

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
July 12, 2016

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, July 12, 2016 at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Gavin Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Jon Feichter
Alderman Julia Freeman
Alderman LeRoy Roberson

The following staff members were present:

Mike Morgan, Interim Town Manager
Woodrow Griffin, Town Attorney
Amie Owens, Town Clerk

The following media representatives were present:

Mary Ann Enloe, the Mountaineer
Cory Vaillancourt, Smoky Mountain News

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting and noted the following calendar events including:

- July 21 through July 31 – Folkmoot celebration. He noted that each of the Board members had tickets to the opening and closing ceremonies.

Mayor Brown added that the town would be hosting a very special guest on Monday, July 18. Eleven year old Dalton Austin would be visiting and would be “mayor for the day.”

2. Adoption of Minutes

Alderman Caldwell made a motion, seconded by Alderman Freeman, to approve the minutes of the June 22, 2016 special called meeting, and the minutes from the June 28, 2016 regular meeting, as presented. The motion carried unanimously.

B. PUBLIC HEARING

3. Public Hearing to consider a resolution naming a Town of Waynesville maintained road as “Wells Events Way.”

Mayor Brown reminded Board members that the public hearing had been continued from the previous meeting to allow Wells Greeley and Jonathan Key the opportunity to discuss concerns related to the naming of the road and any traffic concerns.

Town Attorney Woody Griffin reconvened the public hearing at 6:31 p.m. and reminded those in attendance that anyone who wished to speak should raise their hand, be recognized and approach the podium providing their name and address for the record and limiting comments to three (3) minutes.

No one addressed the Board.

Attorney Griffin closed the hearing at 6:32 p.m.

Alderman Caldwell made a motion, seconded by Alderman Feichter to approve the Resolution Naming at Town of Waynesville Maintained Road as “Wells Events Way”, as presented. The motion carried unanimously.

4. Public Hearing to solicit input from the residents and property owners as to the needs of the Municipal Service District (MSD)

Alderman Feichter requested a moment to clarify his comments from the previous meeting related to NC General Statute 536-537 related to Municipal Service Districts (MSD) and the solicitation of proposals. He explained that following a thorough reading of the statutes, he acknowledged understanding that the proposals were definitely a requirement and that any misunderstanding was his.

Attorney Griffin noted the purpose of the public hearing to solicit input from community (residents and property owners) related to the operation and management of the MSD. He reiterated that under statute, the Town is called upon to get the opinion from town at-large related to the needs of the MSD.

Attorney Griffin opened the public hearing at 6:35 p.m. Again reminding audience members that if any wished to speak they should raise their hand, be recognized and approach the podium providing their name and address for the record and limit comments to three (3) minutes.

John Keith, President of Downtown Waynesville Association (DWA) and owner of Twigs and Leaves. He expressed he was honored to represent the DWA organization and summarized the reasons why the DWA should continue as the entity providing services for the MSD including: a 30 year history of doing so, service provision cheaper than the city can do it and representation by business owners and citizens within the district itself. Mr. Keith concluded, commenting that “we all work together to provide a quality of life we have come to enjoy and hoped to continue the relationship as part of the award winning downtown area.”

Attorney Griffin asked if anyone else wished to address the Board. No one responded.

Attorney Griffin closed the public hearing at 6:39 p.m.

Mayor Brown noted that the Town has developed a symbiotic relationship with the DWA over the years and the DWA is providing a service to the Town. The community as a whole benefits from this relationship. No one doubts the work that the DWA does, but the statute was developed to address if there anything else that can be done. Mayor Brown commented that from the lack of comment that all was working well and that the DWA has always worked with Town staff on various endeavors.

Alderman Roberson added that he agreed with the description of a successful symbiotic relationship and hoped that would continue for many more years. Mayor Brown agreed that the DWA has done a good job.

Richard Miller, business owner, asked if he could speak. Mayor Brown allowed his comments. Mr. Miller inquired if the request for proposal (RFP) was available online and what the deadline for submission was for the proposals. Mayor Brown noted that the RFP must be completed by July 14th and that the bid documents were online. Mr. Miller asked if a hard copy could be provided. Ms. Owens provided Mr. Miller with a copy at the meeting.

Mayor Brown asked if there were any additional comments. There being none, he asked Interim Town Manager Mike Morgan to highlight the timeline for remainder of this process. Manager Morgan noted that bids are due July 14, 2016 no later than 4:00 p.m. Bids will be reviewed following receipt and a contract will be awarded at the July 26, 2016 regular meeting of the Board of Aldermen.

As there was no actionable item related to the public hearing due to the purpose of the public hearing was to solicit input from the residents and property owners related to the Municipal Service District, and that the timeline for the remainder process was highlighted, Mayor Brown moved to the next agenda item.

C. NEW BUSINESS

5. Street Closure Request – Ninevah Baptist Church Community Day Celebration – Saturday, July 23

Mayor Brown noted that a request was received from Rev. Mike Leslie regarding the closure of Country Club Drive at Victory Street and Williams Street on Saturday, July 23rd from 9:30 a.m. until 2:30 p.m. There will be music and activities for children and a car show. Alderman Caldwell noted that this event had been put on for several years with flyers put out in the neighborhood. He added that this was a day of games and food and bringing the community together.

Alderman Caldwell made a motion, seconded by Alderman Freeman to approve the street closure of Country Club Drive at Victory Street and Williams Street on Saturday, July 23rd for the Ninevah Baptist Church Community Day from 9:30 a.m. until 2:30 p.m., as presented. The motion carried unanimously.

6. Appointments to Boards and Commissions

By consensus, the Board agreed to use written ballots for their voting process and to appoint board and commission members based on those nominees receiving the highest number of votes for each open position.

Mayor Brown asked Town Clerk Amie Owens to tally the votes from the ballots completed and turned in by each Board member, requesting that the ballots remain on file for documentation purposes. The Clerk reported appointments as follows:

ABC Board - (1) vacancy (3-yr term ending June 30, 2019)

There were two (2) applicants – Earl Clark and Edwin Swanger
From the ballot tally, Mr. Clark received five (5) votes and is re-appointed to the ABC Board.

Historic Preservation Commission (HPC) – (3) vacancies (3-yr term ending June 30, 2019)

There were ten (10) applicants – Ann Melton, Sandra Owen, John Gernandt, Dragosh Negrea, John Ryder, Linda Self, Stephanie Strickland, Dona Stewart, Tanna Timbes, and Caroline Williamson

From the ballot tally Ms. Melton and Ms. Owen received five (5) votes. Due to the fact two individuals received three votes, a second vote utilizing show of hands was held between Ms. Timbes and Ms. Williamson. Ms. Timbes received five (5) votes and was appointed to serve on the Historic Preservation Commission.

Planning Board - (4) vacancies, (1) must represent ETJ (3-yr terms ending June 30, 2019)

There were six (6) applicants- L. Brooks Hale (ETJ representative); Ginger Hain (ETJ representative); Marty Prevost, Anthony Sutton, Joshua Morgan and Pratik Shah.

From the ballot tally, Mr. Hale received three (3) votes and Ms. Hain received three (3) votes which required an additional vote as there is only one opening for an ETJ representative. The remainder of the votes were recorded as follows: Marty Prevost – five (5) votes; Anthony Sutton – four (4) votes; Joshua Morgan - two (2) votes and Pratik Shah – three (3) votes. Ms. Prevost, Mr. Sutton and Mr. Shah were appointed to the Planning Board for a three-year term ending June 30, 2019.

In advance of the second vote for ETJ representative, Mayor Brown noted that Mr. Hale did not live within the ETJ of the town and was no longer eligible to serve as such representative. Board members voted by show of hands and Ms. Hain received five (5) votes for appointment to the Planning Board. Due to the fact that Ms. Hain is representing the ETJ, his appointment must be confirmed by the Haywood County Board of County Commissioners.

Public Art Commission – (3) vacancies (3-yr term ending June 30, 2019)

There were six (6) applicants – Dominick DePaolo, Ann Melton, Ralph Andrew, James Lyle, Stephanie Strickland and Caroline Williamson.

From the ballot tally, Mr. DePaolo and Ms. Melton received five (5) votes and were re-appointed to the Public Art Commission. Mr. Andrew received one (1) vote, Mr. Lyle received one (1) vote, Ms. Strickland received zero (0) votes and Ms. Williamson received three (3) votes and was appointed to serve on the Public Art Commission.

Recreation and Parks Advisory Board – (3) vacancies (3 yr-term ending June 30, 2019)

There were six (6) applicants – Don Frady, Sarah Massie, Linda O’Neill, Joshua Morgan, Stephanie Strickland and Caroline Williamson.

From the ballot tally – Mr. Frady, Ms. Massie and Ms. O’Neill received five (5) votes. All three (3) were re-appointed to the Recreation and Parks Advisory Board.

Zoning Board of Adjustment - (3) vacancies – (3-yr term ending June 30, 2019)

There were three (3) applicants – David Felmet, Stephanie Strickland and Joshua Morgan.

From the ballot tally, all three applicants received five (5) votes. Mr. Felmet and Ms. Strickland are re-appointed to serve on the Zoning Board of Adjustment; Mr. Morgan is appointed to his initial term on the Zoning Board of Adjustment.

Ms. Owens will formally notify these individuals and the chairs of each board or commission of these appointments. Ms. Owens added that there will be an appreciation reception planned for the fall for all of the members of these volunteer boards.

Mayor Brown thanked all who applied for appointment and encouraged individuals to continue to submit applications annually.

Mayor Brown noted that the Haywood County TDA 1% Subcommittee required an additional appointee from the Town of Waynesville. Reagan McBride was nominated by Mayor Brown and ***Board members indicated by show of hands election of Mr. McBride as the representative.***

D. COMMUNICATIONS FROM STAFF

9. Manager’s Report - Interim Town Manager Mike Morgan

Manager Morgan wished everyone a Happy New Year, indicating that the new fiscal year began on July 1, 2016. He noted that he, Ms. Owens and Fire Chief Joey Webb had met with Fire Marshal Johnny Glance to discuss the fire district maps and possible changes. This is an ongoing project which will require approval by the Board of County Commissioners.

Manager Morgan reported that the RFPs for financing for the Public Services Department Building Renovation had been sent out to 21 lending institutions including all in Haywood County. Such financing must be approved by the Local Government Commission (LGC).

10. Attorney’s Report - Town Attorney Woody Griffin

Town Attorney Woody Griffin had nothing to report.

E. COMMUNICATION FROM THE MAYOR AND BOARD

Alderman Feichter noted that there was a missing street sign on the corner of Mead and North Main Street. He asked what could be done about replacement. Ms. Owens will contact Haywood County Addressing as they are responsible for such replacement.

F. CALL ON THE AUDIENCE

Dick Young shared his appreciation to the police department for providing an escort to the cemetery for a recent funeral. He added that all Waynesville citizens as tax payers should be able to have that type of service when they pass away.

Mr. Young continued by asking why Pigeon Street could not be paved. Mayor Brown noted that it is a state road and the DOT is responsible for such paving. Mr. Young explained that he had met with Ed Green from the NC DOT and he said that it was due to be paved in 2017, but that until improvements were made to water and sewer lines, they would not do so. Mayor Brown commented that he would discuss with Public Services Director David Foster.

G. CLOSED SESSION

Alderman Feichter made a motion, seconded by Alderman Roberson to enter into closed session for the purpose of discussion of personnel matters (applicants for the Town Manager position) as permitted under NCGS §143.318.11(a)(6). The motion carried unanimously.

The Board entered into closed session at 7:10 p.m.

The Board returned from closed session at 7:58 p.m.

There was nothing to report from the closed session.

H. ADJOURN

There being no further business to discuss, Alderman Caldwell made a motion, seconded by Alderman Feichter to adjourn the meeting at 8:00 p.m. The motion carried unanimously.

ATTEST

Gavin A. Brown, Mayor

Michael J. Morgan, Interim Town Manager

Amanda W. Owens, Town Clerk