

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio May 17, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Township Records Commission – Mr. Miller requested a Records Commission meeting to address transient records, such as police car cameras recording events and then the ability to record over the media when it becomes full. He stated that the Historical Commission says that it can be copied over. There are three recommended resolutions that should be adopted to comply with this. The meeting will be Thursday, May 19th, 2011 at 6:45 p.m., just before the Trustees Meeting.

Parks and Recreation Update – Mr. McKeown reported that Clear Channel had contacted him regarding the annual Festival advertising. Cost this year is \$5,100 (\$200 less than last year) and it will include 20 more free spots on WSAI-AM. A motion to approve the advertising was made by Mr. Bishop, seconded by Mr. Connor.

Vote: All Aye.

Mr. Weidman asked how the Car Show was progressing and Mr. McKeown reported that it was ready to go, with spaces for 125 cars. Registration will take place at the Community Room prior to the show and the show participant cars will be placed in the back parking lot.

Mr. McKeown reported that he is working on potential replacement dates for The Bloody Tinth concert that was rained out but does not want to compete with any local festivals or church events; August may be the best time.

Sheriff Patrol Update – Lt. Reid reported that the DARE graduation at St. Vincent was a success and Trustee Bishop was in attendance. The next graduation event will be at All Saints School on May 27th, at 1:00 p.m.

Lt. Reid also reported that the Drug Drop Off Program was well-received, especially considering the weather, and that they collected approximately 20 pounds of expired pharmaceuticals – a lot of which came from relatives who had a deceased family member and did not know what to do with the no longer needed medicine. The Township will plan on doing this program again in the fall.

Lt. Reid stated that he participated in the county wide emergency earthquake drill at the EMA Radcliffe facility and further work was necessary to be adequately prepared.

Mr. Jim LaBarbara, seated in the audience, interjected that there seemed to be a coyote problem and a discussion ensued on how to dispose of coyotes coming onto private property; the SPCA seemed to be the only means of recourse.

Upcoming Public Hearing – Mr. Bickford reported that there will be a Public Hearing at 6:00 p.m. on Thursday, June 2nd concerning the Redstone out lot for First Financial Bank. The Zoning Board approved 24 parking spaces; however the graphic panels are a problem. Mr. Bickford recommended that the front yellow panels be replaced with stone work. An extensive discussion on the best way to regulate traffic flow through the area ensued.

Beautification Awards – Mr. Bickford polled the Board as to whether they wanted to keep doing the Beautification Awards since there have not been many participants in the past. After discussion, it was determined that the Board will continue the tradition. Information will be placed in the next Township newsletter and Trustee Connor will write about it in his upcoming column.

Hosbrook Road Traffic Calming Study – Mr. Bickford suggested holding a public meeting hosted by Brandstetter/Carroll to inform the neighborhood about the project. It will be held as an open house on Wednesday, June 8th from 6:00 to 8:00 p.m.

Three properties were presented for nuisance violations (excessive vegetation and debris removal):

- 8637 Darnell Avenue
- 4601 Kugler Mill Avenue
- 4455 Emerald Avenue

A motion to declare them nuisances was provided by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8637 Darnell Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-21 passed this 17th day of May, 2011.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-22 passed this 17th day of May, 2011.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4455 Emerald Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-23 passed this 17th day of May, 2011.

Mr. Bickford also requested an executive session for pending litigation.

Truck Delivery/Pick Up Fees – Mr. Kellums informed the Board that current charges were \$100 and this was not enough to cover dump fees alone, which are \$182. He recommended raising the rate to \$200. In the past year there were 10 deliveries and 8 pickups for a total of 18 non-brush usages. Most of these involved roofing tear-offs since it is cheaper to rent a truck than a roll-off box.

A motion to raise the rate to \$200 was provided by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Mr. Kellums reported that the Bechtold Shelter remodel was going well and the project was near payout, although the Township needed to check on any liens placed against CFS and the Township.

Fire/EMS Invoices and Purchase Request – The Chief reported that he attended the Hamilton County Earthquake drill at Radcliffe on Wednesday from 3:00 to 6:30 p.m. He also discussed a trailer fire on Kemper Road where a resident using an oxygen mask ignited the oxygen (by smoking) and then the carpet.

Trustee Bishop informed the group that he and Chief Jetter presented a 5th grade session at St. Vincent's on "How Local Government Works".

Sycamore Senior Center Donation Request – Mr. Raabe informed the Board that Joshua Howard, Director for the Sycamore Senior Center, requested the annual donation from the Township of \$25,000. After a brief discussion, the Board recommended continuing the donation. Mr. Howard will come to a Trustee's Meeting to accept the annual donation and have pictures taken. A motion to donate was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

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| • Sturbridge | loan to OPWC - | \$ 37,499.18 |
| • US Bank | Redstone bond interest | \$ 67,543.75 |
| • US Bank | Kenwood Mall garage interest | \$ 85,243.75 |
| • US Bank | Sturbridge/Firehouse/Deerfield Park interest | \$131,356.25 |

Mr. Raabe presented the upcoming schedule of events.

After a request from Mr. Bickford for an Executive Session - pending litigation was made, a motion was presented by Mr. Bishop to adjourn to Executive Session, seconded by Mr. Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

This portion of the meeting adjourned at 10:08 a.m. and a short break was taken.

The Board entered into executive session at 10:18 am.
The executive session adjourned at 10:29 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:30 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 5/17/11