

REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
AUGUST 24, 2004
TUESDAY - 7:00 P.M.
TOWN HALL

The Board of Aldermen held a regular meeting on Tuesday, August 24, 2004. Members present were Mayor Henry Foy, Aldermen Gavin Brown, Gary Caldwell, Libba Feichter and Kenneth Moore. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure and Town Attorney Woodrow Griffin. Mayor Foy called the meeting to order at 7:00 p.m.

Approval of Minutes of August 10, 2004

Alderman Caldwell moved, seconded by Alderman Feichter, to approve the minutes of the August 10, 2004 meeting as presented. The motion carried unanimously.

Public Hearings - Annexation

Four petitions for voluntary annexation have been received from property owners wishing to connect to the Town's sewer services. Town Clerk Phyllis McClure has investigated the sufficiency of these petitions and reported that they comply with State Law. Public hearings were scheduled for this meeting. Two of these petitions are non-contiguous to the existing corporate limits. They are as follows:

1. Intersection of Woodsedge and Business 23 - 5.8 Acres - Bartholomew
2. 1520 Asheville Road - 8.33 Acres - Haywood County Farm Bureau

Attorney Griffin opened the public hearing regarding the petition presented by Timothy D. And Lori A. Bartholomew for a 5.8 acre tract of property located at the intersection of Woodsedge and Business 23.

Timothy Bartholomew spoke in favor of the annexation. Mr. Bartholomew said he planned to subdivide the property into four lots, each approximately one and one-half acres in size. He asked if annexation automatically made the street a Town street. He said it did not make a difference regarding the annexation, he still wanted annexation to receive Town services. Town Manager Galloway said customarily on satellite annexations, the streets do not automatically become Town streets, although the Town may consider it. In this case, due to the distance from other town maintained streets, it is unlikely that the Town would take over the street. He suggested that Mr. Bartholomew contact the N. C. Department of Transportation to see if there were enough residents for DOT to take the street.

Alderman Brown moved, seconded by Alderman Feichter, to adopt an ordinance annexing the

property as presented. The motion carried unanimously. (Ord. No. 26-04)

Attorney Griffin opened the public hearing regarding the petition presented by Haywood County Farm Bureau for a .833 acre tract located at 1520 Asheville Road. No one spoke; Attorney Griffin closed the public hearing.

Alderman Brown moved, seconded by Alderman Feichter, to adopt an ordinance annexing the property as presented. The motion carried unanimously. (Ord. No. 27-04)

The other two petitions are contiguous to the existing corporate limits. They are as follows:

1. 1360 and 1336 Asheville Road - .824 Acres - Louise Nelson
2. Allens Creek Road - 8 Acres - Judy L. Johnson & Michael B. Johnson

Attorney Griffin opened the public hearing regarding the petition presented by Louise Nelson for a .824 acre tract containing two structures located at 1360 and 1336 Asheville Road. No one spoke; Attorney Griffin closed the public hearing.

Alderman Moore moved, seconded by Alderman Caldwell, to adopt an ordinance annexing the property as presented. The motion carried unanimously. (Ord. No. 28-04)

Attorney Griffin opened the public hearing regarding the petition presented by Judy L. Johnson and Michael B. Johnson for an approximately eight acre tract or property located off of Allens Creek Road. No one spoke; Attorney Griffin closed the public hearing.

Alderman Brown moved, seconded by Alderman Feichter to adopt an ordinance annexing the property as presented. The motion carried unanimously. (Ord. No. 29-04)

Request by Downtown Waynesville Association to Close Main Street From Miller Street to Depot Street on Saturday, September 25

A request was received from the Downtown Waynesville Association to close Main Street, from Miller Street to Depot Street on Saturday, September 25 from 5:30 p.m. until 10:30 p.m. Several businesses would like to hold a "Block Party" featuring live bands with music from the 1950's, 1960's and 1970's. This event would be open to the public at no charge and is being promoted as a family event which can be enjoyed by all ages. As noted by DWA, this summer, downtown Waynesville has developed as a successful weekend evening entertainment venue. DWA representative Buffy Messer and MAST General Store representative Melanie Lester attended the meeting to present the request and answer questions.

There was discussion about what a busy place Main Street has become, especially on Friday nights. Ms. Messer said more merchants HAVE become interested in these after hour activities. Everyone agreed that this is a great idea. Main Street has a great atmosphere and people are comfortable with Waynesville's slow and easy pace of living.

Alderman Feichter moved, seconded by Alderman Caldwell, to approve the request to close Main Street from Miller Street to Depot Street on Saturday, September 25 from 5:30 p.m. until 10:30 p.m. as requested. The motion carried unanimously.

Resolution Regarding Governor's Highway Safety Program Equipment Grant

A memorandum was received from Sergeant Brian Beck of the Waynesville Police Department regarding a grant from the Governor's Highway Safety Program. Sergeant Beck noted that the Town of Waynesville is eligible for a grant in the amount of \$10,000 and he has cited the specific purposes for which the funds will be used. It is the Department's intention to purchase a small equipment trailer to transport the materials and equipment necessary to operate traffic check points. Under the terms of the grant agreement, the Town Board must adopt a resolution in open meeting approving this grant.

Alderman Moore moved, seconded by Alderman Feichter, to approve the resolution regarding the Governor's Highway Safety Program Equipment Grant as presented. The motion carried unanimously. (Res. No. 13-04)

Resolution Regarding Haywood Greenway Advisory Council

A letter was received from Claire Stewart of the Haywood County Recreation and Parks Department regarding the Haywood Greenway Advisory Council. Manager Galloway said in 2003, Haywood County applied for a grant from the Pigeon River Fund to finance the position of Haywood Greenway Project Manager. Mr. Tony Sexton was hired for that post, and during the brief time he has served, a great deal of progress has been made on finalizing the easements for the Richland Creek Greenway. Work on other trails and greenways have begun, and Mr. Sexton's work has revealed the need and benefit of having this position.

Haywood County is in the process of applying for another grant from the Pigeon River Fund to continue the position of Greenway Project Manager. Ms. Stewart has asked that the various local governments and other entities in Haywood County adopt resolutions to endorse the Greenway Advisory Council and the Project Manager's position. Manager Galloway pointed out that one section of the resolution requests that local governments commit funds toward the Greenway Manager's position.

During the first several years of development of the Richland Creek Greenway, Mr. Tim Plowman of the Waynesville Parks and Recreation Department did all of the leg work on the project. It was Tim's efforts that resulted in the award of the \$200,000 grant. He worked on the preliminary greenway route from Lake Junaluska to the downtown and dealt with the regulations of the NC Department of Transportation and Norfolk - Southern Railroad.

Alderman Feichter said she would like to see Tim Plowman recognized for all his work in getting this project underway.

Alderman Brown moved, seconded by Alderman Moore, to adopt a resolution endorsing the

Haywood County Greenway Advisory Council, supporting the funding of the position of Haywood Greenway Project Manager and approving a contribution equal in proportion to the amounts contributed by the other Towns in Haywood County based on population. The motion carried unanimously. (Res. No.14-04)

Recommendation for Appointment to the Haywood County Recreation Advisory Board

At the request of Haywood County in 2002, the Town appointed a representative to the Haywood County Recreation Advisory Board. Mr. Terry Tolle was appointed on June 18, 2002, and his term of office will expire on August 31, 2004. Mr. Tolle does not wish reappointment.

Haywood County has advertised the available position and indicated that they would forward any applications received from residents within the Town of Waynesville. As of today no applications have been received.

At the meeting of August 10, Alderman Brown indicated that he knew someone in the Town whom he felt would make a good representative. He suggested that he be allowed to contact that individual prior to the meeting of August 24 to see if they were interested in serving on this Advisory Board.

Manager Galloway reported that it has been discovered since the agenda was prepared that Haywood County Board of Commissioners appointed John David McClure, 178 Knollwood Drive, Waynesville, at their meeting on August 16, 2004. Board Members agreed that Mr. McClure would be an excellent addition to this Board but may not meet the criteria for the appointment for the Town of Waynesville since he lives just outside the corporate limits of Waynesville.

Alderman Brown said that he still had someone who is willing to serve on this Board if a position is available and this individual would bring a lot to the community. Manager Galloway will call Haywood County Recreation and Parks Director Claire Stewart in the morning to get more information. Mayor Foy suggested that a letter be sent to Haywood County Manager Jack Horton. It was the consensus of the Board that they would like to have some input regarding the appointment for the Town's representative on the Haywood County Recreation Advisory Board.

LeRoy Setzer - Oakdale Road

LeRoy Setzer, a resident of Oakdale Road, attended the meeting. Mr. Setzer said he camps and fishes a lot, pulling his thirteen foot camper trailer along Country Club Drive. He said this is difficult because the street is narrow and the branches of several trees extend into Country Club Drive. There is also an apple tree on Auburn Road which would take his air conditioner off if he hit it. He added that it is difficult to avoid these trees since the street is narrow, at one point there is a gully on one side of the road, as well as a rock wall. Manager Galloway will ask the Street Department to look at this area.

Closed Session to Discuss Real Estate Matter

Alderman Moore moved, seconded by Alderman Feichter, to adjourn to closed session at 7:36 p.m.

to discuss a real estate matter.

After a period of discussion, Alderman Brown moved that the Board return to regular session. This was seconded by Alderman Feichter and passed unanimously at 8:20 p.m.

The Mayor announced that there was no action to be taken as a result of the closed session. He asked if anyone had anything further to bring before the Board.

Report by Town Manager Regarding Staff Study and A Compensation and Classification Plan

The Town Manager advised the Board that he had recently signed contracts with MGT of America to perform a Staffing Study and a Compensation and Classification Plan for the Town. The Staffing Study will help the Town determine if we have adequate personnel assigned to perform the tasks assigned in an efficient manner. Work on this study should begin in September and last until early December. Galloway noted that this study should help answer some questions Alderman Moore had raised recently as to whether we had too many or too few employees or the right number of employees in the various departments. The Compensation and Classification Study will update the one done in 1998, and it will be a review of the Town's pay plan and job descriptions done at that time. That Study will begin in early December and should be completed in about 90 days, or early March, 2005.

Report by Town Manager Regarding Columbarium Area at Green Hill Cemetery

The Manager also advised that an agreement has been signed with John Broadbooks Landscape Architects for the design of the columbarium area at the Green Hill Cemetery. The design work has already begun and is expected to be completed within 45 days.

Report by Town Manager Regarding OSHA Inspection

Galloway reported to the Board that the Department of Labor had recently completed an Occupational Safety and Health Act (OSHA) inspection of town facilities. He advised that the violations found by the inspector were not major though they were of a serious nature and could have resulted in harm for our personnel. The fines for the violations were negotiated down to approximately \$1,300. He noted that when the Town was last inspected in 1993, the initial fines were more than \$39,000. That total was negotiated down to approximately \$3,500.

Adjournment

With no further business, Alderman Brown moved, seconded by Alderman Caldwell to adjourn the meeting at 8:30 p.m. The motion carried unanimously.

Phyllis R. McClure
Town Clerk

Henry B. Foy
Mayor