

SYCAMORE TOWNS HIS PLANNING & ZONING

JUL 222013

RECEIVED

## **Creative Architectural Solutions**

June 22, 2013

Sycamore Township, Ohio Department of Planning and Zoning 8540 Kenwood Road Cincinnati, Ohio 45236

RE: Letter of Intent

To Sycamore Township:

The project intent is to renovate the existing former "Old Saloon" building located at 7711 Montgomery Road, at the corner of Montgomery Road and Chetbert Drive, and construct a LoanMax office in the vacated space.

The scope of the project involves the remodeling of the 1652 square feet main floor area of the building to house the new business. The basement area is not being used as part of the new business and will only be accessed to service the utility equipment located there.

The exterior roof and walls will be painted in the LoanMax corporate colors. The existing landscaping is to remain and a graveled courtyard area will be resurfaced with grass. The parking spaces shall be re-striped and an ADA space added as indicated on the site plan. The exterior lighting is limited to low wattage fixtures on the building that illuminate the entrances into the building only. There are no pole lights in the parking areas.

The project will replace a vacant building with a viable business that generates a much lower volume of vehicular traffic than the previous tenant, and will not require the addition of more parking spaces.

anddall

Respectfully submitted:

Richard S. hunter - Architect

9394 Montgomery Road Cincinnati, Ohio 45242

Fax: 513-984-0700

Phone: 513-984-2000 Email: hunter48@zoomtown.com