

VILLAGE PRESIDENT

Sue Stillwell

VILLAGE ADMINISTRATOR

Scott Koepfel

VILLAGE CLERK

Tracey R. Conti



VILLAGE TRUSTEES

Heidi Lendi

Matthew Bonnie

Sean Michels

Anthony Speciale

Nora London

Michael Roskopf

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**MINUTES  
VILLAGE OF SUGAR GROVE  
VILLAGE BOARD MEETING  
JANUARY 20, 2026, 6:00 P.M.**

**1. Call to Order**

The meeting was called to order by President Stillwell at 6:00 pm.

**2. Pledge of Allegiance**

President Stillwell asked everyone to join her in the pledge of allegiance.

**3. Roll Call**

On January 20, 2026, the Village Board meeting was held in person at the Sugar Grove Library.

**Present:** President Susan Stillwell, Trustee Heidi Lendi, Trustee Nora London, Trustee Anthony Speciale.

**Absent:** Trustee Sean Michels, Trustee Michael Roskopf, Trustee Matthew Bonnie.

**Additional Attendees:** Village Administrator Scott Koepfel, Village Attorney Brian Miller, Police Chief Patrick Rollins, Finance Director Karin Johns, Community Development Director Danielle Marion, Public Works Director Brad Merkel, Village Clerk Tracey Conti.

**4. Public Hearing**

**5. Proclamations**

**6. Presentations**

**a. Presentation by Lucas Smith, President of the Kane County Water Association, of the Water Taste Test Award to the Village Board.**

Lucas Smith the Kane County Water Association Board President explained that every year a water taste test is done for Kane County. He said that this year Sugar Grove took first place in the water taste test.

Director Merkel said he wanted to give history of the Public Works team to the Village Board. He said Bryan Beach has been with the Village since 1998, he has a Class A Water Operators License. Director Merkel said that Chris Lemke has been with the Village since 2000 and he also has a Class A License. Tim Goodlet has been with the Village since 2007, and he has a Class

B License. Alan Pease and Trent Cooper have been with the Village since 2018, and they both have a Class B License. Byron Fielder has been with the Village since 2020 and has a Class B License.

Director Merkel explained that the water license starts at D and goes to A, which is the highest. The IEPA recently changed all the standards for obtaining a license, now an employee must work so many hours to be able to test. Before getting a water, license there must be 5,300 hours logged, and 30 hours of training every 3 years. Director Merkel said that 2,100 water samples are taken each year and the Village currently operates three Class B water plants.

Trustee Speciale gave a thank you to the Public Works team.

Trustee Lendi and President Stillwell both recognized Public Works hard work and dedication.

## **7. Appointments**

## **8. Airport Report**

## **9. Public Comment on Scheduled Action Items**

## **10. Consent Agenda**

- a. **Approval:** January 6, 2026, Village Board Meeting Minutes.
- b. **Approval:** Vouchers.
- c. **Approval:** December 2025 Treasurer Report.

Motion by Trustee Speciale, seconded by Trustee London, to approve the Consent Agenda as presented.

**Ayes: Speciale, London, Lendi; Nays: None; Abstain: None; Absent: Michels, Roskopf, Bonnie.**

## **11. Executive Session**

- **Litigation – 5 ILCS 120/2(c)(11)**

Motion by Trustee Lendi, seconded by Trustee Speciale, to enter into executive session at 6:09 to discuss Litigation – 5 ILCS 120/2(c)(11) then return to the meeting after.

**Ayes: Lendi, Speciale, London; Nays: None; Abstain: None; Absent: Michels, Roskopf, Bonnie.**

Motion by Trustee Speciale, seconded by Trustee Lendi, to return to the Village Board Meeting after executive session at 6:23.

**Ayes: Speciale, Lendi, London; Nays: None; Abstain: None; Absent: Michels, Roskopf, Bonnie.**

## 12. General Business

### a. Resolution: Approving an agreement with the owners of the Sugar Grove Motel.

Trustee Speciale Explained he wanted to make a motion to discuss and approve this item as presented with comments from the Village Attorney.

Village Attorney Brian Miller requested a motion to amend this resolution and then a motion to amend the agreement. For the resolution, he explained that a sentence will be added saying the Village Attorney may amend the agreement regarding section 5. The second motion would be to amend the agreement on section 5 compliance.

Director Marion explained that the Village has cited the Sugar Grove Motel for several violations that ended up in adjudication. An agreement has been made that staff feel will remediate the outstanding violations.

Motion by Trustee Speciale, seconded by Trustee Lendi, to discuss and approve an agreement with the owners of the Sugar Grove Motel subject to attorney review.

**Ayes: Speciale, Lendi, London, Stillwell; Nays: None; Abstain: None; Absent: Michels, Roskopf, Bonnie.**

## 13. Public Comment

## 14. Discussion Items

## 15. Reports

### a. Staff

Administration – Administrator Koeppel attended a training for ILCMA, provided was useful information regarding real estate.

Finance – Nothing to add.

Community Development – Nothing to add.

Police Department – Nothing to add.

Public Works – Trustee Lendi asked Director Merkel how he is doing on road salt, he said good.

### b. Trustees

Trustee Lendi – Trustee Lendi said there is a Bliss Woods work day on the 24<sup>th</sup>. She said the Sugar Grove Library Meeting is open to all.

Trustee London – Nothing to add.

Trustee Speciale – Nothing to add.

**b. President**

President Stillwell said she had a meeting with the EDC this week and discussed possibly bringing a hotel to the community. They had expressed interest in covering half the cost of a study in the future.

The beautification and gardening committee discussed continuing the project for veteran's park in the spring and the collaborative project with the Chamber for flower ports.

**16. Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Litigation – 5 ILCS 120/2(c)(11)
- Property/Land Acquisition – 5 ILCS 120/2(c)(5)
- Sale of Property – 5 ILCS 120/2(c)(6)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**17. Adjournment**

Motion by Trustee Speciale seconded by Trustee London, to adjourn the meeting at 6:30 pm.

**Ayes: Speciale, London, Lendi; Nays: None; Abstain: None; Absent: Michels, Roskopf, Bonnie.**

ATTEST:

/s/ Madeline Dossett

Madeline Dossett

Deputy Village Clerk