

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR SESSION MEETING
April 25, 2017**

THE WAYNESVILLE BOARD OF ALDERMEN held its regular meeting on Tuesday April 25, 2017, at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman Jon Feichter
Alderman LeRoy Roberson

The following staff members were present:

Rob Hites, Town Manager
Woodrow Griffin, Town Attorney
Eddie Ward, Deputy Clerk
Bill Hollingsed, Police Chief

Representing the media:

Allison Richmond, the Mountaineer

1. Welcome /Calendar/Announcements

Mayor Brown welcomed everyone to the meeting and noted the following calendar events including:

- May 5 – Art After Dark sponsored by the Downtown Waynesville Association
- May 11 – Tuscola AFJROTC Annual Awards Ceremony
- May 13 – Whole Bloomin’ Thing Festival sponsored by the Frog Level Association
- June 10 – Appalachian Lifestyle Celebration – sponsored by the Downtown Waynesville Association.
- June 23 – Mountain Street Dance

2. Adoption of Minutes

Alderman Feichter made a motion, seconded by Alderman Caldwell, to approve the minutes of the April 11, 2017 regular meeting, and the April 11, 2017 closed session meeting, as presented. The motion passed unanimously.

B. PROCLAMATIONS

3. Proclamations

A. National Day of Prayer – May 4, 2017

Mayor Brown read the Proclamation for the National Day of Prayer which will be held at noon on May 4, 2017 at the Historic Courthouse lawn. This day was established by President Ronald Reagan in 1988 to set aside a day to give thanks and gratitude to God through prayer for our many blessings, and to ask guidance for our leaders. Mayor Brown encouraged everyone to attend the event if possible.

B. Letter Carriers Food Drive – May 13, 2017

Mayor Brown read the Proclamation for the Letter Carriers' Food Drive Day. He encouraged citizens of the community to support the food drive by placing non-perishable food items in or near their mailbox on food drive day. While delivering mail on that day, mail carriers will pick up the food items to be distributed to feed the hungry in our county.

C. National Police Week – May 15, - 21 and Peace Officers Memorial Day – May 15, 2017

Mayor Brown read the Proclamation for National Police Week (May 15 – 21, 2017) and Peace Office Memorial Day (May 15, 2017). He presented the Proclamation to Chief Hollingsed, and said the Town of Waynesville is very fortunate to have a superior Police Chief and Police Force. He urged all citizens to recognize these officers' faithful and loyal devotion to their responsibilities.

Chief Hollingsed introduced Mr. Tom Anderson, retired Police Chief from Statesville North Carolina. Mr. Anderson is now working at the NC League of Municipalities as Risk Manager Assessor. Mr. Anderson has been assessing policies and procedures in the Waynesville Police Department as far as mitigating risks within the department.

Mr. Anderson explained to the Board that the Law Enforcement Risk Management Review is broken down into high risk categories such as use of force, policies, operations, and practices. Mr. Anderson said the Waynesville Police Department has been going through the analysis process for approximately two months and has highly exceeded expectations in many of the categories. The highest rated category for the Police Department was the Leadership Development within the community. Mr. Anderson said every officer he has met reflected that leadership. Mr. Anderson presented Chief Hollingsed a plaque from the League of Municipalities recognizing the Waynesville Police Department for their exceptional rating in the Risk Management Review.

C. COMMUNICATIONS FROM STAFF

4. Manager's Report – Town Manager Rob Hites

A. FY 17-18 Budget Preparation

Manager Hites told the Board that this is a very difficult budget year, mainly because of two lease purchase payments and additional costs due to personnel hired within the fire department. The budget that the Board will see at their Budget review will be one of the slimmest budgets since the

downturn in 2008. He said that after this year's budget, dropping one of the lease purchase payments, and the parking deck payment, will free up money in cash flow. Deleting those payments, along with the projected flow of income from sales tax, should make next year's budget easier. Manager Hites believes that the Town is looking at five years of fairly slim budgets.

5. Attorney's Report – Town Attorney Woody Griffin

Town Attorney Griffin had nothing to report

D. COMMUNICATIONS FROM THE MAYOR AND BOARD

Mayor Brown said that Town Staff was looking into the sewer situation on Broadview, and he hopes everyone can come to a solution in a few days, but this may be just the tip of the iceberg in that area because of the age of the houses located there.

E. CALL ON THE AUDIENCE

No one addressed the board.

F. CLOSED SESSION

6. Enter into closed session for the purpose of discussion of potential litigation under North Carolina General Statute §143.318.11 (a)(3)

A motion was made by Alderman Caldwell, seconded by Alderman Feichter to enter into closed session for the purpose of discussion of potential litigation under North Carolina General Statute §143.318.11 (a)(3) at 6:50 pm. The motion passed unanimously.

G. ADJOURN

There being no further business to discuss, Alderman Caldwell made a motion, seconded by Alderman Feichter to adjourn the meeting at 7:22 p.m. The motion carried unanimously.

ATTEST

Gavin A Brown, Mayor

Robert W. Hites, Jr., Town Manager

Eddie Ward, Deputy Clerk