

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 18, 2016

The meeting was called to order at 3:30 p.m. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny. President Weidman and Lt. Ketteman from the Hamilton County Sheriff's Office were excused.

Fire Department Update

Chief Penny updated the Board on the number of runs to Health Care Facilities

Chief Penny reported that the Academy of Medicine performed their certification visit last week and the department passed.

The Chief reported that several fire trucks are undergoing repairs and will be out of service for a short time.

Sheriff Department Update

Mr. Bickford reported on behalf of Lt. Ketteman on a heroin trafficking arrest at Kenwood and Montgomery Roads.

Parks and Recreation Update

Mr. McKeown presented the final location of the batting cage.

Mr. McKeown presented an image taken from a drone of the Schuler Athletic Complex compliments of Tape Products.

Mr. McKeown reported that bands for 2017 are booking quickly. He stated that Ambrosia has requested to play the 25th anniversary Festival in Sycamore.

Maintenance Update

Mr. Kellums reported that the Galbraith Road project is preparing to wrap up for the holiday season. All vaults are set, and most concrete work is done. The utility poles will come down next year.

Probation department detainees of the Sheriff's patrol have been picking up litter biweekly along the major roads and interstate ramps. In the third quarter of 2016, they have picked up over 1,100 pounds of litter.

Mr. Kellums requested a change to the "Right of Revocable Privilege" application process. He stated that applicants should now be required to name Sycamore Township as an additional insured. Mr. Connor made a motion, seconded by Mr. Bishop to approve the change. All voted yes.

Mr. Kellums reported that curbside leaf pick up has begun.

Duke Energy is in the process of replacing old copper gas service mains that run from the street to the house. In each case, after the replacement, the storm sewers are TV'd with video cameras to make sure the gas line replacement did not damage a storm pipe. On several occasions, the videos have revealed that the sanitary sewer discharge from a home goes directly to the storm sewer system. MSD and Public Works are looking into the issues as they arise.

Pancreatic Cancer Proclamation

The proclamation designating November, 2016 “Pancreatic Cancer Awareness Month” in Sycamore Township was read by Mr. Miller. A motion was made by Mr. Connor, seconded by Mr. Bishop to pass the proclamation. Mr. Porter called the roll. Vote: All Aye.
Passed this 18th day of October, 2016.

Zoning Case 2016-10MA Resolution

The resolution “Approving a Site Plan for the March First Manufacturing Development in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-147 passed this 18th day of October, 2016.

Amendment to Hamilton County Sheriff’s Office Contract

The resolution “Authorizing an Amendment to the Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-148 passed this 18th day of October, 2016.

Nuisance Property and Vehicle

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8987 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-149 passed this 18th day of October, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-150 passed this 18th day of October, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Enterprise Technology Solution	CAGIS 2017 Annual Fee & Arcview Software	\$8,044.00
Blanket Vendor	Recycling	\$8,100.00
Blanket Vendor	Building Costs	\$5,000.00
Blanket Vendor	Vehicles – Fire	\$5,000.00
Blanket Vendor	Bunker Gear	\$5,000.00
LSQ Funding Group	Temporary Help	\$9,970.55
Blanket Vendor	Misc. Roads	\$20,000.00
Team All Sports	Batting Cage System Schuler Park	\$8,591.36

A motion was made by Mr. Connor, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Mr. Bickford stated there was no agenda for Thursday, noting Mr. Weidman and Mr. Porter would not be in attendance.

Mr. Connor made a motion, seconded by Mr. Bishop to cancel the regularly scheduled Thursday, October 20th meeting. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Economic Development** was made by Trustee Bishop.

Mr. Porter called the roll. Vote: Bishop: Aye; Connor: Aye.

End regular session: 4:11 p.m.

Begin Executive Session: 4:12 p.m.

End Executive Session: 4:22 p.m.

Back in regular session: 4:22 p.m.

Mr. Bickford stated he would work with the state on bidding out the JEDZ audits to try and secure a better price.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 4:22 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 10/18/2016