

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
December 10, 2013**

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, December 10, 2013 at 7:00 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 7:00 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Woodrow Griffin, Town Attorney
Eddie Ward, Deputy Clerk
Eddie Caldwell, Finance Director
Julie Grasty, Purchasing Supervisor

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting. He said the first order of business was to cancel the Board meeting scheduled for December 24, 2013. The next Board of Aldermen meeting would be held on January 14, 2014.

Alderman Greeley made a motion, seconded by Alderman Roberson to cancel the December 24, 2013 meeting. The motion passed unanimously.

Manager Onieal mentioned several upcoming events to the Board including the employee's award luncheon and food drive. She mentioned that approximately \$3000.00 was collected in the boot drive held last week. Other events mentioned were the Fire Department annual award banquet to be held on December 14th, and also "An Evening of Remembrance" sponsored by MADD to be held on December 14th at Asheville-Buncombe Technical and Community College in Asheville.

2. Adoption of Minutes

Alderman Greely made a motion, seconded by Alderman Roberson, to approve the minutes of the November 26, 2013 meeting as presented. The motion passed unanimously.

B. NEW BUSINESS

Mayor Brown introduced Mr. John Scroggs and Mr. Tony Beaman from Mountain Mediation Services, and invited them to report on the services offered by their organization.

Mr. Scroggs said he had been a volunteer with Mountain Mediation Services since the organization was formed in 1996. This is a mediation service that uses a neutral third party to help resolve disagreements in the workplace, home, or neighborhood, and is available to residents of Cherokee, Clay, Graham, Haywood, Jackson, Macon, and Swain Counties. Sessions are held in an informal confidential setting and can save time, money and stress when conflicts occur.

Some issues that are common cases for mediation are inheritance disputes, a broken contract, right-of-way disputes, harassments problems, and a threatening confrontation. Programs offered by Mountain Mediation Services include community mediation, separation/divorce mediation, youth and adult training, and group facilitation.

Mr. Beaman has been a volunteer with Mountain Mediation Service since 1996 also. Mr. Beaman said the service had been involved in 1088 mediations last year. He said they also provide training in schools on the subject of bullying and fighting. They try to teach the kids to think through a conflict before acting in an inappropriate way. Mountain Mediation Services is a non-profit organization that depends on personal donations, grants, and state legislation appropriation to cover the cost of their services.

Manager Onieal reminded the board that she has encouraged both Board-appointed Commissions and annual recipients of Town funding to report to the Board of Aldermen at least once per year on their activities and plans. These presentations are being scheduled at the convenience of board chairs, usually with 1-2 presentations per board meeting.

3. Bid award for purchase of Radio-Read water meters

Purchasing Supervisor Julie Grasty said that in September 2011 the Town applied, and was approved, for a loan from the NC State Revolving Loan Fund for the purchase of radio-read water meters. This loan will purchase approximately 1750 radio-read meters. Only one bid was received from HD Supply Waterworks in the amount of \$351,091.25 which was in excess of the approved loan amount. Public Works Director Fred Baker reduced the numbers of meters to be purchased. This brought the project back to budget at \$328,937.50. HD Supply is the only supplier of Neptune water meters, which is the type the Town uses.

A motion was made by Alderman Greeley, seconded by Alderman Roberson to award a contract for purchase of approximately 1750 Radio-Read water meters to the lowest responsible, responsive bidder, HD Supply Waterworks, Asheville, NC in the amount of \$328,937.50. The motion was approved unanimously.

4. Financial statements and independent auditor's report for the year ended June 30, 2013
 - Bruce Kingshill & Nancy Lux – Ray, Bumgarner, Kingshill, P.A. & Associates, P.A.
 - Eddie Caldwell, Finance Director

CPA's Bruce Kingshill and Nancy Lux of Ray, Bumgarner, Kingshill & Associates, P.A. presented an overview and highlights of the Town's financial condition for the year ending June 30, 2013. The auditor's report noted that no deficiency in internal control, compliance, or financial reporting was identified that would support a finding of material weakness in the Town's financial operations. Mr. Kingshill also stated that a Powell Bill Auditor had completed a detailed audit of the Powell Bill, and no issues were found in that audit as well.

Mr. Kingshill presented a PowerPoint and explained the Auditors Letter of Transmittal, Auditors Fluctuation Analysis and Financial Statements and Independent Auditors report for the year ending June 30, 2013.

Mr. Eddie Caldwell, Finance Director, presented a graphic summary of key indicators for Fiscal Year 2013.

Manager Onieal made the comment that the Town of Waynesville has remained more financially stable than a lot of other municipalities with the economy since 2008. She said she appreciated the work that Mr. Caldwell and his staff do, and also that of Mr. Kingshill and his staff.

By consensus, the Board accepted the FY12-13 Financial Statements and accompanying reports and communications as presented, with thanks to the staff and auditors.

E. COMMUNICATIONS FROM STAFF

5. Town Manager – Marcy Onieal

Manager Onieal said the Waynesville Christmas Parade will be shown on television channel 188 up through the week of Christmas.

6. Town Attorney – No Comment

F. COMMUNICATIONS FROM MAYOR AND BOARD OF ALDERMEN

Alderman Gary Caldwell said that he had received a call concerning the Biltmore Square Mall's upcoming closure and conversion to Asheville Outlet Mall. Inside the mall is a sculpture called "Catching Tadpoles" designed by a former Tuscola High School art teacher, Bill Eleazar. They would like to donate this sculpture to the Town of Waynesville. The Public Art Commission will be working with the artist and town staff on getting the piece transferred and placed during the month of January. The

manager noted that the Town is prepared to transport, store and protect the statue until a new location and suitable installation can be arranged.

The consensus of the Board was to accept the donation of the sculpture "Catching Tadpoles" from the Biltmore Square Mall, with.

G. CALL ON AUDIENCE

No comments.

H. ADJOURN

With no other business, Alderman Greeley made a motion, seconded by Alderman Roberson, to adjourn at 8:30 p.m. The motion passed unanimously.

ATTEST

Gavin Brown, Mayor

Marcia D. Onieal, Town Manager

Eddie Ward, Deputy Town Clerk