

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 31, 2010
9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Rob Butler was present in the absence of Law Director Miller. Law Director Miller was excused.

Liquor License-Archies Place Inc. – Mr. Bickford presented a liquor license request/extension from Archies Place, Inc.; Lt. Reid stated there were no runs there and he had no objections. The Board had no objections to the request and directed Mr. Porter to sign the form to not request a hearing and return it to the Division of Liquor Control.

Kenwood Road Traffic Signal / Traffic Study – Mr. Bickford reported that Bayer-Becker had an engineer estimate for the Kenwood Road Traffic Signal/Traffic Study Project with a total cost in the right of way of \$277,801.80. A motion was made by Mr. Bishop, to pay \$200,000.00 toward the traffic signal; after discussion, this motion was withdrawn. A new motion was made by Mr. Bishop to pay 40% of the signal cost –not to exceed \$250,000.00; seconded by Mr. Kent. Vote: All Aye.

Mr. Bickford reported the Traffic Study had a preliminary cost estimate of \$36,000.00. Discussion on who will be responsible for maintenance and whether to switch to L.E.D. lights with seven months payout. Mr. Weidman will speak with County Engineer Brayshaw on getting Hamilton County to share the cost.

Nuisance Properties – Mr. Bickford listed two properties as nuisance violations: 6330 Kugler Mill and 8314 St. Clair.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a nuisance for the Property Located at 6330 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-61 passed this 31st day of August, 2010.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the property Located at 8314 St. Clair Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-62 passed this 31st day of August, 2010.

Beautification Awards – Mr. Bickford suggested tabling this item until the next workshop so photographs could be taken and dispersed; the Board was in agreement.

Fire/EMS Invoices and Purchase Request – The Fire/EMS purchase orders and invoices were approved as presented. Chief Jetter requested four new Tough Book Computers for EMS field data entry at a cost of \$329.99 each totaling \$1330.04 with shipping. The Board approved this purchase.

Snider/Farwick Rds Proposal – Mr. Kellums reported that Blue Chip Paving would mill, fill, and recrown a portion of Snider/Farwick Roads to correct a standing water problem at a cost of \$5,704.00. Mr. Bishop made a motion to go with Blue Chip Paving, seconded by Mr. Kent. Vote: All Aye.

Mr. Kent brought up a safety hazard he saw at Galbraith Road and Frolic Drive where a curb cut swerves out of alignment, Mr. Kellums will investigate.

McDaniel Park Bid Results – Mr. Kellums presented a request to award the contract for the Clete McDaniel Sports Complex Improvement Project to West Side Paving. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye. Mr. Weidman directed Mr. Butler to prepare the resolution for the next meeting.

Sheriff Patrol Update – Lt. Reid reported the Business Liaison Program was 25% complete. He also reported that there were car vandals in the northern part of the Township on 8/26/10. In addition, Lt. Reid advised the Board that the computers in the cruisers were updated at no cost to the Township through the CLEAR levy.

Parks and Recreation Update – Mr. McKeown reported vandalism on benches at McDaniel Park; that a meeting was set up for Thursday with Moeller to have volunteers paint the fire hydrants; and he advised the Trustees that shelters #3 and #5 at Bechtold Park need repairs-this was tabled until next session. Mr. McKeown recommended purchasing playground equipment from Walnut Grove Playgrounds for \$20,999.00 to be erected behind the Administration Building. Mr. Bishop made a motion to purchase this equipment, seconded by Mr. Kent. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Bickford presented the following purchase orders for consideration:

Cincyscapes	cable payment	\$13,500.00
State of Ohio	radio license fee for Fire Department	\$ 2,600.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these requests. Vote: All Aye.

Schedule – Mr. Bickford presented the schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-employment and pending litigation.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:56 am.

The executive session adjourned at 11:00 am.

There was a meeting with CFS and Jacobs Engineering regarding the best method to address construction problems on Shelter #1 (Pavilion) at Bechtold Park. Mr. Butler requested CFS to submit a letter of proposal outlining potential solutions by Friday, September 3, 2010, CFS agreed.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to hire fire fighter Chris Hanley full time. Vote: All Aye. Mr. Butler was requested to prepare the resolution.

Mr. Kellums presented a purchase order for asbestos remediation specifications at the Montgomery Road property from Mac Paran at a cost of \$3,000.00. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 11:41 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator