

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 15, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

**Community Room** – There was a general discussion regarding the new community room including various uses permitted, food and beverages allowed, and a fee schedule. The Trustees agreed that this was a good starting point and requested that we continue to work to fine tune the regulations prior to renting the facility.

**Fire Station #93 / Change Orders #14 and 15** – Mr. Molloy stated that these items had been approved by the Board of Trustees at their meeting of September 3<sup>rd</sup> and that resolutions have been prepared by Law Director Miller. This item will be on the agenda for the September 17<sup>th</sup> meeting.

**Communications Report** – Chief Jetter provided information from the Hamilton County Fire Chief's Association regarding the Hamilton County Communications Center. The Trustees directed Mr. Molloy to prepare a letter to the Hamilton County Board of County Commissioners regarding proposed increases in user fees from the Communication Center and proposed cuts in the Sheriff's budget which will have an effect on public safety.

**Fire and EMS Invoices and Purchase Order Requests** – The Fire and EMS invoices and purchase order requests were approved by the Board of Trustees as submitted.

**Station 92 - Repairs and Replacement Items** – Chief Jetter explained the need for repairs to Station #92 including replacement of kitchen cabinets and refurbishing floors in the common areas on the first floor.

**Hosbrook Access Road/Geotechnical Proposal** – The Trustees approved the proposal provided by Thelen Associates for providing geotechnical services for the Hosbrook Road and access road at a cost of \$19,972.25.

**Sheriff's Contract** – Mr. Molloy advised the Trustees of the expiration of the cost share between Sycamore, Symmes, and Columbia Township for the power shift unit as of August 16<sup>th</sup>. The full cost will now be borne by the Sheriff.

**Beautification Awards** – Mr. Bickford advised the Trustees of the award of the Beautification Contest at the September 17<sup>th</sup> meeting.

**Nuisance Properties** – Mr. Bickford presented the following nuisance properties: 7277 Chetbert Drive; 4406 E. Galbraith Road; 6330 Kugler Mill Road; and 8715 Wicklow Avenue.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-112 passed this 15<sup>th</sup> day of September, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4406 East Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-113 passed this 15<sup>th</sup> day of September, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7277 Chetbert Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-114 passed this 15<sup>th</sup> day of September, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8715 Wicklow Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-115 passed this 15<sup>th</sup> day of September, 2009.

**Parks and Recreation Update** – Mr. McKeown advised the Trustees of benefit softball/volleyball tournament on Saturday, September 19, 2009 at Bechtold Park to benefit a veteran’s housing program. He reminded everyone of the final Sunday Twilight concert to be held Sunday, September 20, 2009 at 5:00 pm, North Sycamore Recreation Facility, 11797 Solzman Road.

**Sheriff’s Update** – There was a discussion regarding the road patrol units, contract vs. non-contract units.

Mr. Molloy presented the following purchase orders for consideration:

Brandstetter-Carroll Inc.	Deerfield Sanitary Sewer	\$ 11,547.50
Ohio Department of Transportation	Final-Montgomery Road Project	\$1,321,309.29
Cystic Fibrosis	Golf Outing Fundraiser	\$ 2,940.27
Rick Weitmarschen	Golf Outing Expenses	\$ 4,885.73

A Motion was made by Mr. Bishop, seconded by Mr. Kent to approve these purchase requests. Vote: All Aye.

**Schedule** – Mr. Molloy presented the upcoming schedule of events.

**Executive Session – Property Acquisition and Personnel-Investigation/Employment**

- A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition and personnel-investigation/employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:10 am.

The executive session adjourned at 11:03 am.

The Trustees directed Mr. Molloy to make an offer on the Gaston property at the appraised value.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:05 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator