

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio October 18, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff Liaison Lt. Reid, and Rob Butler was present for Law Director Miller who was excused.

Fire/EMS Invoices and Purchase Request - There were no questions or comments on the Fire invoices and purchase requests. Chief Jetter did inform the Trustees that they will be seeing "Unsafe Structure" signs on two buildings in the Township. These are units undergoing condemnation and it could be up to a six month process; one is on Plainfield Road and the other on Kugler Mill.

Motion to Advertise - Mr. Bickford informed the Board that the Kenwood Road Underground Utilities Project was ready to bid and would like the work to begin in January, 2012. A motion was made to go out for bid by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Access Road Name - Mr. Bickford requested the Board to make a decision on naming the Hosbrook Access Road. Trustee Weidman proposed "Ronald Reagan Drive" and there were no objections or additional recommendations. A motion to so name was made by Mr. Weidman, seconded by Mr. Connor. Vote: All Aye. Mr. Bickford will send the recommendation to the Hamilton County Planning Commission for address numbering.

Hosbrook Road Traffic Calming Study Update - Mr. Bickford recommended a public hearing to aid in finalizing the project. The Trustees requested a report and listing of all public comments from previous hearings.

Zoning Case 2011-12MA - Kap Signs – A resolution “Denying a Major Modification and Site Plan for the Jared Jewelers Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-100 passed this 18th day of October, 2011.

Nuisance Property - Mr. Bickford presented 4693 Largo Drive as a nuisance property.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4693 Largo Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-101 passed this 18th day of October, 2011.

MSD Sewer Project - Mr. Kellums asked legal counsel if a legal description was required from MSD for the easements being taken for the sewer relocation project in Bechtold Park prior to preparing a resolution. Legal counsel advised that it would be required. Mr. Kellums will contact MSD and ask for the description.

Mr. Kellums informed the Board that a contract proposal for the Kenwood Road Reconstruction Project was required - this would be following up after the underground utilities phase of the project was complete. He proposed using TEC to prepare the contract for a total of \$24,952. A motion was made to award the contract to TEC by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Parks and Recreation Update - Mr. McKeown reported that the Luminaria will be held December 10th and will be done on the same basis as previous years with a lighting contest; mailers detailing it will be sent out soon. IGA will provide significant support again this year. In addition, the 5K Challenge will be held on Saturday, October 29th at 9:00 a.m. in Bechtold Park. Asked if all the games were over, Mr. McKeown stated that the last district tournament soccer games will be held on October 20th.

Sheriff Patrol Update - Lt. Reid reported that the Driving Angels Program will kick off with a press conference on November 4th at 11:00 a.m. at the Community Room at Schuler Park.

Trustee Weidman asked that the Fire and Sheriff's Departments help out with the funeral service for Carl Lindner being held at Kenwood Baptist Church.

Property Insurance - Mr. Raabe informed the Board of the insurance (property) renewal with Pillar Insurance for \$49,375. This is a \$1,857 decrease over 2010 pricing. A motion to renew was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented two invoices for approval:
Fred A. Nemann Co. - Sidewalk repair at Hosbrook \$10,595.90
Fred A. Nemann Co. - Rubber mulch pour at Hosbrook \$23,930.75 (original amount requested verbally was \$17,000 but did not include gravel base and drainage system)
A motion to approve both invoices was made by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Mr. Raabe reminded the Board that the required annual Records Retention meeting would take place immediately after the workshop and required the attendance of the President of the Board and the Fiscal Officer.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of October 18, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion to cancel the Thursday night Trustee Meeting was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss pending litigation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.
The Board took a short break starting at 9:30 a.m.

The Board reconvened and entered into executive session at 9:44 a.m.
The executive session adjourned at 10:04 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:05 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator