planning Board meeting of January 19, 2010 are attached so you may read the recommendations of the Planning Staff as well as following the discussion which took place at that meeting. Because this amendment will likely have applicability in other zoning districts, Planning Director Paul Benson suggested that the setbacks might be tied to building setbacks in that particular zone. This would mean that any graves would have to be setback the same distance as a principal building in that district, which will range from 20 feet to 40 feet depending upon the district.

A copy of the full staff report is included for your review. Within that report is the suggested changes which Mr. Benson has suggested for Minimum Yard Requirements. These changes were accepted by the

Planning Board and that group voted to recommend these to the Town Board for approval.

ITEM 3. PRESENTATION OF AFJROTC - REQUEST FOR FUNDING

The Air Force Junior Reserve Officer Training Corp has requested time on the Board's agenda to make a presentation of their request for funding in the 2010-2011 Budget.

ITEM 4. PRESENTATION OF RUSS AVENUE PLAN
TERRY SNOW, WILBUR SMITH ASSOCIATES

For approximately 18 months, the firm of Wilbur Smith Associates has been working with the Town on the development of a redesigned plan for Russ Avenue. During that entire time, Mr. Terry Snow has been the project manager for Wilbur Smith in the development of this plan. The process included a number of meetings with Town Staff and several public meetings at which time citizens were given the opportunity to make comments and suggestions. Towards the end of the process, Mr. Snow and his associates presented a proposed redesign of Russ Avenue and adjacent areas and solicited public input on their proposal.

At the meeting Tuesday evening, Mr. Snow will be on hand to present the Final Draft of the Russ Avenue Plan. Several weeks ago, Mr. Snow provided a means of reviewing the plan on line, though I know some of you had some difficulty initially in viewing their site. He will present the conclusions of his firm in the redevelopment of that area.

ITEM 5. STREET CLOSING REQUEST
WHOLE BLOOMIN' THING FESTIVAL

The Historic Frog Level Merchants' Association, Inc. is requesting that portions of Depot Street and Commerce Street be closed to allow the "Whole Bloomin' Thing Festival" for 2010. A copy of the letter of request from the Association is attached for your information.

This Festival has seen an increase in attendance each year and has expanded over the eight years of its existence from just being on Commerce Street to now covering both Commerce and Depot Streets. It has run smoothly in the past and all indications are that it has been highly successful, and shop owners have always been cooperative with the Police Department.

If the Board chooses to approve this request, the Staff would recommend that the Association be required to notify each and every merchant in the Frog Level area who will be impacted by the street closings.

ITEM 6. TAX COLLECTOR JAMES ROBERTSON
REQUEST TO ADVERTISE DELINQUENT TAXES

Under North Carolina law, the Tax Collector of a governmental unit must annually appear before the elected officials of that unit to request permission to advertise the names and the properties for which real estate taxes have not been paid.

Mr. Robertson typically notifies each individual who has unpaid property taxes, giving them an opportunity to pay the outstanding balance prior to advertising the name and property in the local paper.

At the meeting on Tuesday evening, Mr. Robertson will be on hand to explain the process he follows and answer any questions.

ITEM 7. APPOINTMENTS TO COMMUNITY INPUT COMMITTEE

At the Board Retreat on January 29, Police Chief Bill Hollingsed advised the Board of the desire of the department to establish a Community Input Committee to work with the department in the Community Oriented Policing Program. You will recall that our department was one that was awarded a grant in this area and two new officers were hired to help implement the program.

We are including the written comments from Chief Hollingsed about the possible duties and responsibilities of the Committee. It is hoped that each Board member and the Town Manager will have a member to recommend at the meeting on Tuesday.

ITEM 8. CLOSED SESSION - PERSONNEL MATTER

The annual evaluation form for the Town Manager has been distributed to Board members by the Human Resources Director. Mayor Brown has suggested that the Board go into closed session at the meeting of February 23 to discuss the evaluation with the manager.