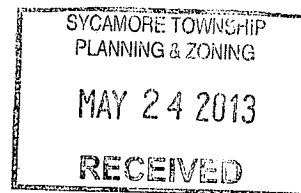
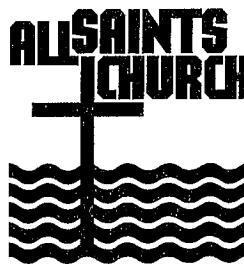


Office phone: 513-792-4600. Office fax: 513-792-4730. School phone: 513-792-4732.

8939 Montgomery Road, Cincinnati, Ohio 45236-2129



Date: May 20, 2013

To: Sycamore Township
Board of Zoning Appeals

From: James H. Donnelly on behalf of
All Saints Parish
8939 Montgomery Road
Cincinnati OH 45236

Subject: Letter of Intent

All Saints Parish requests a Conditional Use permit in accordance with Section 17 of the Sycamore Township Zoning Resolution for a proposed shelter. The shelter will be located off our Glenover Drive parking lot in an area east of the existing playground as indicated on the attached site plan. It will be approximately 170 feet from Glenover Drive and approximately 140 feet from our west property line. The shelter will have a roof area of approximately 1500 square feet and it will be open on all four sides.

The shelter will be used for various church and school functions, such as outdoor school classes during mild weather, parish picnic, pre-school activities during the summer and our Spectacular in the Fall.

We hope this case will be included on the July BZA agenda. Starting and completion dates for the project have not been determined as yet. Attached are a site plan and preliminary drawings for the shelter. I will be happy to answer your questions concerning our project.

Cordially,

A handwritten signature in black ink that reads "James H. Donnelly". The signature is written in a cursive style with a large initial 'J'.

James H. Donnelly for
All Saints Parish

/slt