

AGENDA  
REGULAR MEETING  
BOARD OF ALDERMEN  
TOWN OF WAYNESVILLE  
TOWN HALL  
JULY 14, 2009  
TUESDAY – 7:00 P.M.

The Board of Aldermen held a meeting on Tuesday, July 14, 2009. Members present were Mayor Gavin Brown, Aldermen Gary Caldwell, Libba Feichter, J. Wells Greeley and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure, Attorney Woodrow Griffin and Purchasing Supervisor Julie Grasty. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of May 18, May 19, May 26, June 4 and June 23, 2009

Alderman Roberson moved, seconded by Alderman Caldwell to approve the minutes of the May 18, May 19, May 26, June 4 and June 23, 2009 meetings as presented. The motion carried unanimously.

Declare Property Surplus

A list of several vehicles was prepared and presented by Purchasing Supervisor Julie Grasty for the Board to consider declaring as surplus. There are also some other items which are proposed to be sold on line.

Manager Galloway said in recent months, three new vehicles were received to replace vehicles which needed to come off the front line. The Police Department put two new Dodge Durangos into service and these replaced two other Durangos. The two Durangos coming off line were in better shape than the two Durangos used by Building Inspectors Jason Rogers and Gary Sanders. So inspections took the two Durangos coming off line from the Police and it is requested that the Town Board declare the 2000 and 2003 Durangos from Inspections as surplus for sale on Gov-Deals. A new utility truck was purchased for the Water Maintenance Department to replace a 1997 Ford Utility Truck, and the older model needs to be declared surplus and sold.

Manager Galloway said we have now switched over all of our commercial garbage customers from side loading to front loading dumpsters. As a result, the two side loading trucks, a 1993 Ford and a 2003 Mack, can be disposed of.

In the end, Manager Galloway said there were only two customers that were lost in this transition. One of those was a motel where the front loading container truck would not fit under the canopy in front of their building. The owner did not want the dumpster in a spot accessible for the truck because it would be visible to their customers. The other was at the Waynesville Towers which has a garbage chute inside the building for the convenience of the tenants. The chute empties into the side loading container in the basement which is then rolled outside on collection days. The front

loading dumpsters do not roll and cannot be made to work with the chute arrangement. Both of these customers were assisted with making the change to a different provider.

Finally, there is a 1974 Ford F750 Fire Truck that was inherited from the Hazelwood Fire Department when the two towns merged in 1995. This fire truck is no longer of use to Waynesville and needs to be sold.

Mayor Brown pointed out that if the ordinance is adopted to increase the value of property authorized by the Board to be disposed of by the Town Manager from \$5,000 to \$30,000, most of these items and vehicles could be disposed of administratively without Board approval.

There was some discussion about items being sold on Gov-Deals. Manager Galloway gave an example of a car to be sold by Waynesville a few years ago. A minimum bid of \$4,000 was set on the Dodge Intrepid, but no one bid that much so it was pulled from the auction. The car was advertised on Gov-Deals and sold for \$6,400.

Alderman Greeley moved, seconded by Alderman Feichter, to approve the list of items to be declared as surplus as presented. The motion carried unanimously.

#### Report by Purchasing Supervisor Julie Grasty Regarding Gov-Deals

Manager Galloway said for many years, the Town disposed of its surplus property through a public auction held each spring at the Public Works facility. At times this process had good results, and for a number of years, the Town held a joint auction with Haywood County. The last few years this process was used to dispose of surplus property, the results were not what we would have liked. So we began to search for other alternatives to sell surplus items.

Several years ago, the North Carolina League of Municipalities coordinated an arrangement with Gov-Deals under which they would sell surplus equipment on line through an internet auction. This might include the sale of vehicles and other rolling stock or office equipment, tires or any materials and supplies. The Town of Waynesville decided to use this process a few years ago, and with good results. While we no longer conduct a local auction, a local person may register with Gov-Deals and be entitled to go on line and bid on the equipment or supplies the town has available.

Under Town policies, the Town Board is to receive a report of the property which has been sold as surplus and the Report of Assets Sold on Gov-Deals during the 2009 fiscal year was presented to the Board. Many of these sales were the side loading dumpsters that became surplus as Waynesville switched to front loading dumpsters. Other items sold during the year include vehicles, office equipment and tires. Purchasing Supervisor Julie Grasty said during 2009 Waynesville sold items totaling \$54,606.00 through Gov-Deals. To date items sold on Gov-Deals total \$142,259.66. To date this has cost Waynesville \$10,599.06, since a percentage of what is sold is retained by Gov-Deals for this service. Ms. Grasty said the results experienced by Waynesville in the sale and handling of surplus property through Gov-Deals has been good. No action was required.

#### Ordinance Prescribing Procedures for Disposing of Personal Property Valued at Less than \$30,000

Several years ago, the Town Board adopted an ordinance which allows the Town Manager to dispose of property deemed to be surplus. In the past, under State law, there was a limit to this, as the value of an item could not exceed \$5,000. The General Assembly changed the laws in this regard, and the value of items was raised to \$30,000.

The Purchasing Supervisor, Assistant Town Manager and Town Manager recommended to the Board that it also increase the maximum amount to the \$30,000 which is allowed by State law. Town staff would continue to provide the Town Board with a report on the items sold and maintain a running list of items which have been declared and sold as surplus. Mayor Brown recommended that the following be added at the end of Section 4 “and such report shall be delivered to the Town Board on a quarterly basis.”

Alderman Feichter moved, seconded by Alderman Caldwell to adopt the ordinance with the addition as discussed. The motion carried unanimously. (Ord. No. 9-09)

#### Award of Bid for Hendrix Street Bridge Project

After several years of preliminaries with design and acquisition of right-of-way and gaining approval of the State Department of Transportation, we have finally reached the point where the replacement of the Hendrix Street Bridge could be advertised for bids. Under the federal bridge program, the federal government will pay 80% of the cost of bridge projects, including engineering, rights-of-way and construction, and the municipal government must provide the remaining 20% of the costs. Fortunately, a municipality may use its Powell Bill funds to pay the local share, and a sizable chunk of the Town’s fund balance in Powell Bill can be used to pay the Town’s 20% share of the cost.

On Tuesday, July 7, at 2:00 p.m., bids on this project were accepted and opened at the Waynesville Town Hall. As with other recent bids on various construction projects, some favorable quotes were received. There were four bidders, all of which have been pre-qualified as acceptable contractors by the State Department of Transportation as follows:

Summers-Taylor, Inc.	\$622,133.71
Taylor & Murphy Construction Co., Inc.	\$657,509.20
Clark Ledbetter Grading, Inc.	\$529,268.00
R. E. Burns & Sons Co., Inc.	\$631,135.74

The engineering firm on this project, Vaughn and Melton, estimated the project at \$689,076. All four bidders on this project made proposals under that estimate, with the low bid coming from Clark Ledbetter Grading, Inc. a firm located in Mooresboro, in Cleveland County.

Representatives of Vaughn and Melton have reviewed the bids and checked for mathematical errors or for other omissions to assure that the bids were accurate. They will also be investigating work done by Clark Ledbetter Grading Inc. The engineers have submitted a recommendation that the bid be awarded to Clark Ledbetter, subject to approval by the N. C. Department of Transportation. Alderman Feichter moved, seconded by Alderman Greeley to award the bid for the Hendrix Street bridge construction project to Clark Ledbetter Grading, Inc., in the amount of \$529,268.00, subject to approval by the N. C. Department of Transportation. The motion carried unanimously.

## Report by Manager Galloway

### Eagle Nest Water Project

Manager Galloway said the contractor has finished digging out the area and getting ready to pour the concrete for one of the water tanks. Water lines are being installed from the top of Eagle Nest and continuing down the mountain in an attempt to be least disruptive to the residents.

### Police Department/Development Office

Manager Galloway said town staff is still working on the schedule for moving into the new Police Department/Development Office building. Furniture is scheduled for delivery on July 27. Cable installation, telephone and fiber optic installation are currently being finished. Moving day is scheduled for Friday, August 7. On Sunday, August 9, the police dispatcher will go to Haywood County's 911 Center to operate during the time the radio equipment will be moved into the new building. Plans are to have everyone in the building and open to the public on Monday, August 10. The Board of Aldermen will conduct their first board meeting in the new board room on August 25. A ribbon cutting and open house is planned for August 25 before the board meeting.

Mayor Brown said it is expected that several hundred people may attend this open house. Alderman Feichter said she wants the public to be proud of this building. Manager Galloway said the Police Civilian Academy plans to help with the event so that employees of the Police Department, Downtown Waynesville Association and Planning and Development offices may conduct tours of their part of the facility.

### Recreation Department

Alderman Feichter said she is proud of the latest Recreation report of Director Rhett Langston, adding that the transition in programming and surpassed goals are amazing.

### Code Enforcement Officer Warren Putnam

Alderman Roberson said the report submitted by Code Enforcement Officer Warren Putnam is impressive with the amount of issues he has to deal with. Mayor Brown said once a letter is sent to property owners by Mr. Putnam, 75% of those property owners comply with his request.

### South Main Street Widening Project

There was some discussion about the recently held meeting by the North Carolina Department of Transportation to solicit input from the public regarding future South Main Street improvements. Alderman Roberson said he heard several people comment on how they might be able to stop this process. Mayor Brown said this was just a discussion for people to offer their comments and no changes or design plan have been decided at this point. Alderman Feichter said she learned that if you have a curb and gutter you need to have a minimum of three lanes and if you have three lanes you are required to have unrestricted left and right turn lanes. Alderman Feichter added that there is a historic rock wall along South Main Street that could be destroyed in the process. Alderman

Greeley asked about the status of the Land Development Standard review process. Manager Galloway said the first report should be back within two weeks.

Adjournment

With no further business, Alderman Roberson moved, seconded by Alderman Caldwell, to adjourn the meeting at 8:07 p.m. The motion carried unanimously.

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Phyllis R. McClure  
Town Clerk

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Gavin A. Brown  
Mayor