

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 28, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's office.

Bob Evans Sign - Mr. Bickford reported that Bob Evans took their sign down/put it back up with a change in the color. Zoning rules do not allow a sign to be changed structurally. Law Director Miller said that in his opinion it wasn't a structural change and it could be costing damages in a lawsuit. Trustee Bishop commented that signs are "air clutter" and asked if the same scenario would apply to the Arby's sign. Law Director Miller replied that this scenario would apply more towards non-conforming use.

Mr. Bickford will issue a double ticket for a face change and the sign being put back up. Trustee Weidman recommends review of the sign code. Mr. Bickford informed the Trustees that a review of the sign code is in progress and should be completed by June or July of 2012; the last time this was done was 2003.

Upcoming Public Hearing – Mr. Bickford advised the Trustees of an upcoming public hearing Thursday, March 1 at 6:00 p.m. for a major adjustment to P.U.D. 2008-112, surface parking lot (150 places) parking lot ISR-0.73/20' streetscape buffer/keep all curb cuts (2) on Happiness Way. He reported that the Zoning Board recommended approval (4-1) with adding more shrubs/fence on Happiness Way.

Ronald Reagan Drive – Duke Easement – Mr. Bickford reported that Attorney Miller has minor review changes to perform, adding a statement about the poured rubber mulch area along the sidewalk/roadway. The FBI is in the process of moving in although they still do not have a Certificate of Occupancy (C.O.) yet due to alterations that need to be corrected.

Parks and Recreation Update – Mr. McKeown asked the Board if they wanted to have a park detail this year. Trustee Weidman recommends holding off until we talk to the Sheriff about staffing. He informed the Trustees that entertainment for the Festival is in place which includes The Rusty Griswolds and Bluestone Ivory. The Car Show will be held from 9:00 am to 3:00 pm but the band has been cancelled. Mr. McKeown advised the Trustees that the sponsorships for the Festival are up to \$31,000 which will cover the cost of the bands.

Marlette Storm Sewer – Mr. Kellums reported that the Marlett storm sewer was built in the late 70's. He has spoken to O.U.P.S. who shows that the utilities are in the same trench 10 to 12' deep. He is trying to get the plans for it. Prus Construction priced the job lowest at \$9,000.

Kenwood Road Access Management – Mr. Kellums reported that the Kenwood Road Access Management Project is currently in the engineering phase. Burger King has issues with the program, stating that they weren't notified. Law Director Miller asked what Hamilton County's position is on the underground utilities. Mr. Kellums stated that they would defer to the Township. There is a 50% match the County will be putting money into.

2012 Road Program – Mr. Kellums advised the Trustees that he is working on the 2012 Road Program but wants to make sure that the budget is still at \$900,000; some of the work has needed to be done since 2006. He would like to crack-seal at five years and micropave at ten years which he believes can double the life of the pavement since the twelve year repaving cycle is no longer financially feasible. Mr. Kellums reported that twelve streets needed asphalt, thirteen needed sealing, and the curbs on Yakima, Garden, and Marview needed to be looked at.

Kellums 8. Schuler Memorial Park Lawn Care – Mr. Kellums reported that the ball field lawn care is more customized than the rest of the Township lawn program and advised that \$7,056.50 was spent last year. This year bids for \$7,783 (Team All Sports) and \$7925 (True Green) were received for the slow-release fertilizer and grub control program. A motion was made by Mr. Bishop, seconded by Mr. Connor, to award the contract to Team All Sports. Vote: All Aye.

Sheriff Patrol Update – Lt. Butler discussed statistics for January, 2012.

Fire/EMS Invoices and Purchase Request- There were no questions concerning invoices or purchase requests and they were approved as presented. Chief Jetter informed the Board there was an agricultural fuel spill (from a local business) near the School Road trailer park that had seeped into the nearby creek. The EPA is at the site and will be burning the contaminated cattails. There was an associated fish kill; the cause is still under investigation.

Grant Update – Chief Jetter reported that the SAFER Grant was completed and submitted last Friday. It contains four job share positions (part-time) that would be paid in full for two years.

Request to Bid for AFG Grant Items – Chief Jetter suggested that we use Physio Control who is under state bid at \$192,608.69; monitors are \$33,000 each (seven monitors) plus misc. He advised the Trustees that the compressor's needed to be bid out and requested permission to bid. A motion to advertise was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented a purchase order for The Rusty Griswold’s for entertainment at the 2012 Festival in Sycamore for \$5,000. A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor. Vote: All Aye.

Law Director Miller advised that he has applied for tax exemption on the Montgomery Road properties which were transferred to the Township in 2010 but it was denied until 2011. The Board directed him to appeal the decision. He has 60 days to appeal it in Columbus.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:10 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator