

<p>Village President Jennifer Konen</p> <p>Village Clerk Alison Murphy</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Michael Schomas Ryan Walter James F. White</p>
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**April 4, 2023**  
**Village Board Meeting**  
**6:00 p.m.**

**1. Call to Order**

President Konen called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Konen asked Trustee Lendi to lead the Pledge of Allegiance.

**3. Roll Call**

The April 4, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

**Present:** 6 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas, Trustee James F. White

**Absent:** 1 Trustee Ryan Walter

**Also Present:**

Attorney Julien, Finance Director Anastasia, Police Chief Rollins, Community Development Director Magdziarz, Economic Development Director Cassa, Public Works Director Merkel, Consulting Village Engineer Piotrowski, and Assistant to the Village Administrator/Village Clerk Murphy

President Konen asked the Trustees if there was any objections to Trustee Schomas attending electronically due to illness. No objections were made.

**4. Public Hearing**

a. Fiscal Year 2023-2024 Budget

Director Anastasia

President Konen opened the public hearing at 6:01 p.m. No comments were given. The hearing was closed at 6:01 p.m.

b. Annexation Agreement Amendment Hannaford Farm Lot 34

President Konen opened the public hearing at 6:02 p.m. No comments were given. The hearing was closed at 6:02 p.m.

c. Annexation Agreement Amendment Hannaford Farm Lot 124

Director Magdziarz.

President Konen opened the public hearing at 6:02 p.m. No comments were given. The hearing was closed at 6:02 p.m.

**5. Appointments and Presentation**

a. Proclamation: Arbor Day

President Konen read the Proclamation declaring April 28, 2023 as Arbor Day.

**6. Airport Report**

None

**7. Public Comments on Items Scheduled for Action**

Matt Kellogg, Kendall County Board Chairman spoke fondly of Scott Koeppel, the selected candidate for Sugar Grove Village Administrator.

**8. Consent Agenda**

**A motion was made by Trustee Schomas, seconded by Trustee Herron to approve the Consent Agenda. The motion carried by the following vote:**

**AYES: 5** Schomas, Herron, Lendi, White, Bonnie

**Nays: 0**

**Absent: 1** Walter

- a. Approval: Minutes of the March 21, 2023 Village Board Meeting
- b. Approval: Vouchers
- c. Resolution 20230404A: Amending Certain Rates and Fees (Water and Sewer)
- d. Resolution 20230404B: Amending Certain Rates and Fees (Refuse)
- e. Resolution 20230404C: Amending Certain Rates and Fees (Vehicle Use Fee Infrastructure Maintenance)
- f. Resolution 20230404E: Amending Certain Rates and Fees (Authorizing the Village's New Home Fee)
- g. Resolution 20230404D: Authorizing the Release of Public Improvement Guarantee (Rosewood Farms)
- h. Resolution 20230404PD: Authorizing Execution of an Agreement with Correct Electric Inc. for Installation of IP Camera Systems and Security Control Access Points for the Police Department

**9. General Business**

- a. Resolution: Authorizing Employment Agreement for Village Administrator

President Konen presented the agreement to appoint Scott Koeppel as the next Village Administrator.

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve Resolution 20230404VA, authorizing to enter into an employment agreement for Village Administrator with Scott Koeppel. The motion carried by the following vote:**

**AYES: 6** Schomas, Herron, Bonnie, Lendi, White, Konen

**Nays: 0**

**Absent: 1** Walter

- b. Ordinance 20230404F: Adopting the Fiscal Year 2023-2024 Budget

Director Anastasia stated that the presented budget reflects the discussion from the previous budget workshops. As discussed, the road improvements to Windstone were moved up to FY25, which added some additional engineering in FY24. There were also updates to the revenue based on the fee schedule, the Village Administrator salary. Anastasia also noted that revenues in TIF #1 and #2 increased.

**A motion was made by Trustee Bonnie, seconded by Trustee Schomas, to approve Ordinance 20230404F, Adopting the Fiscal Year 2023-2024 Budget. The motion carried by the following vote:**

**AYES: 5** Bonnie, Schomas, White, Lendi, Herron

**Nays: 0**

**Absent: 1** Walter

- c. Approval: Commercial Property Enhancement Program Grant Application (Fireside Grille)

Director Cassa presented the application for new signage for Fireside Grille.

**A motion was made by Trustee White, seconded by Trustee Heron, to approve the application of a \$20,000 grant under the Commercial Property Enhancement Program for Fireside Grill subject to approval of the variance for installation of the monument sign and to completion of the installation of the all three proposed signs. The motion carried by the following vote:**

**AYES: 5** White, Herron, Schomas, Lendi, Bonnie

**Nays: 0**

**Absent: 1** Walter

- d. Resolution 20230404PW1: Authorizing Execution of an Agreement with the State of Illinois Bureau of Strategic Sourcing and Procurement for the Purchase of Bulk Road Salt

Director Merkel noted that this is the annual request to purchase road salt through the state contract. He estimates purchasing 1,500 tons at this time.

**A motion was made by Trustee White, seconded by Trustee Herron, to approve Resolution 20230404PW1, Authorizing Execution of an Agreement with the State of Illinois Bureau of Strategic Sourcing and Procurement for the Purchase of Bulk Road Salt. The motion carried by the following vote:**

**AYES: 5** White, Herron, Lendi, Bonnie, Schomas

**Nays: 0**

**Absent: 1** Walter

- e. Resolution 20230404PW3: Authorizing Execution of an Agreement with Advanced Automation and Controls, Inc. for the Purchase of Replacement PLC and Touch Screen (Wells Numbers 8 and 9)

Director Merkel stated that the replacement PLC and touch screen were needed to replace long-serving, updated equipment.

**A motion was made by Trustee Schomas, seconded by Trustee Bonnie, to approve Resolution 20230404PW3, Authorizing Execution of an Agreement with Engineering Enterprises Inc. for the 2023 Road Program. The motion carried by the following vote:**

**AYES: 5** Schomas, Bonnie, Lendi, Herron, White

**Nays: 0**

**Absent: 1** Walter

- f. Resolution 20230404PW2: Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for the 2023 Road Program

Director Merkel presented the agreement with EEI for the 2023 Road Program.

**A motion was made by Trustee Lendi, seconded by Trustee White, to approve Ordinance 20230321PW2, Authorizing Execution of an Agreement with Engineering Enterprises, INC for the Phase III Norris Road Resurfacing STP Project. The motion carried by the following vote:**

**AYES: 5** Lendi, White, Herron, Bonnie, Schomas

**Nays: 0**

**Absent: 1** Walter

- g. Resolution 20230404: Amending Fees and the Number of Licenses/Permits per Liquor Class for 2023-2024 Licensing Year

Assistant to the Village Administrator/Village Clerk Murphy presented the resolution setting the fees and number of liquor licenses/permits. She explained that this first year

of the new classifications went smoothly and that three waivers from two establishments were requested for BYOB and Food Service.

**A motion was made by Trustee White, seconded by Trustee Herron, to approve Resolution 20230404, Amending Fess and the Number of Licenses/Permits per Liquor Class for the 2023-2024 Licensing Year with an amendment to Class 5A license fee to \$1,500.00. The motion carried by the following vote:**

**AYES: 5** White, Herron, Schomas, Bonnie, Lendi

**Nays: 0**

**Absent: 1** Walter

h. Approval: 2023-2024 Liquor Licenses

**A motion was made by Trustee Schomas, seconded by Trustee Bonnie, to approve liquor licenses for the 2023-2024 licensing year for the following establishments:**

**Aldi – Class 4 – Off Premise**

**Burnt Barrel North, Inc - Class 1 – On Premise (All Ages)**

**Fireside Grille – Class 1 – On Premise (All Ages)**

**Graham’s C-Stores – Class 4 – Off Premise**

**Grove Stop – Class 4 – On Premise**

**Jewel/Osco – Class 4 – Off Premise**

**Open Range Southwest Grill - Class 1 – On Premise (All Ages)**

**Rich Harvest Farms – Class 1 – On Premise (All Ages)**

**Rosewood Farm - Class 1 – On Premise (All Ages)**

**SG American Legion – Class 1 – On Premise (All Ages)**

**Sugar Grove Café – Class 1 – On Premise (All Ages)**

**Village Liquor – Class 4 – Off Premise**

**Walgreens – Class 4 – Off Premise**

**The motion carried by the following vote:**

**AYES: 5** Schomas, Bonnie, White, Herron, Lendi

**Nays: 0**

**Absent: 1** Walter

i. Approval: 2023-2024 Liquor License Food Waivers

**A motion was made by Trustee Herron, seconded by Trustee White, to approve Liquor License Overlay Permits for Fiscal Year 2023-2024 as follows:**

**Bring Your Own Beer/Beverage (BYOB)**

**Rosewood Farm**

**Food Service Waiver**

**Rosewood Farm**

**SG American Legion**

**The motion carried by the following vote:**

**AYES: 5** Herron, White, Lendi, Bonnie, Schomas

**Nays: 0**

**Absent: 1** Walter

- j. Resolution 20230404PW4: Authorizing Execution of an Agreement with HR Green for The Phase II & III Engineering Blackberry Creek Pedestrian/Bike Bridge Project

Director Merkel explained that this agreement was needed to meet the requirements of IDOT for the project grant. The agreement is an additional \$29K to the projects, which will be borne by the Village to keep the project on schedule by eliminating the need to redo all the contracts.

**A motion was made by Trustee Lendi, seconded by Trustee Herron, to approve Resolution 20230404PW4, Authorizing Execution of an Agreement with HR Green for the Phase II & Phase III Engineering for the Blackberry Creek Pedestrian/Bike Bridge Project. The motion carried by the following vote:**

**AYES: 5** Lendi, Herron, Bonnie, White, Schomas

**Nays: 0**

**Absent: 1** Walter

**10. Public Comment**

None

**11. Discussion Items**

None

**12. Reports**

- a. Staff

Director Merkel reported that PW staff did a small amount of clean-up from last week's storms. He met with Comcast on the right-of-way permits for the commercial fiber service. Trustee White asked about sidewalk repairs, Merkel responded that mudlifting was being completed in Windstone. President Konen asked about the ITEP Grant for John Shields sidewalk route, Engineer Piotrowski reported that they are working to bid it locally to get the sidewalks done this year.

Director Cassa gave updated on economic development activities.

Director Magdziarz reported that they have received the building permit for Casey's. He met with Ryan Homes on securing additional acreage in Settler Ridge and he asked that everyone get comments on the draft Comprehensive Plan to him as soon as possible.

Chief Rollins reported that there were three reports of unlocked vehicle burglaries.

b. Trustees

Trustees Bonnie, Lendi, Schomas, Herron and White welcomed Scott Koeppel to the Village.

Trustee Herron also talked about encouraging live music at local restaurants. He noted Geneva does some type of program.

c. President

President Konen thanked Scott Koeppel for choosing Sugar Grove. She noted that he was approved unanimously and she and the Board look forward to working with him.

Konen noted that the Town Center Committee is officially finished. She thanked the members of the committee for their service. She noted that she met with the Park District about the Town Center and other Parks & Rec amenities. She is scheduled to meet with Mayor Irvin in May and she will attend the Springfield Drivedown on April 19.

President Konen reported that staff has received inquiries recently regarding video gaming cafés. She asked for a Board straw poll to give staff direction when responded. Board discussion ensued. The Board was not in favor of gaming cafés at the proposed location at this time.

President Konen reported that Fire Protection Districts are generally concerned with Senior Centers in TIF districts. She asked the Board their thoughts on removing the Sugar Grove Senior Center from TIF#2. Trustee Lendi was in support of removing the Center while Trustees White, Schomas, Herron and Bonnie were not. Trustee Bonnie would like to see data supporting the reported increased call for service centers from senior centers.

**13. Closed Session**

None

**14. Adjournment**

**A motion was made by Trustee White, seconded by Trustee Herron to adjourn the Regular Meeting of the Board of Trustees at 7:25 p.m. The motion carried by the following vote:**

<b>AYES: 4</b>	Herron, Bonnie, Schomas, Lendi
<b>Nays: 1</b>	White
<b>Absent: 1</b>	Walter

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk