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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT MICHELS & BOARD OF TRUSTEES  
**FROM:** FINANCE  
**SUBJECT:** APPROVAL OF VOUCHERS  
**AGENDA:** MARCH 3, 2020 BOARD MEETING  
**DATE:** FEBRUARY 28, 2020

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**ISSUE**

Approval of Vouchers and Paid Invoices

**DISCUSSION**

Vouchers for items purchased are submitted for payment and paid invoices are noted for ratification.

**COST**

Vouchers total \$140,593.61 and paid checks in the amounts of \$12,236.34

|          |            |                                                       |
|----------|------------|-------------------------------------------------------|
| 02/20/20 | \$1,534.57 | Wex Bank (fuel charges)                               |
| 02/25/20 | \$6,680.34 | 1 <sup>st</sup> Nat'l Bank (credit card charges)      |
| 02/28/20 | \$4,021.43 | Employee health insurance paid through payroll system |

**RECOMMENDATION**

Approval of vouchers totaling \$140,593.61 and ratification of paid invoices totaling \$12,236.34.

| Inv Ref# | Vendor                          | Inv Date   | Due Date   | Inv Amt   | Amt Due   | Status | Jrnalized |
|----------|---------------------------------|------------|------------|-----------|-----------|--------|-----------|
| 38376    | ILLINOIS SECTION AWWA           | 02/10/2020 | 02/11/2020 | 72.00     | 72.00     | Open   | N         |
| 38377    | CHRIS LEMKE                     | 02/09/2020 | 02/11/2020 | 100.00    | 100.00    | Open   | N         |
| 38378    | C.E.S (CITY ELECTRIC SUPPLY)    | 01/28/2020 | 02/11/2020 | 215.28    | 215.28    | Open   | N         |
| 38379    | LAYNE CHRISTENSEN CO.           | 01/27/2020 | 02/11/2020 | 35,948.12 | 35,948.12 | Open   | N         |
| 38380    | FEECE OIL CO                    | 02/06/2020 | 02/11/2020 | 1,858.82  | 1,858.82  | Open   | N         |
| 38381    | LAWSON PRODUCTS INC             | 01/30/2020 | 02/11/2020 | 675.52    | 675.52    | Open   | N         |
| 38382    | CIT TRUCKS, LLC                 | 01/29/2020 | 02/11/2020 | 581.56    | 581.56    | Open   | N         |
| 38388    | TROTTER & ASSOCIATES, INC.      | 01/31/2020 | 02/12/2020 | 2,112.50  | 2,112.50  | Open   | N         |
| 38389    | PADDOCK PUBLICATIONS INC        | 02/04/2020 | 02/12/2020 | 152.95    | 152.95    | Open   | N         |
| 38395    | AUCA WESTERN FIRST AID & SAFETY | 02/12/2020 | 02/13/2020 | 76.68     | 76.68     | Open   | N         |
| 38397    | AUCA WESTERN FIRST AID & SAFETY | 02/12/2020 | 02/13/2020 | 63.82     | 63.82     | Open   | N         |
| 38398    | KB COLLISION & CUSTOMS          | 01/16/2020 | 01/13/2020 | 27.00     | 27.00     | Open   | N         |
| 38401    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 1,090.00  | 1,090.00  | Open   | N         |
| 38402    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 676.00    | 676.00    | Open   | N         |
| 38403    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 2,152.50  | 2,152.50  | Open   | N         |
| 38404    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 78.75     | 78.75     | Open   | N         |
| 38405    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 78.75     | 78.75     | Open   | N         |
| 38406    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 1,502.50  | 1,502.50  | Open   | N         |
| 38407    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 630.00    | 630.00    | Open   | N         |
| 38408    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 210.00    | 210.00    | Open   | N         |
| 38409    | MICKEY,WILSON,WEILER,RENZI      | 02/10/2020 | 02/13/2020 | 227.50    | 227.50    | Open   | N         |
| 38413    | KB COLLISION & CUSTOMS          | 02/12/2020 | 01/13/2020 | 1,938.09  | 1,938.09  | Open   | N         |
| 38414    | SUGAR GROVE ACE                 | 02/13/2020 | 01/13/2020 | 81.61     | 81.61     | Open   | N         |
| 38416    | NORTH EAST MULTI-REGIONAL       | 02/11/2020 | 02/14/2020 | 75.00     | 75.00     | Open   | N         |
| 38417    | ENCAP, INC.                     | 10/23/2019 | 02/25/2020 | 765.00    | 765.00    | Open   | N         |
| 38420    | BONNELL INDUSTRIES INC          | 02/13/2020 | 02/25/2020 | 1,279.08  | 1,279.08  | Open   | N         |
| 38421    | BONNELL INDUSTRIES INC          | 02/13/2020 | 02/25/2020 | 1,758.81  | 1,758.81  | Open   | N         |
| 38422    | MEADE ELECTRIC CO, INC.         | 01/30/2020 | 02/25/2020 | 345.64    | 345.64    | Open   | N         |
| 38423    | MEADE ELECTRIC CO, INC.         | 01/30/2020 | 02/25/2020 | 330.05    | 330.05    | Open   | N         |
| 38424    | MEADE ELECTRIC CO, INC.         | 01/30/2020 | 02/25/2020 | 345.64    | 345.64    | Open   | N         |
| 38425    | C.E.S (CITY ELECTRIC SUPPLY)    | 01/31/2020 | 02/25/2020 | 822.29    | 822.29    | Open   | N         |
| 38426    | C.E.S (CITY ELECTRIC SUPPLY)    | 01/29/2020 | 02/25/2020 | 322.92    | 322.92    | Open   | N         |
| 38427    | CYMBER JORGENSEN                | 02/15/2020 | 02/25/2020 | 100.00    | 100.00    | Open   | N         |
| 38428    | CONSTELLATION NEW ENERGY, INC   | 02/07/2020 | 03/03/2020 | 2,584.75  | 2,584.75  | Open   | N         |
| 38429    | VICTOR E. PUSCAS, JR.           | 02/12/2020 | 03/15/2020 | 175.00    | 175.00    | Open   | N         |
| 38430    | RAY O'HERRON CO, INC            | 02/17/2020 | 03/15/2020 | 109.98    | 109.98    | Open   | N         |
| 38431    | INTERGOVERNMENTAL RISK          | 01/31/2020 | 02/18/2020 | 850.00    | 850.00    | Open   | N         |
| 38434    | STAHL'S SERVICE & REPAIR INC    | 02/18/2020 | 02/25/2020 | 1,617.50  | 1,617.50  | Open   | N         |
| 38435    | COMPASS MINERALS AMERICA        | 02/07/2020 | 02/25/2020 | 17,023.17 | 17,023.17 | Open   | N         |
| 38436    | COMPASS MINERALS AMERICA        | 02/10/2020 | 02/25/2020 | 3,889.78  | 3,889.78  | Open   | N         |
| 38437    | SICALCO, LTD                    | 02/11/2020 | 02/25/2020 | 2,772.00  | 2,772.00  | Open   | N         |
| 38438    | RUSSO POWER EQUIPMENT           | 02/11/2020 | 02/25/2020 | 685.02    | 685.02    | Open   | N         |
| 38439    | FEECE OIL CO                    | 02/06/2020 | 02/25/2020 | 121.00    | 121.00    | Open   | N         |
| 38440    | AIRGAS NORTH CENTRAL            | 01/31/2020 | 02/25/2020 | 27.68     | 27.68     | Open   | N         |
| 38441*   | ENCAP, INC.                     | 01/31/2020 | 02/25/2020 | 1,035.00  | 1,035.00  | Open   | N         |
| 38442    | KONICA MINOLTA PREMIER FINANCE  | 02/20/2020 | 02/18/2020 | 91.93     | 91.93     | Open   | N         |
| 38444    | SMITH ECOLOGICAL SYSTEMS CO     | 02/17/2020 | 02/25/2020 | 1,721.10  | 1,721.10  | Open   | N         |

INVOICE REGISTER REPORT FOR VILLAGE OF SUGAR GROVE  
EXP CHECK RUN DATES 03/03/2020 - 03/03/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN - CHECK TYPE: PAPER CHECK

| Inv Ref#                          | Vendor                            | Inv Date   | Due Date   | Inv Amt    | Amt Due    | Status | Jrnalized |
|-----------------------------------|-----------------------------------|------------|------------|------------|------------|--------|-----------|
| 38448                             | MEADE ELECTRIC CO, INC.           | 02/17/2020 | 02/25/2020 | 1,425.42   | 1,425.42   | Open   | N         |
| 38449                             | MIDWEST SALT, LLC                 | 02/20/2020 | 02/25/2020 | 2,407.37   | 2,407.37   | Open   | N         |
| 38450                             | CDW GOVERNMENT, INC.              | 02/13/2020 | 03/03/2020 | 722.81     | 722.81     | Open   | N         |
| 38451                             | CDW GOVERNMENT, INC.              | 02/13/2020 | 03/14/2020 | 361.20     | 361.20     | Open   | N         |
| 38453                             | VAN'S LOCK AND KEY SERVICE, INC.  | 01/02/2020 | 02/25/2020 | 135.00     | 135.00     | Open   | N         |
| 38454                             | SUGAR GROVE ACE                   | 02/20/2020 | 02/25/2020 | 70.74      | 70.74      | Open   | N         |
| 38455                             | SUGAR GROVE ACE                   | 02/07/2020 | 02/25/2020 | 17.97      | 17.97      | Open   | N         |
| 38456                             | SUGAR GROVE ACE                   | 02/12/2020 | 02/25/2020 | 27.54      | 27.54      | Open   | N         |
| 38457                             | SUGAR GROVE ACE                   | 02/11/2020 | 02/25/2020 | 34.98      | 34.98      | Open   | N         |
| 38458                             | SUGAR GROVE ACE                   | 02/07/2020 | 02/25/2020 | 33.73      | 33.73      | Open   | N         |
| 38459                             | CLAESSON JANITORIAL SERVICE, INC. | 02/21/2020 | 02/25/2020 | 1,525.00   | 1,525.00   | Open   | N         |
| 38460                             | CIT TRUCKS, LLC                   | 02/10/2020 | 02/25/2020 | 87.70      | 87.70      | Open   | N         |
| 38461                             | ILLCO, INC.                       | 02/05/2020 | 02/25/2020 | 168.00     | 168.00     | Open   | N         |
| 38462                             | CYLINDER SERVICES                 | 02/05/2020 | 02/25/2020 | 198.19     | 198.19     | Open   | N         |
| 38463                             | BONNELL INDUSTRIES INC            | 02/18/2020 | 02/25/2020 | 207.73     | 207.73     | Open   | N         |
| 38464                             | THE NEEDHAM SHOP, INC             | 12/27/2019 | 02/25/2020 | 81.22      | 81.22      | Open   | N         |
| 38465                             | THE NEEDHAM SHOP, INC             | 01/24/2020 | 02/25/2020 | 407.89     | 407.89     | Open   | N         |
| 38466                             | LAYNE CHRISTENSEN CO.             | 02/19/2020 | 02/25/2020 | 11,987.75  | 11,987.75  | Open   | N         |
| 38467                             | SUGAR GROVE ACE                   | 02/21/2020 | 02/25/2020 | 15.98      | 15.98      | Open   | N         |
| 38468                             | BUSINESS & LEGAL RESOURCES        | 02/06/2020 | 02/25/2020 | 521.95     | 521.95     | Open   | N         |
| 38476                             | GRANT'S GLASS INC.                | 02/19/2020 | 02/26/2020 | 300.00     | 300.00     | Open   | N         |
| 38477                             | METRO FIBERNET LLC                | 02/24/2020 | 02/26/2020 | 92.20      | 92.20      | Open   | N         |
| 38480                             | J & S CONSTRUCTION SEWER & WATER  | 02/20/2020 | 02/25/2020 | 10,000.00  | 10,000.00  | Open   | N         |
| 38481                             | SUGAR GROVE ACE                   | 02/19/2020 | 02/25/2020 | 23.88      | 23.88      | Open   | N         |
| 38484                             | FLATSO'S TIRE SHOP INC            | 02/22/2020 | 02/25/2020 | 814.48     | 814.48     | Open   | N         |
| 38485                             | CIT                               | 02/19/2020 | 02/25/2020 | 103.72     | 103.72     | Open   | N         |
| 38487                             | DYNEGY ENERGY SERVICES            | 02/24/2020 | 03/03/2020 | 16,125.92  | 16,125.92  | Open   | N         |
| 38488                             | KONICA MINOLTA BUSINESS           | 02/14/2020 | 02/25/2020 | 194.53     | 194.53     | Open   | N         |
| 38491                             | KONICA MINOLTA BUSINESS           | 02/14/2020 | 03/10/2020 | 104.47     | 104.47     | Open   | N         |
| 38495                             | NORTH PARK RENTAL SERVICE INC     | 02/25/2020 | 03/03/2020 | 1,950.00   | 1,950.00   | Open   | N         |
| 38508                             | CHRISTOPHER SPRINGBORN            | 02/27/2020 | 03/03/2020 | 380.23     | 380.23     | Open   | N         |
| 38509                             | ROBERT BOGLE                      | 02/27/2020 | 03/03/2020 | 667.72     | 667.72     | Open   | N         |
| Totals:                           |                                   |            |            | 140,593.61 | 140,593.61 |        |           |
| Totals:                           |                                   |            |            | 0.00       | 0.00       |        |           |
| Net of Invoices and Credit Memos: |                                   |            |            | 140,593.61 | 140,593.61 |        |           |

\* 1 Net Invoices have Credits Totalling: (115.00)

INVOICE REGISTER REPORT FOR VILLAGE OF SUGAR GROVE  
EXP CHECK RUN DATES 03/03/2020 - 03/03/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN - CHECK TYPE: PAPER CHECK

| Inv Ref#                        | Vendor                       | Inv Date | Due Date | Inv Amt   | Amt Due   | Status | Jrnalized |
|---------------------------------|------------------------------|----------|----------|-----------|-----------|--------|-----------|
| --- TOTALS BY FUND ---          |                              |          |          |           |           |        |           |
| 01                              | GENERAL FUND                 |          |          | 53,524.80 | 53,524.80 |        |           |
| 32                              | INDUSTRIAL TIF DISTRICT #1 F |          |          | 288.75    | 288.75    |        |           |
| 33                              | INDUSTRIAL TIF DISTRICT #2 F |          |          | 78.75     | 78.75     |        |           |
| 35                              | INFRASTRUCTURE CAPITAL PROJE |          |          | 2,112.50  | 2,112.50  |        |           |
| 50                              | WATERWORKS & SEWERAGE FUND   |          |          | 84,588.81 | 84,588.81 |        |           |
| --- TOTALS BY DEPT/ACTIVITY --- |                              |          |          |           |           |        |           |
| 00                              | GENERAL                      |          |          | 1,950.00  | 1,950.00  |        |           |
| 49                              | INFORMATION TECHNOLOGY       |          |          | 1,086.27  | 1,086.27  |        |           |
| 50                              | ADMINISTRATION               |          |          | 3,277.57  | 3,277.57  |        |           |
| 51                              | POLICE                       |          |          | 5,786.42  | 5,786.42  |        |           |
| 53                              | PUBLIC WORKS- STREET DIVISIO |          |          | 39,689.80 | 39,689.80 |        |           |
| 54                              | BUILDING MAINTENANCE         |          |          | 1,872.68  | 1,872.68  |        |           |
| 55                              | COMMUNITY DEVELOPMENT        |          |          | 2,868.77  | 2,868.77  |        |           |
| 56                              | FINANCE                      |          |          | 46.79     | 46.79     |        |           |
| 57                              | BOARD AND COMMISSIONS        |          |          | 15.58     | 15.58     |        |           |
| 59                              | PW ADMINISTRATION            |          |          | 3,883.51  | 3,883.51  |        |           |
| 60                              | WATER OPERATIONS             |          |          | 20,352.67 | 20,352.67 |        |           |
| 65                              | SEWER OPERATIONS             |          |          | 27.68     | 27.68     |        |           |
| 71                              | WATER CAPITAL                |          |          | 59,735.87 | 59,735.87 |        |           |