

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 13, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

**Parks and Recreation Update** – Mr. McKeown reported an incident of vandalism in the restrooms at Bechtold Park. A general discussion ensued regarding guidelines for the use of the community room and field usage fees at the Schuler Sports Complex. The Trustees requested an insurance rider accompany the room deposit and requested additional information of fees charged by other communities.

**Roof Repair Project – Bid Results** – Mr. Kellums provided information on the bid results for the Roof Repair Project and recommended C.A.Eckstein at a cost of \$65,675.00.

A resolution “Authorizing a Contract for the 2009 Roof Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.  
Resolution No. 2009-126 passed this 13<sup>th</sup> day of October, 2009.

**Snow Equipment Proposal** – Mr. Kellums presented information on additional resources for snow and ice control; including the use of liquid brine and calcium chloride in conjunction with road salt. Equipment for brine and calcium storage and dispensing is \$21,995.00 through GVM Snow Equipment Company. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this expenditure. Vote: All Aye.

**Deerfield Road Park – Change Orders** – Mr. Kellums provided the following change orders for the Deerfield Road Park Project for Smith and Brown Contractors:

- price adjustment for delay of paving \$ 6,558.34
- time and materials to undercut and restore sub-grade and sub-base areas at the walking trail \$ 1,384.80
- time and materials to remove and replace damaged areas in the north parking lot and entrance drive \$45,599.64

A resolution “Approving Change Orders to a Contract for the Deerfield Road Park Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.  
Resolution No. 2009-127 passed this 13<sup>th</sup> day of October, 2009.

**Solar REC's** – Mr. Bickford advised the Board of Trustees that application has been made with the Public Utilities Commission of Ohio to allow the Township to sell renewable energy credits (REC's). Contact has been made with Duke Energy and Dayton Power and Light. There was a general discussion of selling REC's vs. LEED Certification.

**Upcoming Public Hearings** – Mr. Bickford advised the Trustees that public hearings are scheduled for October 15<sup>th</sup> for Gordon Food Services at the Shoppes of Kenwood and Neyer Development's Kenwood Crossing III.

**Hosbrook Road Traffic Calming Study Update** – Mr. Bickford advised the Trustees of the Public Information Meeting held on September 29<sup>th</sup>. Comment cards continue to be received and recommendations should be finalized in approximately thirty days.

**Door Access Control** – The Board of Trustees approved Mr. Bickford's request to table this item until the next meeting.

**Capital Purchase Items - SCBA Face Pieces** – The Trustees approved Chief Jetter's request to purchase new face pieces for SCBS's from Vogelpohl Fire Equipment at a cost of \$19,750.00.

**Capital Purchase Items - Helmet Purchase** – The Trustees approved Chief Jetter's request to purchase helmets and leather fronts from Vogelpohl Fire Equipment at a cost of \$6,070.00.

**Special Presentation – Moose Club of America** – Chief Jetter announced that the Moose Club of America will make a presentation of stuffed animals to the EMS/Fire Department at the October 15<sup>th</sup> meeting.

**Fire and EMS Invoices and Purchase Order Requests** – The Fire and EMS invoices and purchase order requests were approved as submitted.

**Sheriff's Update** – Lt. Reid advised the Trustees that he has completed D.A.R.E. Training and will assume these responsibilities. Lt. Reid also advised of car break-ins in the Millwood subdivision. Mr. Weidman and Mr. Bishop will attend the Red Ribbon Campaign kick-off on October 28, 2009.

**Resolution – Designating Locations for Posting Resolutions** – The Trustees directed the Law Director to prepare a resolution designating locations for posting resolutions to be considered at the October 15<sup>th</sup> meeting.

**Traffic Control Signage Request** – The Board of Trustees denied the request of the Trotter's Chase Homeowners Association to install "No Thru Traffic" signs on Trotters Chase.

**Montgomery Road Signal System Update** – Mr. Molloy presented a proposal from TEC Engineering to operate and monitor the closed loop signal in the Montgomery Road Corridor at an initial cost of \$42,000.00 and \$1,500.00 monthly fee. The Trustees requested competitive proposals prior to making a decision to proceed.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase order for consideration by the Board of Trustees:

- Tom Hall                      Repair refrigeration unit at Station #92                      \$650.00

A motion to approve this purchase request was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Mr. Weidman reported on a recent meeting with Heitmeyer Farm residents and Duke Energy regarding electric outage corrections.

**Schedule** – Mr. Molloy presented the schedule of events.

**Executive Session – Personnel-Discipline; Compensation** - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-discipline; compensation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:45 am.

The executive session adjourned at 11:06 am.

In a final order of business, the Trustees approved a service credit of seven years for Mike McKeown, in light of fifteen years of part time service to the Township.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:10 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator