

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 13, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Superintendent Kellums and Fiscal Officer Porter were excused.

Sheriff Patrol Update

Lt. Ketteman reported that of the 47 thefts in the township for the month of April, 37 were business related.

Lt. Ketteman also reported that the Family Dollar investigation is still ongoing.

The training event at the Kenwood Towne Centre was successful and all agencies worked well together.

Mr. Weidman thanked Lt. Ketteman and Chief Penny for a job well done on a great exercise.

Chief Penny reported that all agencies involved are more prepared than before should an incident arise.

Station 93 Door Controller

Chief Penny reported that a door controller for one of the electronic locks on station 93 had failed and suggested looking into keys instead. The Board directed Chief Penny to look into alternative locks.

New Hire

Chief Penny reported that Firefighter / Medic Gail Rose had resigned from the department and requested permission to begin the hiring process to replace her. The Board directed the Chief to begin the process.

Chief Penny reported that we have recently lost 4 regular part timers and is looking into hiring their replacements. A concern with all part time employees is that they do not go over the 1,500 hour rule.

Dartmoor Storm Sewer Update

Mr. Bickford reported that HCC Public Risk is looking into the matter and will report back when there is more information.

Hosbrook Road Traffic Calming

Mr. Bickford updated the Board on the engineering process for the Traffic Calming project and reminded the Board of what was approved based on the study is what is being engineered currently.

Hosbrook Construction Administration RFP

Mr. Bickford reported that the RFQ for construction administration has been advertised and will be opened later in May.

Underground Storage Tank Coverage

Mr. Bickford reported that the mandatory yearly underground storage tank insurance fee was due. This year the deductible amount was lowered to \$11,000 for \$700 or we can pay \$500 for a \$50,000 deductible. Mr. Bishop made a motion, seconded by Mr. Connor to purchase the \$11,000 deductible policy for \$700. All voted, Yes.

Electric Aggregation

Mr. Bickford requested direction from the Board on how to proceed with electric aggregation once the vote has been certified. Mr. Connor made a motion, seconded by Mr. Weidman to work with Integrys Energy Solutions, a Sycamore Township Company. All voted, yes.

Nuisance Properties and Vehicle

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12051 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-48 passed this 13th day of May, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12186 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2014-49 passed this 13th day of May, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor,

dispensing with the second reading and declaring an emergency. Mr. Miller called the roll.
Vote: All Aye.

Resolution No. 2014-50 passed this 13th day of May, 2014.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by

Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye

Resolution No. 2014-51 passed this 13th day of May, 2014.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

| | | |
|--------------------------|------------------------|------------|
| Double Tree Guest Suites | Festival Bands Lodging | \$3,500.00 |
|--------------------------|------------------------|------------|

Mr. Weidman asked why they were charging such a high fee when the rooms used to be donated. Mr. Bickford reported that the new management of the Double Tree would only give a discount on the rooms, but they are still a Festival sponsor and make a cash donation.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the request.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Bishop made a motion, seconded by Mr. Connor, to enter into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, and personal financial statements of “Scott Street Partners” who is an applicant for economic development assistance. The information is directly related to a request for economic development assistance that is to be provided or administered under ORC 5709.73-.75 and involves public infrastructure improvements or the possible extension of utility services that are directly related to the economic development project located at “Northcreek Drive”. The executive session is necessary to protect the interests of the applicant and the possible investment or expenditure of public funds to be made in connection with the economic development project.

Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to enter into Executive session for the purposes of “Property Acquisition and Personnel – Compensation.”

Mr. Miller called the roll, Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:42 a.m.

Begin Executive Session: 9:45 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:32 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor.
Vote: All Aye.

End regular session: 10:32 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Acting Administrator
Workshop Minutes 05/13/2014