

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 15, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent and Superintendent Kellums were excused.

Fields Ertel Road Corridor Study – Jon Wiley, Project Engineer with KZF, provided an overview of the Fields Ertel Road Corridor Study and showed alternate designs for roadway improvements. An open house will be held at Symmes Township on Wednesday, April 23, 2008 from 4:00 -7:00 pm.

Sheriff's Patrol Report – Cpl. Fritz reported on an aggravated burglary on Glenmill Court.

Parks and Recreation Update – Mr. McKeown distributed a proposed flyer for the Festival and Sunday Concerts. This was designed by Elaine Davis who is a member of the Parks and Recreation Committee. The Trustees approved moving forward with printing and distribution of these flyers. He requested authorization for festival advertising at approximately \$8,700.00. The Trustees approved this request. Mr. McKeown also provided pricing for scoreboards at the new Deerfield Road Park. The Trustees approved option A which allows team names to be changed electronically. Cliff Bishop requested information on warranties and maintenance contracts.

Street Sweeping Proposal – Mr. Molloy presented a proposal from Contract Sweepers for street sweeping services for the spring and fall at a cost of \$11,374.25. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept the proposal. Vote: All Aye.

Sidewalk Bid Results – Mr. Molloy presented the results of the March 19, 2008 bid opening for the Sidewalk Repair Project. The apparent low bidder is Jackson Construction at \$6.46 per square foot. Law Director Miller was requested to prepare the necessary resolution for consideration at the April 17, 2008 Trustees Meeting.

Hosbrook Road Study Committee – Mr. Bickford provided information regarding the formation of a study committee to develop traffic calming methods for Hosbrook Road. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to appoint the following to the committee: Dick Kent, Rob Molloy, Greg Bickford, Tim Gilday (HCEO), Tom Moeller (City of Madeira), Vint Vanderzee, Sarah Stagge, Jeff Kindle, Jackie Siedling and a consultant (TBA). Vote: All Aye.

Bear Creek Capital TIF Request – Mr. Bickford presented a request for additional Tax Increment Financing in the amount of \$1,285,000.00 for Bear Creek Capital’s Kenwood Towne Place Development. Funding is proposed for Galbraith Road widening and signalization, water main improvements, landscape improvements along I-71, and retaining walls. This request was denied by the Trustees.

Safety Services Building-North / Design Build Proposal – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to advertise for proposals for design-build phase of the Safety Services Building North pending a favorable review by the Law Director.
Vote: All Aye.

Fire Invoices and Purchase Requests – The fire invoices and purchase requests were approved as submitted.

Children Playing Sign Request – The Trustees reviewed and approved a request from Jim Vanatsky, 8884 Appleknoll Lane, for children playing signs in the Glenover subdivision. Mr. Molloy was directed to send a response to the homeowner.

AXA Equitable – Mr. Molloy presented a proposal from AXA Equitable to provide an additional choice for employees to defer compensation for retirement planning. This item was approved by the Trustees.

Sex Offender Notification – Mr. Molloy advised the Trustees of a sex offender on Lancaster Avenue; notifications have been mailed. Law Director Miller will send out a notice of living within 1,000 feet of a public park and being in violation of the Township’s resolution.

Ohio CAF – There was a brief discussion regarding the Ohio CAF Program. The Trustees decided that if the Township were to finance several upcoming projects, we could do better on our own than being part of a group.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order:

Festival Advertisement	Clear Channel Communications	
	Cumulus Cincinnati WRR	\$8,700.00

The Trustees approved this purchase order.

Mr. Bishop proposed a certificate or resolution honoring William Kincaid, Miami Road. He was a former Indian Hill school teacher and supporter of the Township who recently passed away. Mr. Bishop will provide the necessary information.

Mr. Weidman asked about the video production schedule and inquired about where Local 12 was in the process.

There was a general discussion of Festival sponsorship’s and the amount of money raised to date for the Festival.

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Personnel-Employment and Land Acquisition – Mr. Molloy requested an executive session for the purpose of personnel-employment and land acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Excused.

The Board entered into executive session at 10:26 am.

The executive session adjourned at 11:20 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:21 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator