

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 17, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that there were problems with Engine 92 and the Quint. The engine has a bad PCM module and the Quint has a bad transmission. The engine repair cost is unknown at this time and a new transmission for the quint will cost approximately \$7,200. In the interim, Deerfield Township has loaned a truck to the Township which has broken down too. A radiator hose was replaced at a cost of \$200 and the truck is now back in service.

Mr. Connor requested a list of all fire department trucks and their age.

Mr. Bickford stated that he and the Chief were looking to accelerate the capital program to address the needs of the aging fleet.

Chief Penny reported that there have been 13 part time firefighters that have left this year. All those who have left did so for full time work.

The Chief stated that he is continuing to work on the department physicals. The challenge is finding a doctor's office that will bill insurance and provide the needed tests. Most doctors' offices can't provide the needed fit for duty tests and the offices that can will not bill insurance.

Sheriff Department Update

Lt. Ketteman reported that the April statistics are out. There has been an increase in car break-ins in several neighborhoods. The thief usually looks for items not put away and, if the car is unlocked, will rummage through the glove box.

Lt. Ketteman reported that heroin overdoses continue to rise and the Sheriff has recently said that if residents see suspicious behavior to report it immediately and not wait.

Parks and Recreation Update

Mr. McKeown presented surrounding community park rental fees and stated that most communities no longer require that the renter name the local government as an additional insured. Mr. Connor asked if it was time to raise our fees to be comparable to other communities. Mr. Bishop suggested that the deposit amount be increased to match any Township insurance deductible. Mr. McKeown will look into rental rates and deposit amounts and will report back to the Board.

Maintenance Update

Mr. Kellums reported that the utility relocation on Hosbrook Road is progressing very slowly since Duke is not on the job for many days at a time. The Galbraith Road project continues to progress. The crews are close to the intersection of Montgomery and Galbraith with the conduit.

Mr. Kellums reported that the Mastic Surface bids were opened this week. There was one bid, Terry Industries, at a cost not to exceed \$105,836.76. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums presented a request to install no parking signs on Bayberry Drive from the intersection of Kenwood Road a distance of 100 feet. Mr. Miller stated he would have a resolution Thursday for the Boards consideration.

Mr. Kellums reported that a resident was complaining about the newly installed no parking signs on Donna at Ester Marie. The purpose of the no parking zone was to improve safety at the intersection during peak school times. Mr. Kellums suggested that the no parking times be limited to 7:00 a.m. -4:00 p.m. Monday through Friday. Lt. Ketteman stated the Sheriff's office could handle the enforcement during those times. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution reflecting the new times. All voted yes.

Mr. Kellums reported that a resident of Tenderfoot Lane will be in attendance Thursday to discuss the traffic situation in that neighborhood.

Plan Review Fees

Mr. Bickford presented a proposal from the Zoning Department to increase certain fees. The Board requested additional information before making any changes.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3907 Mantell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-62 passed this 17th day of May, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4187 Trebor Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-63 passed this 17th day of May, 2016.

Upcoming Public Hearings

Mr. Bickford presented two cases that will be heard at future public hearings. Case 2016-05LASR Modification will be heard Thursday at 6:30 p.m., and case 2016-06MA will be heard on June 2, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

| | | |
|----------------|-----------------------|------------|
| A Step Above | Carpet for Station 92 | \$2,700.00 |
| Blanket Vendor | Building Supplies | \$7,000.00 |

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:15 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/17/2016