

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
May 27, 2014

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, May 27, 2014 at 7:00 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 7:00 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Woodrow Griffin, Town Attorney
Eddie Ward, Deputy Clerk
Andrew Bowen, Management Assistant

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting, and reviewed calendar items, which included budget meetings. Manager Onieal explained the budget documents would be ready at the end of the week and stated there were two Special Meetings scheduled for Friday June 6, at 9:00 am, and Tuesday June 17, at 5:30 pm. Manager Onieal pointed out that Boards and Commissions meetings have been added to the calendar showing the date, time and place of each.

2. Adoption of Minutes

Alderman Caldwell made a motion, seconded by Alderman Roberson to approve the minutes of the April 22, 2014 closed session and the May 23, 2014 regular meeting as presented. The motion passed unanimously.

B. PUBLIC HEARINGS

3. Petition for Annexation – Charles William Messer - #4 and # 6 Middleton Drive

Manager Onieal stated the Board had received the materials for this annexation two weeks ago, and staff had no objection to the annexation.

Attorney Woodrow Griffin opened the Public Hearing and closed the Public Hearing with no one wishing to speak.

A motion was made by Alderman Caldwell, seconded by Alderman Roberson to approve the petition for annexation and request for sewer service by Charles William Messer for #4 and #6 Middleton Drive. The motion passed unanimously.

4. Land Development Standards Amendment – Quasi-Judicial Hearing Procedure

Manager Onieal said that in 2013, the North Carolina General Assembly adopted Session Law 2013-126 modernizing the quasi-judicial hearing statute. The proposed amendment to the Town Land Development Standards brings that code into compliance with the current State Statutes.

Attorney Woodrow Griffin opened the Public Hearing and closed the Public Hearing with no one wishing to speak.

A motion was made by Alderman Greeley, seconded by Alderman Roberson to approve amendments to the Town of Waynesville Code of Ordinances (Sections 15.2 – 15.13), regarding the quasi-judicial hearing process as presented. The motion passed unanimously.

5. Boards and Commissions Composition & Meeting Schedules and Adoption of Board & Commission Manual

Manager Onieal stated that information had been compiled on all Boards and Commissions including vital records, procedures, duties and powers, current rosters and processes for member replacements. This information will be used a part of orientation for Board Members. Also, changes to the Code of Ordinances related to membership numbers and meeting schedules is presented, allowing the Board of Aldermen to administratively change the membership numbers or meeting schedule without having to amend the Code of Ordinances each time such a change is suggested.

Attorney Woodrow Griffin opened the Public Hearing and closed the Public Hearing with no one wishing to speak.

A motion was made by Alderman Greeley, seconded by Alderman Freeman to approve amendments to the Town of Waynesville Code of Ordinances regarding composition and meeting schedules of town boards and commissions and to adopt the Boards and Commissions manual as presented. The motion passed unanimously.

C. **NEW BUSINESS**

No new Business

D. **COMMUNICATIONS FROM STAFF**

6. Town Manager – Marcy Onieal

- **Employee Transitions**

Manager Onieal said that Management Assistant Andrew Bowen had accepted a

position with the Town of Maggie Valley as Town Planner. She said Mr. Bowen had been a great asset to the Town of Waynesville. He participated in many projects for the Town including the IT program, marketing, budget, and Public Art. The Board wished Mr. Bowen well with his new job.

- **Shining Rock Trail Fire Report**

Manager Onieal gave some details of the recent fire at the house on Shining Rock Trail. She stated there were nine fire departments and several ATF personnel assisting with the fire. The house was located in a very hard place for the fire trucks to reach. It is believed the fire started from a grill that had been used earlier in the day. The husband and wife living in the house got out of the fire and the husband went back inside the burning house and lost his life. She stated it has been a tragic situation, but she commended the fire departments for the outstanding efforts in fighting the fire.

- **Legislative Updates**

Business Privilege License

Manager Onieal said the proposal to place a \$100.00 cap on all business Privilege License had gone through the second reading at the General Assembly. If this proposal passes, the Town of Waynesville's revenue will drop considerably. Manager Onieal said this proposal, if passed, will affect many cities.

Lake Junaluska Merger

Mayor Brown said the Lake Junaluska residents are working with the members of the House Finance Committee and could be on the ballot in 2015.

- **Board Appointments**

TOW Board & Commissions

Manager Onieal said the first round of applications for appointment to Board and Commissions will be available for review on June 10th 2014, and appointments will be made at the June 24th Board Meeting.

Pigeon River Fund

Manager Onieal said Lee Galloway is no longer a representative on the Pigeon River Fund because of new appointments on that Board.

- **IT Updates**

Exchange Conversion completed
Mayor & Board email addresses

Manager Onieal stated that the new e-mail system is up and running.

She told the Board they have new email addresses, and if they needed help setting them up, she would be glad to help them.

Facebook Promotions (Where's Wayne Wednesdays)

Management Assistant Andrew Bowen told the Board how "Where's Wayne Wednesdays" came to be. He said it is a fun way to get the residents of Waynesville involved with the Town. Wayne the camel is placed at an unknown location in Town, and the first person to find the camel and post on Facebook the location wins a small prize. Each week more people have been participating and seem to enjoy the searches.

- **Project Updates**

Tennis Courts Resurfacing

Manager Onieal said the contractors are in place and have been preparing the tennis courts to be resurfaced as of last week.

Fleet Propane Conversions

The propane tank at the Public Service Operations Center that will be refueling Town vehicles is being installed now.

Landscaping Plan – PS Operations Center

Manager Onieal said the Town now has a formal horticulturist landscape plan and the work will begin shortly. This should alleviate any concerns the neighbors have about the screen that is in place now.

Public Art Installation & Dedication

Manager Onieal said that Mr. Bowen had been working with Tuscola High School students to have the bases installed and the statues set in place. The committee would like to have a dedication ceremony soon, possibly in July.

- **Budget Updates**

County Reimbursement – Solid waste

Manager Onieal said that in previous years the Town of Waynesville has been receiving \$80,000.00 from Haywood County. Now it has been confirmed that this year the monies is not in the budget for Haywood County.

Fire District Annexations

The fire district annexations were passed by the Haywood County Commissioners

recently. The areas where the Town of Waynesville Fire Department has been serving, but not taxed, have been annexed. This means an additional \$20,000.00 in the next fiscal year.

JSD grant request

Mayor Brown stated that Junaluska Service District has requested for the Town to assist them in obtaining funds from a Community Development Block Grant to connect Canton and Junaluska Service District fire connections. The Mayor wanted the Board to be aware that this request may come before them in the future.

TDA Group Marketing request

Manager Onieal said the TDA has made a request to hire a group marketing coordinator, and pay 50% of the cost. The remaining cost would be shared by the other municipalities in the County. Manager Onieal said that at this point the County portion of the cost has not been budgeted.

Budget Document/Workshop Agenda

Manager Onieal told the Board that if they would like to discuss anything additional at the budget workshop, to let her know.

7. Town Attorney – Woodrow Griffin

No comments

E. COMMUNICATIONS FROM MAYOR & BOARD OF ALDERMEN

No Comments

F. CALL ON THE AUDIENCE

Mr. Joe Walker, Sophia NC, wished to speak concerning Folkmoot USA. Mr. Walker is a retired police captain and sheriff's deputy. Mr. Walker has been working with Folkmoot USA in many capacities from 1984 – 1995. He is a great fan of Folkmoot and Waynesville. Mr. Walker is very appreciative of the Town for the support they have given Folkmoot through the years, and he hopes the Town will continue to support this one of a kind program. More than \$120 million dollars have been generated by Folkmoot USA in the 30 years of its operation. Mayor Brown and the Board thanked Mr. Walker for coming and for his participation with Folkmoot through the years.

G. ADJOURN

With no other business, Alderman Caldwell made a motion seconded by Alderman Greeley to adjourn at 8:08 p.m. The motion passed unanimously.

ATTEST

Gavin A. Brown, Mayor

Marcia D. Onieal, Town Manager

Eddie Ward, Deputy Town Clerk