

<p>Village President Jennifer Konen</p> <p>Village Administrator Scott Koepfel</p> <p>Village Clerk Alison Murphy</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Sean Michels Michael Schomas James F. White</p>
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June 20, 2023
Village Board Meeting
6:00 p.m.

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Konen asked Trustee Bonnie to lead the Pledge of Allegiance.

3. Roll Call

The June 20, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

Present: 6 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee James F. White,

Absent: 1 Trustee Sean Michels, Trustee Michael Schomas

Also Present:

Administrator Koepfel, Attorney Julien, Finance Director Anastasia, Police Chief Rollins, Community Development Director Magdziarz, Economic Development Director Cassa, Public Works Director Merkel, Planning and Zoning Administrator Marion, Village Engineer Piotrowski, Village Engineer Schiber, and Assistant to the Village Administrator/Village Clerk Murphy

4. Public Hearing

None

5. Appointments and Presentation

None

6. Airport Report

Tony Speciale reported that a meeting of the Airport Advisory Board was held last week. No plans associated with the \$10 million investment have been submitted. The airport is moving forward with some smaller improvements.

7. Public Comments on Items Scheduled for Action

Jaden Chada commented on the 2023 Comprehensive Plan and the proposed development at I-88 and IL 47.

8. Consent Agenda

A motion was made by Trustee White, seconded by Trustee Herron, to approve the Consent Agenda. The motion carried by the following vote:

AYES: 4 White, Herron, Bonnie, Lendi

Nays: 0

Absent: 2 Michels, Schomas

- a. Approval: Minutes of the June 6, 2023 Village Board Meeting
- b. Approval: Vouchers
- c. Resolution 20230620PW3: Approving an Agreement to Sealcoat Bike Paths
- d. Resolution 20230620PW2: Authorizing Purchase of a Replacement Chevy Silverado with Snow Plow from Vaessen Brothers Chevrolet
- e. Ordinance 20230620B: Authorizing Execution of an Annexation Agreement Amendment for Hannaford Farm Lot 34 (1028 Chestnut Hill Lane)
- f. Ordinance 20230620A: Amending Title Three, Chapter Two, Section Five (Restrictions on Issuance of Liquor Licenses)
- g. Resolution 20230620PW1: Authorizing Execution of an Agreement with Preform Traffic Control Systems, LTD. (Pavement Marking Contract)

9. General Business

- a. Approval: Commercial Property Enhancement Program (CPEP) Application for Four Seasons Development LLC

Director Cassa presented the CPEP Application for building improvements to Four Seasons Development located at 219 S. Main Street. The plans include adding a thick brick veneer to the front elevation facing Main Street, new vinyl siding to the left, right and rear elevations and a new roof system. The total cost of the project is \$27,436.31. Village staff recommends awarding \$10,000.00 in grant funding. Steve Cromer with Four Seasons described additional plans for the site.

A motion was made by Trustee Herron, seconded by Trustee White, to approve \$10,000.00 in Commercial Property Enhancement Program grant funds to Four Seasons Development, LLC. The motion carried by the following vote:

AYES: 4 Herron, White, Lendi, Bonnie

Nays: 0

Absent: 2 Michels, Schomas

- b. Ordinance: Amending The Village Code Title One, Chapter Eleven (Comprehensive Plan)

Director Magdziarz noted that the ordinance presented is a housekeeping matter to acknowledge the adoption of the 2023 Comprehensive Plan in the Village Code. Additionally the ordinance updates the text to remove extraneous information and to align with state statutes.

A motion was made by Trustee Herron, seconded by Trustee Bonnie, to approve Ordinance 20230620C, Amending the Village Code Title One, Chapter Eleven (Comprehensive Plan). The motion carried by the following vote:

AYES: 4 Herron, Bonnie, Lendi, White

Nays: 0

Absent: 2 Michels, Schomas

10. Public Comment

Pete Baughman commented on the Updating Public Comment and Public Hearing Procedures agenda item.

Bob Raimondi commented on the Updating Public Comment and Public Hearing Procedures agenda item.

Dan Randolph commented on The Grove development.

Perry Elliot stated that he would like to meet with each Trustee individually to discuss TIF and The Grove.

Speaker #5 commented on The Grove development.

11. Discussion Items

a. Water Works System Master Plan Presentation

Village Engineer Piotrowski presented the Water Works System Master Plan. Board discussion ensued.

b. Economic Development Incentive Policy

Director Cassa presented the Economic Development Incentive Police. Board discussion ensued. Staff was directed to bring back the Policy for consideration under General Business at the next Board meeting.

c. Updating Public Comment and Public Hearing Procedures

Assistant to the Village Administrator Murphy presented the proposed updates to the Public Comment guidelines during Board meetings and guidelines for Public Hearings on zoning issues. Board discussion ensued. Staff was directed to make discussed changes to the Public Comment guidelines to reflect that groups of speakers are “encouraged” to consolidate comments, formalize a call for a vote to extend a Public Comment section if

thirty-minute limit is met, that the President will ask for additional speakers before closing the Public Comment portions of the meeting. Staff was directed to change the term Interested Party to something else, change language to reflect speakers are “encouraged” to consolidate comments, add a three-minute time limit to Public Comment, allow for the Chairman to allow additional people to participate in cross examination if time allows provided the individuals have submitted questions of the petitioner in advance. Staff is to bring the items back for further discussion at the next Board meeting.

The Board responded to comments made during Public Comment.

12. Reports

a. Staff

Administrator Koeppel reported that a few employees are already moved to Microsoft 365. The Board will be migrated this week. Trustees can reach out to Koeppel for assistance.

Director Anastasia reported that the audit is underway. The first draft is expected in early August. Discussion with the Board will be held in late August/late September.

Chief Rollins reported that with the wearing in of Officer Ron Lugay, the Police Department is now at full staff for the first time since 2019.

Director Merkel reported that the banners are up on Municipal Drive and flags on Main Street.

Director Cassa reported on his discussions with Cushman and Wakefield of traffic patterns due to potential development at I-088 and IL 47. He noted that most traffic would enter I-88.

b. Trustees

Trustee Bonnie reported that he attended Food Truck Friday and had a great time. Administrator Koeppel acknowledged the work of Danielle Marion, Brad Merkel and Pat Rollins to plan and run the event.

Trustee Lendi attended Groovin’ in the Grove and Food Truck Friday. She noted that the Library summer reading program ends July 31st and there are lots of summer activities at the Library.

c. President

President Konen reported that Food Truck Friday and Groovin’ in the Grove are both off to a great start. She attended Sen. DeWitt’s golf outing and spoke with Elburn Mayor Walter regarding the boundary agreement. Staff is following up with Elburn staff.

13. Closed Session

None

14. Adjournment

A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 8:37 p.m. The motion carried by the following vote:

AYES: 3	Herron, Bonnie, Lendi
Nays: 1	White
Absent: 2	Michels, Schomas

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk