

<p>Village President Jennifer Konen</p> <p>Village Clerk Alison Murphy</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Michael Schomas Ryan Walter James F. White</p>
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February 7, 2023
Village Board Meeting
6:00 p.m.

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Konen asked Trustee Schomas to lead the Pledge of Allegiance.

3. Roll Call

The February 7, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

Present: 7 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas, Trustee Ryan Walter, Trustee James F. White

Absent: 0

Also Present:

Attorney Julien, Finance Director Anastasia, Public Works Director Merkel, Community Development Director Magdziarz, Economic Development Director Cassa, Planning and Zoning Administrator Marion, Village Engineer Piotrowski and Assistant to the Village Administrator/Village Clerk Murphy

4. Public Hearing

Sean Michels expressed concerns with item 9c an ordinance amending Robert's Rules of Order.

Perry Elliot expressed concerns with item 9c an ordinance amending Robert's Rules of Order.

5. Appointments and Presentation

a. Proclamation: Engineering Week 2023

President Konen read the Proclamation designating February 19-25, 2023 Engineering Week 2023.

b. Appointment: Aurora Airport Advisory Board

President Konen asked the Board to ratify her proposed appointment of Tony Speciale to the Aurora Airport Advisory Board.

A motion was made by Trustee Herron, seconded by Trustee Walter, to ratify the appointment of Tony Speciale to the Aurora Airport Advisory Board. The motion carried by the following vote:

AYES: 6 Herron, Walter, Bonnie, White, Lendi, Schomas
Nays: 0
Absent: 0

6. Airport Report

None

7. Public Comments on Items Scheduled for Action

8. Consent Agenda

A motion was made by Trustee White, seconded by Trustee Herron, to approve the Consent Agenda with the exception of item b. The motion carried by the following vote:

AYES: 6 White, Herron, Schomas, Walter, Lendi, Bonnie
Nays: 0
Absent: 0

- a. Approval: Minutes of the January 17, 2023 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Resolution 20230207BSA: Approving an Agreement with Bellefeuil, Szur, and Associates, Inc. (BS&A Software) for Government Software Services
- e. Resolution 20230207D: Approving an Agreement with Invoice Cloud, Inc. for Suite of Services
- f. Ratifying: Resolution 20230117CCED - Authorizing an Economic Development Agreement between the Village of Sugar Grove, Three Brothers and Papou, LLC, and College Corner, LLC

Trustee White asked that item b Vouchers be pulled.

A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve the Consent Agenda with the exception of item b. The motion carried by the following vote:

AYES: 5 Schomas, Herron, Walter, Lendi, Bonnie
Nays: 0
Absent: 0
Abstain: 1 White

9. General Business

- a. Resolution 20230207PW1: Granting the Authorization of Certain Easement Rights to Metro Fibernet, LLC (Metronet)

Director Merkel explained that Metronet is seeking a larger easement to expand service and complete the buildout of the remaining subdivisions within the Village including Hannaford Farm and Strafford Woods.

A motion was made by Trustee Herron, seconded by Trustee White, to approve Resolution 20230207PW, Granting the Authorization of Certain Easement Rights to Metro Fibernet, LLC (Metronet). The motion carried by the following vote:

AYES: 6 Heron, White, Bonnie, Lendi, Walter, Schomas
Nays: 0
Absent: 0

- b. Ordinance 20230207PD: Ordinance Amending the Village Code Title 6 Chapter 3 Section 6-3-1-N-4 (No Parking, Stopping or Standing)

Staff presented the ordinance to amend parking regulations around John Shields Elementary School to improve pedestrian safety during school drop off and pick up times as previously discussed. Board discussion ensued. The Board determined to postpone further consideration until the next meeting when Chief Rollins could be present.

A motion was made by Trustee White, seconded by Trustee Herron, to postpone Ordinance 20230207PD Amending the Village Code Title 6 Chapter 3 Section 6-3-1-N-4 (No Parking, Stopping or Standing) until February 21, 2023. The motion carried by the following vote:

AYES: 6 White, Herron, Schomas, Walter, Lendi, Bonnie
Nays: 0
Absent: 0

- c. Ordinance 20230207: Amending Title 1 (Administration) Section 8 (Meetings: Rules of Order and Procedure)

Assistant to the Village Administrator/Village Clerk Murphy and Attorney Julien presented the ordinance to amend the Village Code to reference Robert's Rules of Order as a guide for conduct of the Board rather than the rule as Robert's Rules can be cumbersome, confusing, overly formal and out of touch with modern times. Robert's Rules are not required by State statute and Boards are free to create their own rules.

A motion was made by Trustee Herron, seconded by Trustee Bonnie, to approve Ordinance 20230207: Amending Title 1 (Administration) Section 8 (Meetings: Rules of Order and Procedure). The motion carried by the following vote:

AYES: 6 Herron, Bonnie, White, Lendi, Walter, Schomas
Nays: 0
Absent: 0

- d. Resolution 20230207B: Approving the Engagement of SB Friedman as a Professional Consultant for Development Advisory Services

Director Anastasia explained that this request is the second of two authorizations to complete the financial review of Sugar Grove, LLC. Development.

A motion was made by Trustee White, seconded by Trustee Schomas, to approve Resolution 20230207B: Approving the Engagement of SB Friedman as a Professional Consultant for Development Advisory Services. The motion carried by the following vote:

AYES: 6 White, Schomas, Walter, Lendi, Herron, Bonnie
Nays: 0
Absent: 0

- e. Resolution 20230207A: Authorizing an Agreement with Lauterbach and Amen for Audit Services for the Fiscal Year of 2023-2025

Director Anastasia explained that staff is recommending a three-year agreement with Lauterbach & Amen for audit services.

A motion was made by Trustee Herron, seconded by Trustee Walter, to approve Resolution 20230207A: Authorizing an Agreement with Lauterbach and Amen for Audit Services for the Fiscal Year of 2023-2025. The motion carried by the following vote:

AYES: 6 Herron, Walter, Bonnie, Lendi, Schomas, White
Nays: 0
Absent: 0

- f. Resolution 20230207D: Authorizing an Agreement with Lauterbach and Amen for Actuarial Services for the Fiscal Year of 2023-2025

Director Anastasia explained that staff is recommending a three-year agreement with Lauterbach & Amen for audit services for the Police Pension Fund.

A motion was made by Trustee Schomas, seconded by Trustee Walter, to approve Resolution 20230207D: Authorizing an Agreement with Lauterbach and Amen for Actuarial Services for the Fiscal Year of 2023-2025 for the Police Pension Fund. The motion carried by the following vote:

AYES: 6 Schomas, Walter, White, Lendi, Bonnie, Herron

Nays: 0
Absent: 0

- g. Approval: Unbudgeted Information Technology Needs

Director Anastasia explained that as previously discussed the new IT consultant, has produce a list of immediate IT needs to be replaced or purchased this fiscal year. The cost of \$43,445 for the one-time hardware costs and \$6,066 for the monthly subscription services can be funded from surplus funds in the General and Water Funds. Trustee Schomas provided comments in support of the purchases.

A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve the purchase of unbudgeted IT needs as identified at a cost of \$43,445 for the one-time hardware costs and \$6,066 for the monthly subscription services. The motion carried by the following vote:

AYES: 6 Schomas, Herron, Bonnie, Walter, White, Lendi
Nays: 0
Absent: 0

- h. Resolution 20230207PW2: Authorizing Execution of an Agreement with Arco Mechanical for the Replacement of Public Works Garage Gas Detection and Ventilation Control System

Director Merkel explained that the Public Works Garage Gas Detection and Ventilation Control System is failing and in need of replacement. This current system is now over 20 years old and is no longer serviceable. Staff received a quote from Arco Mechanical of \$17,000 to replace the current system. The quote includes replacement of the System Controller, all sensors, start-up and training.

- i. **A motion was made by Trustee White, seconded by Trustee Herron, to approve Resolution 20230207PW2, Authorizing Execution of an Agreement with Arco Mechanical for the Replacement of Public Works Garage Gas Detection and Ventilation Control System. The motion carried by the following vote:**

AYES: 6 White, Herron, Lendi, Walter, Bonnie, Schomas
Nays: 0
Absent: 0

10. Public Comment

Speaker #1 expressed concerns regarding Item 11c Zoning Ordinance Amendment (Industrial Uses).

Speaker #2 expressed concerns regarding Item 11c Zoning Ordinance Amendment (Industrial Uses).

Perry Elliot expressed concerns regarding Item 11c Zoning Ordinance Amendment (Industrial Uses).

11. Discussion Items

a. Capital Improvement Program

Director Anastasia presented the Capital Improvement Program, which covers project for Fiscal Years 2024-2028. The CIP will be updated on an annual basis by staff with the Board receiving updates during the annual Budget Workshops. Board discussion ensued. The CIP will come back for approval at the next board meeting.

b. Zoning Ordinance Amendment (Industrial Uses)

Director Magdziarz explained that the proposed amendment is intended to provide new terms and definitions to reflect changes that have occurred in the real estate industry over the past decade and to establish by-right uses under certain specific conditions. These changes will help improve uncertainty of whether or not a use is permitted is poison to potential development deals.

The proposed amendment uses the Kimley-Horn study as the starting point. Kimley-Horn performed a study for the Village of parking and trip generation for industrial uses and identified many of the current “industrial” uses that are in fashion in the real estate development industry. It is hoped the new definitions will provide a common ground for discussing these uses as too often building typologies are misconstrued as uses, and vice versa.

Board discussion ensued. Staff will bring back the amendment with corrections for Board approval. Staff will also work to define uses and restriction of hazardous materials.

c. Updating Vehicle Restrictions (Storage of Vehicles – Trucks)

Director Magdziarz explained that the Village Code was updated in the past to restrict parking with a Class D license and above, however, the state has changed their definition of what a Class D license represents. Staff presented several choices to address parking concerns. Board discussed ensued. The Board directed Staff to bring back a change to Section 6-3-8 of the Village code that prohibits parking at H & above, including but not limited to TW plates, Apportion plates, Box Trucks, and Step Vans and to further research similar changes to Title 11.

12. Reports

a. Staff

President Konen stated that Assistant to the Village Administrator/Village Clerk Murphy will be working on PR items.

Director Anastasia reported the FY24 Budget discussions start February 21st

Director Magdziarz reported that the final Comprehensive Plan Workshop will be held February 9th at the Library at 6:00 p.m.

Director Merkel reported that a candidate has accepted an offer for the Village Engineer position. He hopes to start March 1st.

Director Cassa reported on the State of the Village preparations. He thanked Mickey, Wilson, EEI and the Law firm of James White for their sponsorship. He noted that he has several meetings planned.

b. Trustees

Trustee Herron commented on the referendum for Kaneland School District and the needs of the district.

Trustee Bonnie reported that he took his family to the Community Ice Rink and is appreciative of the opportunity to undertake such an activity in the community.

c. President

President Konen reported that the Ice Rink was build in cooperation with the Park District, Community House, Fire Department, Township and the Village. She noted that the two IGAs for the Blackberry Pedestrian Bridge have been signed. She reported that she attended the MetroWest COG Legislative Breakfast and visited Carmel, IN to talk with city officials and developers. Konen noted that registration for the MetroWest Springfield Drivedown is now open. Clerk Murphy will send out details and coordinate registration. She reported that there is an EDC meeting and a Fox Metro meeting tomorrow. She is working on the State of the Village with staff and that the Town Center Brochure is available on the website.

13. Closed Session

A motion was made by Trustee Herron, seconded by Trustee Bonnie, to adjourn to Closed Session per the exception to the Open Meetings Act *Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Personnel [5 ILCS 120/2(c)(1)]* taking no action and adjourning therefrom at 8:41 p.m. The motion carried by the following vote:

AYES: 5	Herron, Bonnie, Lendi, Walter, Schomas
Nays: 1	White
Absent: 0	

14. Adjournment

A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 8:30 p.m. The motion carried by a voice vote.

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk