

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 3, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Planning/Zoning Administrator/Assistant Township Administrator Bickford was excused.

**Gas Aggregation** – Mr. Weidman requested that this item be tabled and placed on the next workshop.

**Kenwood Meadows** – Mr. Kent reported on a recent meeting with Mr. Bickford, Jack Pflum, and Vint Vanderzee of the Kenwood Meadows Civic Association regarding a list of requests by the Association. The Trustees agreed that this item should be discussed at the Thursday night meeting.

**Bechtold Shelter Construction Administration Contract** – A motion was made by Mr. Kent, second by Mr. Bishop, to approve the construction administration contract with Jacobs, Edwards and Kelcey for the Bechtold Park Shelter Project at a cost not to exceed \$10,000.00.

Vote: All Aye.

**Cincinnati USA Chamber of Commerce** – Mr. Molloy provided the Trustees with information regarding joining the Cincinnati USA Regional Chamber of Commerce; the cost savings for the monthly BWC safety meetings outweigh the cost of membership. The Trustees approved this request.

**Cell Phone Reimbursement** – Mr. Molloy requested the Trustees to consider reimbursement of cell phone charges to Cpl. Fritz. The Trustees agreed to reimburse Cpl. Fritz the standard allotment of \$44.78 per month.

**Parks and Recreation Update** – Mr. McKeown reported that Festival sponsor invoices are scheduled to go out. He also stated that he has been contacted by the Deer Park Youth Football program regarding field use.

**North Fire Station** – Mr. Miller advised the Trustees that he met with Chief Jetter regarding guidelines for the new firehouse and that bidding documents are complete.

**Medicount Update** – Chief Jetter advised the Trustees on Medicount notifications, deposits, and reporting practices for life squad runs.

**Fire Invoices and Purchase Requests** – The Trustees approved the fire invoices and purchase requests as submitted. Chief Jetter also reported on the Rivera case.

**Cornell Road Improvements** – Mr. Molloy reported on a recent meeting with representatives of the Hamilton County Engineer’s office and the two engineering companies preparing the Cornell Road Improvement plans. Abercombie and Associates contracted by Lucke has requested an additional \$9,500.00 to complete their work. The Board stated that any additional costs must be born by the developer.

**Galbraith Road Improvements** – Mr. Molloy advised the Trustees of the Township’s attempt to secure license of entry for properties affected by the Galbraith Road Improvement Project. Due to the lack of response by many of the property owners, the Trustees approved the establishment of the project by Hamilton County and the additional \$14,000.00 expense for engineering to move this project forward.

**Purchase Orders Over \$2,500.00** Mr. Molloy presented the following purchase orders for consideration:

The Hylant Group	Insurance endorsements for new Sheriff’s cruisers and maintenance truck	\$ 4,257.00
Kenwood Crossing LLC.	Pine Road Extension Project	\$102,695.85

These purchase orders were approved by the Trustees.

**Children Playing Sign Request** – Mr. Molloy presented a request from Okie and Marilyn Sallee, 8275 Farwick Court, for children playing signs. The Trustees approved this request.

**Schedule** – Mr. Molloy presented the upcoming schedule of events.

**Executive Session** – Mr. Miller requested an executive session to discuss property acquisition.  
Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 9:52 am.  
The executive session adjourned at 10:25 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.  
Vote: All Aye. The meeting adjourned at 10:26 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator