

REGULAR MEETING  
BOARD OF ALDERMEN  
TOWN OF WAYNESVILLE  
OCTOBER 24, 2000  
TUESDAY - 7:00 P.M.  
TOWN HALL

The Board of Aldermen held a regular meeting on Tuesday, October 24, 2000. Members present were Mayor Henry Foy, Aldermen Gavin Brown, Gary Caldwell, Libba Feichter and Kenneth Moore. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure and Town Attorney Michael Bonfoey. Mayor Foy called the meeting to order at 7:00 p.m.

Approval of Minutes of October 10, 2000

Alderman Caldwell moved, seconded by Alderman Feichter, to approve the minutes of the October 10, 2000 meeting as presented. The motion carried unanimously.

Acceptance of Law Enforcement Block Grant

Town Manager Galloway reported that the Waynesville Police Department has been awarded a grant totaling 90% of \$12,196 from the United States Department of Justice. In order to receive the grant, the Town must provide matching funds equal to 10% of the total (\$1,220). This match can come from any of the funds already budgeted for either capital outlay or materials and supplies.

Police Chief Hollingsed attended the meeting and reported that there will be a committee meeting on Thursday, October 26. Members of this committee consist of representation from the School Board, District Attorney's Office, Court System, Churches and members of the community. Committee members will recommend how this money should be spent. Chief Hollingsed said grant monies from last year were used to purchase uniforms for bike patrol, computer upgrades and an impound lot for storage of police vehicles.

Chief Hollingsed said that several items are needed this year and this money can be used to help pay for these items, such as an upgrade of the DCI system, communication equipment and headsets for SRT; a computer for the school resource officer (which can be purchased in conjunction with the school system) and a LCD projector for presentations.

Alderman Moore moved, seconded by Alderman Caldwell, to accept the grant which has been awarded to the Waynesville Police Department and approve the match of \$1,220 as required. The motion carried unanimously.

Recommendation of Police Department Regarding Academy Street

For some time, the Town has received complaints about the parking situation on Academy Street

which is located between Main Street and Tate Street, just south of the Post Office. Access and visibility are sometimes blocked for residents of the Landmark Condominiums and there is a lack of legal parking spaces in the block of Academy Street between Main and Haywood Streets.

Police Chief Hollingsed said that Officer Tim O'Neill met with representatives from each of the businesses, churches and residences along Academy Street for input into possible solutions to these issues. The following actions were recommended:

#### **Academy Street between Main Street and Haywood Street**

- Designate the first six parking places on the north (church) side of Academy Street as "Loading and Unloading Only Monday - Friday 6:00 a.m. - 6:00 p.m." The remainder of the parking spaces on the north side of Academy Street be designated as regular parking except for two spaces across from Strain's Music and Playground Specialist. These spaces should be marked as "Loading and Unloading Only Monday - Friday 6:00 a.m. - 6:00 p.m." or "1 Hour Parking Monday - Friday 6:00 a.m. - 6:00 p.m."
- Designate the south side of Academy Street as "No Parking".

#### **Academy Street between Haywood Street and Tate Street**

- Designate regular parking spaces along the north (church) side of Academy Street. One space directly in front of the walkway to the Methodist Church should be designated "Loading and Unloading Only".
- Designate regular parking spaces along the south side of Academy Street. Entrances to driveways should be clearly marked to discourage parking that blocks these entrances and exits.

Alderman Feichter complimented Chief Hollingsed and his staff for their work in researching this issue and the work that they do each day. Mayor Foy suggested the possibility that the Post Office may allow the Town to construct steps going into their parking lot to help relieve some of the parking problems. Attorney Bonfoey will meet with Chief Hollingsed and draft an ordinance for presentation at the next meeting.

#### **Police Recommendation Concerning Speed Limits on Longview Drive and Greenview Drive**

Some requests were received recently that the Town investigate speeding vehicles and safety in the Longview Drive/Greenview Drive area. The main complaint seemed to be the speeding construction vehicles leaving the Smoky Mountain Sanctuary area and the Police Department is constantly being asked to slow the people down.

Police Chief Hollingsed said that the Police Department conducted an investigation of the area. He added that they have not spoken to the residents on these streets to get their input. It is the recommendation of the Police Department that the speed limit be lowered to twenty (20) miles per

hour from Country Club Drive to the second intersection of Greenview and Longview and that rumble strips be placed in the roadway where Greenview ends into Longview. If this is not successful, it is recommended that two (2) additional stop signs be placed at this intersection and then place a speed breaker across the roadway where Greenview and Longview intersect to ensure compliance.

Town Manager Galloway said that there was a stop sign at Greenview at one time. It was taken down because everyone violated the stop sign.

Alderman Moore moved, seconded by Alderman Brown, to reduce the speed limit to twenty (20) miles per hour from Country Club Drive to the second intersection of Greenview Drive and Longview Drive and to install a stop sign and rumble strips in the roadway where Greenview ends into Longview. The motion carried unanimously. (Ord. No. 27-00)

#### Ordinance Regarding Loud Radios

Attorney Bonfoey presented two draft ordinances from the City of Fayetteville regarding loud radios. The difference in the two ordinances is that violation of one is subject to a civil penalty in the amount of one hundred dollars (\$100) and the other is subject to a criminal penalty in the amount of five hundred dollars (\$500). Attorney Bonfoey said that this ordinance has not been fully tested and he would like to speak with the Attorney for the City of Fayetteville before this ordinance is adopted.

Police Chief Hollingsed pointed out that in the draft ordinance a violation occurs if the sound generated is audible at a distance of thirty (30) feet from the radio, tape recorder, cassette player, or other machine or device that is producing the sound. Chief Hollingsed said it would be more practical for the Police Department to enforce this ordinance than an ordinance which requires the use of a decibel meter. Attorney Bonfoey will present a modified draft at the next meeting for the Board to review.

#### Resolution in Support of Higher Education Bonds to Assist Community Colleges and Universities in Meeting Facility Needs and Accommodating Students

Mr. Jay Hinson, Haywood County's Director of Economic Development, has requested that the Town Board consider adoption of a resolution in support of the bond issue which will appear on the ballot in the election of November 7, 2000. This \$3.1 billion bond package will generate funds to assist community colleges and universities statewide in making improvements and expansion of facilities and in preparing to accommodate the growing number of students in the future.

Alderman Moore moved, seconded by Alderman Caldwell, to adopt the resolution as requested. The motion carried unanimously. (Res. No. 22-00)

#### Appointment of Committee to Review Issues Regarding Greenhill Cemetery

At the meeting of October 10, 2000 a proposal was submitted to dig the graves at Greenhill

Cemetery. At that time, the Board indicated that they could not grant such authority without advertising for bids from all those interested in providing such services. There are several other issues which need to be dealt with regarding Greenhill Cemetery. It was suggested that a Committee be appointed to review those issues and plan for the future of the Cemetery. Several names were suggested for inclusion on this committee. Town Manager Galloway will talk to those persons before the next meeting to see if they are willing to serve on this committee. No action was taken.

#### Appointment of Community Appearance Commission Member

Mayor Foy reported that Jerry Yates is unable to continue serving on the Community Appearance Commission. Mayor Foy appointed Steve King to fill the unexpired term of Mr. Yates. This term will expire March 1, 2002.

#### Appointment of Member of Waynesville Housing Authority by Mayor Henry Foy

The five-year term of Waynesville Housing Authority Board Member James R. Edwards will expire on October 31, 2000. Under state law, the Mayor of a municipality is charged with the responsibility to appoint the members of the local housing authority.

Mayor Henry Foy re-appointed James R. Edwards to serve another five-year term, to expire October 31, 2005.

#### Approval of Personnel Job Descriptions

Town Manager Galloway said that Human Resources Officer Margaret Langston has been working with Recreation Director Mike Smith on the development of job descriptions for the positions at the new recreation center. During that process, it was recalled that when the personnel and position classification plan was completed in 1998, the Town Board approved the Pay Plan, the Job Descriptions and the Personnel Policy. It was felt that the Board should also approve the job descriptions for these new positions at the center. There have also been some new positions which have been authorized by the Board since 1998, and those job descriptions should also be approved by the Board.

Those job descriptions are as follows:

#### Recreation Department

Recreation Specialist (BADGE Program)  
Custodian (New Center)  
Aquatics Program Supervisor  
Assistant Aquatics Supervisor  
Life Guard  
Receptionist  
Child Care Aid  
Administrative Support Supervisor

#### Finance Department

Apprentice Tax Collector  
Assistant Finance Director  
General Office/Accounting Assistant

#### Planning and Zoning Department

Planner I

There were several questions regarding the certification requirements for Child Care Aid and if those requirements should be the same as those required by the State. Alderman Feichter pointed out that the Lifeguard description required “ability to use computer” and the Aquatics Program Supervisor did not.

Alderman Feichter moved, seconded by Alderman Caldwell, to approve the job descriptions as presented, with the addition of any clarifications needed for the Child Care Aid Job Description. The motion carried unanimously.

#### Mayor Foy - Reminder of “Clean Haywood County” Meeting

Mayor Foy reminded the Board Members of a meeting to be held on Thursday, October 26 at 7:00 p.m. for “Clean Haywood County”.

#### NCLM Conference - Fayetteville, NC - October 15 - 17, 2000

The North Carolina League of Municipalities Conference was held in Fayetteville, NC October 15 - 17, 2000. Town Manager Galloway and Aldermen Brown, Caldwell and Feichter attended the conference. Alderman Brown said that he was impressed with how well the Town of Waynesville operates. Alderman Feichter said that Mayors from the City of Cary and Charlotte both spoke at the conference about the need for people to look ahead to the future, and she felt that Waynesville was headed in the right direction. Alderman Brown said that Waynesville’s leaders saw this need throughout history and we should be thankful to them for having this foresight.

#### \$200,000 Grant by the Department of Transportation for Greenway

Manager Galloway announced that the Town has been awarded a \$200,000 grant by DOT to be used for the Greenway. Thanks should be given to WK Dickson and Tim Plowman for their work on this grant application, and to Mayor Foy for urging the Town to apply for the grant. Manager Galloway said that there are still some hurdles to cross, especially with Norfolk Southern in the development of the greenway. He will keep the Board posted.

#### Comments Regarding New Recreation Center

Rex Feichter said that each morning he walked past the new Recreation Center on Howell Mill Road. He said that the lights are on now in the mornings when he walks by and it is inspiring and exciting to see the new center coming to life.

#### Adjournment

With no further business, Alderman Brown moved, seconded by Alderman Moore, to adjourn the meeting at 8:17 p.m. The motion carried unanimously.

Town Clerk

Mayor