

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**November 19, 2013**

The meeting was called to order at 12:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Ketteman from the Hamilton County Sheriff's Office.

**Sheriff Patrol Update**

Lt. Ketteman reported that the monthly stats had been delivered electronically last week. He also reported that the police cruiser involved in the incident on Montgomery Road has been totaled. Mr. Bickford reported that the Township would receive \$12,291.67 for the loss. Options for a new cruiser were discussed and the Board directed Lt. Ketteman to provide information on the various police cruiser models.

**Parks and Recreations Update**

Mr. McKeown reported that the car show club has pulled out of the event for 2014 and he is trying to find a replacement. Mr. McKeown advised the Board that bands for the 2014 festival should be booked earlier than normal due to increased competition from other venues.

**Kenwood Road Update**

Mr. Kellums reported that Kenwood Road is substantially complete and traffic is flowing smoothly. The first punch list is in process and should be completed in the coming weeks.

Mr. Weidman stated that he noticed traffic was moving well and that Burger King had a full drive thru when he went by.

Mr. Bishop thanked Mr. Kellums for his work on the project.

**Township Owned Property along Cross County**

Mr. Kellums presented information on trails that were created on Township owned property. Mr. Todd Hanseman, the resident, spoke on the issue and said that he was unaware he was doing anything wrong. There was discussion on the issue as to who has the liability and about possible zoning concerns. The board directed Mr. Bickford to collect more information.

Mr. Kellums reported on the development at Glenover and Montgomery. Mr. Bickford added that occupancy of the homes would not be awarded and future Zoning Certificates would not be issued until the road was repaired. Mr. Kellums stated that the developer wanted to put cash in an escrow account instead of the traditional bond. Mr. Miller stated that the bond is to insure compliance with prevailing wage standards. Mr. Porter indicated that the County Engineer may have the ability to accept an escrow payment. Mr. Kellums said he would research the issue further and report back.

**Employee Promotion**

Chief Gerome reported that Mike Beiting was in line to be promoted to Lieutenant. Mr. Bishop made a motion, seconded by Mr. Connor to promote Mr. Beiting to Lieutenant and to direct Mr. Miller to prepare a resolution amending the rate of pay. All voted, yes.

**Fire Purchase Requests / Invoices**

All invoices we approved as listed.

Mr. Weidman commented on the Medical Director charge and asked if it would be possible to use Medical Mutual for physicals to reduce costs. Mr. Bickford stated that the Medical Director fee was required so the department could dispense drugs on EMS runs.

**Consultant Selection for Hosbrook Road Calming**

Mr. Bickford advised the Board that in order to complete the engineering on the Hosbrook Road calming study, a consultant selection process was required. Mr. Bishop made a motion, seconded by Mr. Connor to begin the consultant selection process. All voted, yes.

**Radio System Replacement / Dismantling**

Mr. Bickford reported that the final cost for the radio system replacement and dismantling came in at \$8,800.

**Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

Mobilcom	Radio System Replacement	\$8,800.00
Donnellon, Donnellon and Miller	Legal Services	\$13,035.75

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase orders. All voted, yes.

**Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition and Personnel – Promotion** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 1:13 p.m.

Begin Executive Session: 1:15 p.m.

End Executive Session: 1:32 p.m.

Back in regular session: 1:34 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 1:34 p.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Assistant Administrator  
Workshop Minutes 11/19/13