

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 5, 2010

Fiscal Officer Porter called the meeting to order at 9:00 am and entertained a motion to establish the Board of Trustees. A motion was made by Mr. Bishop, seconded by Mr. Kent to nominate Mr. Weidman as President of the Board of Trustees. Vote: All Aye. A motion was made by Mr. Kent, seconded by Mr. Weidman, to nominate Mr. Bishop as Vice President. Vote: All Aye.

Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Annual Mileage Certification – At the request of Mr. Molloy, the Trustees tabled this item until the next meeting.

Blanket Purchase Orders 2010 – A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve the blanket purchase orders for 2010 as submitted. Vote: All Aye.

Off Premise Advertising – Mr. Bishop discussed problems associated with off premise advertising with temporary signs on weekends. Law Director Miller will review the Zoning Code for enforcement measures including issuing violation orders per sign.

Shredding Program – Mr. Molloy provided the finalized information on the Document Shredding Program scheduled for April 17, 2010 from 10:00 am until 2:00 pm.

Park and Recreation Update – Mr. McKeown reported on Schuler Sports Complex field reservations and the interest in the upcoming coupon classes scheduled for January 9th and 23rd.

Galbraith Road Dedication Plat – Mr. Bickford provided the following proposal for a right-of-way dedication plat for 6475 East Galbraith Road:

- Brandstetter Carroll Inc. \$3,000.00
- Kleingers and Associates \$2,900.00

A motion was made by Mr. Kent, seconded by Mr. Bishop, to accept the proposal from Kleingers and Associates at a cost of \$2,900.00. Vote: All Aye.

Kenwood Towne Centre Kiosks – Mr. Bickford discussed requiring kiosks to apply for zoning certificates as a way to provide for fire safety reviews. The Trustees directed Chief Jetter to meet with Kenwood Towne Center management for further discussion.

Property Maintenance Code – Mr. Bickford advised the Trustees that the Zoning Department is currently reviewing the latest edition of the Property Maintenance Code. The Board agreed that grass not exceed 8” in height. A full listing of proposed changes will be forthcoming.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 8108 School Road and 3832 Mantell Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8108 School Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-01 passed this 5th day of January, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3832 Mantell Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-02 passed this 5th day of January, 2010.

Fire Invoices and Purchase Request – Chief Jetter requested that replacement oxygen regulators (6) at a cost of \$635.00, be included on the purchase requests. Mr. Kent discussed the possibility of fire fighter physicals being cared for under the new health plan. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the fire invoices and purchase requests. Vote: All Aye.

Sheriff Patrol Update - Lt. Reid had no report.

Hamilton County Regional Planning – Renewal – Mr. Molloy advised the Trustees of receipt of the annual membership renewal in the Hamilton County Regional Planning Commission (HCRPC) and Planning Partnership. A motion was made by Mr. Bishop, seconded by Mr. Kent, to not participate in the HCRPC for 2010. Vote: All Aye.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel-compensation and property acquisition. Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 9:46 am.
The executive session adjourned at 10:05 am.

The Trustees directed Law Director Miller to prepare the necessary resolution for part-time Fire Fighter/EMT/Medic compensation for consideration at the January 7, 2010 meeting.

In a final order of business, the Trustees directed Administrator Molloy to manage the various Township owned properties.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/05/10