

REGULAR MEETING
TOWN OF WAYNESVILLE
BOARD OF ALDERMEN
TOWN HALL – 9 SOUTH MAIN STREET
NOVEMBER 23, 2010
TUESDAY – 7:00 P.M.

The Board of Aldermen of the Town of Waynesville held a regular meeting on Tuesday, November 23, 2010. Members present were Mayor Gavin Brown, Aldermen Gary Caldwell, Libba Feichter, J. Wells Greeley and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure, Finance Director Eddie Caldwell, Purchasing Supervisor Julie Grasty and Town Attorney Woodrow Griffin. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of November 9, 2010

Alderman Caldwell moved, seconded by Alderman Feichter, to approve the minutes of the November 9, 2010 meeting as presented. The motion carried unanimously.

Award of Bid Cardio Equipment for Recreation Center

In developing the 2010-2011 General Fund budget, the Board approved funds for the purchase of approximately \$160,000 in exercise equipment for the Recreation Center. When the Center opened in 2000, a good deal of cardio equipment was included in the exercise features that were a part of the center. This equipment receives a great deal of use and abuse, so it was ordered as commercial grade or heavy duty equipment at the onset. Over the past ten years, Tim Plowmen has done an excellent job of maintaining and repairing the equipment and keeping it operational. But it reached the point that a good bit of the cardio equipment was beyond repair and we needed to add new equipment at the center.

The budget anticipated a total expenditure of \$160,000, with a \$40,000 down payment coming out of the 2010-2011 budget and the Town financing the balance of \$120,000. Bids have been opened on the equipment and Tim Plowman has visited several recreation and fitness facilities in North Carolina to evaluate the equipment and determine the pros and cons that other users have found. Bids were received as follows:

<u>Equipment</u>	<u>Advantage Fitness</u>	<u>Carolina Sport & Fitness</u>	<u>Fitness Resource</u>	<u>Gym Source /Cybex</u>	<u>Specialized Fitness, Inc.</u>	<u>Technogym</u>
Treadmill x 10	\$51,950.00	\$43,605.00	\$49,978.90	\$56,970.00	\$41,000.00	\$68,646.00
Elliptical machine x6	\$27,570.00	\$23,370.00	\$22,408.44	\$34,542.00	\$19,182.00	\$32,211.60
Upright Stat.Bike x4	\$13,180.00	\$ 8,780.00	\$10,728.44	\$12,228.00	\$ 5,800.00	\$14,130.40
Recumbent Stat Bike x 4	\$13,980.00	\$ 9,580.00	\$11,360.00	\$12,708.00	\$ 6,540.00	\$13,858.40
Stairclimber x1	\$ 3,895.00	\$ 2,645.00	\$ 3,103.16	\$ 2,997.00	\$ 2,895.00	\$ 4,076.60
Other Costs (Installation/Delivery)	\$ 5,000.00	\$28,000.00	\$10,200.00	\$10,944.29	\$16,800.00	\$14,289.22
Total Cost Equipment	\$115,575.00	\$115,980.00	\$107,778.94	\$130,389.29	\$ 92,217.00	\$147,212.22

As a result of these visits and upon evaluating the bids received on the equipment, the Recreation Department is prepared to present their recommendation to the Town Board for its approval.

Tim Plowman visited the sites and looked at the equipment. Mr. Plowman said based upon reference checks and the fact that the equipment was not operational because of touch screen technology difficulties with some of the equipment, his recommendation for award of the bid was for Fitness Resource. In comparison, he felt that this company rated higher than the other companies. He said the objective is to keep the equipment as simple as possible and Matrex offered the best service after the sale. Some of the use on the Town's treadmills exceed 25,000 miles.

Alderman Greeley asked about purchasing the equipment versus leasing it. Finance Director Eddie Caldwell said the Town can buy the equipment at a lower price outright and the equipment can be paid for in three years. \$160,000 was budgeted, part of this amount includes televisions and wiring and possibly a rubber flooring to keep the equipment better maintained. He said it is not anticipated that the entire \$160,000 will be spent.

Alderman Greeley said the purchase of the new equipment is timely, and to the credit of the Recreation Department, they have held the current equipment together. When residents are aware that the Town has purchased new equipment they will visit the Recreation Center to use the equipment.

Alderman Feichter moved, seconded by Alderman Greeley, to award the bid for the Cardio Equipment for the Recreation Center to Fitness Resource in the amount of \$107,778.94. The motion carried unanimously.

Award of Financing on Cardio Equipment for Recreation Center

In connection with the bidding of the Cardio Equipment, Finance Director Eddie Caldwell sent out invitations to all financial institutions within Waynesville seeking their proposals on financing an estimated \$120,000 for a three-year period. The Town would make the down payment on the equipment cost exceeding \$120,000 and then there would be payments in the budgets for 2011-2012, 2012-2013 and 2013-2014.

Only two of the local financial institutions submitted proposals to finance the equipment – Home Trust Bank and BB&T. The proposals were very close, with Home Trust Bank offering a rate of 1.94% over three years and BB&T offering a rate of 2.03%. This is the lowest rate I have seen for a lease purchase arrangement since that method of financing was approved around 1980.

The Town has lease purchase agreements with both of these financial institutions and has no qualms about doing business with either one. It was recommended that the 1.94% proposal of Home Trust Bank with a projected three year cash outflow of \$124,685.82 be accepted.

Alderman Greeley moved, seconded by Alderman Feichter, to approve the financing to Home Trust Bank as recommended. The motion carried unanimously.

Award of Bid for Garbage Truck

The bids on a new residential, rear loading garbage truck were received on November 18, 2010. After bids were opened, Purchasing Supervisor Julie Grasty, Streets and Sanitation Superintendent Daryl Hannah and Assistant Public Works Director Robert Hyatt evaluated the bids and prepared a recommendation for the Board. Bids were received as follows:

<u>Vendor</u>	<u>Truck/Model</u>	<u>Price</u>
Amick Equipment	2011 Freightliner M2-106 Side PTO	\$111,674.00
Cavalier Equipment	2012 International 7400 Side PTO	\$118,198.00
	2012 Freightliner M2-106V Side PTO	\$114,785.00
Carolina Environmental Systems	2010 International 7400 Side PTO	\$120,510.00
Nu-Life Environmental	2012 International 7400 Side PTO	\$110,694.00
	2012 Freightliner M2-106V Side PTO	\$109,891.00
	2012 Freightliner M2-106V Side PTO	\$111,243.00
	2012 Freightliner M2-106V Side PTO	\$111,787.00
	2011/2012 Peterbilt 348 Side PTO	\$118,809.00
	2011 Ford F-750 XL Side PTO	\$107,316.00
Rush International	2012 International 7400	\$120,986.15

Purchasing Supervisor Julie Grasty said the Town began working on the specifications for a garbage truck in July. Daryl Hannah looked at different vehicles. In the past there have been GMC and Internationals. GMC is no longer available so there are limitations on cab and chassis. At the time the specifications went out, a front mount PTO was specified which gives more power for compaction. One vendor asked why Waynesville requested a front mount. He said only one out of twenty garbage trucks built and sold has a front mount, adding that side mounts are easier to work on. The specifications were then changed for a side mount. The low bidder was Ford, but they cannot give the Town the requested 26,000 pound rear axle. They can only give 23,000 pounds. Based on past performance with Ford, other alternatives were considered.

Manager Galloway said the Town would like to get the new truck in as soon as possible since it is unknown whether Haywood County will be able to keep the transfer station open.

Finance Director Eddie Caldwell said the requested financing is for \$240,000 because there is a one ton dump truck bid to be opened on December 2. Financing will be for four years.

Alderman Caldwell moved, seconded by Alderman Roberson to award the bid to Nu-Life Environmental for a 2012 International 7400 side PTO in the amount of \$110,694.00. The motion carried unanimously.

Request by Jason and Cammy Woodbery for Deannexation of Property at 245 Woods Edge Road

In September 2010, the Town received a letter from Jason and Cammy Woodbery asking that their property located at 245 Woods Edge Road be “de-annexed”. This property was part of a

larger, 12 acre tract for which Ed and Linda Woodbery petitioned for annexation in 2007. After the investigation of the petition by Town Clerk Phyllis McClure, the Board held public hearings and the annexation was approved and became effective in June 2008.

In October, Manager Galloway responded to Jason and Cammy Woodbery on behalf of the Town and provided Board members with a copy of that correspondence. In his letter, he explained the history of the annexation, noting that Ed and Linda Woodbery had petitioned for annexation so that they could secure sewer service at the home they were building at 101 Woods Edge Drive. He also explained that the de-annexation was a rare occurrence, one that must be approved by the North Carolina General Assembly, not the Town Board.

Jason and Cammy Woodbery have submitted a second letter renewing their request that their property at 245 Woods Edge Drive be de-annexed.

Mayor Brown said Manager Galloway has responded twice to the request. Mayor Brown also spoke with Attorney Woodrow Griffin and it has been determined that the Town is not authorized by State Law to de-annex property.

Alderman Greeley said he has spoken with Jason Woodbery and informed him that there is no statutory authority for the Town to remove property from the corporate limits. No action was necessary.

Cancellation of December 28, 2010 Board Meeting

It has been traditional that the Town Board would cancel the second regularly scheduled meeting of December, as it usually falls very close to or on Christmas Day. In 2010, the second meeting of December is scheduled for December 28. The month of December is normally a very slow time of the year in municipal government as people seem to be focused on other things besides dealing with town business. Oftentimes, elected officials or staff members travel during that time of the year or have company visiting. It was recommended that the Board cancel the meeting of December 28, 2010.

Alderman Roberson moved, seconded by Alderman Feichter, to cancel the December 28, 2010 meeting as proposed. The motion carried unanimously.

Adjournment

There being no further business, Alderman Greeley moved, seconded by Alderman Caldwell to adjourn the meeting at 7:41 p.m. The motion carried unanimously.

Phyllis R. McClure
Town Clerk

Gavin A. Brown
Mayor