

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 5, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he is working with other departments and law enforcement agencies on training that encompass triage and other medical assistance during a shooting event.

Chief Penny reported that the door controller system needs a software update that will fix the problems plaguing the system at a cost of \$1,770. Mr. Bickford reported the cost to replace the system with key locks is far greater than the cost of the software upgrade.

Mr. Miller asked Chief Penny if he had any response to the Medicount Term Update questions that were posed. Chief Penny stated he had not heard back from Medicount yet.

Sheriff Department Update

Lt. Ketteman reported that the officers are trained to eliminate the threat in an active shooter situation and the triage from the EMS personnel will help with those that are injured as the police can't get to them until the threat is eliminated.

Lt. Ketteman reported on the media release about the thefts at LaRosa's and Subway. The main suspect was apprehended after a short police chase. Evidence was found at a residence in Silverton where the suspect lived with his girlfriend.

Mr. Weidman asked if they were heroin addicts. Lt. Ketteman replied they were and that heroin is now a major problem.

Chief Penny reported that calls for service for heroin continue to increase along with the use of the drug Narcan.

Maintenance Department Update

Mr. Kellums reported that the contractors are about finished with the Hosbrook and Montgomery utility project and the utilities are working on finishing the installation of their lines. Duke Energy is slated to remove the poles in the next few weeks and the underground connections to the individual businesses is in process.

Mr. Kellums presented a change order for \$9,419 to Bansal Construction to relocate cable pull boxes that were not in the original design. Mr. Weidman made a motion seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums reported that bids for the construction of the northern salt dome will be opened on Friday, May 8, 2015 at 10:00am. Bids for the Hosbrook Road Traffic Calming Study will be

opened at 10:00am on May 12, 2015 followed by bid openings for a new maintenance truck at 10:30am and the Galbraith Road Utility Project at 11:00am.

Mr. Kellums reported that the contractor on the Galbraith Road slip lane damaged a sewer lateral on E. Galbraith Road. The Township is working with the contractor to get the problem resolved.

Mr. Kellums reported that Thelan and Associates damaged a Cincinnati Bell fiber optic line during the test boring on Sycamore Road. The Ohio Utility Protection Service failed to mark the line and is responsible for it not being marked.

Mr. Kellums reported that the maintenance drivers will be attending a safety program on heavy equipment operation.

Mr. Kellums presented a proposal from Eads Fence Company for \$35,090.40 for the fence construction related to American Way. Mr. Weidman made a motion seconded by Mr. Bishop to accept the proposal. All voted yes.

Mr. Kellums requested a motion to advertise for the 2015 Road Program. Mr. Weidman made a motion seconded by Mr. Bishop to advertise. All voted yes.

Retaining Wall and Fence Repair – Hosbrook/Montgomery

Mr. Kellums stated the retaining wall at Montgomery and Hosbrook was deteriorating and needs the cap replaced. Mr. Kellums presented a proposal from Tri State Contract for \$24,522 for the repair. Mr. Weidman made a motion seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

2015 Salt Contract

Mr. Kellums stated the salt contract in partnership with the City of Cincinnati has been extended for 2016 with no price increase. Mr. Weidman made a motion seconded by Mr. Bishop to extend the agreement with the City of Cincinnati. All voted yes.

UST Insurance

Mr. Kellums reported that the required Underground Storage Tank Insurance was due for renewal. The cost for renewal is \$600 for an \$11,000 deductible or \$400 for a \$55,000 deductible. Mr. Weidman made a motion seconded by Mr. Bishop to renew the insurance with an \$11,000 deductible. All voted yes.

Parks and Recreation Update

Mr. McKeown reported that the opening act for Kansas, Arc and Stone, has cancelled their performance. In their place the Gamut will perform. The Friday night opening act will be After Midnight.

Nuisance Property and Vehicle

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 8305 Monroe Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-48 passed this 5th day of May, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A Motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-49 passed this 5th day of May, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-50 passed this 5th day of May, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4105 Myrtle Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-51 passed this 5th day of May, 2015.

Consultant Selection

Mr. Bickford reported that five consultants had responded to the RFQ for the Planning Documents, McBride Dale Clarion, Jacobs, TEC, Reveille Planning, and Zone Q. Mr. Bickford stated that each will be interviewed with a summary presented to the Trustees.

Upcoming Public Hearings

Mr. Bickford asked if the Board had any questions on the upcoming public hearings. There were no questions.

Kenwood Senior Center

Mr. Bickford presented a request from the Kenwood Senior Center for a donation in the amount of \$12,500. This amount has been donated in the past and was budgeted for. Mr. Weidman made a motion seconded by Mr. Bishop to approve the donation. All voted yes.

Purchase Orders over \$2,500

Princeton City Schools	TIF School Payment Brookwood/Kemper	\$81,623.18
Blanket Vendor	Materials – roads (Gas Tax)	\$57,425.00
The Huntington National Bank	Kemper Goldcoast Deerfield Interest	\$42,450.00
FEMA	Excess Funds Returned	\$5,084.85
US Bank	KW Mall Bonds Interest Series 2007B	\$47,618.75
US Bank	Redstone Interest Payment Bonds Series 2007	\$156,143.75
US Bank	Various Purpose Bonds Interest Series 2009	\$97,456.25
US Bank	Interest Road Improvement Bonds Series 2010	\$38,050.00
CareWorksComp	2016 Workers Compensation Group Rating	\$8,269.00
Schneider Electric		\$1,737.00

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition, Property Sale, and Pending Litigation** was made by Trustee Connor. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:50 a.m.

Begin Executive Session: 9:55 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:32 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:32 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/05/15