

REGULAR MEETING  
BOARD OF ALDERMEN  
TOWN OF WAYNESVILLE  
TOWN HALL  
OCTOBER 23, 2007  
TUESDAY - 7:00 P.M.

The Board of Aldermen held its regular meeting on Tuesday, October 23, 2007. Members present were Mayor Henry Foy, Aldermen Gavin Brown, Gary Caldwell, Libba Feichter and Kenneth Moore. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure, Town Attorney Woodrow Griffin, Public Works Director Fred Baker and Finance Officer Eddie Caldwell. Mayor Foy called the meeting to order at 7:00 p.m.

Approval of Minutes of October 9, 2007

Alderman Caldwell moved, seconded by Alderman Feichter, to approve the minutes of the October 9, 2007 meeting as presented. The motion carried unanimously.

Municipal Agreement - North Carolina DOT Bridge Inspections

For nearly 30 years, the federal government has conducted a program in which they contract with the various States to handle bridge inspections on state, municipal or county road systems. Under this program, the federal government provides 80% of the funding and a local, 20% match must be provided.

Under this program, the State DOT contracts with engineering firms to conduct these bridge inspections, and they are done on a two-year cycle. For a municipality such as Waynesville, the engineering firm will notify the town that the inspection is to occur on each of the 12 bridges the Town owns as part of the street system. Once the inspection is done, the Town receives a report on each of the bridges along with recommendations on what should be done in terms of maintenance and repair.

Bridges are also rated on a scale of 0 to 100, with the higher number reflecting a bridge in better shape. As bridges age and the concrete or iron begins to deteriorate, it would be expected that the bridge rating would decline. In some cases, Boyd Avenue, Scates Street and Hendrix Street, for example, the bridge rating declines to the point that we can ask that the bridge be added to the replacement.

Manager Galloway said with all the attention coming about as a result of the collapse of the bridge in Minneapolis, Minnesota, he thought the Board might be interested in the ratings for the bridges maintained by the Town of Waynesville. Public Works Director Fred Baker compiled a list of the Town's bridges and their ratings. The ratings for some of those bridges are dropping to the point that we will need to consider asking that they be added to the DOT's Transportation Improvement Plan (TIP) for replacement.

The DOT has contacted the Town pointing out that the two-year agreement is nearing an end and

that a new two-year agreement is recommended. Public Works Director/Town Engineer Fred Baker has reviewed the document and is recommending that the Town Board authorize the Mayor to sign the agreement.

Mr. Baker attended the meeting and explained that the Town is currently in the process of replacing a third bridge at Hendrix Street. The plans for this bridge replacement are about 65% complete and the project should go into right-of-way acquisition before the end of the year with bidding in the spring of 2008. Scates Street and Boyd Avenue bridges have already been replaced. The Town is replacing one bridge approximately every five years and each bridge should have a 75-year life. The next two bridge replacements will probably be Depot Street and Smathers Street. The Town's 20% portion for bridge inspection is Powell Bill eligible and costs approximately \$2,000 per bridge.

Alderman Feichter moved, seconded by Alderman Moore, to authorize Mayor Foy to sign the agreement with NCDOT for bridge inspection. The motion carried unanimously. (Cont. No. 17-07)

Award of Bid Power Transformer for Electric Substation 2

Over the past ten years, the demand upon the capacity of the Town's electric substation on Smathers Street has continued to climb. In 1996, when Associated Packaging Technologies (APT) came to the community the 20 megawatt substation was operating at 12 to 13 megawatts. But APT has continued to grow and expand their production and now takes approximately 25% of the capacity of the substation. On particularly cold days in January 2005 and January 2007, the demand on the substation reached 19.4 megawatts, and that converts to a 97% demand upon the capacity. As the town continues to grow and demand upon the electric system increases, the substation will find it more difficult to supply the needs of the electric customers with consistent quality and without interruption.

In approving the 2007-2008 budget, the Board authorized funds for a new electric substation to be constructed on land the town purchased off Howell Mill Road north of Ingles Super Market. This second substation became desirable when the demand upon the Town's present substation began reaching peaks of 97% of capacity during the winters of 2005 and 2007. But in reality, the Town's electrical consultants, Booth & Associates, saw the need for a second substation when they were preparing the Long Range Plan for the Electric System in 2002.

For more than two years, Booth and Associates has been working with the Town on the design of the second substation, and on Tuesday, October 9, bids were received for furnishing one power transformer for the project. Bids were received as follows:

<u>Manufacturer</u>	<u>Base Bid</u>	<u>No Load Loss Adjustment*</u>	<u>Load Loss Adjustment**</u>	<u>Total Cost of Ownership***</u>
Delta Star	\$649,068.00	\$99,763.00	\$90,945.40	\$838,776.40
Kuhlman Electric	\$674,137.00	\$83,309.55	\$83,968.01	\$840,414.56
HD Supply	\$575,510.00	\$96,785.00	\$110,460.00	\$782,755.00
Waukesha Electric	\$631,674.00	\$87,106.50	\$92,602.30	\$811,382.80

\* No-Load Loss Adjustment = \$7,445/kW

\*\* Load-Loss Adjustment = \$1,841/kW

\*\*\* Total Cost of Ownership = Base Bid Price + Noted Price Adjustment + No-Load Loss Adjustment + Load Loss Adjustment

Fred Baker attended the Town Board meeting to discuss the substation plans, the bids received and the recommendation of Booth and Associates regarding the equipment offered. Mr. Baker said in 2002 it was projected that the Town needed a substation and this was requested in the budget at that time. Now five years later, the costs have doubled. However, he felt that the bids received were fair and responsive. Mr. Baker said he would like to have this transformer on line one year from now so the Town can be prepared for next winter. The land for this substation has been acquired and graded. A couple of easements at Calhoun Road are still needed on the property. Mr. Baker recommended that the bid be awarded to the low bidder and explained that 2.4 million dollars would be financed over a ten-year period, with payments of approximately \$310,000 per year. The total project may run closer to 2.8 to 3 million dollars. Booth and Associates recommended award of the base bid, adding that there was no cost effectiveness in the alternate bids. The Town would pay 10% upon acceptance and the other 90% on delivery.

Alderman Brown expressed concern that this will take approximately \$310,000 per year out of the bottom line electric revenue. He noted that the Town is geographically limited in expanding its electric system. Mr. Baker said the Town experiences around 1.5% growth each year.

Manager Galloway said without Associated Packaging, the Town's largest electrical user, the additional substation would not be necessary. Associated Packaging provides a large number of jobs in Waynesville, and is one of Waynesville's largest taxpayers.

Alderman Moore moved, seconded by Alderman Brown, to award the base bid to the low bidder, HD Supply, in the amount of \$575,510.00. The motion carried unanimously.

#### Report From ADW Architects Design on Police Station/Development Office

When Jim Powell and Keith Carlyon of ADW Architects appeared before the Board during the summer, the total cost of the police station and development office was estimated at approximately \$4.5 million. The architects were directed to continue working on the design but to include some alternatives from which the Town Board could pick and chose to impact the cost of the project. In their revisions, the architects came up with a revised cost of almost \$3.8 million with approximately \$700,000 more established as alternates to the base bid.

As indicated in a recent report to the Board, on September 26<sup>th</sup>, there was a five-hour meeting at Town Hall with the architects. At that time, they expressed an opinion that having eleven alternates for bidding was too many and suggested that the number be cut to 5 or 6 alternates. Time was spent reviewing the alternates, and Manager Galloway made a decision after discussions with the Chief of Police that several alternates be placed in the base bid. This was done based upon comments heard from the Town Board during the meeting with architects this summer and comments he subsequently heard from Board members. Manager Galloway sensed support for including an entry foyer at the front of the building to serve as an air lock and reduce energy costs, so he recommended that the entry foyer be added back to the base bid.

When Chief Hollingsed responded to questions from the Board about alternates, he noted that one of the most important items for him was the operable wall in the training room which would allow training sessions in separate rooms without disturbing the other room. Some Board members expressed strong support for including the wall if the department felt it was that important. Manager Galloway heard some Board members express support for making this more of an environmentally friendly building, so he recommended that the money for the green building be moved to the base bid. Finally, if we are spending four million dollars to renovate and expand a building, it made little sense to leave two old, dingy bathrooms untouched and not a part of the renovation; consequently, he asked that those be moved to the base bid. With these changes, the cost for construction, furnishings, architecture and engineering fees and contingency puts the project at an estimated \$3,999,164. The six remaining options total an estimated \$518,321, making the complete project an estimated \$4,517,485.

The architects attended the Town Board meeting to present the most recent version of the building design and hopefully to secure Board approval to proceed with more detailed drawings of the structure. These drawings would be the next step in moving toward presentation to the Community Appearance Commission, the Department of Insurance and building inspections. Beyond that, the estimated bid opening date is in March 2008, with construction to begin in May 2008.

Keith Carlyon with ADW Architects, submitted a revised proposed project schedule, adding that once the Fire Station is complete and the Fire and Police Departments have moved out of the building, construction can begin. A list of soft costs were presented and it was noted that town staff may be able to perform some of the work and reduce the cost. The alternate for the upfitting of the second floor came in less than expected. The construction contingency was increased because they had run into some issues that were unexpected such as drawings on the older section of the building that could not be located and it is not known what is located behind some walls.

Options to select if bids/budget allow include upfitting the second floor, garage building, upgrade finishes, installation of stone veneer on the existing building and retaining wall, upgraded dumpster pad and enclosure and replacement of the existing roof with a new roof. A sustainable design summary was included with items that were felt to be important to be included with the project.

Mayor Foy expressed concerns with the ceilings being 2' lower in a board room that will be twice as large as the present board room with ceilings 19 feet in height. Mr. Jim Powell said the decision was made to lower the building to cut the building costs. He added that lowering the building affects so many systems it could not easily have been included as an alternate. Recommendations have been made for some higher recessed areas and a series of 10' windows along the Main Street side.

Alderman Brown said in November 2004 we were talking about a 2 million dollar project and now it is up to 4.5 million. Jim Powell said there are two reasons for this increase. At that time they were doing a space needs assessment and went a step further to try to come up with a conceptual design. When you get into a project and start the design phase you find things such as increased square footage, etc., that change the estimate, and 2) there is no way to gauge construction cost increases. Alderman Brown said it was discussed that once the Police Department is finished renovations would be made at Town Hall and that this could be about two million dollars. Keith Carlyon said some of the items in the Town Hall project were moved to the Police Department project. Alderman Brown said it bothered him that he wasn't getting figures that he could work with. Jim Powell said a large part of the increase is in construction costs and there is really no way

to gauge these costs. Mr. Powell said renovations to Town Hall can have some flexibility.

Mayor Foy said projects with a three to four-year span will have quite a span in cost. This ongoing issue plagues the architectural profession and you are powerless to do anything about it.

Alderman Feichter said this facility is absolutely necessary. It is important that we provide the right kind of space for the people we ask to protect us in this community. The longer we wait to do this project, the more expensive it will become. If we don't do it, and don't get it right the first time, we are condemned to try to fix our mistakes.

Jim Powell said they have looked at the entire project, cut back on design and a little on square footage but still kept the function space that the Police Department needed. Mr. Powell said by building a little larger now, with the current construction costs, you are getting good value.

Alderman Brown asked when the Board passed the point of no return, adding that we all agree this is a necessary building and it looks good. When should he have spoken louder and said this is too pricy? Mr. Powell said probably back at the schematic when they got the official word to keep on going.

Alderman Moore said this is a very nice looking building and he asked if we were going to use the furniture we have now or buy new furniture and if we can renovate the restrooms. He added that we have to get it right and he thinks the architects have done a good job. Mayor Foy said these are some of the issues that will come up when bids are taken and can be considered as alternates.

Alderman Caldwell said on a recent visit to the Police Department someone was handcuffed to the wall and he had to walk past them. He added that Waynesville is the county seat and its Police Department doesn't have a holding cell, the Town of Canton has two. That tells him that we are in desperate need of this new building.

Alderman Feichter said she believes the architects have done a wonderful job, that this project is necessary, and she does not feel it is frivolous nor that we can wait on it. Alderman Feichter moved to proceed with the project, seconded by Alderman Moore. The motion carried unanimously. Alderman Brown asked that it be noted that he felt that the project is good and necessary; his concern is with the cost.

Manager Galloway said until we get the Fire Station and Police Department buildings finished, the Town Hall renovation may need to wait or be done in various phases until we get a better grasp of where we are financially. Some money can be put in to renovate the current board room to convert the area into three offices and get some people out of the downstairs lobby and upstairs foyer areas.

#### Rosalyn Mills Regarding Amendment Board Approved to Section 154.112(D) Hall Top Rural District

At the meeting of October 9, 2007, the Board of Aldermen approved an amendment to the list of permitted uses in the Hall Top Rural District to allow fully enclosed animal shelters to be constructed in that district. There was a requirement that the animal shelters must be on tracts of land with a minimum size of three acres. Although the change in the permitted uses applies to the entire Hall Top Rural District, the request for the change to allow animal shelters came from Sarge's

Animal Rescue and evolved because of that organization's interest in a particular piece of property along Bradley Street.

Following the action by the Board, individuals in the Bradley Street area became aware of the newly authorized permitted use of animal shelters in the Hall Top Rural District. The Town Clerk was contacted and Ms. Rosalyn Mills asked for time on the agenda to express her opposition to the change in the permitted use table for this district.

Ms. Rosalyn Mills, 171 Bradley Street, said it came to her attention on Wednesday, October 10 that Charles and Jodi Messer applied for an amendment to allow animal shelters to be on their property. Ms. Mills contacted several neighbors and passed out a copy of information, including Planning Board minutes from September 17, 2007 and other documents of public record. Ms. Mills said this is a residential area and these neighbors lived in this area when the Messers moved in. David and Ann Eavenson share the property line with the Messers. No one in the area received a notice of this change and Sarge's did not notify the community of their intention. Ms. Mills said the neighborhood is opposed to this change and they do not feel that this should be allowed in a residential neighborhood. She has lived in this area for 35 years and raised her family here just like many others in this area. The neighbors later learned that there were two legal notices, but in her 35 years here she has never looked in the newspaper to see if someone was putting in an animal shelter. Ms. Mills asked that the Board rescind their action from the last meeting.

Wayne Frady said he has lived at 127 Bradley Street for the past seven years and wanted to share his concerns with the Board. He wanted to emphasize the fact that he did not want to argue over the work that Sarge's does, but felt that the location of an animal shelter in this area would affect the value and integrity of the homes, property and community. Mr. Frady presented photographs to the Board of the area and homes bordering and surrounding the Messer property. He said these photographs were taken at angles that just show the barn and open field and not the homes that surround the Messer property. He felt this was misleading for the Board. Mr. Frady said the Town's planning staff did not recommend this amendment, but the Planning Board did. He gathered information from the Sarge's web site that shows outdoor pens and property eight to ten acres in size. Mr. Frady said the property owners were not notified and he understands that the notice was run in The Mountaineer as a legal ad, adding that they don't read every little item in the paper to make sure something like this doesn't happen. He asked if anyone would like to have this building in their neighborhood and requested that the Board reconsider their decision and not allow this to be built in his neighborhood.

A petition with sixty-one signatures was presented to Mayor Foy. The citizens signing the petition objected to the action that was taken by the Mayor and Board of Aldermen regarding the Sarge's Animal Adoption Center that is to be built in their neighborhood and asking that the Mayor and Board of Aldermen reconsider their decision from the meeting of October 9, 2007.

Attorney Griffin said the amendment that was adopted at the last meeting is now law, allowing animal shelters as a permitted use in this district. If the Board were going to do anything differently, they would have to go through the same process. It is not a matter of rescinding the previous action, it is a matter of changing the zoning ordinance that is now in place.

Alderman Feichter said there are other uses allowed in the Land Development Standards in this community such as animal production, veterinarian offices and other uses. She asked Ms. Mills if

the building was air conditioned and sound proof if it would still be objectionable. Ms. Mills said it is the purpose of the building, the fact that it is an animal shelter, because this is a residential area.

Alderman Moore said at the last meeting he was under the impression that the people in the community knew about the proposed amendment. He found out later that no one was notified by mail. The only notice was in The Mountaineer and people did not look at that. He felt that this is a much needed facility and good cause. However, this decision will affect this community and the property values, because this property is surrounded by houses. He felt that the Board should rethink their decision and the people should know what is going into this community. He asked why the Town or Sarge's didn't notify the property owners and felt that this is a hidden agenda.

Alderman Moore moved, seconded by Mayor Foy, to request that the Planning Board revisit this issue and provide an opinion to the Board of Aldermen. The motion carried with three (3) ayes (Caldwell, Foy, Moore) and two (2) nays (Brown, Feichter).

The audience was notified that the next meeting of the Planning Board is scheduled for Monday, November 19<sup>th</sup> at 5:30 p.m.

#### Pedestrian Plan Steering Committee Appointments

Manager Galloway said the Town of Waynesville was awarded a \$16,000 Bicycle and Pedestrian Planning Grant through the N. C. Department of Transportation. As a part of this process, the Town must appoint a Pedestrian Plan Steering Committee to help determine the shortcomings and the needs in the area of pedestrian ways.

Planning Director Paul Benson prepared a report for the Board on the need of the Steering Committee. An announcement seeking participants appeared in the Town's newsletter as well as local news media. As indicated in Mr. Benson's report, the group should be made of 12 to 18 members representing various interest groups to include transportation, recreation and health issues. Mr. Benson has listed some of these interest groups as well as some potential members of the committee, none of whom have been invited to participate.

The Planning Director asked that the Board help identify, select or recruit members for this committee. The Board will consider names for endorsement and discuss further at a later meeting.

#### Haywood County Tourism Development Authority Recommendations for Appointment

In the recently completed session of the North Carolina General Assembly, the State approved a one cent increase in the County's current 3 percent occupancy tax. This new tax rate is scheduled to take effect on January 1, 2008.

In addition to the new tax rate, the legislation called for a new Board of Directors for the Haywood County Tourism Development Authority, with a new Board to consist of twelve members rather than the nine member committee which had previously served. The complexion of the twelve members is to be as follows:

- Three members who own or operate hotels, motels or other accommodations with more than 20 rental units;

- Three members who own or operate hotels, motels or other accommodations with 20 or fewer rental units;
- Two members who own or operate tourism-related business, including but not limited to county attractions, resorts, restaurants, gift shops and concert venues;
- Four at large members who are recommended to the Haywood County Board of Commissioners by the four municipal governments. Each governing body must submit two names to the County Manager, and the commissioners must select from the names submitted.

The County has asked that each Town submit the names no later than 5:00 p.m. on Wednesday, October 24, 2007.

Alderman Gavin Brown suggested that Ms. Phyllis Prevost might be an appropriate representative on this Board, adding that she is the owner of the Pisgah Inn and has resided in Haywood County for more than 35 years. Alderman Feichter suggested Ron Reid, owner and operator of the Andon-Reid Inn located on Daisey Avenue.

By acclamation of the Board, Phyllis Prevost and Ron Reid were nominated for the Haywood County Commissioners to consider for appointment to Haywood County Tourism Development Authority.

#### Appointments to Other Commissions

##### Parks and Recreation Advisory Commission

The term of Commission member Ed Moore expired on September 30, and Board members asked Town Clerk Phyllis McClure to advertise for applicants for this vacancy. Two applications were received.

Alderman Moore moved, seconded by Alderman Brown, to appoint Scotty Schulhofer, 146 Betsy Acres Lanes to serve on the Parks and Recreation Advisory Commission. This three-year term is from October 1, 2007 until September 30, 2010. The motion carried unanimously.

##### Historic Preservation Commission

At the present time, due to the resignation of Mr. Marc Yops, there is a vacancy on the Historic Preservation Commission. Mr. Yops' term would have expired on January 1, 2011, and there would be the need to appoint a member to complete the unexpired term of Mr. Yops.

Town Clerk McClure advertised to solicit applications from those who might be interested in the Historic Preservation Commission. While there were no new applicants, two individuals had previously expressed an interest in this Board.

Alderman Brown moved, seconded by Alderman Moore, to appoint Bob Kearney, 14 Flint Street, to serve the unexpired term on the Historic Preservation Commission. This four-year term expires January 1, 2011. The motion carried unanimously.

##### Public Art Commission



At the present time, due to the resignation of Mr. Peter Sterling, there is a vacancy on the Public Art Commission. Mr. Sterling's term would have expired on May 31, 2010, and there would be a need to appoint a member to complete the unexpired term of Mr. Sterling.

Town Clerk McClure advertised to solicit applications from those who might be interested in the Public Art Commission.

By acclamation of the Board, Karen Kaufman was appointed to serve on the Public Art Commission. This term expires May 31, 2010.

#### Request for Water Service Avalon Residential Development

During the summer, the Town was contacted by Lake Junaluska Assembly about a request received from a developer who wished to connect to their water system. As the development was located outside of the boundaries of the Assembly, they contacted the Town to ask questions and find an appropriate response to the request from Avalon.

In the weeks that followed, efforts were made to gather information. It was the recommendation of Public Works Director Fred Baker that the town should have a written service contract with any outside entity to which it sells water or from which it collects wastewater. He began working with Denny Martin of Martin-McGill Associates in trying to develop a formal written agreement to cover the purchase of water and/or wastewater service among the towns and other entities.

In the meantime, the developers of Avalon continued with planning their development and were anxious for an answer as to whether they could be connected to a public water supply or would have to consider the option of developing a private system. Town Staff met with representatives of the firm to discuss the service available to the tract of land they have purchased on the east side of Utah Mountain and directly north of the intersection of Russ Avenue and Route 19. It is accessed off of County Road near a former nursery.

Although not in the Lake Junaluska boundaries, the development is very close to the Assembly's water line and wastewater collection lines. Initially, it was thought that the development might lie within the Junaluska Sanitary District's boundary, but it was learned that is not the case. Furthermore, it was discovered that the nearest JSD water line adequate for this development is on Route 209, more than a mile away. So the most convenient public water supply source would be from Lake Junaluska.

Manager Galloway said the representative of the Avalon Development indicated that the developer did not want to operate a private water system. He advised that the project could be built to Town specifications, using whatever materials for pipe and pumps the Town desired and constructing the necessary water tanks as the Town desired. The representative even went as far as stating that annexation would be considered if the Town required the development to become a part of the Town of Waynesville.

The Town was contacted by Attorney Kirk Kirkpatrick who is representing the developers on this matter. Mr. Kirkpatrick has submitted a letter for the Board asking that the Town supply water or allow water to be supplied for this development.

Public Works Director Fred Baker attended the Board meeting to answer questions and provide background information. Manager Galloway said town staff is happy to work with the developers of the Avalon Project, but needs the Board's direction on providing water outside the Lake Junaluska Assembly system.

Attorney Kirkpatrick, Lake Junaluska Assembly Representative Buddy Young, Engineer Mark Brooks and Consultant Al Ledford attended the meeting. Attorney Kirkpatrick said this property consists of 140 residential lots and most of these have been sold. The developer has examined their options and spoken with the Junaluska Sanitary District and Lake Junaluska Assembly about purchasing water. Wells could be drilled but the water may not be adequate. The Junaluska Sanitary District has a long way to run a line. They developers have spoken with Buddy Young with the Lake Junaluska Assembly and Mr. Young sent a letter to the Town of Waynesville requesting water for this subdivision, since LJA purchases water from Waynesville and resells to its customers.

Alderman Brown expressed concern that this area is located outside of Waynesville's urban growth limitation. However, Waynesville has a wealth of water. Fred Baker asked if Waynesville has an urban services boundary should water be sold outside this boundary.

Attorney Kirkpatrick said this water would serve 140 homes to be built within this development within the next five to ten years, averaging 300 gallons per day per house. When Dayco was in operation, they used one million gallons of water per day. This development will have septic systems. Manager Galloway said the Town has available water and maybe they should take advantage of selling this product.

Buddy Young said this would also help circulate the water at Lake Junaluska. The rates charged by Lake Junaluska are controlled by the NC Utilities Commission. Manager Galloway asked if the property owners would own the water system. Mr. Ledford, who retired from the Town of Franklin and is serving as a consultant on this project said at this time they are just requesting that the Town sell water to Lake Junaluska Assembly.

Fred Baker said if approved, he would like to have a contract with the Assembly so that the water system would be built with minimum design standards. Once the water system is designed Mr. Baker would be willing to review the plans before constructing.

Alderman Brown moved, seconded by Alderman Feichter, to direct Public Works Fred Baker to negotiate with Lake Junaluska Assembly regarding the sale of water to serve the Avalon Subdivision, reviewing and approving the water system plans before construction. The motion carried unanimously.

### Water Shortage Response Plan

With the present water situation in North Carolina and the surrounding states and the recent announcements by Governor Michael Easley regarding water conservation, Manager Galloway wanted to review the Town's Water Shortage Response Plan with the Town Board. A copy of this plan was distributed to the Board for review.

Manager Galloway said in looking at the Water Shortage Response Plan, there are certain Drought

Response “Triggers”. As the Trigger points are reached, there is a specified action or “Response” by the Town. Phase 1 is for Voluntary Water Use Reductions and comes when the reservoir level drops more than 4 feet below a full pond. In Phase II, as the reservoir level drops to 8 feet below full pond, we move to Mandatory Water Use Reductions. In Phase III, the reservoir level has dropped to 14 feet below full pool, and it is time to declare a Water Shortage Emergency and go to more extreme measures in terms of reducing demand on the water system.

The Town of Waynesville is indeed blessed to have such a good watershed with excellent water sources and such a large water reservoir. While some towns are already trucking in drinking water to their cities and many communities in the southeast are within a few months of exhausting their water reserves, the Town of Waynesville’s reservoir is approximately 30 inches below normal as of Thursday, October 18. During mid-September, a 4.2 inch rainfall pushed the reservoir level back over the normal level, but there has been a decline since then, and that is understandable since there has been virtually no rain in the past month.

### Adjournment

With no further business, Alderman Brown moved, seconded by Alderman Feichter to adjourn the meeting at 9:24 p.m. The motion carried unanimously.

---

Phyllis R. McClure  
Town Clerk

---

Henry B. Foy  
Mayor