

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio**

**May 2, 2017**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Lt. Ketteman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

#### **Sheriff Department Update**

Lt. Ketteman reported that several neighborhoods have been having car break-ins. He reminded people to not leave their cars unlocked or valuables in them. The Lieutenant also reported on a robbery attempt at the Kenwood Towne Center in which the suspect broke his leg after attempting to steal jewelry.

The Lieutenant also reported that the sheriffs' office has been dealing with pan-handlers recently and has seen an uptick in drug related arrests. Finally, Lt. Ketteman reported that the problem house on Frolic has had its issues abated.

#### **Parks and Recreation Update**

Mr. McKeown reported that the roof on the pavilion at McDaniel Park has been painted. He also stated that the cost to replace the table tops is approximately \$11,000 including labor. The materials and labor will be furnished by Walnut Grove Playgrounds. The cost of the materials alone is approximately \$9,000. Mr. Weidman asked if the Township could install them. Mr. Kellums stated yes. Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the table tops only. All voted yes.

#### **Road Improvement Bonds**

Mr. Bickford reported that the net interest cost for the bonds came in at 1.4% with a five year rolling payback. In addition, the Township's bond rating was maintained at AA2 by Moody's and in their report they hinted that the Township is close to an AA1 rating.

#### **Maintenance Update**

Mr. Kellums reported that the recent south Trash Bash was very successful and the document shredding yielded two full shredding trucks.

Mr. Kellums stated that the Donna Lane reconstruction project has begun and the Montgomery Road sidewalk construction project will be completed soon. In addition, the Galbraith Road project is moving slowly as the utility crews work on connecting property owners to the new underground system. Paving of Galbraith Road has been moved to July 1, 2017 at the earliest.

Mr. Kellums stated that he has received a no parking request for certain parts of Styra and Largo. He will look into the issue and report back to the Board.

Mr. Kellums requested a motion to advertise the 2017 Curb program. Mr. Bishop made a motion, seconded by Mr. Connor to advertise for the 2017 Curb Program. All voted yes. Mr. Kellums stated that the excellent pricing received by the Township for the Road program will allow for more curb and sidewalk to be replaced this year. Sandymar and Lyngris along with several other streets will be part of the program.

#### **Onyx Program 2017 Approval and Contract**

The resolution “Authorizing the 2017 Onyx Road Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-44 passed this 2<sup>nd</sup> day of May, 2017.

#### **Reclamite Program 2017 Approval**

The resolution “Authorizing the 2017 Reclamite Road Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-45 passed this 2<sup>nd</sup> day of May, 2017.

#### **Medical Marijuana Ban and Zoning Amendment**

The resolution “Prohibiting Medical Marijuana Cultivators, Processors and Retail Dispensary Establishments Licensed under Ohio Revised Code Chapter 3796 Within the Unincorporated Territory of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-46 passed this 2<sup>nd</sup> day of May, 2017.

The resolution “Initiating a Change to the Text of the Sycamore Township Zoning Resolution to Prohibit Medical Marijuana Cultivators, Processors, and Retail Dispensary Establishments Licensed under Ohio Revised Code Chapter 3796 Within the Unincorporated Territory of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-47 passed this 2<sup>nd</sup> day of May, 2017.

#### **Transfer of Funds to the Sycamore Township CIC**

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-48 passed this 2<sup>nd</sup> day of May, 2017.

#### **Zoning Approval Case 2017-05P2**

The resolution “Approving a Site Plan for Monty-Misleh Skyline Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-49 passed this 2<sup>nd</sup> day of May, 2017.

### Upcoming Public Hearings

Mr. Bickford reported that the Matt the Miller sign request would be heard on Thursday at 6:45 p.m. In addition, there will be two Boy Scout proclamations in the coming months and the Deer Park High School government night is scheduled for May 18, 2017.

Mr. Holbert reported that members of the Board of Zoning Appeals and Zoning Commission have approached him about a raise for their services. Mr. Weidman requested information be presented to the Board regarding the attendance and payouts for the Zoning Board meetings based on cancelled and missed meetings by members.

Mr. Kellums requested the Board take action on the RFQ's submitted and presented for the Landscape Gateway Enhancement project. Mr. Bishop made a motion, seconded by Mr. Connor, to begin negotiating a contract with CT Consultants based on their experience with the Monroe / SR 63 interchange. All votes yes.

### American Way Sign

Mr. Bickford reported that Mr. Miller has reached out to Andy Ginalla with BRG about the American Way sign but has not yet heard back from him. In the meantime, new drawings were presented to St. Vincent Ferrer Church. Mr. Miller stated he would continue to work with BRG to come to a consensus on the sign location and design. The Board is still in favor of the stone look with Township branding on it.

### Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire-Bunker Gear	\$6,000.00
The Huntington National Bank	Kemper Goldcoast/Deerfield TIF Payment	\$36,000.00
US Bank	Public Infrastructure Improvement	\$3,612.50
US Bank	2016 Various Purpose Refunding Bonds	\$165,500.00
US Bank	2010 Road Improvement Bonds	\$35,500.00
US Bank	2009 Unrefunded Various Purpose Bonds	\$11,375.00
US Bank	2014 General OB Bond (TriHealth)	\$56,025.00
US Bank	2007B Public Infrastructure Bonds	\$25,306.25

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request. Vote: All Aye

### Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:56 a.m.

Begin Executive Session: 9:59 a.m.

End Executive Session: 10:10 a.m.

Back in regular session: 10:10 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor, to send the requested letter to Mr. Pancero. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:10 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 05/02/2017