

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 5, 2010

9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

**Parks and Recreation Update** – Mr. McKeown requested permission to advertise park news and events on 15 second radio spots with WLW and WGRR for a cost of \$1,500.00 each. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve participation. Vote: All Aye.

A discussion regarding installation of programmable locks at all parks ensued with the suggestion of getting more cost estimates.

Community information classes will begin October 16<sup>th</sup> with couponing at the North Fire Station/Community room. Classes will run from October to March (two per month). All classes are free-except for Debbie Gardner's Self-Defense class. Trustees directed Mr. McKeown to charge \$10 for residents and \$20 per non-resident in order to recoup Township cost.

Heitmeyer Farms Civic Association - Sue Palermo-Mrs. Palermo introduced herself as the new liaison and invited everyone to attend the Heitmeyer Farms Civic Association Meeting on Wednesday, October 20, 2010 at 7:00 pm at the Administration Building, 8540 Kenwood Road.

**Dillonvale Water Works Project** – Mr. Kellums explained that Cincinnati Water Works (CWW) is only doing a half-width mill and fill on Mantell. He would like to partner with them to make it a full-width job. This would cost the Township \$20,000.00 plus an additional \$53,000.00 if fiber mat is installed. This would aide in keeping smooth pavement despite all of the bus turns on the road surface. Trustee Weidman made a motion to approve the project at the \$73,000.00 level, Trustee Kent seconded the motion. Vote: All Aye.

**Kenwood Crossing I – Driveway** – Mr. Kellums explained that the current owner, who purchased the property from Neyer, does not want to lose any parking spaces due to installation of a front and rear drive. The original agreement with Neyer was that when Pine Drive was extended there would be one drive that was right-in and right-out only – any change would require a modification in the zoning resolution already in effect. Attorney Miller will have further discussions on the matter with Mr. Bickford and Mr. Kellums.

**Fire/EMS Invoices and Purchase Request** – Chief Jetter presented the purchase requests and invoices for the Fire Department. The Trustees approved these requests and invoices as presented.

**Capital Purchase – Headsets** – Chief Jetter wants to avoid potential hearing loss/BWC claim by installing eight headsets in the two engines not currently equipped. The total cost for eight headsets is \$6,550.50 and will be paid for by TIFFF money. A motion was made by Mr. Weidman to purchase the headsets, seconded by Mr. Bishop. Vote: All Aye.

**Resolution – Collaborative** – Chief Jetter requested the Board to consider passing a resolution recognizing the achievements of the Northeast Fire Collaborative. A motion was made by Mr. Kent, seconded by Mr. Bishop, proceed with a resolution for the Collaborative. Vote: All Aye.

**Wicklów Fire Lane** – Cincinnati Water Works is moving five hydrants to the opposite side of the street on Wicklów Avenue. Instead of moving the “no parking” lane, Chief Jetter recommended the option of painting the curbs in front of the hydrants as “no parking” and leaving everything else as it currently exists. Mr. Bishop made a motion to leave the fire lane alone and put in stripes/paint the curbs in front of the newly installed hydrants, seconded by Mr. Weidman. Vote: All Aye.

Trustee Weidman requested a resolution honoring two long-time volunteers of the Sycamore Senior Center, Virginia and Henry Gessing. Mr. Weidman made a motion to prepare the resolution, seconded by Mr. Bishop. Vote: All Aye.

**Solar RECs** – Mr. Bickford presented the options of Sol Systems purchasing REC’s for a three year (\$303.00/credit-\$21,816.00 annual) or five year (\$250.00/credit-\$18,000.00 annual) term. In addition, the Township currently has sixty six credits to be purchased at \$350.00/credit (\$23,000.00 total). The consensus was to go with the three year contract but hold off on voting until the final details of the contract are submitted.

**Retaining Wall Bid Results** – Mr. Bickford announced that the bid submittals were opened on Monday, October 4, 2010 at 10:00 am. Reading Rock submitted a bid of \$141,049.00 with an alternate bid of \$74,673; Redi Rock submitted a bid of \$203,694.35 with no alternate bid, the Trustees are awaiting additional documentation as requested by Brandstetter/URS before making a decision.

**Professional Photography – Website** – Mr. Bickford asked if there was any interests in having a professional photographer take photos of the parks for the website; the cost would be under \$1,000.00. The Trustees indicated this could be done in-house instead of soliciting professional help.

**Video Surveillance** – Mr. Bickford presented information on SmartView video surveillance systems, such as the units in the Deer Park School System. Analog cameras with infra-red capability would be used. Bob Meyer and High Point Parks would only

be partially covered due to lack of poles for mounting. The total cost estimate is \$24,956.00 with the installation being done by the Maintenance Department. Mr. Weidman made a motion, seconded by Mr. Bishop, to proceed with the purchase of this system. Vote: All Aye.

**Penelope Lane Survey** – Mr. Bickford has a cost estimate of \$3,500.00 from Kleingers to survey the Penelope Lane property. The Hamilton County Engineer will also be approached to perform work if it can be done in a timely nature. Mr. Bishop made a motion to accept the lowest bid for the survey, seconded by Mr. Weidman. Vote: All Aye.

**Nuisance Properties** – Mr. Bickford presented the following properties for nuisance: 4601 Kugler Mill, 8607 Plainfield Road, and 12194 Stillwind Drive.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2010-68 passed this 5<sup>th</sup> day of October, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12194 Stillwind Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2010-69 passed this 5<sup>th</sup> day of October, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8607 Plainfield Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2010-70 passed this 5<sup>th</sup> day of October, 2010.

**Sheriff Patrol Update** – Lt. Reid discussed upcoming meetings: Blockwatch Meeting with the Somerset Condo Association on October 7, at 6:00 pm and the NECC breakfast on October 11 at 8:30 am. He also indicated the patrol was covering for Blue Ash for a couple of hours on October 5, 2010 while they attended a funeral. Lt. Reid announced that two break in cases were closed.

**Purchase Orders Over \$2,500.00** – Mr. Raabe presented two purchase orders for approval:

Princeton Schools	School District TIFF Payment	\$332,283.87
U.S. Savings Bank	KW Port Authority	\$233,585.33

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

**Schedule** – Mr. Raabe presented the schedule of events.

**Executive Session** – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of property acquisition and pending litigation. Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 10:36 am.  
The executive session adjourned at 10:40 am.

Due to Election Day, the Board decided to move the Workshop scheduled for Tuesday, November 2 to Monday, November 1, 2010 at 9:00 am.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:46 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce Raabe, Administrator

Workshop Minutes 10/05/2010