

<p>Village President Jennifer Konen</p> <p>Village Clerk Alison Murphy</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Michael Schomas Ryan Walter James F. White</p>
--	---	--

December 20, 2022
Regular Board Meeting
6:00 p.m.

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Konen asked Director Magdziarz to lead the Pledge of Allegiance.

3. Roll Call

The December 20, 2022 Village Board meeting was held in person in the Board Room at Village Hall.

Present: 6 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas, Trustee James F. White

Absent: 1 Trustee Ryan Walter

Also Present:

Attorney Julien, Police Chief Rollins, Finance Director Anastasia, Public Works Director Speciale, Deputy Public Works Director Merkel, Community Development Director Magdziarz, Planning and Zoning Administrator Marion, Economic Development Director Cassa, Village Engineer Piotrowski and Assistant to the Village Administrator/Village Clerk Murphy

4. Public Hearing

None

5. Appointments and Presentation

None

6. Airport Report

None

7. Public Comments on Items Scheduled for Action

None

8. Consent Agenda

A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve the Consent Agenda. The motion carried by the following vote:

AYES: 5 Schomas, Herron, Bonnie, White, Lendi
Nays: 0
Absent: 1 Walter

- a. Approval: Minutes of the December 6, 2022 Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Ordinance 20221220A: Annexation Agreement Amendment Hannaford Farm Lot 90
- e. Approval: Sidewalk Program Enhancement
- f. Resolution 20221220FOP-S: Approving an Agreement with Illinois Fraternal Order of Police – Sergeants (STAR)
- g. Resolution 20221220SA: Approval of Employment Separation and Release Agreement with Village Administrator

9. General Business

- a. Resolution 20221220A: Authorizing Execution of an Agreement with Total Facility Maintenance, Inc. for Custodial Services (STAR)

Assistant to the Village Administrator Murphy presented the agreement for custodial services with Total Facility Maintenance (TFM). Only one firm responded to the Request for Proposals. Additional firms were contacted, however, they did not have the capacity to take on new work. Murphy reported that TFM had good references. The cost increase reflects the addition of the office space at 160 S. Municipal and additional cleaning requirements added above current level. Staff recommends approving the contract. Board discussion ensued.

A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve Resolution 20221220A, Authorizing Execution of an Agreement with Total Facility Maintenance, Inc. for Custodial Services, subject to attorney review. The motion carried by the following vote:

AYES: 5 Schomas, Herron, Lendi, White, Bonnie
Nays: 0
Absent: 1 Walter

- b. Resolution 20221220PW1: Authorizing an Intergovernmental Agreement with Kane County Forest Preserve District, Sugar Grove Park District, and Sugar Grove Township for the Blackberry Creek Pedestrian/Bike Bridge Construction (STAR)

Director Speciale stated that two additional Intergovernmental Agreements (IGA) are needed for the Blackberry Creek pedestrian/bike bridge project for construction and

maintenance. The Village is the lead on the construction of this project and administration of the Illinois Transportation Enhancement Program (ITEP) Grant. The Sugar Grove Park District is the lead on the maintenance. These agreements supersede previous agreements. The IGAs spell out each agency's anticipated costs. Board discussion ensued.

A motion was made by Trustee White, seconded by Trustee Herron, to approve Resolution 20221220PW1, Authorizing an Intergovernmental Agreement with Kane County Forest Preserve District, Sugar Grove Park District, and Sugar Grove Township for the Blackberry Creek Pedestrian/Bike Bridge Construction, subject to attorney review. The motion carried by the following vote:

AYES: 5 White, Herron, Bonnie, Lendi, Schomas
Nays: 0
Absent: 1 Walter

- c. Resolution 20221220PW2: Authorizing an Intergovernmental Agreement with Sugar Grove Park District and Sugar Grove Township for the Blackberry Creek Pedestrian/Bike Bridge Maintenance (STAR)

A motion was made by Trustee Schomas, seconded by Trustee Bonnie, to approve Resolution 20221220PW2, Authorizing an Intergovernmental Agreement with Sugar Grove Park District and Sugar Grove Township for the Blackberry Creek Pedestrian/Bike Bridge Maintenance, subject to attorney review. The motion carried by the following vote:

AYES: 5 Schomas, Bonnie, Lendi, Herron, White
Nays: 0
Absent: 0 Walter

- d. Approval: Tax Year 2022 Aggregate Levy Amount

Director Anastasia stated that the Village Board approved the Tax Year 2022 Levy Ordinance at the December 6, 2022 Board meeting in order to get the Ordinance filed with Kane County by the deadline of December 27, 2022. The Board approved the Tax Year 2022 Levy Ordinance as presented with the Board to discuss the actual percentage increase of the aggregate levy over Tax Year 2021. Anastasia presented a breakdown of revenue for different percentage levels. Board discussion ensued. The Board reached consensus to approve an increase of 3% plus new construction.

A motion was made by Trustee White, seconded by Trustee Bonnie, to approve authorizing the Finance Director to extend a 3 percentage aggregate increase in the tax levy over the prior year plus new construction. The motion carried by the following vote:

AYES: 5 White, Bonnie, Herron, Lendi, Schomas

Nays: 0

Absent: 1 Walter

10. Public Comment

None

11. Discussion Items

a. General Liability Insurance Review

Director Anastasia explained the Village's membership in Intergovernmental Risk Management Agency (IRMA) with the services and benefits provided. Anastasia researched other options and after his analysis recommends that the Village continue to use IRMA Risk Pool for Insurance coverages. Board discussion ensued. The Board reached consensus to continue to use IRMA.

12. Reports

a. Staff

Assistant to the Village Administrator/Village Clerk Murphy reported that five nominating petitions were submitted for the April 4, 2023 Consolidated Election for the position of Village Trustee (3). The lottery for placement on the ballot will take place on Wednesday, December 28 at 11:00 at Village Hall. The last day to submit challenges is 12/28 and the last day for ballot certification is January 26, 2023.

Chief Rollins reported the body worn cameras have been received and that staff is watching the weather for this Thursday and Friday.

Director Anastasia reported that IRMA Board meeting notes are provided on the Finance Staff Reports. The Patrol and Sergeants contracts are complete; thank you to the Board. The Utility Rate Committee met and approved a recommendation for up to 1% increase; the Village Board has final authority to set the rate.

President Konen asked about the Invoice Cloud software that the Finance Department received a demonstration on last week. Anastasia explained the benefits and efficiencies of the software and stated the staff will continue to research the program.

Deputy Director Merkel reported that Public Works assisted the Park District and Fire Department in setting up the Ice Rink and the Community House.

Director Magdziarz reported that Community Development staff and President Konen met with the principles from Burnt Barrel to discuss the status of the project. It was a good meeting. Burnt Barrel stated that their progress has been slowed by labor shortages and supply issues.

Magdziarz also reported that the Comprehensive Plan Update consultant presented a draft of the Land Use Plan to the Steering Committee for their review. The draft Plan is being presented to the Plan Commission on December 21, 2022. The consultant is now making updates based on feedback and the draft Land Use Plan will be presented to the

Village Board in January. He noted that the Land Use Plan reflects the three guiding principles the Steering Committee developed, which will also be discussed in January.

Director Cassa reported that he has registered to have a table at next year's Economic Development show. He has submitted a room reservation request to Waubensee Community College for the State of the Village. Possible dates include February 28th, 24th and 27th. The new Waubensee president will start on January 30 and he is hoping he will attend the State of the Village.

b. Trustees

Trustee Schomas reported that the Forest Preserve elected a new Commission President at the last meeting. He made a follow-up comment to Trustee Walters previous comment regarding high gas prices in Sugar Grove and stated that he is looking forward to getting a new station in Sugar Grove to increase competition and hopefully lower prices.

Trustee Lendi reported that Girl Scout Cookies are now on sale online and in person through January 28, 2023. The next Indoor Winter Market will be held January 14th at the Library and the Library is hosting many activities over winter break.

Trustees White, Herron and Bonnie wished everyone a Merry Christmas and Happy Holidays.

c. President

President Konen reported that the Fire Department purchased a new fire truck last week. She said she had a meeting with Director Speciale and Deputy Director Merkel with representatives from Metronet and Metronet is going to be extending service to Strafford Woods and Hannaford Farm. She wished everyone a safe, happy and healthy holidays.

13. Closed Session

None

14. Adjournment

A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 7:24 p.m. The motion carried by the following vote:

AYES: 3	Bonnie, Lendi, Schomas
Nays: 2	White, Herron
Absent: 1	Walter

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk