

AGENDA
REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
TOWN HALL
JULY 14, 2009
TUESDAY – 7:00 P.M.

CALL TO ORDER

ITEM 1. APPROVAL OF MINUTES OF MAY 18, MAY 19, MAY 26,
JUNE 4 AND JUNE 23, 2009

ITEM 2. DECLARE PROPERTY SURPLUS

This month we have several vehicles for the Board to consider declaring as surplus, and these appear on the attached list which has been prepared by Purchasing Supervisor Julie Grasty. There are also some other items which we propose to sell on line.

In recent months, we have received three new vehicles to replace vehicles which needed to come off the front line. The Police Department put two new Dodge Durangos into service and these replaced two other Durangos. The two Durangos coming off line were in better shape than the two Durangos used by Building Inspectors Jason Rogers and Gary Sanders. So inspections took the two Durangos coming off line from the Police and we are now asking that the Town Board declare the 2000 and 2003 Durangos from Inspections as surplus for sale on Gov Deals. We also purchased a new utility truck for the Water Maintenance Department to replace a 1997 Ford Utility Truck, and the older model needs to be declared surplus and sold.

As was reported to the Town Board last month, we have now switched over all of our commercial garbage customers from side loading to front loading dumpsters. As a result, we are able to dispose of the two side loading trucks, a 1993 Ford and a 2003 Mack. In the end, I believe there were only two customers that we lost in this transition. One of those was a motel where the front loading container truck would not fit under the canopy in front of their building. The owner did not want the dumpster in a spot accessible for the truck because it would be visible to their customers. The other was at the Waynesville Towers which has a garbage chute inside the building for the convenience of the tenants.

The chute empties into the side loading container in the basement which is then rolled outside on collection days. The front loading dumpsters do not roll and cannot be made to work with the chute arrangement. We assisted both of these customers with making the change to a different provider.

Finally, there is a 1974 Ford F750 Fire Truck that we inherited from the Hazelwood Fire Department when the two towns merged in 1995. This fire truck is no longer of use to us and needs to be sold.

Ms. Grasty will be on hand at the meeting on Tuesday to answer questions.

**ITEM 3. REPORT BY PURCHASING SUPERVISOR JULIE GRASTY
REGARDING GOV-DEALS**

For many years, the Town disposed of its surplus property through a public auction held each spring at the Public Works facility. At times this process had good results, and for a number of years, the Town held a joint auction with Haywood County. The last few years this process was used to dispose of surplus property, the results were not what we would have liked. So we began to search for other alternatives to sell surplus items.

Several years ago, the North Carolina League of Municipalities coordinated an arrangement with Gov-Deals under which they would sell surplus equipment on line through an internet auction. This might include the sale of vehicles and other rolling stock or office equipment, tires or any materials and supplies. The Town of Waynesville decided to use this process a few years ago, and we have been very pleased with the results. While we no longer conduct a local auction, a local person may register with Gov-Deals and be entitled to go on line and bid on the equipment or supplies the town has available.

Under Town policies, the Town Board is to receive a report of the property which has been sold as surplus. On the attached list, you will see the Report of Assets Sold on Gov-Deals during the 2009 fiscal year. As you will note from the list, a great many of these sales were the side loading dumpsters that became surplus as we switched to front loading dumpsters. Other items sold during the year include vehicles, office equipment and tires.

At the meeting on Tuesday evening, Purchasing Supervisor Julie Grasty will be on hand to present and review the report and to answer any questions you might have on the sale or handling of surplus property.

**ITEM 4. ORDINANCE PRESCRIBING PROCEDURES FOR DISPOSING
OF PERSONAL PROPERTY VALUED AT LESS THAN \$30,000**

A number of years ago, the Town Board adopted an ordinance which allows the Town Manager to dispose of property deemed to be surplus. In the past, under State law, there was a limit to this, as the value of an item could not exceed \$5,000. The General Assembly changed the laws in this regard, and the value of items was raised to \$30,000.

The Purchasing Supervisor, Assistant Town Manager and Town Manager would recommend to the Board that it also increase the maximum amount to the \$30,000 which is allowed by State law. Of course, we would continue to provide the Town Board with a report on the items sold and we would maintain a running list of items which have been declared and sold as surplus.

ITEM 5. AWARD OF BID FOR HENDRIX STREET BRIDGE PROJECT

After several years of preliminaries with design and acquisition of right-of-way and gaining approval of the State Department of Transportation, we have finally reached the point where the replacement of the Hendrix Street Bridge could be advertised for bids. Under the federal bridge program, the federal government will pay 80% of the cost of bridge projects, including engineering, rights-of-way and construction, and the municipal government must provide the remaining 20% of the costs. Fortunately, a municipality may use its Powell Bill funds to pay the local share, and we will use a sizable chunk of our fund balance in Powell Bill to pay the Town's 20% share of the cost.

On Tuesday, July 7, at 2:00 p.m., bids on this project were accepted and opened at the Waynesville Town Hall. As you will see on the following sheet, there were four bidders, all of which have been pre-qualified as acceptable contractors by the State Department of Transportation. As with other recent bids on various construction projects, we received some favorable quotes.

The engineering firm on this project, Vaughn and Melton, had made an estimate of \$689,076. All four bidders on this project made proposals under that estimate, with the low bid coming from Clark Ledbetter Grading, Inc. a firm located in Mooresboro, down in Cleveland County.

Representatives of Vaughn and Melton will be reviewing the bids and checking for mathematical errors or for other omissions to assure that the bids were accurate. They will also be investigating work done by Clark Ledbetter Grading Inc. At this point, the engineers plan to submit a recommendation on the bid, and if Clark Ledbetter is acceptable, a tentative award subject to approval by the Department of Transportation is the most likely course of action.