

**AGENDA
REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
TOWN HALL
NOVEMBER 11, 2008
TUESDAY - 7:00 P.M.**

CALL TO ORDER

ITEM 1. APPROVAL OF MINUTES OF OCTOBER 28, 2008

ITEM 2. AWARD OF BID WATER TREATMENT PLANT ROOF REPLACEMENT

When we were in the final stages of the construction of the addition to the water plant building for the enlarged lab and office space, it was discovered that the concrete roof of the existing building was in poor condition. In fact, one of the workers on the project actually stepped through the roof. It appears that the rebar within the concrete panels had just deteriorated over time, likely impacted by the chlorine from the water in the settling basins below the roof.

The design engineer on the lab addition was Sutton Kennerly Associates of Asheville, and since they were already involved in the project, we asked them to do an assessment of the roof. Upon their inspection, it was clear that the concrete panels would have to be removed and replaced. We asked that they prepare bid specifications for the work and place the project out to bid. This was done and the bids are to be opened the week of November 3rd.

By the date of the Board meeting on Tuesday, November 11, we expect that Sutton Kennerly will have reviewed the bids and prepared a recommendation for the Board to consider in authorizing the work. We would like to have this work performed as soon as possible in the event that there are snows this winter which might place an undue strain on the building's roof.

ITEM 3. AWARD OF BID ELECTRICAL DISTRIBUTION OVERHEAD INSTALLATION

The construction of the electrical substation has been done in piecemeal fashion over the past year. The transformer was bid at the end of 2007, then the steel for the substation, followed by the components and the underground duct bank to extend the lines from the substation to Howell Mill Road and onto the Associated Packaging Property. The project was intended to tie the substation to the main feeder lines of Progress Energy, which are located behind Ingles and cross the Town's landfill site. From Associated Packaging, where the duct bank ends, the lines will tie into the existing electrical system. An extension must be made to feed toward the East Waynesville feeder and to the feeder called the Sky City Feeder.

The work to install the poles and the overhead lines has been placed out to bid and proposals were to be received the week of November 3. By the meeting on Tuesday, November 11, our electrical engineering firm, Booth Associates, will have reviewed the bids and plan to submit a letter of recommendation to the Town Board.

ITEM 4. FOREST STEWARDSHIP PLAN FOR THE WAYNESVILLE WATERSHED

At the meeting of October 21, Dr. Peter Bates appeared before the Board to present the Final Draft of the Forest Stewardship Plan for the Waynesville Watershed. As you know, the Stewardship Plan was a requirement of the Conservation Easement on the Watershed, and the Town hired Western Carolina University to develop the Plan. Dr. Bates and his associates at Western Carolina University as well as forestry professionals from institutions and research centers from across the country have been instrumental in the development of the Plan. The Town conducted two watershed forums this summer, giving citizens the opportunity to meet with Dr. Bates and Town Staff and discuss the Plan, and citizens were encouraged to complete surveys on line to express their feelings on the Plan.

Early on, the Town Board appointed a Watershed Advisory Committee, and this group has met faithfully with Dr. Bates and his associates to discuss the studies that have been conducted of the watershed, to ask questions and to provide suggestions on what might be included in the Plan from the citizen's perspective. Members of the Watershed Advisory Committee included Pat Maier, Bill Yarborough, Dave Dudek, Karen Kaufman, Bill Skelton, Gordon Small, Jack Swanner and Marc Pruett. In addition to many evening meetings and the public forums this past summer, many Committee members attended the two Watershed Workshops conducted by individuals from the Manomet Center for Conservation Science in Brunswick, Maine. As with all of our Town Boards, there is a great deal of dedication on the part of the members of the Watershed Advisory Board. If the Town Board approves the Forest Stewardship Plan, it is our hope that the Advisory Board will continue to work with Dr. Bates, Rob Lamb and others in future years as the Plan is put into motion.

In September, Board members and Watershed Advisory Board members were invited to join Dr. Bates in the watershed for an explanation about the findings and what is recommended in the Plan. Several of you took advantage of that opportunity and had the chance to see the problems that exist in the watershed and discuss the means of making corrections which are intended to enhance the watershed in the future.

Dr. Bates will be on hand Tuesday evening to answer any further questions the Board might have about the Forest Stewardship Plan. We would hope that the Board has had adequate time to consider the Plan and take action on adoption.

ITEM 5. RESOLUTION TO AUTHORIZE THE USE OF ELECTRONIC ADVERTISING FOR CONTRACTS SUBJECT TO N. C. GENERAL STATUTE 143-129

In a recent session of the General Assembly, new legislation was passed that allows local government to advertise for bids electronically rather than in a newspaper. In many cases, it would make little sense to advertise in a newspaper of local distribution when the vendors the local government is trying to reach are located in Charlotte or Hickory or Raleigh. For example, the Town ordered two front loading garbage trucks last winter, and advertisements were placed in the local newspaper to comply with State law. In reality, none of the vendors submitting proposals did so in response to the ad in the newspaper. They submitted bids because we notified them that we were accepting bids for two front loading garbage trucks. It was really a waste of money to advertise locally.

Under the revisions to North Carolina General Statute 143-129, we would likely have a section of the Town's web site which lists all goods, commodities and services for which the Town might then be accepting bids. Interested vendors are usually aware that the Town has a garbage truck or a dump truck in their budget and can check on line to see if the unit has been put out to bid. In addition, I am sure that our purchasing officer would continue to send out notices to potential vendors advising them that the product they offer is not being bid.

In order to enable the purchasing supervisor to use this new procedure, the Town Board would need to adopt a resolution approving the process. This resolution is attached, and we would ask that the Town Board grant approval.

ITEM 6. REQUEST FROM 30th JUDICIAL DISTRICT DOMESTIC VIOLENCE-SEXUAL ASSAULT ALLIANCE FOR GRANT MATCH

Ms. Denise Coleman, a representative of the 30th Judicial Domestic Violence-Sexual Assault Alliance, Inc., has asked that the Town Board consider making a pledge for a match to a grant for which they are applying. The grant would be to assist in elder abuse issues. She will be sending us the information or presenting it Tuesday evening at the Town Board meeting.