

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
March 10, 2015

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, March 10, 2015 at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 7:00 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Woodrow Griffin, Town Attorney
Eddie Ward, Deputy Clerk
Joey Webb, Fire Chief

The following representatives from the media were present:

Mary Ann Enloe, The Mountaineer

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting, and asked Manager Onieal to provide calendar updates.

Manager Onieal noted the following calendar events:

- March 12 - 2015 Session of the Citizens Police Academy begins, Police Department Training Room
- March 18 - Town Hall Day –LGFCU Conference Center Raleigh
- March 24 – Habitat for Humanity ReStore Ribbon Cutting 331 Walnut St, Suite 1
- March 26 – Mélange of the Mountains – Chamber of Commerce, Laurel Ridge CC
- March 27 – Board of Aldermen Retreat – Special Called Meeting – Wells Event Center

2. Adoption of Minutes

Alderman Caldwell made a motion, seconded by Alderman Greeley, to approve the minutes of the February 10, 2015 regular meeting as presented. The motion passed unanimously.

3. Proclamations

a. National Disability Awareness Month – March 2015

Mayor Brown asked ARC of Haywood Vice President Rhonda Schandavel and ARC Board Member Gary Caldwell to give a few details about National Disability Awareness Month. Mr. Caldwell expressed his appreciation to the Board for their support. He said the 26th annual “Shoot Out” would be held on April 24th through April 26th at the Armory in Waynesville. Ms. Schandavel said this event was ARC’s biggest fundraising event, and last year about \$25,000.00 was raised. She introduced Mr. Steve Brown as the new Executive Director.

b. Fire Department Service Recognition

Mayor Brown introduced Mr. Joey Webb Waynesville Fire Chief. Chief Webb stated that Mr. John Yarborough has been with the Waynesville Fire Department for over 47 years, which is a record as far as he knows. He said three generations of the Yarborough family have served the Fire Department well. Chief Webb gave a few details of Mr. Yarborough’s long standing dedication to the Town through his employment with both the Utilities Department and the Fire Department, noting his continuing service despite health challenges in recent years. The mayor read a proclamation honoring Mr. Yarborough, who received a standing ovation by the Manager and Board of Aldermen, his peers and the members of the audience in attendance.

B. CALL FOR PUBLIC HEARING

4. Call for Public Hearing to consider adoption of an Ordinance regulating use of tobacco and related products in the Town of Waynesville

Manager Onieal stated that Haywood County is considering adopting an ordinance regulating the use of tobacco and related tobacco products on County properties, noting that the Town of Canton had already adopted an ordinance restricting tobacco use. In an effort to be aware of health considerations and in order to provide visitors and citizens with a smoke-free environment, the Town of Waynesville has drafted its own Tobacco Ordinance for consideration.

This draft ordinance was developed following research into multiple tobacco use ordinances from other municipalities statewide. Potential enforcement of the ordinance has been discussed with police, recreation and Downtown Waynesville Association. The ordinance would prohibit smoking or use of tobacco and related products in or on all Town owned buildings and properties (including all parks, recreation facilities, and fields) and Town owned vehicles and equipment, as well as within 50 feet of any public entrance to commercial and institutional facilities.

Manager Onieal stated that prior to adoption of an ordinance, it would be desirable to work with the County to agree on consistent penalty and enforcement procedures.

A motion was made by Alderman Greeley, seconded by Alderman Freeman to call for a public hearing on Tuesday March 24, 2015 at 6:30 p.m., or as soon thereafter as possible, in the Board Room of Town Hall, 9 S Main Street, to consider an ordinance regulating use of tobacco and related products in the Town of Waynesville. The motion passed unanimously.

C. COMMITTEE REPORT

5. Update from Waynesville Public Art Commission regarding the public art piece La Femme, a proposed public art piece in Hazelwood, and a request involving the public art piece Old Tyme Music – David Blevins, WOAC member

Manager Onieal introduced Ms. Jan Griffin and Mr. David Blevins, members of the Waynesville Public Art Commission. Ms. Griffin explained that a public art piece named La Femme was donated to the Town of Waynesville by Biltmore Square Mall in January 2014. The WPAC voted to place La Femme at Carolyn's Point, (the park junction between North Main and Wall streets), as a means to help showcase public art in that area. Mr. Blevins said a permanent plaque has been ordered for installation at the same time as La Femme. The goal of the commission is to have the piece in place by spring of 2015 upon the approval of the Board.

Ms. Griffin stated the WPAC had been approached by the Smoky Mountain Knitting Guild regarding the possibility of "dressing" the two character pieces of Old Tyme Music as part of the 5th Annual Appalachian Lifestyle Celebration on June 13, 2015. The Public Art Commission is supportive of this endeavor and is requesting permission from the Board on behalf of the Smoky Mountain Knitting Guild.

Mr. Blevins stated the Commission is moving forward with a proposed fundraising event for a Plott Hound themed piece to be placed in Hazelwood in 2016.

A motion was made by Alderman Greeley, seconded by Alderman Roberson to:

1) Approve the placement of La Femme at Carolyn's Point;

2) Approve the request of the Waynesville Public Art Commission to allow the Smoky Mountain Knitting Guild to "dress" the musicians for the Appalachian Lifestyle Celebration, as presented. The motion passed unanimously.

D. NEW BUSINESS

6. Street Closure Request – 2015 Whole Bloomin' Thing Festival by Frog Level Merchants' Association – Saturday, May 9, 2015

Manager Onieal stated a request had been received by Frog Level Merchants' Association to close Commerce and a portion of Depot Streets for their Whole Bloom' Thing Festival on Saturday May 9th from 5:30 a.m. – 5:30 p.m. This event serves as the Association's major fund raising event and has been granted in years past.

A motion was made by Alderman Freeman, seconded by Alderman Roberson to approve the closure of Commerce & Depot Streets on Saturday, May 9th, 2015 from 5:30 a.m. – 5:30 p.m. for the Whole Bloom' Thing Festival as requested by the Frog Level Merchants' Association. The motion passed unanimously.

7. Board Appointments

a. Waynesville Housing Authority – two (2) positions to fill unserved term – one WHA resident (term ending June 30, 2019) and one at-large (term ending June 30, 2018)

- i. Mary Kathleen Warner – WHA resident
- ii. Walter Bryson – at large

Manager Onieal explained that currently there are three (3) vacancies on the Waynesville Housing Authority Board – two (2) for Waynesville Town residents and one (1) for an individual utilizing the services of Waynesville Housing Authority. The Board reviewed two applications, Mary Kathleen Warner – WHA resident and Walter Bryson – at large representative.

A motion was made by Alderman Greeley, seconded by Alderman Roberson, to appoint Mary Kathleen Warren to Waynesville Housing Authority for term ending June 30, 2019 and Walter Bryson to Waynesville Housing Authority for term ending June 30, 2018. The motion passed unanimously.

b. Waynesville Planning Board – one (1) position to fill unserved term – resident of Waynesville (term ending June 30, 2017)

- i. Phillip Gibbs
- ii. Hunter Murphy

Manager Onieal explained that currently there is one (1) vacancy for a Town resident. Two applications have been received from Phillip Gibbs and Hunter Murphy. The Board reviewed both applications.

A motion was made by Alderman Greeley, seconded by Alderman Roberson, to appoint Phillip Gibbs to the Planning Board for term ending June 30, 2017. The motion passed unanimously.

8. Joint Resolution of Support for Senate Bill 141 – Waynesville Annexation/Referendum and for the Extension of Corporate Limits of the Town of Waynesville effective June 20, 2016, as presented.

Manager Onieal introduced Mr. Edward LaFontaine, President of Lake Junaluska Property Owners Organization and Mr. Ron Clauser, Chairman of the Municipal Study Task Force. Mr. LaFontaine said the proposed bill will present an opportunity for Lake Junaluska to address the issue of annexation in a democratic manner. He said the voices of the residents of Lake Junaluska as well as the Town of Waynesville need to be heard in a formal referendum. Mr. Clauser said they are asking the support of the Board as well as the support of other municipalities in the County, key civic groups, and Chamber of Commerce. He said much thought and consideration has been given to this process and they feel this is the best way to proceed.

Manager Onieal stated that Town Staff has been working very closely with Haywood County GIS, Land Records, and the Board of Elections to ensure that voter lists and registrations are in proper order for the November Referendum.

A motion was made by Alderman Greeley, seconded by Alderman Caldwell, to approve the Joint Resolution of Support for Senate Bill 141 – Waynesville Annexation/Referendum and for the Extension of Corporate Limits of the Town of Waynesville effective June 20, 2016, as presented. The motion passed unanimously.

9. Lease Option and Agreement between US Cellular and Town of Waynesville (request of Chuck Burton, Site Acquisition Services on behalf of US Cellular)

Manager Onieal explained this request is being made by Chuck Burton, Site Acquisition Specialist on behalf of US Cellular, for a lease for Town owned property on Reservoir Drive.

Mr. Burton said the lot for the proposed tower is a 35 – 50 foot lot. The tower would be 115 feet tall. He explained the reason for two towers being located on the property is that with today's technology being applied to a tower, eventually the tower will be used up, and signals cannot go anywhere. The second tower will allow a full range of service to the community.

A motion was made by Alderman Greeley, seconded by Alderman Roberson, to approve the lease option and agreement between US Cellular and Town of Waynesville, authorizing the mayor and/or town manager to execute the agreement on behalf of the town, as presented. The motion passed unanimously.

E. COMMUNICATIONS FROM STAFF

10. Town Manager – Marcy Onieal

- Cycle NC – Mountains to Coast Cycle Event Announcement

Manager Onieal said that Waynesville has been selected as the “start” host city for the Mountains to the Coast Cycle Event. One thousand cyclists will be coming to Waynesville September 25th – 27th 2015. There will be a welcome event planned with entertainment and a farewell send-off planned for Sunday morning. Many groups will be involved including TDA, DWA, Bicycle Haywood and Haywood Chamber. Manager Onieal stated this will be an opportunity for Waynesville to show off what the Town has to offer for more than 1100 visitors to the community.

- NC Tomorrow Conference/Scholarship Opportunity

Manager Onieal said the NC Tomorrow (Statewide Economic Development) Conference will be held April 27th and 28th. There will be some scholarships available for Elected Officials, Economic Developers, and Managers. She encouraged the Board to attend if there is any way possible.

- Manager's Development Services Advisory Task Force Update

Manager Onieal stated she had contacted nearly 20 individuals widely representative of the development community to serve on the Manager's Task Force, and was very encouraged that all had expressed enthusiasm for participating. The first meeting will be held on March 17th at 5:30, and following meetings will be held every three weeks or so, through May on Tuesday evenings. Representatives will be from the Planning Board, Historic Preservation Committee, Board of Realtors, Home Builders Association, contractors, Chamber of Commerce, Downtown Waynesville Association, Economic Development, engineers, a utility provider, banker, and a legal representative. The Task Force will be addressing the development climate in the Town of Waynesville. The group will talk about challenges and goals for development. This will help set the stage for hiring a new Development Services Director in May.

- Recently Posted Positions

Manager Onieal said she has posted a job for Town Engineer to replace the position recently vacated by the retirement of Fred Baker as Utilities Director. The Development Services Director Position has been posted and will be subject to an assessment center process, similar to that which was used to recruit and hire the manager. She will be assisted in that hiring process by Developmental Associates, Inc.

- Rec Center – Swimming pool Boiler

Manager Onieal told the Board the recently installed new Boiler at the Recreation Center Swimming pool had stopped working. The boiler is still under warranty and will be repaired or replaced at no cost to the Town.

- Bright fields EV Charging Station

The Charging Stations are now working in the Montgomery Street parking lot.

- New Generation Initiative Update – Haywood Greenways Coalition

The Young Professionals and Haywood Leadership group have received a grant to foster leadership development around a public project designed to leave a lasting legacy within the community. The group has chosen to focus their project around a county-wide greenway plan and desires to use the Town's planned new greenway at Hazelwood Park as their demonstration project. The group will be coming before the Board soon to present their plan, which calls for creating a common brand under the name Haywood Greenways Coalition, and ask for the Board's support. The overall goal is to have a Haywood County Greenway plan that would be adopted by all five jurisdictions.

11. Town Attorney – Woodrow Griffin

No Comment

F. COMMUNICATIONS FROM MAYOR & BOARD OF ALDERMEN

12. Kiwanis Club of Waynesville – Spelling Bee Request - Mayor Brown

Mayor Brown said on April 17, 2015 at First United Methodist Church, the Kiwanis Club of Waynesville will hold its third annual Kiwanis Community Spelling Bee. The Kiwanis Club is asking the Mayors of Waynesville, Canton, and Maggie Valley to bring a team to the BEE. This fund raiser benefits schools and other organizations in Haywood County. By consensus, the Board agreed for the Town to participate with a team.

G. CALL ON THE AUDIENCE

No comment

H. ADJOURN

With no further business, a motion was made by Alderman Greeley, seconded by Alderman Freeman, to adjourn at 7:40 p.m. The motion passed unanimously.

ATTEST

Gavin Brown, Mayor

Marcia D. Onieal, Town Manager

Eddie Ward, Deputy Town Clerk