

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 1, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Ketteman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Sheriff Patrol Update

Lt. Ketteman reported the monthly stats had been delivered electronically and asked if there were any questions.

Parks and Receptions Update

Mr. McKeown discussed the addition of a batting cage in Schuler Park. Several locations were discussed. Mr. McKeown recommended placing it on the north side of the park, north of the salt depot access road. The cost of the cage ranges from \$10,000 to \$18,000 depending on the type constructed. Xavier University uses a mesh netting style cage which is cheaper than the chain link fence style cage. Mr. Kellums stated that the necessary concrete work could be completed in house.

Mr. Kellums stated that he would like to run water and potentially sewer to the rear maintenance facility and that could impact the potential batting cage location. The Board directed Mr. Kellums to research the costs necessary to extend the water and sewer.

Mr. Connor asked why that location is better than behind the fence. Mr. McKeown stated access could be easier and there is more room.

Mr. McKeown reported that funding for the cage could come from the Schuler Park Fund which has about \$86,000 in restricted funds that can only be spent in the park.

Kenwood Road Update

Mr. Kellums reported that Kenwood Road remains on schedule. The median is now under construction and should be completed within two weeks. Duke and Time Warner are prepared to make final utility connections and Cincinnati Bell will complete their crossovers within two weeks.

Bechtold Park Parking Lot

Mr. Kellums reported that the parking lot for Bechtold Park is in need of major repairs. Some of the work is being done in house but the final sealing of the lot will require an outside contractor. Mr. Kellums recommends that a bid from Louiso for \$8,960 be accepted.

Mr. Weidman asked if this repair was in the budget. Mr. Kellums indicated that it was.

Mr. Kellums reported that the lot will also need to be restriped after it is sealed. The cost should be around \$1,500 and he has requests for quotes out to several firms.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution to accept the Louiso bid. All voted, yes.

Medic 292

Chief Gerome reported that Horton Emergency Vehicles submitted a \$224,500 quote for a new squad to replace Medic 292. The quote is based off the state bid.

Mr. Weidman asked if the fire capital funds would pay for the squad. Mr. Bickford reported that it could.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution to purchase the squad. All voted, yes.

Station 92 Kitchen

Chief Gerome presented three quotes for the renovation of the Station 92 kitchen. All quotes were based off of the same specifications with the lowest being from Wietmarschen Construction, LLC in the amount of \$36,490. In addition, quotes were received to rehabilitate the floor on the main level. J Wesselman Specialty Flooring submitted a quote of \$6,491.94 to grind the old floor out and replace it with epoxy.

The Board directed Mr. Kellums, Mr. Bickford and Law Director Miller to research the minimum competitive bidding thresholds in light of the new budget bill.

Kenwood Towne Center Holiday Staffing Proposal

Chief Gerome reported that he is working with the Towne Centre to place a medic inside the Towne Centre for the busiest times during the holiday season to improve our response. The Board concurred with the idea.

Fire Purchase Requests / Invoices

Chief Gerome presented the current fire purchase requests and invoices to be paid. Mr. Connor asked about the first item, "Alert All". Chief Gerome report that it is for community relations material to hand out to the schools and other community groups.

All bills / invoices were approved as submitted.

Galbraith Road Utilities

Mr. Bickford reported that Duke Energy will be replacing the main feeder line on Galbraith Road and, if the Board was so inclined, this may be an opportunity to underground the utilities on Galbraith. However, placing the utilities on Galbraith Road underground could delay the slip lane project.

The Board directed Mr. Kellums and Mr. Bickford to research the issue further.

Property and Casualty Insurance

Mr. Bickford reported that the 2014 property and casualty insurance premium is \$51,953 with Pillar Insurance.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase order for the Insurance Premium.

Upcoming Public Hearings

Mr. Bickford reported that the two public hearings (Case 2013-05MA and 2013-06MA) were both still on for Thursday night beginning at 6:30pm.

Nuisance Property

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8965 Eldora Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013- 154 passed this 1st day of October, 2013.

Purchase Orders over \$2,500

Mr. Bickford stated the only purchase order was for Pillar Insurance that was previously approved.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford reported that the annual Township Records Commission Meeting will be held on October 15th with the time TBA.

Mr. Bickford reported that the Township will spend approximately \$900 on Halloween candy this year just as in years past.

A motion to enter into **Executive Session for Economic Development and Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:46 a.m.

Begin Executive Session: 9:55 a.m.

End Executive Session: 10:15 a.m.

Back in regular session: 10:16 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:16 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 10/1/13