

AGENDA  
REGULAR MEETING  
BOARD OF ALDERMEN  
TOWN HALL - 9 SOUTH MAIN STREET  
MARCH 23, 2010  
TUESDAY - 7:00 P.M.

The Board of Aldermen held a regular meeting on Tuesday, March 23, 2010. Members present were Mayor Gavin Brown, Aldermen Gary Caldwell, Libba Feichter, J. Wells Greeley and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Assistant Town Manager Alison Melnikova, Town Clerk Phyllis McClure, Purchasing Supervisor Julie Grasty, Fire Chief Joey Webb, Assistant Fire Chief Shannon Morgan and Town Attorney Woodrow Griffin. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of March 9, 2010

Alderman Caldwell moved, seconded by Alderman Greeley to approve the minutes of the March 9, 2010 meeting as presented. The motion carried unanimously.

Request to Add \$2,500 Contingency for Haywood County Chamber of Commerce

When the budget for 2009-2010 was nearing completion, the Board made a decision to keep \$2,500 as a contingency in the account for donations to other agencies and non-profits. In recent years, after the budget was adopted, various organizations would approach the Board seeking an appropriation to assist that group in their work. This year, the board decided to set aside some funds for groups that appear to make a request of this nature.

Mayor Brown asked that the matter of appropriating these funds for use by the Haywood County Chamber of Commerce be placed on the agenda. The Chamber plans to move into the former McDarris house on Walnut Street from their current location further outside the downtown district on North Main Street. Mayor Brown said these funds would help with their move. He added that this is not a definite move yet, since the Chamber has not committed to the Walnut Street location and is still looking at other possibilities. There was some discussion and concern regarding available parking at the proposed Walnut Street location. No action was taken.

Municipal Environmental Assessment Coalition

The State of North Carolina has proposed a review of the rules concerning surface water quality. There is concern that new rules could have a dramatic impact upon the wastewater treatment processes, require implementation of stormwater programs, mandate development rules such as riparian buffer zones and further regulate the land application of biosolids.

The Planning and Services Technical Advisory Committee of the League of Municipalities has reviewed the proposed rules and predicted that the cost to municipalities will be significant.

They have recommended that an engineering analysis be conducted to assess the extent of the impact and provide some policy suggestions that can be used to inform and influence state regulators.

The League prepared an agreement entitled the “NCLM Municipal Environmental Assessment Coalition Project Participation Agreement.” Municipalities from across North Carolina have been invited to join in this effort since it will have a direct and possibly a significant impact upon each town and city. The cost to join the group is based upon population, and Waynesville’s fee would be \$500. Attorney Griffin said if there is not enough participation the fee will be refunded.

Manager Galloway said this matter has been discussed with Public Works Director Fred Baker and Wastewater Plant Superintendent David Smith, and both agree with the assessment that Waynesville could be dramatically impacted. Town staff recommended that the Town Board approve entering this agreement with the League of Municipalities so that the matter may be assessed and recommendations developed in response to new rules and regulations and that the Board authorize Mayor Brown to sign the agreement on behalf of the Town.

Alderman Greeley moved, seconded by Alderman Feichter to authorize Mayor Brown to sign the agreement on behalf of the Town with the North Carolina League of Municipalities. The motion carried unanimously. (Cont. No. 4-10)

#### Reappointment of Community Appearance Commission Members

The Community Appearance Commission is a nine-member board that reviews proposed projects in the community, considering ways in which the project might be made more attractive and functional. The Commission is arranged so that there are staggered terms, with each member serving three years.

The terms of Ron Muse, Don Norris and Buffy Messer expired on March 1, 2010. They have been contacted and each has indicated a desire to continue their service on the Community Appearance Commission. They have been good and faithful members of this group and their reappointment is recommended for a new three year term. Alderman Feichter said the work this commission does is difficult. These three individuals have been doing this for a number of years, giving them a knowledge base that serves the Town well by their service.

Alderman Feichter moved, seconded by Alderman Roberson to reappoint Ron Muse, Don Norris and Buffy Messer to serve another three-year term on the Community Appearance Commission. These terms expire February 28, 2013. The motion carried unanimously.

#### Bids on Fire Truck

On Tuesday, March 16, bids were opened on a new fire truck, a 1,500 gallon per minute pumper truck which is needed to go on the front line. The 1988 Fire Pumper, known as Unit 1501, needs to be moved to a second line status and serve as a backup unit.

Bids were received from six companies and the prices were relatively close, ranging from a low of \$342,543 for a Pierce model to a high of \$365,659 on a HME Fire Truck. With so many bidders it was felt that the prices were competitive. The delivery time on the fire trucks ranged from a low of 180 days to a high of 330 days. Pierce estimated a delivery time of 7 to 8 months, so we would not anticipate seeing the truck before the fall. Bids were received as follows:

<u>Vendor</u>	<u>Truck/Year/Model</u>	<u>Delivery</u>	<u>Price</u>
Triad Fire, Inc.	Pierce-425HP 2007	210-240 Days	\$342,543
First Choice Fire & Safety	Ferrara-400HP 2007	180-210 Days	\$348,959
Slagle Fire Equipment Co.	KME-425HP 2007	300 Days	\$349,902
Metrolina Fire & Rescue, Inc.	Smeal-400HP 2010	270-330 Days	\$356,911
CW Williams & Company	Rosenbauer-400HP 2007	270-295 Days	\$359,886
First Class Fire Apparatus, LLC	HME-400HP 2009	270 Days	\$365,659
Stevens Fire Equipment	Sutphen		No Bid

Pierce has a long history of providing superior fire equipment. A fire truck will typically serve a community for a minimum of 20 years and must be viewed as a long term investment.

With the price of this truck, the unit will likely be financed for a longer period than normal, perhaps as much as ten years. This summer, the financing will be put out to bid with the expectation that the first payment on the truck will not actually be due until Fall, 2011. The fire pumper finance package will include the following other items: Related Equipment for Truck - \$47,548.64; Miscellaneous radios, tax, tag - \$3,450.00; and 1% contingency - \$4,000.00 for a total amount to finance of \$397,541.64.

Purchasing Director Julie Grasty gave an overview of the bids received, adding that there was very good turnout with competitive bids.

Fire Chief Joey Webb explained the need for the new truck, which replaces the 1974 Ford Fire Engine that was inherited from Hazelwood and later sold on Gov Deals. He explained that the cab strength roof, frontal strength and side impact features, all meet the European Occupant Protection Standard ECE Reg. 29. The truck has a cab area for firefighters in times of extreme heat they can get in the air conditioned area or in extreme cold they can get into a heated area.

Fire Chief Joey Webb, Assistant Chief Shannon Morgan and others in the department have reviewed the specifications, and recommend along with town staff the purchase of the Pierce Fire Pumper from Triad Fire Equipment at a price of \$342,543.

Alderman Caldwell moved, seconded by Alderman Greeley, to award the bid for the purchase of a new fire truck to Pierce Fire Pumper from Triad Fire Equipment at a price of \$342,543. The motion carried unanimously.

### Update on Hazelwood Building at 280 Georgia Avenue

Manager Galloway reported that he met with Mr. Randy Cunningham recently to discuss the Hazelwood office renovations. Mr. Cunningham has been working on this for approximately one month. One of his recommendations is to replace the single pane windows with double pane windows at a cost of approximately \$9,800. Work to renovate the building will be bid out in April with construction to begin soon afterwards, possibly by mid May. Information regarding the move will appear in the upcoming April 2010 quarterly newsletter, explaining to the public why the need to move is there, the process and projected savings and asking for their support with some inconvenience.

### 2010 - 2011 Budget Process

Manager Galloway said all budget items have been turned in and he plans to begin work with the various departments the week after Easter. Plans are to present the budget document to the Board at their meeting on April 27.

### Letter From Frog Level Business Regarding Sign Ordinance

Board members received a letter from a Frog Level Business owner asking for exceptions to Waynesville's Sign Ordinance. It was the consensus of the Board that the Land Development Standards are currently being reviewed and exceptions to the Sign Ordinance should not be given.

### Adjournment

With no further business, Alderman Roberson moved, seconded by Alderman Greeley to adjourn the meeting at 7:42 p.m. The motion carried unanimously.

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Phyllis R. McClure  
Town Clerk

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Gavin A. Brown  
Mayor