

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 29, 2016

The meeting was called to order at 3:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Ketteman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Sheriff Department Update

Lt. Ketteman reported that the black Friday shopping day went well and the Transportation Unit from the County has kept our Deputies in the district. In addition, there have been many hospital issues including several arrests at Jewish Hospital over the past few months.

Parks and Recreation Update

Mr. McKeown reported that Luminaria participation letters have been delivered to residents for the December 10th event.

Maintenance Update

Mr. Kellums reported that all roadway crews are off the various jobs until after January 3, 2017. The annual Township curb replacement program has been completed by Prus Construction.

Mr. Kellums reported that Sycamore Road continues in the design phase and there will be an open house next week on the project.

A resident has contacted the Township requesting that a screen be placed around the port-o-lets in the administration parking lot that serves the park. Mr. Kellums stated that the request came from a new resident on New England Court who is approximately 600 feet from the port-o-lets. At this time the Board is not inclined to screen the port-o-lets.

Mr. Kellums stated there is a purchase order for the Hosbrook Road project that is for additional quantities which will be presented later in the meeting.

Mr. Bickford stated that Ed Williams with TEC Engineering monitored the black Friday holiday traffic and was able to make adjustments to keep traffic flowing.

Upcoming Public Hearings

Mr. Bickford reported that the public hearing for the proposed Guttman development on Kenwood Road is scheduled for 6:00 p.m. on Thursday, December 1st. He presented a new drawing showing the proposed development in relation to the agreed upon consent decree.

Mr. Bickford reported that Mitchell Gold + Bob Williams has requested a modification to the approved LASR for the Kenwood Collection and the public hearing will be on December 15th. Mr. Miller stated there is the potential that two of the nuisance properties may be abated by then.

The nuisance hearings are tentatively scheduled to start at 6:00 p.m. Mr. Bickford stated the LASR hearing will start at 6:50 p.m.

Mini Cell Towers

Mr. Bickford reported that new mini cell towers are starting to be installed all over the area.

Mr. Holbert presented examples of mini cell sites including one on Snider Road that was approved by the Hamilton County Engineer without consulting the Township. The cell site itself is located in a residential district and may be subject to Zoning.

Mr. Holbert stated that he attended a meeting regarding these types of facilities with other Townships and the County Engineer.

The Board requested that Mr. Miller look at what options the Township has in regards to these facilities and to take the appropriate action starting with the Board of County Commissioners.

Mr. Holbert also reported that Mattress Firm would like to hold a ribbon cutting ceremony with the Trustees. Mr. Weidman requested potential dates to see if any Board member could attend.

Nuisance Property

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4451 Matson Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-154 passed this 29th day of November, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	2014 General Obligation Bond Payment	\$5,000.00
U.S. Bank	2016 Various Purpose Bonds Payment	\$196,633.33
U.S. Bank	Road Improvement Bonds, Series 2010 Payment	\$131,925.00
U.S. Bank	2009 Unrefunded Various Purpose Bonds Payment	\$652,400.00
U.S. Bank	2007 Unrefunded Various Purpose Bonds Payment	\$172,118.75
U.S. Bank	Public Infrastructure Improvement Bonds Payment	\$641,650.00
Ohio Treasurer	Sturbridge Loan CB13L Payment	\$37,499.17
Automotive Enterprises	Seagrave Pumper Repairs	\$4,028.62
Blanket Vendor	Vehicles	\$5,000.00
Blanket Vendor	Building Costs	\$3,000.00
Ford Development	Hosbrook Road Traffic Calming	\$21,306.14
Blanket Vendor	Utilities – Admin Building	\$12,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request.

Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 3:50 p.m.

Begin Executive Session: 3:52 p.m.

End Executive Session: 4:10 p.m.

Back in regular session: 4:10 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 4:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 11/29/2016