

Village President Jennifer Konen Village Administrator Scott Koepfel Village Clerk Alison Murphy	 10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210	Village Trustees Matthew Bonnie Sean Herron Heidi Lendi Sean Michels Michael Schomas James F. White
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June 6, 2023
Village Board Meeting
6:00 p.m.

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Konen asked Administrator Koepfel to lead the Pledge of Allegiance.

3. Roll Call

The June 6, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

Present: 6 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Sean Michels, Trustee Heidi Lendi, Trustee Michael Schomas,

Absent: 1 Trustee James F. White

Also Present:

Administrator Koepfel, Attorney Julien, Finance Director Anastasia, Police Chief Rollins, Community Development Director Magdziarz, Economic Development Director Cassa, Public Works Director Merkel, Planning and Zoning Administrator Marion, Village Engineer Piotrowski, Village Engineer Schiber, and Assistant to the Village Administrator/Village Clerk Murphy

4. Public Hearing

None

5. Appointments and Presentation

a. Deputy Village Clerk

Clerk Murphy presented her proposed Deputy Village Clerk appointments of Laura Julien and Scott Koepfel for ratification by the Board.

A motion was made by Trustee Schomas, seconded by Trustee Herron to approve the appointments of Laura Julien and Scott Koepfel as Deputy Village Clerk. The motion carried by the following vote:

AYES: 5 Schomas, Herron, Bonnie, Lendi, Michels

Nays: 0

Absent: 1 White

6. Airport Report

Tony Speciale had no report. A meeting is being held next week.

7. Public Comments on Items Scheduled for Action

Perry Eliot spoke regarding the agreement with S.B. Friedman for TIF Services.

8. Consent Agenda

A motion was made by Trustee Schomas, seconded by Trustee Michels to approve the Consent Agenda with the exception of item e. The motion carried by the following vote:

AYES: 5 Schomas, Michels, Lendi, Bonnie, Herron

Nays: 0

Absent: 1 White

- a. Approval: Minutes of the May 16, 2023 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Resolution 20230606: Review of Closed Session Minutes
- e. Resolution 20230606PW2: Authorizing Purchase of a Replacement Tandem Axle Plow Truck from CIT Trucks
- f. Resolution 20230606PW1: Authorizing Purchase of a Replacement ROW Maintenance Tractor from AHW.

Trustee Schomas asked for item e, Resolution 20230606PW2: Authorizing Purchase of a Replacement Tandem Axle Plow Truck from CIT Trucks to be removed from the Consent Agenda for discussion. Director Merkel explained how the Village secured pricing through the state bid program.

A motion was made by Trustee Schomas, seconded by Trustee Herron to approve Resolution 20230606PW2, Authorizing Purchase of a Replacement Tandem Axle Plow Truck from CIT Trucks. The motion carried by the following vote:

AYES: 5 Schomas, Herron, Bonnie, Michels, Lendi

Nays: 0

Absent: 1 White

9. General Business

- a. Ordinance: Adopting the 2023 Comprehensive Plan

Director Magdziarz noted that the changes discussed at the May 16th Board meeting have been made to the presented Comp Plan. Board discussion ensued. Trustee Michels

stated he did not approve of the Plan as he felt it did not address commercial properties. Board discussion ensued.

A motion was made by Trustee Herron, seconded by Trustee Bonnie, to approve Ordinance 20230606CP, Adopting the 2023 Comprehensive Plan. The motion carried by the following vote:

AYES: 4 Herron, Bonnie, Lendi, Schomas
Nays: 1 Michels
Absent: 1 White

- b. Resolution: Authorizing an Agreement with PropertyRoom.com

Chief Rollins presented an agreement with PropertyRoom.com for auction services to lawfully dispose of surplus, found, unclaimed property and seized evidence.

A motion was made by Trustee Herron, seconded by Trustee Schomas, to approve Ordinance 20230606PD, Authorizing an Agreement with PropertyRoom.com. The motion carried by the following vote:

AYES: 5 Herron, Schomas, Bonnie, Lendi, Michels
Nays: 0
Absent: 1 White

- c. Ordinance: Declaring Surplus Property

Assistant to the Village Administrator Murphy presented six items to be declared surplus.

A motion was made by Trustee Bonnie, seconded by Trustee Herron, to approve Ordinance 20230606B, Declaring Surplus Property. The motion carried by the following vote:

AYES: 5 Bonnie, Herron, Michels, Lendi, Schomas
Nays: 0
Absent: 1 White

- d. Resolution: Updating the Village's Fee Schedule Pursuant to the Illinois Freedom of Information Act

Assistant to the Village Administrator Murphy presented an updated fee schedule for FOIA request based on state statute.

A motion was made by Trustee Herron, seconded by Trustee Michels, to approve Ordinance 20230606A, Updating the Village's Fee Schedule Pursuant to the Illinois Freedom of Information Act. The motion carried by the following vote:

AYES: 5 Herron, Michels, Schomas, Lendi, Bonnie

Nays: 0
Absent: 1 White

- e. Resolution: Approving an Agreement with S.B. Friedman for Tax Increment Financing Services

Director Anastasia.

A motion was made by Trustee Lendi, seconded by Trustee Herron, to approve Resolution 20230606TIF3, Approving an Agreement with S.B. Friedman for Tax Increment Financing Services. The motion carried by the following vote:

AYES: 5 Lendi, Herron, Bonnie, Schomas, Michels
Nays: 0
Absent: 1 White

- f. Resolution: Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for the Professional Preliminary and Design Engineering Services for Main Street Resurfacing STP Project

Director Anastasia explained that Moran Economic Development, who was approved to work on the creation of the TIF at I-88 and IL 47 in April, let the Village know that they felt it might be more efficient and effective for another company to complete this process with the amount of time to dedicate to this project. After discussions current consultant S.B. Friedman, doing work on the financial analysis of the project, it was determined that for contiguity purposes and necessary insight into the project, S.B. Friedman would be the best to complete the project.

A motion was made by Trustee Michels, seconded by Trustee Schomas, to approve Resolution 20230606PW3, Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for the Professional Preliminary and Design Engineering Services Main Street Resurfacing STP Project. The motion carried by the following vote:

AYES: 5 Michels, Schomas, Herron, Lendi, Bonnie
Nays: 0
Absent: 1 White

10. Public Comment

Jamie Hose spoke regarding parking at dead end of Westerbrook and inquired about the \$10 million improvements at the Airport.

Donna Baughman responded to comments made by President Konen earlier in the meeting regarding the Comprehensive Plan.

Speaker #3 commented on the proposed development at I-8 and IL 47.

11. Discussion Items

a. Amending Title 3, Chapter 2, Section 5 (Restrictions on Issuance of Liquor Licenses)

Assistant to the Village Administrator Murphy explained that the Village had received an inquiry regarding the Liquor License provision that restricts the issuance of a liquor license based on citizenship. State statute no longer has that restriction. In addition several other changes have been made to state statute. This proposed ordinance makes changes to the Village Code per state statute. Board discussion ensued. Staff will bring the ordinance back for consideration at the June 20, 2023 meeting.

b. Fourth of July Decorating Contest

Director Cassa presented the details on the 4th of July Decorating Contest. Board discussion ensued including hanging banners for veterans as done in Elburn.

c. Cannabis Business Opportunities

Director Magdziarz noted that the Village has been approached by a cannabis infuser organization concerning the possibility of establishing a location in Sugar Grove. He presented the five different categories of cannabis businesses as defined by state statute and asked for Board direction on their willingness to consider the option of having a cannabis infuser. Board discussion ensued. Staff prepare a memo that outlines all categories for discussion at a future Board meeting.

d. Wastewater System Master Plan Final Presentation

Village Engineer Piotrowski presented the Wastewater System Master Plan. Board discussion ensued.

12. Reports

a. Staff

Administrator Koeppel reported thanked Director Merkel and Village Engineer Piotrowski for walking him through the Village water and waste water systems. He also reported that he, Chief Rollins and Trustee Lendi met with a consultant regarding remodeling the Police Department. A meeting with another consultant is being held next week.

Chief Rollins reported that Police Officer Ron Lugay has started bringing the Police Department to full staff in sworn positions. A Cake and Coffee reception will be held before the June 20th Board Meeting.

Director Magdziarz reported that the Planning Commission/Zoning Board of Appeals will receive training from the American Planning Associate in July. He extended an invitation to attend to the Board. He also noted that staff is addressing a property maintenance issue at Park Ave and IL 47.

Director Merkel reported that due to the lack of rain, daily pumpage is up, but still within the normal range.

Director Cassa highlighted his upcoming meetings and recapped his attendance at the International Council of Shopping Centers convention in Las Vegas.

b. Trustees

Trustee Lendi reported that Groovin' in the Grove starts again on June 15th. The Summer Library Reading Program began May 30th. New summer hours at the Library will include Sunday hours from 2-6 pm. The Library is offering a lot of activities this summer, please check their website.

Trustee Michels reported that he attended the Community Engagement Meeting regarding the proposed The Grove development at I-88 and IL 47.

c. President

President Konen thanked Planning and Zoning Administrator Marion for her work on Food Truck Fridays, the first of which will be held this Friday, June 9th. She noted that the safety improvement for Park Ave and IL 47 is still being researched by EEI. She noted she has recently attended meetings for Metro West and Kiwanis Holiday in the Grove will be held again this week, the weekend after Thanksgiving. She attended the Community Engagement Meeting this week and will attend next week's as well on June 12th. Konen also noted that Burnt Barrel North opened and welcomed them to the community.

13. Closed Session

None

14. Adjournment

A motion was made by Trustee Herron, seconded by Trustee Michels, to adjourn the Regular Meeting of the Board of Trustees at 8:14 p.m. The motion carried by the following vote:

AYES: 5	Herron, Michels, Bonnie, Schomas, Lendi
Nays: 0	
Absent: 1	White

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk