

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 3, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Fences – The Board proposed amending the Zoning Code to prohibit fences within the front yard. The Trustees directed Mr. Miller and Mr. Bickford to develop language for this change and also directed Mr. Miller to prepare a resolution initiating a Text Amendment for consideration at the November 6th meeting.

Power Net Global – Mr. Miller was directed by the Trustees to prepare a resolution providing WIFI access in the township parks as well as a security component for consideration at the November 6th meeting.

Grants Update – Ron Roberts provided an update on grants he is currently working on and discussed the establishment of a 501c3 to qualify for additional opportunities. Mr. Molloy was directed to contact the Center for Local Government requesting use of their non profit status.

Non-Profit Organization – The Board of Trustees discussed the advantages of establishing a non profit organization to maximize grant opportunities for the Township.

Property and Liability Insurance – Mr. Molloy advised the Trustees of quotes received for property and liability insurance:

- Pillar Insurance \$66,828.00
- Hylant Group \$65,024.00

The Trustees approved the insurance through the Hylant Group.

Street Light Maintenance Agreement – Mr. Molloy presented a proposal from Capital Electric to provide street light maintenance on Montgomery Road from Kenwood Road to the I-71 overpass at a cost of \$94.16 per month. Also discussed was the need to relamp all fixtures to provide a starting point for the maintenance; the cost for this service will be \$985.00. The Trustees directed Mr. Miller to prepare a resolution for consideration at the November 6th meeting.

Explorer Program Training Aids – Mr. Molloy presented a request from Cpl. Steve Sabers for training aids for the Law Enforcement Explorer Program at a cost of \$337.89. A motion was made by Mr. Kent, seconded by Mr. Weidman, to approve this request.
Vote: All Aye.

Pine Road Extension Project – Mr. Bickford discussed a problem with embankment being placed on private property without benefit of easement during the construction of Pine Road. The remedy is to construct a retaining wall at a cost of \$14,945.00. The Trustees approved a 50% split on this item.

Health Insurance – Chief Jetter advised the Trustees that this item is a part of the on-going negotiations with the Fire Union and should be discussed in Executive Session.

Kenwood Road Utility Relocation – Mr. Molloy presented cost estimates for utility relocation on Kenwood Road from Montgomery Road to a point south of the I-71 overpass. Mr. Miller requested a review of the TIF resolution to determine if limits have been established for this type of construction.

Accounting Services – Mr. Molloy presented a proposal from Decosimo to provide general accounting support services at a cost not to exceed \$11,000.00. Mr. Miller was directed to prepare a resolution for consideration at the November 6th meeting.

Montgomery Road Sidewalk Project/Phase II – Mr. Molloy provided cost estimates for phase II of the Montgomery Road Sidewalk Project from Galbraith Road to Sturbridge Drive. The Trustees agreed that all retaining walls be cast in place concrete with stone facing. The cost estimate of this project is \$465,000.00. Mr. Miller was directed to prepare a resolution for consideration at the November 6th meeting.

Supplemental Insurance Program – Mr. Molloy provided information on an additional supplemental insurance program from Allstate Insurance. The Trustees stated that two such programs are currently in place and did not see the need to add more.

Sheriff Update – Cpl. Fritz provided information on an arrest made in a series of car thefts. Also discussed were Halloween details and requests for additional patrols on Election Day.

Bechtold Park Shelter Project – Mr. Kellums discussed the various types of treatments on the timbers used on the Bechtold Shelter Project. Copper naphthanate is the preferred method of our wood expert. The Trustees requested that Mr. Kellums provide this information to Mr. Miller who will in turn contact CFS and their legal counsel.

Deerfield Road Park Update – Mr. Kellums advised the Trustees that OEPA has approved the plans for the Sanitary Sewer Project. The Trustees also approved a change order for the fuel depot concrete work at a cost of \$3,398.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this change order. Vote: All Aye.

Sturbridge Reconstruction Update – Mr. Kellums provided an update on the Sturbridge Reconstruction Project. Saw cutting of Phases I and II is underway with excavation scheduled to begin the week of November 10, 2008.

Safe House Offers for Purchase – Chief Jetter advised the Trustees of the best offer to purchase the Safe House was \$5,251.00, from the Hebron Fire Protection District. Mr. Miller was directed to prepare a resolution for consideration at the meeting on November 6, 2008.

Change Order on New Fire Pumper – Chief Jetter requested that the Board consider a change order on the new pumper truck replacing an equipment cover from a fabric tarp to aluminum at a cost of \$3,878.00. The Trustees approved this request.

Purchase Requests / Fire Invoices – Mr. Weidman commented on the number of equipment repairs over this period. All invoices and purchase requests were approved as submitted.

Park & Recreation Update – Mr. McKeown reported on the annual 5K Race scheduled for Saturday, November 8, 2008 at Bechtold Park beginning at 9:00 am. He also commented on vandalism at Bechtold Park.

Property Maintenance Board Member – Mr. Bickford advised the Trustees that Jim Eichman has accepted a position on the Board of Zoning Appeals. In regards to property maintenance, Mr. Miller discussed the Roberto Rivera case and that it has been reported the Mr. Rivera is living in the building and suggested that the courts be notified to issue contempt of court order and to have him removed from the premises. The Trustees agreed with this direction.

Permit Refund Request – Mr. Bickford requested consideration of a refund of the \$200.00 fee for a commercial tenant change. The Trustees denied this request.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

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|-------------------------------------|---------------------|-------------|
| • Seagrave Fire Apparatus | Equipment Cover | \$ 3,878.00 |
| • Arts Rental and Supply | Skid Steer Loader | \$ 2,809.00 |
| • Fire Apparatus Service and Repair | Pump Repair | \$ 1,918.55 |
| • Hylant Group | Insurance renewal | \$65,024.00 |
| • Team Green Lawncare | Nuisance Properties | \$ 5,424.00 |
| • Smith and Brown | Ball field Grading | \$20,719.73 |

A motion was made by Mr. Kent, seconded by Mr. Bishop to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Collective Bargaining – Mr. Molloy requested an executive session to discuss collective bargaining. **Part-time Termination** – this item was removed from the agenda.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:40 am.
The executive session adjourned at 10:55 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:56 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator