

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

February 19, 2015

The regular meeting was called to order at 7:00 p.m. by President Connor.

The invocation from Hartzell United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

The minutes of the Board of Trustees meetings held February 3 and 5, 2015 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Ms. Sue Palermo, 5388 Elmcrest Lane, addressed the Board. Ms. Palermo inquired about putting in landscaping at Heitmeyer Farms. She thanked Mr. Bickford and Mr. Weidman for their help in getting the Heitmeyer Farm property cleaned. Mr. Bickford stated that Mr. Holbert was primarily responsible for the cleanup. Ms. Palermo commended Mr. Kellums and the Maintenance Department on their snow removal work. She also asked about the crosswalk near Jewish Hospital noting pedestrians need more time to cross the street at Kenwood Road. Mr. Bishop noted that the signal utilized a countdown timer and that pedestrians start on walk and finish on don't walk. Mr. Bickford added that there are over 30 seconds in the cycle which is more than required to cross the street. Mr. Bickford also noted that he and Mr. Weidman will be meeting with Jewish Hospital next week and will address the crossing issue again. Ms. Palermo asked if there would be a sign put up for American Way, the new access road adjacent to Kenwood Road. She noted many people were not aware of how to use it. Mr. Kellums responded that the Township has provided electrical conduit and it's up to the businesses to put a sign plan forward. Mr. Miller noted that it would be a good idea if the Township followed up per the agreement with BRG Apartments as the catalyst for the sign.

Mr. Bishop stated the maintenance crew did a great job on the roads during the recent snowfalls.

Mr. Connor agreed.

Lt. Ketteman reported on a burglary investigation.

Chief Penny reported that in January, 2014 the Fire Department made 357 runs, many of which were because of frozen pipes. This January the department made 351 runs. Chief Penny informed the Board that the Department ran a paramedic refresher course which was open to outside agencies and as a result, the Township had a gross income of over \$7,000 for the course.

Mr. Connor thanked the Fire Department and Police for making runs in the cold weather.

Mr. McKeown reported that shelter and field rentals were picking up, noting that McDaniel Park and Schuler Park are already booked solid. He stated that the Township maintenance crew has done a great job taking care of the fields. Mr. McKeown stated that Kansas and Mark Farner are both confirmed for the Festival in Sycamore and our information is on both of their websites.

Mr. Kellums reported the Maintenance Department had used 350 tons of salt and many long hours taking care of the roads during the recent snow falls. He said the Township still has 1,000 tons of salt. Mr. Kellums requested a motion to advertise for new truck equipment. Mr. Kellums also requested a motion for Mr. Miller to prepare a resolution for the purchase of a truck and chassis off of the state bid.

Mr. Miller reported that he had prepared an additional resolution for transfer of funds to Sycamore Township CIC.

Mr. Bickford reported that the upcoming public hearings for zoning cases to be heard by the Board of Trustees March 5th will begin at 6:10pm.

Mr. Bickford informed the Board that the electric aggregation opt out period is about to end and those currently with Duke Retail for the electric supplier will need to contact Duke Retail directly to get moved into the aggregation program. Detailed information will be available soon and will also be in the newsletter. Mr. Bickford stated that those with another third party supplier will need to contact that supplier in order to switch into the aggregation program. Sycamore Township will not pay any fees associated with the change.

Mr. Bickford reported that the Township website now allows for online shelter rental and payment. In addition, the Township now accepts credit cards for services. More online service scheduling and payment will be added in the near future.

Mr. Bickford presented the following purchase orders for approval:

US Bank	Quantum Chemical/Kemper Rd. TIF Payment	\$215,438.57
SSP Northcreek LLC	TriHealth Garage Draw #5	\$278,887.18

Mr. Bishop made a motion, seconded by Mr. Connor to approve these requests. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to advertise for new truck equipment for the Maintenance Department. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution for the purchase of a truck and chassis off of the state bid. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to change the Trustee Meeting scheduled for March 19, 2015 to Wednesday, March 18, 2015. Vote: All Aye.

The resolution “Establishing a Festival in Sycamore Committee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-18 approved this 19th day of February, 2015.

The resolution “Establishing Certain Sycamore Township Properties as Tobacco Free” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-19 approved this 19th day of February, 2015.

The resolution “Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-20 approved this 19th day of February, 2015.

The resolution “Supplementing 2015 Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-21 approved this 19th day of February, 2015.

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-22 approved this 19th day of February, 2015.

The resolution “Authorizing and Directing a transfer of funds for Economic Development Purposes to Sycamore Township, CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-23 approved this 19th day of February, 2015.

The Receipts and Disbursements of February 19, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:27 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-19-2015